

**CITY OF DARWIN**

**THIRTEENTH ORDINARY MEETING OF THE TWENTY-FIRST COUNCIL**

**TUESDAY, 16 OCTOBER 2012**

**MEMBERS:** The Right Worshipful, Lord Mayor, Ms K M Fong Lim, (Chairman); Member J M Anictomatis; Member R K Elix; Member H I Galton; Member G J Haslett; Member R M Knox; Member G A Lambert; Member G Lambrinidis; Member R Lesley; Member A R Mitchell; Member S J Niblock; Member R Want de Rowe; Member K J Worden.

**OFFICERS:** Chief Executive Officer, Mr B Dowd; General Manager Corporate Services, Mr F Crawley; General Manager Infrastructure, Mr L Cercarelli; Acting General Manager Community & Cultural Services, Ms K Hearn; Executive Manager, Mr M Blackburn; Committee Administrator, Ms L Elmer.

***Enquiries and/or Apologies: Linda Elmer***  
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**1 ACKNOWLEDGEMENT OF COUNTRY**

**2 THE LORD'S PRAYER**

**3 MEETING DECLARED OPEN**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 Apologies**

**4.2 Leave of Absence Granted**

- A. THAT it be noted that Member R M Knox is an apology due to a Leave of Absence being previously granted on 14 August 2012 for the period 5 – 20 October 2012.
- B. THAT it be noted that Member G A Lambert is an apology due to a Leave of Absence being previously granted on 31 July 2012 for the period 16 – 23 October 2012.

DECISION NO.21\() (16/10/12)

**4.3 Leave of Absence Requested**

- A. THAT a Leave of Absence be granted for Member R K Elix for the period 24 – 28 October 2012.
- B. THAT a Leave of Absence be granted for Member H I Galton for the period 18 - 25 October 2012 and 7 – 20 November 2012.

DECISION NO.21\() (16/10/12)

**5. ELECTRONIC MEETING ATTENDANCE**

Common No. 2221528

*THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 21\0009 – 16/04/12, the following member had requested Electronic Meeting Attendance for Tuesday, 16 October 2012 (21/351 - 14/08/12).*

- Member R M Knox.

**6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

THAT Council note that pursuant to Section 107 of the Local Government Act 2008, The Chief Executive Officer, Mr Brendan Dowd declared a Conflict of Interest in Item C27.3.

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S****7.1 Confirmation of the Previous Ordinary Council Meeting**

Common No. 1955119

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 25 September 2012, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.21\() (16/10/12)

**8 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETING/S****8.1 Business Arising****9 MATTERS OF PUBLIC IMPORTANCE****10 DEPUTATIONS AND BRIEFINGS**

Nil

**11 CONFIDENTIAL ITEMS****11.1 Closure to the Public for Confidential Items**

Common No. 1944604

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential matters referred from Committees including Confidential Committee Items, and the following Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C22.1	8(c)(ii)	Information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.
C26.1	8(c)(iv)	Information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
C26.2	8(c)(i)	Information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
C26.3	8(a)	Information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
C27.1	8(d)	Information subject to an obligation of confidentiality at law, or in equity.
	8(c)(iv)	Information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

DECISION NO.21\() (16/10/12)

**11.2 Moving Open Items Into Confidential****11.3 Moving Confidential Items Into Open**

## 12 PETITIONS

Nil

## 13 NOTICES OF MOTION

Nil

## 14 OFFICERS REPORTS

**14.1 Nightcliff Foreshore Café/Restaurant – Update Number 3**  
Report No. 12TS0179LC:KB (16/10/12) Common No. 219683

**14.2 2012 Strategic Plan Review**  
Report No. 12TC0079 (16/10/12) Common No. 1230662

**14.3 TOPROC Regional Development Framework and Memorandum of Agreement**  
Report No. 12TC0073 (16/10/12) Common No. 2322961

**14.4 Request for Alfresco Dining for Saffron Restaurant, Lot 5795 Shop 14, 34 Parap Road Town of Darwin**  
Report No. 12TS0161 BS:fh (16/10/12) Common No. 2303483

**14.5 2013 Darwin Australia Day Flag Raising and Citizenship Ceremony**  
Report No. 12TC0081DD:as (16/10/12) Common No. 2251718

**1ST ORDINARY COUNCIL MEETING/OPEN**

**AGENDA ITEM: 14.1**

**NIGHTCLIFF FORESHORE CAFÉ/RESTAURANT – UPDATE NUMBER 3**

**REPORT No.: 12TS0179LC:KB COMMON No.: 219683**

**DATE: 16/10/2012**

**Presenter: General Manager – Infrastructure, Luccio Cercarelli**

**PURPOSE**

The purpose of this report is to seek Council's endorsement of a consultation plan relating to the Nightcliff Foreshore Café/Restaurant project.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

**Goal**

3 Assist Individuals and the Community Stay Connected with the Darwin Region

**Outcome**

3.1 Promote the use of public spaces

**Key Strategies**

3.1.1 Enhance public spaces and encourage greater use by the community

**KEY ISSUES**

- The City of Darwin 2012/2013 Budget contains \$150,000 to commence the Nightcliff Foreshore Café/Restaurant project.
- Lot 8657, (259) Casuarina Drive has been identified as Council's preferred site for the facility.
- Lot 8657 is currently zoned Organised Recreation (OR) and contains the Nightcliff Public Swimming Pool and an at grade car park.
- A public call for Request for Proposals for the design and construction of the facility commenced on 27 September 2012 and closes on 1 November 2012.
- To date there has been some media coverage regarding this project.
- The report identifies a consultation plan for the project for Council's endorsement.



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 REPORT NUMBER: 12TS0179LC:KB  
 SUBJECT: NIGHTCLIFF FORESHORE CAFÉ/RESTAURANT – UPDATE NUMBER 3

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## **RECOMMENDATIONS**

- A. THAT Report Number 12TS0179LC:KB entitled Nightcliff Foreshore Café/Restaurant – Update Number 3, be received and noted.
- B. THAT Council endorse the consultation plan for the Nightcliff Foreshore Café/Restaurant **Attachment A**, in Report Number 12TS0179LC:KB entitled Nightcliff Foreshore Café/Restaurant – Update Number 3.
- C. THAT a further report be prepared on the outcomes of the consultation relating to the Nightcliff Foreshore Café/Restaurant for Council's consideration.

## **BACKGROUND**

As part of the 2012/2013 Council budget process, Council considered a new initiative submitted by the Chan Ward Aldermen, to develop a Café/Restaurant on the Nightcliff Foreshore adjacent to the Nightcliff Public Swimming Pool.

The proposal was that Council construct a Café/Restaurant on the Nightcliff Foreshore for \$1,500,000 (GST Exclusive) including all design and construction costs. It was identified that the building would need to have an internal area of 250 square metres and would be leased out therefore returning an income to Council.

At its Ordinary meeting on 14 August 2012, Council resolved:

### **Nightcliff Foreshore Café/Restaurant – Update Number 1** Report No. 12TS0133 (14/08/12) Common No. 2191683

- A. *THAT Report Number 12TS0157 LC:KB LC:lm entitled, Nightcliff Foreshore Cafe/ Restaurant - Update Number 2, be received and noted.*
- B. *THAT Council endorse Lot 8657, 259 Casuarina Drive, Nightcliff as its preferred location for the proposed Nightcliff Foreshore Café/ Restaurant.*
- C. *THAT Council endorse in principle the process for a public call of Expressions of Interest from interested parties for the design and construction of the Nightcliff Foreshore Café/ Restaurant as outlined in Report Number 12TS0133 LC:lm.*
- D. *THAT an Expression of Interest document be developed in accordance with Report Number 12TS0133 LC:lm for endorsement by Council.*

DECISION NO.21\356 (14/08/12)

Carried

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 SUBJECT: NIGHTCLIFF FORESHORE CAFÉ/RESTAURANT – UPDATE NUMBER 3

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At its Ordinary Meeting on 24 September 2012, Council resolved:

**Nightcliff Foreshore Café/Restaurant – Update Number 2**

*Report No. 12TS0157 LC:KB (25/09/12) Common No 2191683*

- A. *THAT Report Number 12TS0157 LC:KB entitled, Nightcliff Foreshore Cafe/Restaurant - Update Number 2, be received and noted.*
- B. *THAT Council endorse the Invitation for Request for Proposal; Design and Construction of a Café/Restaurant on the Nightcliff Foreshore, Lot 8657, (259) Casuarina Drive, Nightcliff being **Attachment B** to Report Number 12TS0157 LC:KB.*
- C. *THAT Council undertake a public call for the Invitation for Request for Proposal; Design and Construction of a Café/Restaurant on the Nightcliff Foreshore, Lot 8657, (259) Casuarina Drive, Nightcliff.*
- D. *THAT the Chief Executive Officer be delegated to appoint the Request for Proposal Assessment Panel.*
- E. *THAT a further report be prepared on proposals received and the assessment undertaken by the panel for Council's consideration.*

DECISION NO.21\478 (25/09/12)

Carried

Council has identified its preferred site as Lot 8657, (259) Casuarina Drive, Nightcliff. This site is currently zoned Organised Recreation (OR) and contains the Nightcliff Public Swimming Pool and an at grade car park.

A public call for Request for Proposals (RFP) for this project commenced on 27 September 2012 and closes on 1 November 2012.

In accordance with its consultation policy, the City of Darwin has a standing commitment to effectively consult with its community and consider their views.

**DISCUSSION**

Since the announcement of the Nightcliff Café/Restaurant project as part of Council's 2012/2013 budget process, there has been some media coverage. The coverage has focused predominately on the broad issues relating to this project and its key area of interest has been community consultation.

Council's intent has been to develop a consultation plan regarding this project. This report presents a plan for Council's consideration, **Attachment A**.

Elected members have expressed a willingness to undertake the community consultation.

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To date, Council has undertaken a public call for proposals for a café/restaurant with its preferred site being Lot 8657, (259) Casuarina Drive, Nightcliff. The RFP includes information relating to:

- Primary Objective
- Timing
- Price
- Requirements of the proposal
- Location

The RFP is the initial phase of the process and does not seek to establish any binding commercial or legal agreement. The RFP's intended to provide a public process to identify the interest of various parties.

Once Council has considered proposals received and has decided on its preferred shortlist the community engagement in line with the consultation plan (**Attachment A**) is recommended prior to any final decision by Council.

### **CONSULTATION PROCESS**

In preparing this Report the following parties were consulted:

- City of Darwin, Executive Manager
- Michels Warren Munday

It will be recommended that community consultation (**Attachment A**) be undertaken.

### **POLICY IMPLICATIONS**

City of Darwin Policy Number 025 – Community Consultation Policy.

The full policy can be viewed at [www.darwin.gov.au](http://www.darwin.gov.au).

### **BUDGET AND RESOURCE IMPLICATIONS**

The 2012/2013 City of Darwin Budget has an allocation of \$150,000 for this project.

The total value of the project described within the RFP is \$1,500,000 (GST Exclusive). This is in accordance with original budget considerations.

Further refining of the costs will be required as the project progresses and the detail is developed.

Costs to develop and call the RFP have not been significant.

The estimated cost to develop materials and undertake the community consultation plan detailed in the report is estimated at \$15,000. Final costs will be influence by the number of preferred proposals Council shortlists for consultation.

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### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

As the project progresses there are various risks including but not limited to escalating costs, public objections and slippage of timeframes.

Council, will need to ensure that its RFP and procurement are in accordance with Councils Policy and legislative requirements.

Various legal matters will need to be considered in the future leasing arrangement.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications relating to the consultation plan.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**LUCCIO CERCARELLI**  
**GENERAL MANAGER –**  
**INFRASTRUCTURE**

For enquiries, please contact Luccio Cercarelli on 893005581 or email: [l.cercarelli@darwin.nt.gov.au](mailto:l.cercarelli@darwin.nt.gov.au).

## ATTACHMENT A

### Consultation Plan – Nightcliff Foreshore Café/Restaurant

#### **Background**

As part of the 2012/2013 Council budget process, Council considered a new initiative submitted by the Chan Ward Aldermen, to develop a Café/Restaurant on the Nightcliff Foreshore adjacent to the Nightcliff Public Swimming Pool.

The proposal was that Council construct a Café/Restaurant on the Nightcliff Foreshore for \$1,500,00 (GST Exclusive) including all design and construction costs. It was identified that the building would need to have an internal area of 250 square metres and would be leased out therefore returning an income to Council.

Council has identified its preferred site as Lot 8657 (259) Casuarina Drive, Nightcliff. This site is currently zoned Organised Recreation (OR) and contains the Nightcliff Public Swimming Pool and an at grade car park.

A public call for Request for Proposals (RFP) for this project commenced on 27 September 2012 and closes on 1 November 2012.

The City of Darwin has a standing commitment to effectively consult with its community. Council believes it is important to consider the views on making decisions about project and resource. The following consultation plan has been developed for this project.

#### **Approach**

Using the Council Community Consultation Policy No. 25 and the IAP2 Participation spectrum it has been identified that the community consultation goal for this project will be a Level 2 - Consult.

#### Level 2 – Consult

Elected Members provide community leadership and guidance and facilitate communication between the community and Council.

#### Techniques to be Utilised

- Council's website;
- Advertisement local media;
- Media releases;
- A letter box drop to Nightcliff residents and other key stakeholder detailing Council's preferred concept and seeking feedback;
- Displays at the Nightcliff Shopping Centre and Nightcliff Markets with Aldermen being present to talk to and receive feedback from anyone with an interest in the project;

- Community information displays at Nightcliff Swimming Pool or the nearby pergola area. It is suggested that one occur during the day, one after hours on a Friday night and one at the weekend, with Aldermen in attendance. This would include displays showing the preferred design concepts, information on construction timetable and use a Question and Answer fact sheet;
- Displays and feedback forms at Council libraries and Civic Centre;
- Social media tools – informing the community of time and places for consultations and displays.

### Materials

- Introductory letter
- Fact sheet Information for website
- Information poster

### Timeframe

- Allow a minimum of three weeks for response

The timing for the commencement of this consultation will be subject to when Council finalises its short list of proposals. However, based on the RFP timeframe and Council's meeting cycle it is anticipated that the community consultation will commence in February 2013. This timing avoids the December and January "Holiday Period". Community consultation during this period is not recommended.

### Reporting

Following the consultation a report will be prepared summarising submissions for a formal Council decision.

1ST ORDINARY COUNCIL MEETING/OPEN

AGENDA ITEM: 14.2

**2012 STRATEGIC PLAN REVIEW**

REPORT No.: 12TC0079

COMMON No.: 1230662

DATE: 16/10/2012

**Presenter: Manager Strategy & Outcomes, Anne Hammond****Approved: Executive Manager, Mark Blackburn****PURPOSE**

The purpose of this report is to provide Elected Members with the current high level Strategic Plan document for endorsement for the purpose of the next round of community consultation.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

**Goal**

7 Demonstrate Effective, Open and Responsible Governance

**Outcome**

7.2 Display strong and effective leadership, within Council and across Government

**Key Strategies**

7.2.1 Display contemporary leadership and management practices within Council

**KEY ISSUES**

- Approximately 150 targeted letters were sent directly to various community, sporting, landcare, education and business groups.
- Four community forums were held and Elected Members were also present in a variety of public places throughout the month of September.
- All feedback received has been collated and incorporated where appropriate.
- The revised high level Strategic Plan is provided as **Attachment A**.

**RECOMMENDATIONS**

- A. THAT Report Number 12TC0079 entitled 2012 Strategic Plan Review, including **Attachment A**, be received and noted.
- B. THAT Council endorse the revised Strategic Plan as provided in **Attachment A** for the purpose of commencing round 2 of community consultation.

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 SUBJECT: 2012 STRATEGIC PLAN REVIEW

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## **BACKGROUND**

Elected Members previously agreed that the current Evolving Darwin; Towards 2020 and Beyond Strategic Plan is still relevant and Elected Members should directly consult with the community regarding any areas that may need to be refined / updated.

Consultation with the community on the revised vision and goals commenced in July at the Royal Darwin Show.

A Special Council Workshop was held on 14 August 2012 specifically focussed on the first round of community consultation. The outcome of this workshop was an agreed list of community, sporting, landcare, education and business groups to whom targeted letters with supporting material would be sent and an agreed calendar of consultation locations and dates.

## **DISCUSSION**

Following on from the 14 August Special Council Workshop, approximately 150 letters with the high level Strategic Plan document and feedback forms were sent to various stakeholders. As a result of these letters, three community forums were held in addition to being invited to speak to the Anula Primary School Council.

The high level Strategic Plan document, feedback forms, consultation calendar and the review timelines were been made available to the public on Council's website since this time.

All Elected Members were also available in a variety of public places to speak to members of the public about the Strategic Plan throughout September. The times, dates and locations were made available to the community via Council's website, advertised in the NT News, tweeted and added to Council's face book page.

All information collected through these forums, public place consultations and through email have been collated and is available for review on Council's website.

Overall, the feedback collected didn't suggest any wholesale changes were required. Based on this feedback, including feedback generated internally, the proposed Plan is provided for endorsement under **Attachment A**. Following endorsement, the Plan will then be made available for public exhibition commencing 17 October.

As agreed by Elected Members, the same group of approximately 150 stakeholders will be sent the revised Plan for the purpose of seeking further feedback. In addition to this group of stakeholders, all members of the public who had indicated an interest in the development of the Plan will also be sent a revised copy for the purpose of seeking feedback.

In order to fulfil the agreed timelines, as presented in **Attachment B**, the period of public exhibition will close on 9 November and the final Plan will be ready for adoption at the 2<sup>nd</sup> Ordinary Council on 27 November 2012.

The complete 2012 Strategic Plan including performance indicators will be presented to Council for adoption on 27 November 2012.



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It is proposed that in addition to the development and endorsement of the 2012 Strategic Plan, that a “Corporate Plan” is developed which provides the community with specific details of the key initiatives/projects that will be delivered throughout the 21<sup>st</sup> Council’s four year term in order to achieve the Strategic Plan goals and outcomes. The Corporate Plan will also include Council’s workforce plan. The development of a Corporate Plan is consistent with the previously adopted “Planning Framework”, refer **Attachment C**.

### **CONSULTATION PROCESS**

In preparing this Report the following parties were consulted:

- Community
- Elected Members
- Chief Officer Group
- Council staff

### **POLICY IMPLICATIONS**

Any community consultation proposed should at a minimum be in accordance with Council’s Community Consultation Policy (Policy No. 025), Level 3 – Participatory classification. In particular, one of the key Policy Objectives is that “Council aims to provide a framework for community involvement in Council planning and decision making”.

### **BUDGET AND RESOURCE IMPLICATIONS**

\$25k has been allocated to fund the production of all materials required (produced internally &/or externally) for the consultation process, advertising and the final production of the plan.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Risk to Council’s reputation if community consultation is not adequately undertaken or feedback received is not adequately considered.

### **ENVIRONMENTAL IMPLICATIONS**

Limited. Some materials will be produced as hard copies as part of the consultation process. Other electronic means will also be used for consultation.

As with other Council publications, limited hard copies will be printed (on recycled paper). Most copies will be provided electronically.

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**ANNE HAMMOND**  
**MANAGER STRATEGY & OUTCOMES**

**MARK BLACKBURN**  
**EXECUTIVE MANAGER**

For enquiries, please contact Anne Hammond on 89300531 or email:  
a.hammond@darwin.nt.gov.au.

#### **Attachments:**

**Attachment A:** 2012 Strategic Plan  
**Attachment B:** Strategic Plan Review Timelines  
**Attachment C:** City of Darwin Planning Framework

The vision for the City of Darwin is:

**Darwin: A tropical, liveable city that creates opportunity and choice for our community.**

Darwin is a friendly, cosmopolitan, growing city where community and visitors enjoy our unique lifestyle.

### **What we value**

**Our History and Culture** – we respect our Indigenous culture, diverse multiculturalism and cultural unity that this has brought us. We honour our past and present military involvement, particularly the Bombing of Darwin, and other significant events that have shaped Darwin such as Cyclone Tracy.

**Our Outdoor Life** – we celebrate our tropical vegetation, seas, beaches and waterways, our green open spaces including our vast array of parks and gardens. We enjoy our entertainment, nightlife and restaurants, our outdoor markets and shows and our active involvement in sport, camping and fishing.

**Our Proximity and Location** – we benefit from our '10 minutes to anywhere' lifestyle and having everything at our door including our access to world heritage locations and proximity to South East Asia.

**The vision statement, including what we value, is supported by five goals that will enrich the future of Darwin.**

## 2012 STRATEGIC PLAN

### Goal 1. Collaborative, Inclusive and Connected Community

Council encourages social inclusion, enabling individuals to stay connected through activities that support and promote community harmony and build community capacity.

Outcomes		Strategies	
1.1	Community inclusion supported	1.1.1	Develop and support programs, services and facilities, and provide information that promotes community spirit, engagement, cohesion and safety
		1.1.2	Develop equitable and accessible community participation opportunities
		1.1.3	Improve access for people of all ages and abilities
		1.1.4	Connect with, support and recognise volunteers
		1.1.5	Create employment opportunities within the Council that is reflective of the diversity of the Darwin community
		1.1.6	Create employment opportunities within the Council for disadvantaged members of the Darwin community
1.2	Desirable places and open spaces for people	1.2.1	Enhance places and open spaces
		1.2.2	Provide secure and clean public places and open spaces
		1.2.3	Ensure accessibility and connectivity of spaces
		1.2.4	Provide for diversity of uses and experiences in public places and open spaces
		1.2.5	Participate and partner in activities that contribute to a safer Darwin
1.3	Connected community through technology	1.3.1	Develop and promote information and communication technology capabilities to service and inform the community
1.4	Improved relations with all levels of government and significant stakeholders	1.4.1	Actively engage with all levels of Government to coordinate efficiencies and develop opportunities
		1.4.2	Play an active role in strategic and statutory planning processes
		1.4.3	Actively engage with non government organisations and significant stakeholders

#### Measuring our Success:

- To be developed
- To be developed
- To be developed
- To be developed

## 2012 STRATEGIC PLAN

### Goal 2. Vibrant, Flexible and Tropical Lifestyle

Our community values its lifestyle and Council provides services and infrastructure that supports people to live, work and play.

Outcomes		Strategies	
2.1	Improved access and connectivity	2.1.1	Improve the pathway and cycle networks and encourage cycling and walking
		2.1.2	Advocate for improved transport options
		2.1.3	Improve the road network to meet community need
		2.1.4	Provide parking facilities to meet community need
		2.1.5	Enhance access to and utilisation of neighbourhood spaces and hubs
2.2	A sense of place and community	2.2.1	Develop a vibrant and active central business district
		2.2.2	Develop vibrant suburban activity centres
		2.2.3	Improve the landscaping, streetscape and infrastructure
2.3	Increased sport, recreation and leisure experiences	2.3.1	Enhance library services
		2.3.2	Position Darwin as a host centre for local, national and international sport and other events
		2.3.3	Promote and host family orientated activities
		2.3.4	Enhance services for youth
		2.3.5	Enhance and improve services and facilities which encourage healthy lifestyle choices

#### Measuring our Success:

- To be developed
- To be developed
- To be developed
- To be developed

## 2012 STRATEGIC PLAN

### Goal 3. Environmentally Sustainable City

Council leads and advocates for the sustainability and protection of our lifestyle.

Outcomes		Strategies	
3.1	Council's carbon footprint reduced	3.1.1	Reduce Council's greenhouse gas emissions
		3.1.2	Reduce Council's energy consumption
		3.1.3	Reduce Council's waste production
		3.1.4	Reduce Council's water consumption
3.2	Darwin community's carbon footprint reduced	3.2.1	Increased community understanding of climate change and environment issues
		3.2.2	Increase awareness through encouraging the use of waste management options including recycling across Darwin.
		3.2.3	Lobby Governments, developers and industry to undertake sustainable projects and behaviours
3.3	Conserve and protect the darwin environment	3.3.1	Advocate for the conservation of natural systems
		3.3.2	Increase biodiversity richness and abundance across Darwin
		3.3.3	Increase the community understanding of environmental issues

#### Measuring our Success:

- To be developed
- To be developed
- To be developed
- To be developed

## 2012 STRATEGIC PLAN

### Goal 4. Historic and Culturally Rich City

Darwin is recognised as a welcoming and culturally rich city.

Outcomes		Strategies	
4.1	Recognised key activities and events	4.1.1	Promote and support activities that celebrate our Indigenous culture, local history and cultural diversity
		4.1.2	Promote Darwin's war time and military history
		4.1.3	Promote Darwin as a tourist destination
4.2	Community life rich in creativity	4.2.1	Encourage the growth and development of the arts
		4.2.2	Embrace national and international relationships

#### Measuring our Success:

- To be developed
- To be developed
- To be developed
- To be developed

## 2012 STRATEGIC PLAN

### Goal 5. Effective and Responsible Governance

Council ensures its business is conducted in a transparent, accountable, sustainable and efficient way.

Outcomes		Strategies	
5.1	Quality service	5.1.1	Provide quality service outcomes by ensuring that Council's processes and systems are effective and efficient
		5.1.2	Encourage innovation and continuous improvement
		5.1.3	Research, implement and support technology and communication systems to deliver services more efficiently
5.2	Quality people	5.2.1	Attract, develop and retain a skilled and knowledgeable workforce that is flexible and adaptable
		5.2.2	Foster an engaged, healthy workplace culture focussed on value delivery
5.3	Good governance	5.3.1	Demonstrate good corporate practice and ethical behaviour
		5.3.2	Display contemporary leadership and management practices
		5.3.3	Understand and manage Council's risk exposure
		5.3.4	Engage, communicate and work in partnership with the community
		5.3.5	Increase community awareness of the role and achievements of Council
5.4	Effective leadership and advocacy	5.4.1	Exhibit leadership on community issues
		5.4.2	Advocate on behalf of the community
5.5	Responsible financial and asset management	5.5.1	Manage Council's business based on a sustainable financial and asset management strategy

#### Measuring our Success:

- To be developed
- To be developed
- To be developed
- To be developed





## 21st Council of Darwin

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**Katrina Fong Lim**

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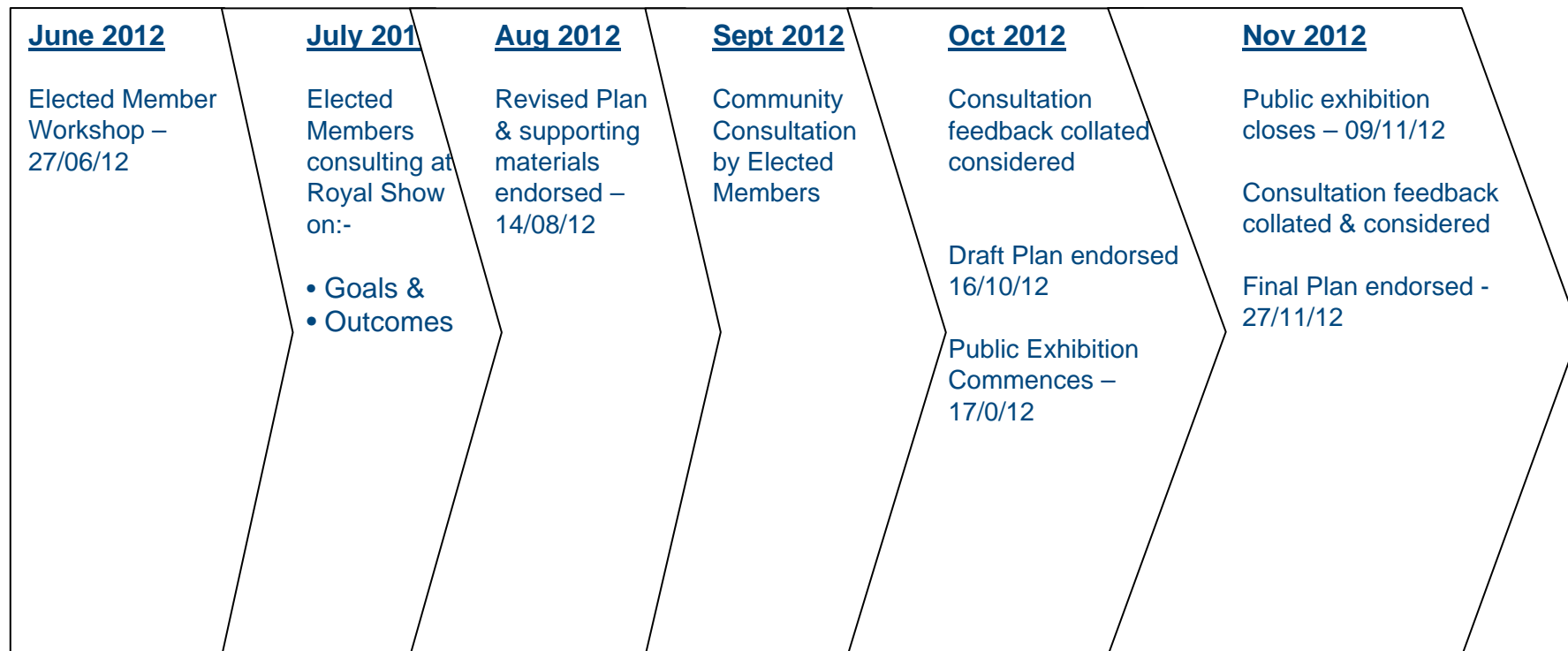
**Alderman Allan Mitchell**

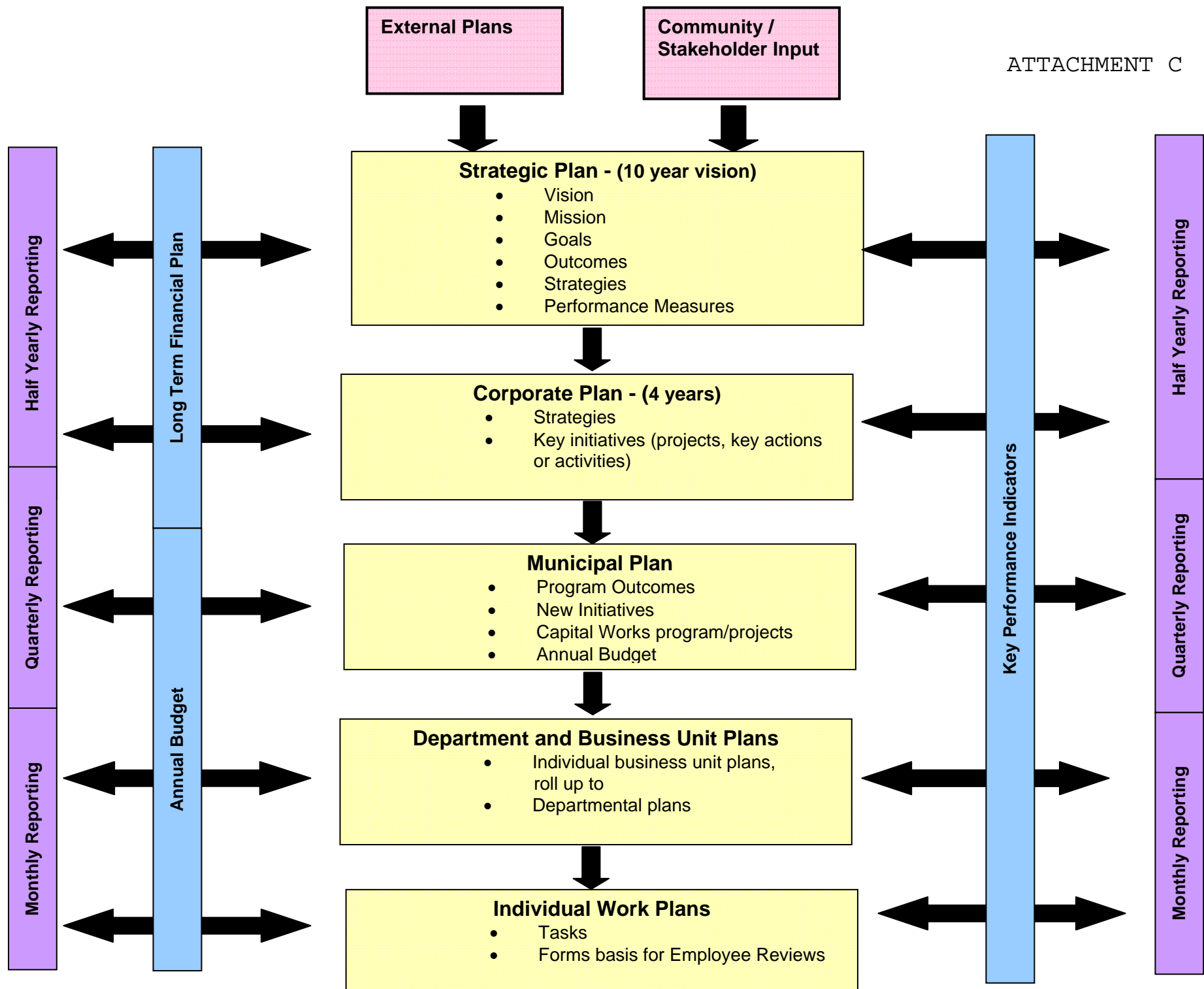
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# Next steps

ATTACHMENT B





**1ST ORDINARY COUNCIL MEETING/OPEN**

**AGENDA ITEM: 14.3**

**TOPROC REGIONAL DEVELOPMENT FRAMEWORK AND MEMORANDUM OF AGREEMENT**

**REPORT No.: 12TC0073**

**COMMON No.: 2322961**

**DATE: 16/10/2012**

**Presenter: Manager Strategy & Outcomes, Anne Hammond**

**Approved: Executive Manager, Mark Blackburn**

**PURPOSE**

The purpose of this report is to seek City of Darwin's endorsement of the Top End Regional Organisation of Councils (TOPROC) Regional Development Framework (RDF) and the Memorandum of Agreement (MOA).

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

**Goal**

- 1 Achieve Effective Partnerships and Engage in Collaborative Relationships

**Outcome**

- 1.1 Improve relations with all levels of Government

**Key Strategies**

- 1.1.2 Develop ways in which the Council can enhance relationships and develop opportunities with other Councils to build better cooperation and enhanced efficiencies in local government

**KEY ISSUES**

- The original Regional Development Framework was developed in 2005 and included significant stakeholder consultation.
- Following the 2012 Council elections it was considered timely to review the framework and update priorities.
- The attached Regional Development Framework and Memorandum of Agreement have been updated by all members of TOPROC.
- The documents will be presented to all member Councils for endorsement prior to formal signing by all members.

PAGE: 2  
 REPORT NUMBER: 12TC0073  
 SUBJECT: TOPROC REGIONAL DEVELOPMENT FRAMEWORK AND  
 MEMORANDUM OF UNDERSTANDING

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## **RECOMMENDATIONS**

- A. THAT Report Number 12TC0073 entitled TOPROC Regional Development Framework And Memorandum Of Understanding, including **Attachments A - B**, be received and noted.
- B. THAT Council endorses **Attachment A**, TOPROC Regional Development Framework.
- C. THAT Council endorses **Attachment B**, TOPROC Memorandum of Agreement.

## **BACKGROUND**

TOPROC provides a central point for Top End local governments to come together to discuss common issues within its region and to respond collectively to NT Government and Australian Government policies and strategies.

In addition, TOPROC is a single voice for Councils to advocate on priority issues to other levels of government.

In 2005 a large scale consultancy was contracted by the members of TOPROC to develop the original RDF. The project received financial support from the Northern Territory Government, Department of Community Development Sports and Cultural Affairs, the Federal Government, Department of Transport & Regional Services and TOPROC members.

The RDF outlines the TOPROC's long term vision, economic and community development and Environmental Management goals and implementation plan.

In addition to the RDF, the MOA sets the common objective of working together on mutually beneficial activities that ensure that our respective communities are productive, sustainable, liveable and socially inclusive. The MOA also outlines the 'rules' of TOPROC Membership.

## **DISCUSSION**

The March 2012 local government election saw a change in leaders of five of the six local government members of TOPROC. It was timely that the existing TOPROC RDF and the MOA be reviewed and updated to reflect the priorities of the new members.

To ensure the ongoing success of the Greater Darwin Region, all TOPROC CEOs undertook an extensive planning exercise in July 2012 to develop and commit to the new strategies and actions as outlined within **Attachment A**.

In conjunction with this, the MOA has also been updated to reflect the key priorities as described in the RDF. The MOA is provided as **Attachment B**.

Following endorsement of the RDF and MOA by all member councils, a formal signing of both documents is planned for the next TOPROC meeting on 15 November 2012. The City of Darwin as secretariat for TOPROC will issue a media release to mark the occasion.

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 REPORT NUMBER: 12TC0073  
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## **CONSULTATION PROCESS**

In preparing this Report the following parties were consulted:

TOPROC Members:

- Belyuen Community Government Council;
- City of Palmerston;
- Coomalie Community Government Council;
- Litchfield Council; &
- Wagait Shire Council.

## **POLICY IMPLICATIONS**

The attached Regional Development Framework and Memorandum of Understanding do not conflict with any City of Darwin policies.

## **BUDGET AND RESOURCE IMPLICATIONS**

The City of Darwin as secretariat of TOPROC invoices all member councils annually to cover the cost of providing this service.

The membership fees are based on a specified percentage from each council (calculated by a matrix of population numbers, rate revenue and rateable properties) to fund the secretariat fees.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

N/A

## **ENVIRONMENTAL IMPLICATIONS**

As identified in the RDF (**Attachment A**), TOPROC is committed to protecting and sustaining the natural and built environment by managing resources sustainably and increasing the resilience of our region.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officer declare that we do not have a Conflict of Interest in relation to this matter.

**ANNE HAMMOND**  
**MANAGER STRATEGY & OUTCOMES**

**MARK BLACKBURN**  
**EXECUTIVE MANAGER**

For enquiries, please contact Anne Hammond on 89300531 or email:  
 a.hammond@darwin.nt.gov.au.

## **Attachments:**

**Attachment A:** Regional Development Framework  
**Attachment B:** Memorandum of Agreement





ATTACHMENT A

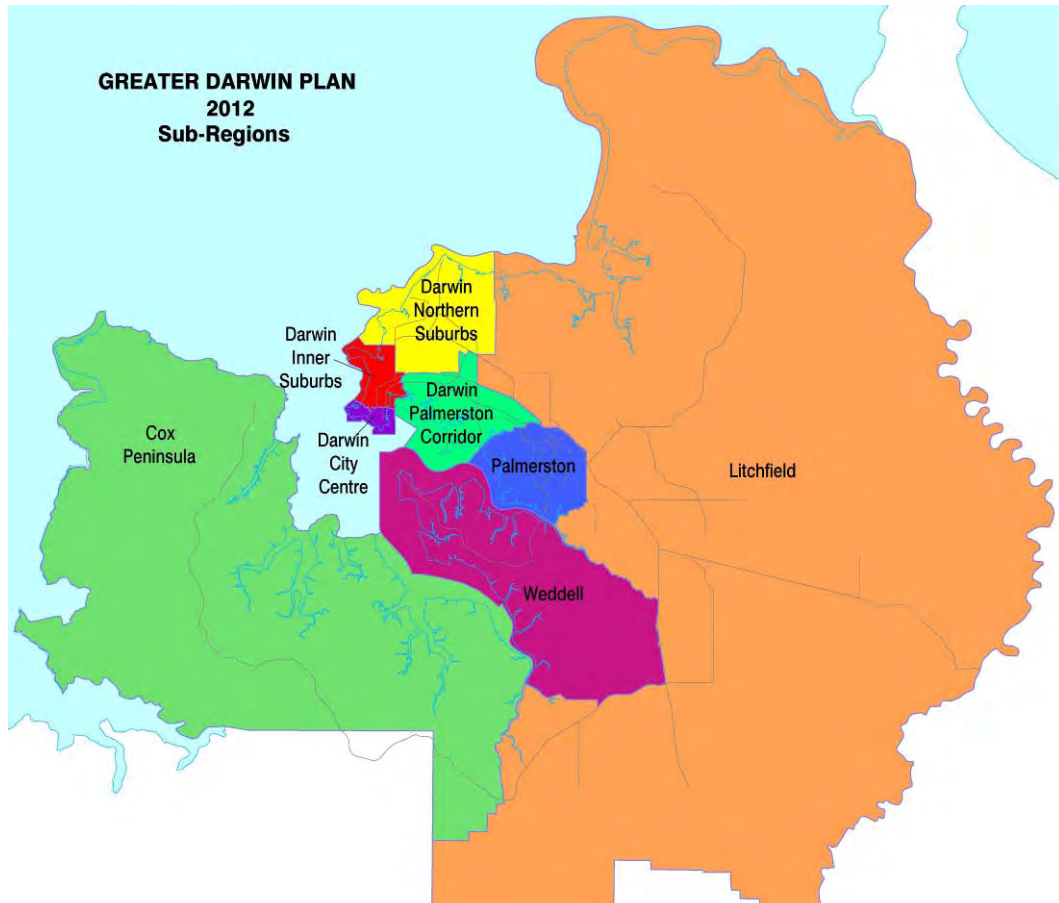
**TOPROC**

Top End Regional Organisation of Councils

# Regional Development Framework

*Belyuen, Coomalie, Darwin, Litchfield, Palmerston and Wagait*

## A vision for the Greater Darwin Region



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## WHO ARE WE

Representing over 56% of the Northern Territory's population, the Top End Regional Organisations of Councils comprises of six Local Government Councils who have come together to plan for the future of the Greater Darwin.

Our membership comprises of the following;

TOPROC Members	Elected Members	Population	Area
Belyuen Community Government Council	N/A	204	40
City of Darwin	13	78,684	112
City of Palmerston	7	29,301	56
Coomalie Community Government Council	9	1,253	1,510
Litchfield Council	5	20,039	3,100
Wagait Shire Council	7	415	6
<b>TOTAL</b>	<b>41</b>	<b>129,896</b>	<b>4,824</b>



## BACKGROUND

In 2005 a large scale consultancy was contracted by the members of TOPROC to develop the original Regional Development Framework. The project received financial support from the Northern Territory Government, Department of Community Development Sports and Cultural Affairs, the Federal Government, Department of Transport & Regional Services and TOPROC members.

The Regional Development Framework identified over sixty strategies addressing issues of Productivity, Liveability and Sustainability consequence for the sustainable growth of the Darwin region over the next five years.

The TOPROC membership and commitment has been re-invigorated over the past couple of years. It is therefore critical to the ongoing success of the Greater Darwin Region to review, update and recommit to the strategies and underpinning actions. In July 2012 all TOROC CEOs undertook an extensive planning exercise to develop and commit to the new strategies and actions as outlined within this plan.



## MESSAGE FROM TOPROC

The Top End Regional Organisations of Councils (TOPROC) is committed to the sustainable development of our Greater Darwin Region. In order to do so we must plan effectively in partnership with our neighboring local government councils, with the NT Government and key stakeholders within the region.

We recognise the local needs of our communities and seek to influence the policy of Territory and Local Government to reflect those needs.

The Top End Councils through TOPROC will work together on mutually beneficial activities that ensure that our communities are productive, sustainable, livable and socially inclusive and are well placed to meet future challenges and growth. We believe this document will assist in shaping the future of the Greater Darwin Region to build stronger communities, with greater economic prosperity with sustainable environments.

There is a lot of work yet to do and TOPROC is committed to continue to be a major driver in this process, ***“taking care of the Top End for tomorrow”***



## INTRODUCTION

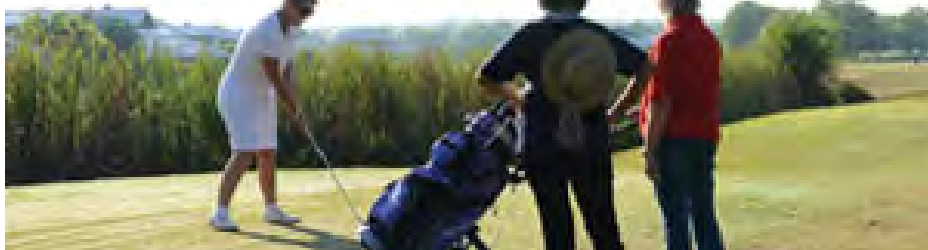
Successful regional development requires the collaboration of regional communities and organisations, Local Councils, and the Northern Territory and Commonwealth Governments. It is important for on-going cooperation that the Regional Development Framework reflects the Councils' individual and collective aspirations, as well as the broader context of relationships with the Northern Territory Government, Commonwealth Government and other regional stakeholders such as Regional Development Australia NT. It is also essential that all parties work together to achieve the vision of a strong and sustainable region, by building strong relationships to sustain the work ahead.

Whilst many planning and service provision functions rest with the Northern Territory Government, Local Government has a critical role in promoting and delivering regional development in the Greater Darwin Region. This includes:

- Planning for local well being, including environmental management and social development;
- Identifying local needs and advocating solutions to other spheres of government; and
- Enabling cooperative solutions between local and other stakeholders.

Local Government is an essential partner in the process, particularly in place making, local infrastructure development, community service provision and lifestyle services. Major projects, for example,

require a range of enabling activities, such as community infrastructure development that need to be planned and provided by Local Councils.



Councils also play an important role in attracting and retaining residents through provision of liveable, productive and sustainable communities. Councils have extensive capabilities in natural resource management that contributes to regional sustainability and to the stock of tropical knowledge, and not least, Councils are the most representative sphere of government, closest to the concerns and aspirations of their residents.

This Framework outlines TOPROC's vision and intentions to work together to ensure the long term economic, social and environmental sustainability of Top End communities.

The purpose of the Regional Development Framework is to facilitate sustainable development of the Greater Darwin Region, based on the Region's economic, social and environmental strengths, constraints and opportunities and a vision for the future. TOPROC initiated this Framework to provide a framework for regional development in the Greater Darwin Region.



## VISION

The Greater Darwin Region is a unique and dynamic tropical environment that provides:

- A highly productive, innovative, resilient and commercially exciting economy;
- Culturally diverse, dynamic and inclusive communities that welcome new people and ideas; and
- A relaxed and friendly lifestyle, which encourages participation in community life, and which cares for people and the environment.

TOPROC seeks to work together with all tiers of Government, organisations including Regional Development Australia NT and the community to promote and foster:



- **Economic Development (Productivity)** provides a strong and sustainable regional economy, building on the Region's strengths and unique assets to attract new people and industry, which is supported through the provision of appropriate infrastructure;
- **Community Development (Liveability)**, a culturally diverse and progressive regional community with access to the community services and participation in community life to support community well-being; and
- **Environmental Management (Sustainability)**, to protect and sustain the natural and built environment, manage of resources sustainably and increase the resilience of our Region.

## PROFILE OF THE REGION

### Economic

The Greater Darwin Region services a large area of Northern Australia as well as providing significant services to South-east Asia. Features of the Region's economy include:

- An economy driven by defence and tourism, with a strong representation of regional service industries such as transport, public administration and education;
- Tourism is a large economic driver of the Northern Territory economy. It has a broad impact upon many other industry sectors and generates a significant number of jobs in the Territory. Tourism in 2010-11 contributed a total of \$1.48 billion to the Northern Territories Gross Domestic Product.
- A relatively small agricultural industry, compared to the area of land available for this use, with horticultural products, including fruits (bananas, mangoes, melons), contributing to the Region's agricultural value;
- Fishing production, of which the pearling industry represents a major income component, and an increase in recreational fishing as a major tourism draw card for the Top End. Fishing is a major contributor to employment and investment in the Northern Territory, with over 650 businesses involved in the industry, in areas such as boatyards, marine engineering and fabrication, chandlery, and supplies.
- A small manufacturing sector, primarily focused on the production of food and beverages, construction materials, printing and publishing, and small-scale machinery and equipment manufacture;
- A steady incline in the value of buildings approvals in the Northern Territory over the past ten years, with the total value increasing from \$330m for 2001 to \$1.3 billion for 2011;
- A significant increase in the number of defence personnel in the Northern Territory over the past decade, with The Northern Territory being home to 10% of Australia's permanent Defence Force personnel, across Army, Navy and Air Force. The Territory's total Defence population (including personnel and their families) is approximately 15 000;
- Defence recurrent expenditure in the Northern Territory is more than \$1 billion per year, equivalent to 7.9% of the Territory's state final demand and 6.1% of the total Australian Defence expenditure.
- In 2011-2012, total investment in the Territory increased by 49.3 per cent to \$7.3 billion, the highest level on record. Growth was primarily driven by a 235.7 per cent increase in non-dwelling construction activity reflecting progress payments for the INPEX project and construction work related to major projects such as site works for INPEX's LNG project, the new Darwin Correctional Precinct and works related to the maintenance shutdown of the Darwin LNG plant.
- The Ghan links Darwin to Alice Springs and Adelaide by rail, with Darwin's East Arm Port being a transport and logistics hub of significance in the south-east Asian region.



## Social

The Region's population was 129,896 people in 2012, representing over 56% of the Northern Territory's total population. The majority of the regional population resides in Darwin (60%), with Palmerston (22%) and Litchfield (15%) having the next highest populations. About 1.4% of the Region's population reside in the Belyuen, Coomalie and Wagait areas.

The Region's population profile is evidence of the potential for a highly dynamic and entrepreneurial regional community. Key characteristics of the Region's population are outlined below.

- The regional population is more youthful than the Australian population with the median age currently at 33 years old compared to the Australian media age of 37. The regional population also has a slightly higher proportion of males (at 52% of the population);
- The Region has high population turnover;
- A culturally diverse population, with Indigenous people representing about 9% of the Region's population and about 32% of the regional population born overseas, compared with about 30% for Australia and about 25% for the Northern Territory;
- A quite well-educated population, with approximately 15.5% of the population having technical or further education or tertiary and post-graduate qualifications, compared with 21.6% of the Australian population and 12.8% of the Northern Territory population;
- Lower unemployment compared to Northern Territory and Australian averages, and trending down from 5.5-7.5% in 2001 to 4.0 – 4.2% in 2012;
- Higher incomes than the Australian average, partly due to defence and public service wages (currently 13.7% higher than the Australian average); and
- Higher rents and mortgages than the Australian average.





## Environmental

The Region has a rich and varied natural environment. Key features of the Region's natural environment include:



- The Darwin Harbour Region, which covers an area of about 3,227 km<sup>2</sup> of the Greater Darwin Region including about 1,000 km<sup>2</sup> of coastal and marine environment. The Region includes Port Darwin, Shoal Bay and their catchments, including the estuarine areas and tributaries of Woods Inlet, West Arm, Middle Arm, East Arm, the Howard River and all of the land that drains into these waterways.
- Significant remnant vegetation communities and areas of conservation and wildlife habitat value, including wetland and floodplain habitats;
- Substantial areas of

Indigenous and non-Indigenous heritage value and cultural significance;

- A 'tropical monsoonal' climate, with a distinct 'Wet' season and 'Dry' season. The Wet season is characterised by high humidity and significant rain falls, whilst the Dry season is characterised by warm to mild days, and lower humidity and rainfall; and
- Environmental threats including weeds (particularly rampant grasses), feral animals, a need for better fire management, and erosion.



## Physical

The Greater Darwin Region covers an area of about 4,650 km<sup>2</sup> and stretches from Glyde Point in the north to Adelaide River Township to the south. The Adelaide River provides the eastern boundary and Cox Peninsula is to the west. Key physical features of the Region include:

- Darwin Harbour, which supports a range of recreation, tourism, infrastructure, business, community and industry opportunities in the Region;
- Urban areas of Darwin and Palmerston which comprise 84% of the Region's population;
- Rural areas of Litchfield, Belyuen and Coomalie, which comprise rural residential, horticultural, agricultural, mining and tourism land uses;
- Discrete Aboriginal communities including Belyuen Community on Cox Peninsula, 15 Mile Camp at Palmerston, and Bagot Community in Darwin, and areas which are subject to claim under the *Native Title Act 1993*; and
- Significant Department of Defence land holdings including the Darwin RAAF base, Robertson Barracks, Leanyer Air Weapons Range, and Shoal Bay, which may constrain development in the Region.



## IMPLEMENTATION PLAN

The Greater Darwin Regional Development Strategy identifies a number of goals, strategies and actions to achieve productivity, liveability and sustainability in the Greater Darwin Region.



The successful implementation of the Strategy will largely depend on the allocation of available resources and commitment from the various regional stakeholders. Existing implementation resources include the TOPROC members comprising of the Mayors/Presidents, Elected Members, Chief Executive Officers and other key staff from the six member Councils, and secretariat support from the City of Darwin.

The TOPROC Steering Committee is expected to drive the implementation of the Strategy. However, it is assumed that many of the strategies and actions will be incorporated into other strategies and policies for each of the TOPROC Councils, and other agencies involved in development in the Region.

This implementation plan provides a program for achieving the goals, strategies and actions outlined in the Greater Darwin Regional Development Strategy as well as the organisations responsible for achieving these.



## Economic Development (Productivity)

**Goal: A strong and sustainable regional economy, building on the Region's strengths and unique assets to attract new people and industry**

Economic opportunities for the Greater Darwin Region are exciting and diverse. There is a need to move the Region's economy forward by providing a wide range of employment opportunities, building on the Region's strengths in tourism, Defence and regional services, diversifying into new areas through the efficient provision of infrastructure. A vibrant economy is one that generates a sense of excitement, a sense that things are happening and that people can be part of it. Major projects are important in this regard as they create new opportunities, but new and existing small businesses are also essential. An innovative economy seeks better ways to combine talent and capital to improve productivity and finds new ways of satisfying needs that can be sold to the world.



A sustainable economy is one that does not degrade the region's future capacity but which instils confidence in our ability to generate future prosperity. A sustainable economy is one that addresses the inequitable distribution of resources, making sure that the skills and abilities of the regional community can flourish. It also means that the environment is protected and managed appropriately. Business sustainability requires rapid and effective administrative procedures to speed investment decision-making as well as programs that provide incremental improvements in business conditions.

Regional development also relies on the appropriate and timely provision of infrastructure to support industry and businesses, and the regional community. Whilst Local Governments have responsibility for local roads, parks and some facilities, major infrastructure provision (including planning for new communities) is the responsibility of the Northern Territory Government. Private investors and local businesses are also partners in infrastructure provision with respect to transport, shipping, energy sources and communications.



The provision of infrastructure, which is coordinated with residential, commercial and industrial development, is critical to maintaining well being, economic opportunity and environmental values. This is particularly important for planning new suburbs and towns, and also for supporting the operation of major projects.

## Social Development (Liveability)

**Goal: A culturally diverse and progressive regional community with access to the community services and participation in community life to support community well-being**

The well-being of local residents and communities is key to the vitality, strength and diversity of the Region. An inflow of new people and new ideas is important to generate vibrancy, but retaining existing residents is essential to slowing population turnover. Lifestyle services are crucial in maintaining the attractiveness of the region, both for prospective and existing residents. Social sustainability is also affected by the impacts and benefits of land use and infrastructure development.



Regional community development aims to strengthen the Region's social sustainability, by ensuring the development of inclusive and vital communities, and establishing service levels, which support quality of life. Key issues influencing social sustainability include population growth and mobility, partnership with Aboriginal communities and organisations, social infrastructure provision, and community participation in community life. Whilst most social infrastructure (including health, education, community support, facilities and employment support) is the responsibility of the Territory and Commonwealth Governments, Local Governments' roles include:

- Provision of some services and facilities such as libraries and community halls;
- Planning for local well being, including social development;
- Engaging local communities in collaborative approaches; and
- Identifying and advocating for community needs and aspirations.

Planning for regional community development will need to focus on those issues which are relevant at the regional scale, and which can be successfully influenced by local governments working in cooperation with regional stakeholders.

## Environmental Management (Sustainability)

**Goal: To protect and sustain the natural and built environment, manage of resources sustainably and increase the resilience of our Region**

The Greater Darwin Region is known for its spectacular natural assets, and for a particular environment quality embodying diverse flora and fauna, Indigenous and non-Indigenous heritage, open spaces and unique recreation places. These values underpin the sense of place and sense of uniqueness, which is valued so strongly in the Top End.

The protection and management of the natural environment is essential to social and economic sustainability. This will require cooperation between all spheres of government, Indigenous organisations, other major land holders including Defence, and regional community organisations. It will also require the active participation of Greater Darwin residents and businesses, to ensure cooperation with the vision of sustainable development.





## TOPROC STRATEGIES AND ACTIONS

Action ID	Action	Timing	Lead Council	Stakeholders
<b>1. Regional Waste: To ensure that the long term waste management needs are met for a growing residential and emerging industrial population.</b>				
1.1	Develop Scope of Works/Terms of Reference for a consultancy to develop a governance plan for the regional waste management facility.	Dec 2012	COD	
1.2	Identify costs for the development of the governance plan.	Feb 2013	COD	
1.3	Fund the governance plan – apply for in next round of Special Purpose Grants or if unsuccessful, consider how member Councils will fund e.g. based on rates assessment, population or tonnage.	Mar 2013	COD	Minister Local Government DHLGRS RDA-NT
1.4	Seek Expressions of Interest for consultancy.	Jun 2013	COD	
1.5	As part of the governance plan, contact companies to establish operational costs inc. any income derived through recycling products and recommendations.	Aug 2013	COD	
1.6	Use the governance plan to source funding through RDA for establishment costs.	Oct 2013	COD	RDA-NT
1.7	Investigate Council's Borrowing for costs or raise revenue through rates of each member Council.	Nov 2013	ALL	
1.8	Seek commitment from NT Government for a site/facility.	Jun 2013	ALL	Minister Local Government Minister Lands, Planning & Environment RDA-NT
1.9	Seek commitment from NT Government for establishment costs.	Nov 2013	ALL	Minister Local Government Minister Lands, Planning & Environment
1.10	Identify requirement for and location and cost of transfer stations in Council area.	Nov 2013	COD	
1.11	Develop targets for reducing the volume of waste which goes into landfill.	Dec 2013	ALL	
1.12	Regional promotion and approach – Reduce, Reuse and Recycle Campaign.	Dec 2013	ALL	

Action ID	Action	Timing	Lead Council	Stakeholders
<b>2. Planning: To advocate that Local Government plays an active role in future strategic planning and development of the Greater Darwin Region</b>				
2.1	Lobby for third party appeal rights for local government pursuant to the Planning Regulation, in relation to decisions made by the Development Consent Authority.	Nov 2012	ALL	Chief Minister / Minister Lands, Planning & Environment
2.2	Provide input into strategic planning, in particular the provision of social infrastructure to support growing communities.	Ongoing	ALL	
2.3	Continue lobbying to ensure that the NT Government meets the COAG planning principles.	Ongoing	ALL	
2.4	Be consulted in the development of new areas, e.g. Local Government is included in the planning processes or boards i.e. Weddell, Waterfront, Kenbi etc.	Ongoing	ALL	
2.5	Revisit Darwin Rates Act area and seek incorporation into local government boundaries.	Feb 2013	ALL	Minister Local Government DHLGRS LGANT
<b>3. Financial Sustainability: To provide ongoing support to all TOPROC Member Councils so they can continue to provide infrastructure and services for their respective communities.</b>				
3.1	Support the LGANT Taskforce.	Ongoing	ALL	LGANT
3.2	Provide input through the Finance Reference Group in regards to financial sustainability.	Ongoing	COD	LGANT
<b>4. Other Business</b>				
4.1	Status of Federal Funding – any opportunities in the current & upcoming Federal Budget.	Nov 2012	COD	Australian Government
4.2	Statehood becomes an agenda item and TOPROC develops items to take to the convention.	2013	ALL	NT Constitutional Convention Committee

## EVALUATION

On-going evaluation of the Greater Darwin Regional Development Strategy is essential for achieving planned and continual regional development for the Greater Darwin Region. The Greater Darwin Regional Development Plan is a dynamic document and is expected to be updated over time as strategies and actions are achieved and new opportunities arise.

The TOPROC members meet six times per year. The Regional Development Framework is a regular agenda item in order to plan, and progress the outlined actions.





SIGNED COMMITMENTS

-----  
**Manager, Bill Stuchbery**  
**Belyuen Community Government Council**

-----  
**Lord Mayor, Katrina Fong Lim**  
**City of Darwin**

-----  
**Mayor, Ian Abbott**  
**City of Palmerston**

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**President, Jeff Colver**  
**Coomalie Community Government Council**

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**President, Allan McKay**  
**Litchfield Council**

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**President, Trish McIntyre**  
**Wagait Shire Council**





TOPROC seeks to work together with all tiers of Government, organisations including Regional Development Australia NT and the community to promote and foster:

**Economic Development (Productivity)** provides a strong and sustainable regional economy, building on the Region's strengths and unique assets to attract new people and industry, which is supported through the provision of appropriate infrastructure;

**Community Development (Liveability)**, a culturally diverse and progressive regional community with access to the community services and participation in community life to support community well-being; and

**Environmental Management (Sustainability)**, to protect and sustain the natural and built environment, manage of resources sustainably and increase the resilience of our Region.

<http://www.toproc.com.au/>



**MEMORANDUM OF AGREEMENT  
BETWEEN  
TOP END REGIONAL  
ORGANISATION OF COUNCIL MEMBERS**

**ATTACHMENT B**

**1. Purpose**

The Top End Regional Organisation of Councils (TOPROC) is committed to the sustainable development of our Greater Darwin Region. In order to do so we must plan effectively in partnership with our neighboring local government councils, with the NT Government and key stakeholders within the region.

We recognise the local needs of our communities and seek to influence the policies of Territory and local government to reflect those needs.

The Top End Councils through TOPROC will work together on mutually beneficial activities which ensure that our communities are productive, sustainable, livable and socially inclusive and are well placed to meet future challenges and growth. There are a number of mutual matters of interest that may be more productive if there is collaboration concerning:

- the need to develop solutions for resolving current and future issues of mutual interest;
- the need to develop a common strategy for better coordination with the Territory and Federal Governments, including Regional Development Australia NT;
- the need to cooperate on developing and implementing growth policies for the Top End; and
- optimising high-level communication between TOPROC members whether this be at elected member and/or officer level.

**MEMORANDUM OF AGREEMENT  
BETWEEN  
TOP END REGIONAL  
ORGANISATION OF COUNCIL MEMBERS**

**2. Goals and Strategies agreed by the Members**

TOPROC Members intend to enhance collaboration and cooperation in:

1. Regional Waste: To ensure that the long term waste management needs are met for a growing residential and emerging industrial population.
  - 1.1. Identify establishment and operational funding for the new Regional Waste Facility;
  - 1.2. Identify an appropriate Regional Waste Facility site; and
  - 1.3. Develop targets for reducing the volume of waste which goes into land fill.
2. Planning: To advocate that Local Government plays an active role in future strategic planning and development of the Greater Darwin Region.
  - 2.1. Lobby for third party appeal rights for local government pursuant to the Planning Regulations, in relation to decisions made by the Development Consent Authority;
  - 2.2. Provide input into Strategic Planning, in particular the provision of social infrastructure to support growing communities; and
  - 2.3. Be consulted in the development of new areas.
3. Financial Sustainability: To provide ongoing support to all TOPROC Member Councils so they can continue to provide infrastructure and services for their respective communities.
  - 3.1. Create a shared understanding on the future of local government; and
  - 3.2. Support the Local Government Association of the Northern Territory (LGANT) taskforce and continue to provide input through the Finance Reference Group in regards to financial sustainability.

TOPROC members recognise that the significantly increased interaction and common policy direction will enhance our ability to encourage further intergovernmental collaboration and cooperation; and

- the establishment of common positions on issues will lead to improved community development; and
- all members seek to facilitate the open and proactive pursuit of common aims.

All specific, agreed actions will be documented by the Secretariat at each meeting of members and distributed in a timely manner.

**MEMORANDUM OF AGREEMENT  
BETWEEN  
TOP END REGIONAL  
ORGANISATION OF COUNCIL MEMBERS**

### 3. Background

TOPROC has been functioning since 1997 and the name 'TOPROC' was registered as a business name on the 7<sup>th</sup> day of November 2003 under the Business Names Act (Business Number: BN00962466). The name was renewed again in November 2009 and will be again due for renewal in November 2012.

TOPROC comprises six Local Government Councils which have come together to plan for the future of the Greater Darwin Region. TOPROC represents over 56% of the Northern Territory's population, 50% of the Gross State Product (GSP) and over 70% of the Territory's registered businesses.

TOPROC membership comprises the following;

<b>TOPROC Members</b>	<b>Pop'n*</b>	<b>Area km<sup>2**</sup></b>	<b>Rate Revenue***</b>	<b>Ratable Properties**</b>	<b>Operating Revenue***</b>	<b>Operating Expense***</b>
Belyuen Community Government Council	204	40	\$28,450	39	\$1,222,028	\$1,646,746
City of Darwin	78,684	112	\$49,729,000	31,121	\$74,688,000	\$79,890,000
City of Palmerston	29,301	56	\$15,656,085	11,715	\$21,616,668	\$23,380,344
Coomalie Community Government Council	1,253	1510	\$568,474	871	\$2,256,565	\$2,688,876
Litchfield Council	20,039	3,100	\$6,333,593	7,569	\$10,854,278	\$15,466,620
Wagait Shire Council	415	6	\$166,445	390	\$1,120,065	\$920,965
<b>TOTAL</b>	<b>129,896</b>	<b>4,824</b>	<b>\$72,482,047</b>	<b>51,705</b>	<b>\$111,757,604</b>	<b>\$123,993,551</b>

Table 1

\* Population numbers have been sourced from ABS - 3218.0 Regional Population Growth, Australia, released 31 July 2012.

\*\* Rateable Properties has been sourced from individual Councils directly.

\*\*\* Figures taken from each Council's 2010/11 Annual Report

(These figures will be updated at the beginning of each calendar year)



**MEMORANDUM OF AGREEMENT  
BETWEEN  
TOP END REGIONAL  
ORGANISATION OF COUNCIL MEMBERS**

#### **4. Funding**

The members recognise that in order to effectively progress matters a dedicated TOPROC Secretariat should be established. It has been agreed that the City of Darwin would take on this role with each member Council making a financial contribution to cover the anticipated expenditure (currently totaling approximately \$20k per year).

All administration fees incurred when submitting joint funding applications will also be funded from these membership fees.

The role of Secretariat, including the associated costs, will be tabled and reviewed at a TOPROC meeting and endorsed by all members prior to setting the membership fees for the following year. The individual membership fees are a percentage based on the figures shown in Table 1. Membership fees are payable in July of each year and payable to the Secretariat Council. Any non-payments will be discussed at the next available TOPROC meeting with all members agreeing to the appropriate next steps for payment (refer section 5, Dispute Resolution).

It is recognised that from time to time specific consultants and/or contractors may need to be engaged for specific works required to progress TOPROC activities. Therefore, in addition to the membership fees additional project related funding may be required. This can only incur if a specific action is endorsed at a TOPROC meeting and cost sharing arrangements have also been discussed and endorsed by TOPROC members.

#### **5. Membership and Meetings**

TOPROC is currently comprised of six local government councils that have come together to plan for the Greater Darwin Region, these being City of Darwin, City of Palmerston, Litchfield Council, Wagait Shire Council, Belyuen Community Government Council and Coomalie Community Government Council. Any local government council that forms part of the Greater Darwin Region is eligible to be part of TOPROC.

TOPROC has a registered business name but is not an incorporated body.

A schedule for meetings will be developed by the Secretariat prior to the start of each calendar year and distributed to all members.

No business shall be transacted at any meeting unless a quorum of members is present at the time when the meeting proceeds to business. A quorum is at least 50% of the member Councils. If a member can not attend a meeting, they are entitled to send an alternate.

**6. Dispute Resolution**

In the event of a dispute occurring between members, best efforts to resolve that dispute should occur in the first instance, in an informal fashion through consultation and communication, or other forms of non-binding alternate dispute resolution mutually acceptable by members.

In the event that such measures fail, individual members may have their objections noted against a specific action and may 'opt out' of progressing that specific actions.

For more serious disputes, formal mechanisms may be enacted such as the engagement of external facilitators at an additional cost to those specific members involved in the dispute.

**7. Evaluation and Review**

Progress of all specific actions will be reviewed and discussed at each meeting of the TOPROC members. At the first meeting of each calendar year members will review progress against the overarching objectives and purpose of TOPROC.

This Memorandum of Agreement (MOA) will be reviewed within 12 months of its signing and annually thereafter by all members.

**8. Variations to the Memorandum**

This MOA may be amended or modified by written, mutual agreements of all TOPROC members. Members may terminate this MOA by providing written notice to the other parties and mutually endorsed by all members.

This is not a legally binding document and members can opt out at any time by giving written notice to the Secretariat which will be presented to the next available meeting and documented in the minutes.

**9. Promotion of TOPROC**

Any use of the TOPROC name and specific promotion of TOPROC activities may only occur if agreed by the majority of members. If possible, any promotion such as media activities, should be coordinated through the TOPROC Secretariat.

**10. Effective Date**

This agreement becomes effective upon the date of the last approving signature and will remain in effect indefinitely until suspended, rescinded, or modified by written, mutual agreement of all parties.

**MEMORANDUM OF AGREEMENT  
BETWEEN  
TOP END REGIONAL  
ORGANISATION OF COUNCIL MEMBERS**

**11. Acceptance of Agreement:**

SIGNED on behalf of Belyuen Community Government Council by:

\_\_\_\_\_  
Bill Stuchbery  
Manager

\_\_\_\_\_  
Cathy Winsley  
Chief Executive Officer

SIGNED on behalf of City of Darwin Council by:

\_\_\_\_\_  
Katrina Fong Lim  
Lord Mayor

\_\_\_\_\_  
Brendan Dowd  
Chief Executive Officer

SIGNED on behalf of City of Palmerston Council by:

\_\_\_\_\_  
Ian Abbott  
Mayor

\_\_\_\_\_  
Ricki Bruhn  
Chief Executive Officer

SIGNED on behalf of Coomalie Community Government Council by:

\_\_\_\_\_  
Jeff Colver  
President

\_\_\_\_\_  
Lee Farrell  
Chief Executive Officer

SIGNED on behalf of Litchfield Council by:

\_\_\_\_\_  
Allan McKay  
Mayor

\_\_\_\_\_  
Russell Anderson  
Chief Executive Officer

SIGNED on behalf of Wagait Shire Council by:

\_\_\_\_\_  
Trish McIntyre  
President

\_\_\_\_\_  
Geoff Handicott  
Chief Executive Officer



**1<sup>ST</sup> ORDINARY COUNCIL / OPEN****AGENDA ITEM: 14.4****REQUEST FOR ALFRESCO DINING FOR SAFFRRON RESTAURANT, LOT 5795  
SHOP 14, 34 PARAP ROAD TOWN OF DARWIN****REPORT No.: 12TS0161 BS:fh      COMMON No.: 2303483      DATE: 16/10/2012****Presenter:            Manager Design, Planning & Projects, Drosso Lelekis****Approved:            General Manager Infrastructure, Luccio Cercarelli****PURPOSE**

The purpose of this report is to further consider the request from the Saffron Restaurant to allow the consumption of alcohol while eating a meal on a proposed Alfresco Dining Deck to be built on Council land, refer to **Attachment A**.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

**Goal:**

1. Achieve effective partnerships and engage in collaborative relationships.

**Outcome:**

- 1.1 Improve relations with all levels of Government.

**Key Strategies:**

- 1.1.4 Play a strategic role in the planning and developmental processes that impact Darwin.

**KEY ISSUES**

- Council has previously considered this matter and requested details of the existing (internal) liquor licence trading hours and support from the Parap Traders and Markets Association.
- The proposed Liquor Licence trading hours for the Alfresco Dining Area have now been reduced from those originally applied for and are now proposed to be from 11:30 am until 12am.
- Support from the Parap Village Traders and Markets Association has been received by the Applicant.
- Council staff recommend support for the proposal subject to conditions.

**RECOMMENDATIONS**

THAT the Committee resolve under delegated authority:-

- A. THAT Report Number 12TS0161 BS:fh entitled Request for Alfresco Dining for Saffron Restaurant, Lot 5795 Shop 14, 34 Parap Road, Town of Darwin, be received and noted.

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 SUBJECT: REQUEST FOR ALFRESCO DINING FOR SAFFRRON RESTAURANT, LOT 5795 SHOP 14, 34 PARAP ROAD TOWN OF DARWIN

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- B. THAT Council endorse the letter approving the request for Alfresco Dining for the Saffrron Restaurant included as **Attachment D** to Report Number 12TS0161 BS:fh.
  
- C. THAT Council, subject to an Alfresco Dining Application over a portion of the Vimy Lane road reserve Parap, being received and approved by the General Manager, Infrastructure and the General Manager, Community & Cultural Services, will provide authorisation to the applicant allowing for the lodgement of:
  - i). a Liquor Licence Application to the Liquor Commission to allow consumption of liquor over Council road reserve between the hours of 11:30 am to 12am and other conditions as determined by Council.
  - ii). a development application to the Development Consent Authority for the construction of an Alfresco Dining Deck over Council's Road Reserve.
  
- D. THAT City of Darwin pursuant to Section 32 (2) of the Local Government Act 2008 hereby delegates to the Chief Executive Officer for the time being the power to respond to the Liquor Commission regarding the Liquor Licence for the Saffrron Restaurant, Lot 5795 Shop 14, 34 Parap Road, as long as there are no changes to the conditions of their current Liquor Licence. The following Council Alfresco Dining conditions will be added to the Liquor Licence area which is located over Council land:
  - i). Council requests the following conditions be placed on the Liquor Licence in relation to the Alfresco Dining Area, which is located on Council owned land:
    - a). Patrons shall consume alcohol only whilst seated at a table. Bar stools and raised tables will not be approved;
    - b). The area shall at all times have the appearance of and trade predominantly as a dining area;
    - c). That liquor shall only be sold for consumption on the premises ancillary to a meal;
    - d). Trading hours for the alfresco dining area located on Council land shall be from 11:30 am until 12am;
    - e). Noise levels shall be limited to a level that would not cause unreasonable disturbance to the amenity of ordinary residents of any nearby residential property; and
    - f). The alfresco area is to be occupied in accordance with Council's Policy 011, Outdoor Dining.

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- E. THAT City of Darwin pursuant to Section 32 (2) of the Local Government Act 2008 hereby delegates to the Chief Executive Officer for the time being the power to determine the terms, conditions and lease arrangements of the proposed Alfresco Dining Deck.

## **BACKGROUND**

The previous Report 12TS0139 on the issue was presented to the Town Planning Committee meeting on the 4 September 2012.

The Committee resolved as follows:

- A *THAT Report Number 12TS0139 BS:fh entitled Request for Alfresco Dining for Saffron Restaurant, Lot 5795 Shop 14, 34 Parap Road, Town of Darwin, be received and noted.*
- B. *THAT prior to further consideration by Council, the Applicant must seek letters of support from the Parap Village Traders and Markets Association and also provide Council with the details of their current Liquor Licence and Trading Hours.*

DECISION NO. 21\419 (04/09/12)

## **DISCUSSION**

The matter was previously considered by Council where additional information was sought.

The owner of the Saffron Restaurant has submitted a letter reducing the licence trading hours for the proposed Alfresco Dining Area only from the 2am time limit on their current indoor liquor licence and Council's Outdoor Dining Policy No. 11. The new proposed trading hours are from 11:30am until 12am, **Attachment C**. The existing internal area licence trading hours will remain at 11:30am until 2am.

All alcohol is to be served with a meal, as per the existing liquor licence.

Council also requested support for the proposal from both the Parap Village Traders and Markets Association be obtained. The Parap Village Traders, who also represent the Parap Markets Association have provided written support for this proposal, **Attachment D**. The letter acknowledges the location of the deck and that the Association will be making other arrangements for the stall holders currently using this area.

### **Proposal:**

The Saffron Restaurant is in the Parap Village Shopping Centre and is located on the corner of Gregory Street and Vimy Lane, Parap. There is a five (5) metre footpath adjacent to these premises and the site is Zone C (Commercial) under the Northern

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Territory Planning Scheme. It is expected that the proposed Restaurant and Alfresco Dining will complement the use of the site.

The Applicant is proposing to build a deck the entire length of the premises adjacent to Vimy Lane to accommodate seven (7) tables and chairs. The dining area will be approximately 14 metres long by 2.5 metres wide, leaving a pedestrian access of 2.5 metres.

Currently Saffrron Restaurant has footpath dining, for four (4) tables with chairs located directly in front of the restaurant (approved by Council in 2009).

### **CONSULTATION PROCESS**

The Development Consent Authority is responsible for statutory consultation requirements on the change of use.

The Liquor Commission is responsible for statutory consultation requirements regarding the Liquor Licence for the Alfresco Dining Area.

In preparing this report, the following City of Darwin parties were consulted:

- Manager Liveability
- Strategic Town Planner
- Planning Officer

### **POLICY IMPLICATIONS**

The City of Darwin's Alfresco Dining Policy seeks to encourage outdoor dining and the applicant will need to enter into an agreement with Council to use Council's road reserve for the purpose of Alfresco Dining. This agreement will require a yearly fee for the use of Council's road reserve. This report seeks a delegation from Council to the Chief Executive Officer to determine a suitable lease rate and conditions for this Alfresco Dining Area, which will include any identified car parking shortfall.

#### **Smoking Legislation**

The applicant has confirmed that smoking will not be permitted within the Alfresco Dining Area.

#### **Council Policy – Outdoor Dining 011**

The proposed Alfresco Dining appears to comply with Council's Outdoor Dining Policy. Any issues identified when the Alfresco Dining Application is submitted, will be dealt with prior to Council allowing the applicant to apply for a planning permit or liquor licence.

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### **BUDGET AND RESOURCE IMPLICATIONS**

Council will receive a yearly fee for the use of Council's road reserve for alfresco dining, which is a cost per square metre of the total area.

All costs resulting from this application will be borne by the applicant.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The proposed Alfresco Dining Area is not expected to create an unsafe pedestrian or dining environment. The Alfresco Area will need to be managed in accordance with the Liquor Licence conditions and in accordance with the Alfresco Area Agreement.

The design of the Alfresco Area appears to ensure adequate sight lines, physical separation from the road and unimpeded pedestrian access. The proposed deck will be required to comply with all requirements of the Building Code of Australia and other relevant legislation.

### **ENVIRONMENTAL IMPLICATIONS**

No environmental implications are expected from approving this request.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We, the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

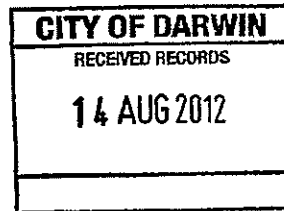
**DROSSO LELEKIS**  
**MANAGER DESIGN, PLANNING**  
**& PROJECTS**

**LUCCIO CERCARELLI**  
**GENERAL MANAGER**  
**INFRASTRUCTURE**

For enquiries, please contact Brian Sellers on (08) 8930 0683 or email: b.sellers@darwin.nt.gov.au.

### **Attachments:**

- Attachment A:** Original request from Applicant, dated 13 August 2012.
- Attachment B:** Letter from applicant regarding Liquor Trading Hours, dated 24 September 2012.
- Attachment C:** Letter of support from the Parap Village Traders, dated 13 September 2012.
- Attachment D:** Draft letter of response from Council.



T 08 8981 2383  
F 08 8927 0884  
www.saffron.com  
info@saffron.com  
ABN 78 128 051 374

ATTACHMENT A

13.08.2012

To whom it may concern,

I, Selvam Kandasamy owner/operator of Saffron Restaurant (shop 34 Parap Road, Parap) would like to apply for Alfresco Dining. We currently have footpath dining however, we would like to be able to fulfil the requests of our patrons, that is to be able to serve alcohol with our cuisine in the designated area.

Please see that attached diagram of the proposed area. Please note that to the kerb it is 5 metres of which 2.5 metres we would like for dining. We are planning to put a decking and screening for this designated area.

Please do not hesitate to call me on 0405387420 or email me at [info@saffron.com](mailto:info@saffron.com) if you have any queries.

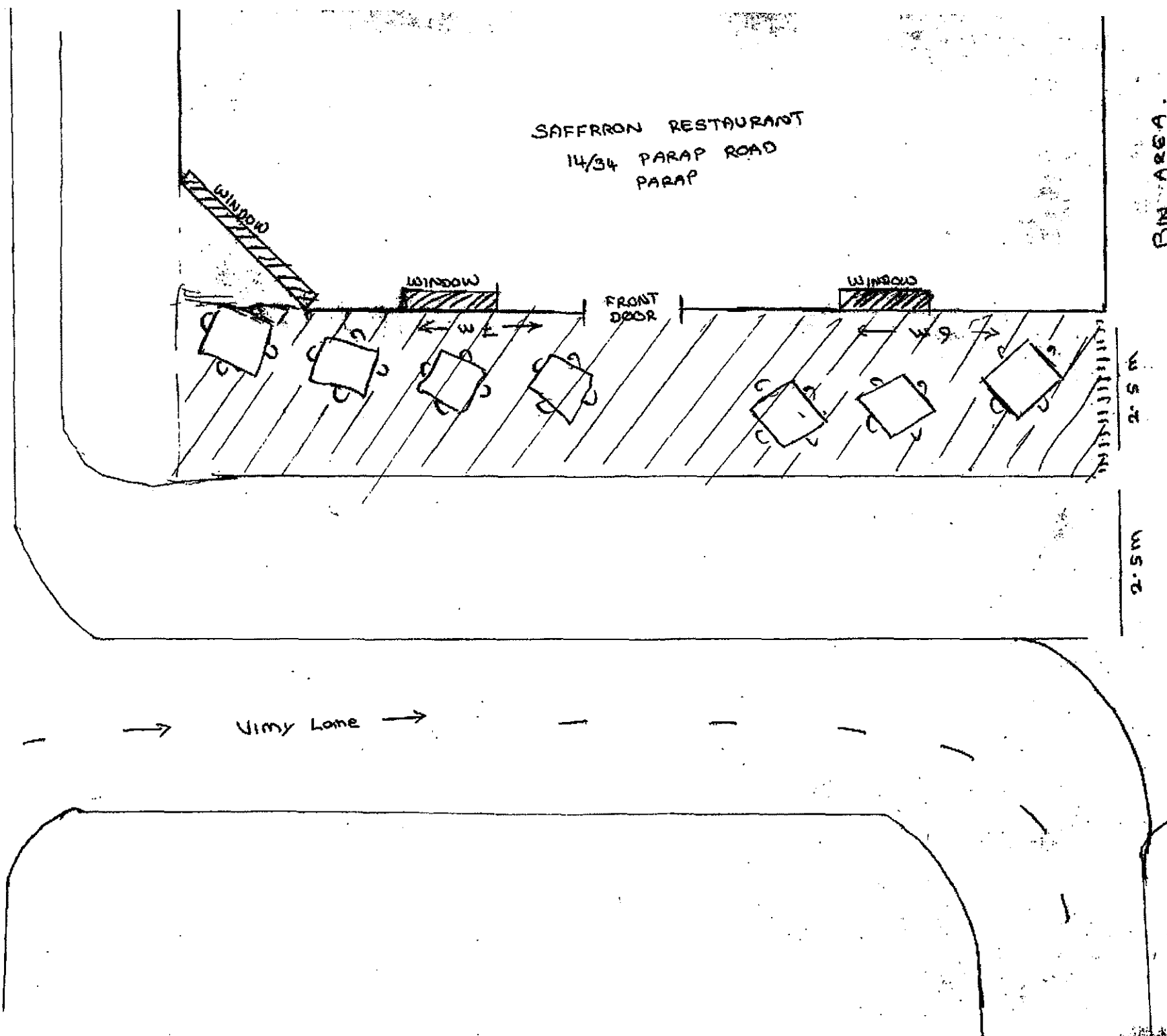
Kind regards,

Selvam Kandasamy

13.08.2012.

14/34 PARAP ROAD PARAP NT 0820, PO BOX 992 PARAP NT 0804



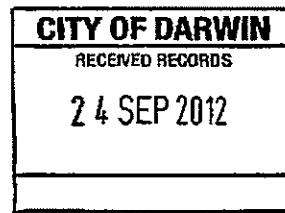


Saffron Restaurant  
Lot 5795, Shop 14, 34 Parap Road





24.09.2012



**ATTACHMENT B**

To whom it may concern,

As you know we have applied for Alfresco dining. We are more than happy to have a shorter duration for serving alcohol. Our current liquor license finishes at 2 am. We are happy to have this changed to 12pm. We are usually closed by 10.30 to 11.00 pm at the latest.

Please do not hesitate to call me on 0405387420 or email me at [info@saffron.com](mailto:info@saffron.com) if you have any queries.

Kind regards,

Selvam Kandasamy

W  
= D5 MS.  
= 2303483  
W

14/34 PARAP ROAD PARAP NT 0820, PO BOX 992 PARAP NT 0804



ATTACHMENT C



PARAP VILLAGE TRADERS ASSOCIATION INC.  
**PARAP VILLAGE MARKETS**

PO Box 564 • Parap • NT 0820 • [markets@parapvillage.com.au](mailto:markets@parapvillage.com.au)  
M 0438 882 373 • P 8942 0805 • F 8942 0802

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13 September 2012

Selvam Kandasamy  
PO Box 992  
Parap  
NT 0820

Dear Selvam

At the last Monthly Committee Meeting held on Wednesday 12/9/12 your exciting proposal was brought up and discussed.

Alfresco Dinning under the outside verandah would be greatly received by the general public and is wholeheartedly supported by the Parap Village Traders Association.

We recognize and appreciate and would like to thank you for your generous support over the years in regard to Stallholder sites placed outside your restaurant each Saturday.

And we would appreciate being kept informed of progress.

We shall relocate these Stallholders to another market area in due course.

The PVTA would like to wish you all the best in your future endeavours.

Yours Sincerely

Janie Morgan  
Parap Village Traders Association Manager

ATTACHMENT D

Please quote: 2303483 BS:fh

Selvam Kandasamy  
Saffron Restaurant  
PO Box 992  
PARAP NT 0804

Dear Sir,

**Application:** Alfresco Dining - Saffron Restaurant  
**Parcel Description:** Lot 5795, Shop 14, 34 Parap Road, Parap

Further to your correspondence dated 24 September 2012, Council considered the issue of the construction of an alfresco dining area adjacent to the Saffron Restaurant, Vimy Lane, Parap.

At its Ordinary Meeting on the 16 October 2012, Council provided "in principle" support for your proposal, subject to the receipt and approval of a conforming alfresco dining application.

Following approval of your alfresco dining application, permission from Council as land owner, to apply for a Planning Permit and a Liquor Licence for the alfresco dining area will be provided.

For further information regarding the lease arrangements, please contact Liam Carroll, Manager Business Services on (08) 89300 559. If you wish to discuss this matter further please contact Brian Sellers, Planning Officer on (08) 8930 0683 or email [darwin@darwin.nt.gov.au](mailto:darwin@darwin.nt.gov.au).

Yours faithfully

**CINDY ROBSON**  
**STRATEGIC TOWN PLANNER**

Enclosed - Council's Outdoor Dining Policy No: 011

**1<sup>st</sup> ORDINARY COUNCIL/OPEN**

**AGENDA ITEM: 14.5**

**2013 DARWIN AUSTRALIA DAY FLAG RAISING AND CITIZENSHIP CEREMONY**

**REPORT No.: 12TC0081DD:as    COMMON No.: 2251718**

**DATE: 16/10/12**

**Presenter:            Events Coordinator, Dean Dempsey**

**Approved:            Executive Manager, Mark Blackburn**

**PURPOSE**

The purpose of this report is to provide an update on the preparations for the 2013 Australia Day Flag Raising and Citizenship ceremony.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2008-2012 as outlined in the 'Evolving Darwin Strategic Directions; Towards 2020 and Beyond':-

**Goal**

5        Facilitate and Maintain a Cohesive Community

**Outcome**

5.2     Promote Darwin's culture

**Key Strategies**

5.2.1   Promote and support activities and programs that celebrate cultural diversity

**KEY ISSUES**

- Since the March 2012 Council elections the City of Darwin has not been represented on this Committee
- Alderman Sjoberg was the former chair of the Australia Day Committee NT.
- The Australia Day Council NT had not sought a replacement representative for Alderman Sjoberg.
- Council recently contacted the Executive Officer of the Australia Day Council NT who advised that Council will receive a letter of invitation to join the Australia Day Committee NT after the 2013 celebrations.
- This year Council will undertake a broader range of marketing and promotion activities to encourage nominations for the Darwin Citizen of the Year, Darwin Young Citizen of the Year and Darwin Community Event of the Year. This includes a TV advertisement, media releases and print advertising. In addition nominations forms have been forwarded to community groups, sporting organisation and schools seeking nominations for the 2013 Australia Day Awards.

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 SUBJECT: 2013 Darwin Australia Day Flag Raising and Citizenship Ceremony

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- Nominations close for the Darwin 2013 Awards close on 30 November 2012.

## **RECOMMENDATIONS**

THAT Report Number 12TC0081DD:as entitled, 2013 Darwin Australia Day Flag Raising And Citizenship Ceremony be received and noted.

## **BACKGROUND**

The Darwin Australia Day Flag Raising and Citizenship event is one of the major annual events coordinated by the City of Darwin.

Since the March 2012 Council elections the City of Darwin has not be represented on this Committee. Alderman Sjoberg was the former chair of the Australia Day Council NT. The Australia Day Council NT had not sought a replacement representative for Alderman Sjoberg. The Executive Officer of the Australia Day Council NT has advised that Council will receive a letter of invitation to join the Council after the 2013 celebrations.

## **DISCUSSION**

Planning is well underway for the 2013 Darwin Australia Day Flag Raising and Citizenship event. The Darwin Entertainment Centre has been booked for the next two years and discussions have been held with key stakeholders in the planning for this event.

The Events Coordinator Dean Dempsey will be attending the Australia Day Council NT regional forum and Annual General Meeting on 20<sup>th</sup> October with representatives coming from across the Territory.

A comprehensive marketing and communication campaign will be undertaken to promote nominations for the Darwin Citizen of the Year, Darwin Young Citizen of the Year and Darwin Community Event of the Year. Nominations close for the Darwin 2013 Awards close on 30 November 2012. The judging panel for the Awards will be the Lord Mayor, a former Darwin Citizen of the Year and a member of the Youth Advisory Group.

## **CONSULTATION PROCESS**

The following organisations have been consulted in regards to the 2013 event:

- Australia Day Council NT
- Australia Defence Force
- Darwin Entertainment Centre
- Darwin High School
- Entertainment Industry

## **POLICY IMPLICATIONS**

Nil.

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### **BUDGET AND RESOURCE IMPLICATIONS**

Council has committed \$21,081 for the 2013 Australia Day Flag Raising and Citizenship in the 2012/13 Budget.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**DEAN DEMPSEY**  
**EVENTS COORDINATOR**

**MARK BLACKBURN**  
**EXECUTIVE MANAGER**

Any queries on this report may be directed to Dean Dempsey on 8930 0684 or [d.dempsey@darwin.nt.go.au](mailto:d.dempsey@darwin.nt.go.au)

**15 INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

**16 REPORTS OF REPRESENTATIVES**

**17 QUESTIONS BY MEMBERS**

**18 GENERAL BUSINESS**

**19 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 30 October 2012, at 5.00 p.m. (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

DECISION NO.21\() (16/10/12)

**20 CLOSURE OF MEETING TO THE PUBLIC**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

DECISION NO.21\() (16/10/12)

**21 ADJOURNMENT OF MEETING AND MEDIA LIAISON**