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CITY OF DARWIN

COMMUNITY & CULTURAL SERVICES COMMITTEE

MONDAY, 21 MAY 2012

MEMBERS: Member G I Galton (Chairman); The Right Worshipful, The Lord Mayor, Ms K M Fong Lim; Member R M Knox; Member A R Mitchell; Member R Want de Rowe.

OFFICERS: Chief Executive Officer, Mr B Dowd; General Manager Community & Cultural Services, Mr J Banks; Executive Manager, Mr M Blackburn; Manager Community Development, Ms K Hearn; Manager Library Services, Ms K Conway; Manager Regulatory Services, Mr D Neall; Arts & Cultural Development Officer, Ms A Gray; Community Services Officer, Ms N McCann; Executive Officer, Ms A Smit.

Enquiries and/or Apologies: Arweena Smit
E-mail: a.smit@darwin.nt.gov.au - PH: 89300 685

Committee's Responsibilities

- | | |
|--|--------------------------------|
| * Recreation & Leisure | * Animal Management |
| * Children & Youth | * Inspectorial Services |
| * Arts and Culture | * Parking Control |
| * Community Services & Support | * Public Libraries |
| * Human Services | * Recreation |
| * Community Use of Halls, Ovals, Playing Fields, Public Pools and other Council Facilities | * Social Planning and Advocacy |
| * Sister Cities Management Community Committee's | * Darwin Entertainment Centre |

THAT effective as of 16 April 2012 Council, pursuant to Section 32 (2)(b) of the Local Government Act 2008 hereby delegates to the Community & Cultural Services Committee the power to make recommendations to Council and decisions relating to Community & Cultural matters within the approved budget.

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Community & Cultural Services Committee Meeting –Monday, 21 May, 2012

1 MEETING DECLARED OPEN

2 APOLOGIES AND LEAVE OF ABSENCE

2.1 Apologies

2.2 Leave of Absence Granted

COMMITTEE'S DECISION

- A. THAT it be noted that Member H I Galton (Chairman) is an apology due to a Leave of Absence being previously granted on 16 April 2012 for the period 18 May 2012 to 24 May 2012.
- B. THAT it be noted that Member R M Knox is an apology due to a Leave of Absence being previously granted on 16 April 2012 for the period 18 May 2012 to 4 June 2012.

DECISION NO.21\() (21/05/12)

3 ELECTED MEMBERS CONFLICT OF INTEREST DECLARATION

4 CONFIDENTIAL ITEMS

Nil

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Community & Cultural Services Committee Meeting –Monday, 21 May, 2012

5 WITHDRAWAL OF ITEMS FOR DISCUSSION

COMMITTEE'S DECISION

THAT the Committee resolve under delegated authority that all Information Items and Officers Reports to the Community & Cultural Services Committee Meeting held on Monday, 21 May, 2012, be received and all recommendations contained therein be adopted by general consent with the exception of Item Number

DECISION NO.21\() (21/05/12)

6 CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS COMMUNITY & CULTURAL SERVICES MEETING

COMMITTEE'S DECISION

THAT the Committee resolve that the minutes of the previous Community & Cultural Services Committee Meeting held on Monday, 13 February 2012 tabled by the Chairman, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.21\() (21/05/12)

7 BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS COMMUNITY & CULTURAL SERVICES MEETING

7.1 Business Arising

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Community & Cultural Services Committee Meeting –Monday, 21 May, 2012

8 INFORMATION ITEMS

- 8.1 **Darwin City Brass Band's Operational Funding Submission and Proposed Budget for 2012/2013 and Audited Accounts**
Common No. 2177405 (21/05/12)

COMMITTEE'S RECOMMENDATION

THAT it be a recommendation to Council:-

THAT the Darwin City Brass Band's Operational Funding Submission and Proposed Budget for 2012/2013, and Audited Accounts for the year ended 30 June 2011, document number 2177405, be received and noted.

COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 9.1****COMMUNITY & CULTURAL SERVICES TEAM REPORT –
FEBRUARY, MARCH & APRIL 2012****REPORT No. 12C0019 KH:es****COMMON No. 1733166****Date: 21/05/2012****Presenter: Katie Hearn, Manager Community Development****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

The report provides an overview of activities within the Cultural & Community Services portfolio and selected projects. Each Officer within the Community Development Team has prepared their own sections to appraise Council of operational activities during February, March and April 2012.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.1 Facilitate community access and inclusion

KEY ISSUES

- Disability Services
- Youth Services
- Arts and Cultural
- Family and Children's Services
- Sister Cities and Community Safety
- Recreation Services and Liveability
- Healthy Communities
- Community Grants

RECOMMENDATIONS

That it be a recommendation to Council:-

THAT Report Number 12C0019 KH:es entitled Community & Cultural Services Team Report – February, March and April 2012, be received and noted.

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SUBJECT: COMMUNITY & CULTURAL SERVICES TEAM REPORT – FEBRUARY,
MARCH AND APRIL 2012

BACKGROUND

Monthly activity reports are provided to appraise Council of operational activity across the key portfolios.

DISCUSSION

Community Development Management

Community Development Staff

The Community Development Team hosted its annual planning and evaluation day in late January. The program was attended by all staff and a focus on strength based models, process and program evaluation, the changing needs of community and operational skill sessions were delivered.

Disadvantaged Job Seeker Program

The Disadvantaged Job Seekers Initiative has commenced, following collaboration with Iron Bark Employment. Two young women have commenced in Children's Services traineeships and will work across children's services activities, Fun Bus, Fun in The Parks and the children's section of Libraries. The traineeships are for 12 months, with 6 traineeships being provided over 3 years.

Workforce Wellbeing

Much work has been undertaken by the Workforce Wellbeing Committee in rolling out a program of activity in response to the workforce wide survey undertaken in 2010. Nutrition and onsite dietician services, health bowel and bladder sessions, yoga, meditation have seen positive attendance rates. QUIT programs and a health and wellbeing expo is in development.

IAP2 Capacity Building

The IAP2 staff capacity building program has concluded with representative staff across all departments achieving certification of the 5 components of IAP2 as accredited by the International Association for Public Participation. This capacity building initiative provides a solid foundation from which to build Council's community engagement work and assists staff in clearly identifying which aspect of the engagement spectrum they are seeking to achieve from project commencement.

Community Services (CSO)

The Community Services Officer has carriage of disability services, community events, community grants, seniors and community development activities.

Disability Advisory Committee (DAC)

The Disability Advisory Committee (DAC) held an informal meeting in February at the Casuarina Library Meeting Room. The next DAC meeting is scheduled for 10 May.

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The current two year term for DAC membership ends on 30 June. Advertisements inviting nominations from volunteer community representatives for appointment to DAC for a two year term commencing 1 July 2012 were placed in local newspapers in March. Nominations close on 30 April and membership applications will be assessed during May and presented to Council in June.

International Women's Day (IWD) 2012

Council provides sponsorship and in-kind support for the International Women's Day (IWD) Walk and Community Morning Tea event annually. The 2012 event was held on 10 March and jointly facilitated with the United Nations Association Australia NT and supported by the NT Government. Approximately 180 people participated in the Walk which commenced at Parliament House and proceeded through the CBD led by the Lord Mayor and the Speaker of the Legislative Assembly NT. Darwin's Brass Band accompanied the walkers along with a police escort and two police women on horseback. The Walk concluded at Parliament House's Nitmiluk Lounge where festivities included morning tea, key note speakers, musical entertainment, a dance performance and a Mini-Expo by local community organisations. The event attracted community members from all age groups and walks of life.

Community Grants Program

Council's Community Grants Program provides funding for projects that directly benefit the Darwin community. Each year Council allocates \$100,000 for community projects and \$50,000 for community based climate change and environment projects.

Submissions for funding of community projects occurring in the second half of 2012 (1 July 2012 – 31 December 2012) and for climate change and environment projects occurring in the 2011/2012 financial year were invited in early March. Advertisements appeared in the NT News and Darwin Sun and the program was also promoted on Council's website and through community sector networks.

The closing date for applications was 13 April. 24 applications for funding of community projects and 7 applications for funding of climate change and environment projects were received. The applications will be presented, with a covering report, to the Community Services Committee Meeting in May 2012.

Community Access Plan 2012 – 2017

The City of Darwin Community Access Plan 2012 – 2017 which will replace the Disability Action Plan 2006 – 2010 has been drafted and is the subject of a separate report to Council.

Seniors Month 2012

CSO and the Libraries Project Officer have commenced planning Council's program of events for Seniors Month 2012 which will be celebrated right throughout August.

Sensory Training

In February, CSO attended a half day Sensory Experiences session facilitated by Guide Dogs SA/NT

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Youth Projects

The Youth Projects section facilitates involvement of young people in Council's processes and decision making, creates and hosts youth exclusive events and activities in partnership with young people, hosts a Youth Services trainee position, advocates for the needs of young people and coordinates youth specific community information tools.

GRINDonline

GRINDonline's first formal meeting of the year was held February 8. The GRIND team assisted with the preparation and hosting of The BIG GIG 2012. GRIND has recruited a number of new members through the Make and Create workshops held in January.

The GRIND website can be viewed at www.grindonline.com.au

Youth Advisory Group (YAG)

The YAG's first meeting of the year was held on 1 February. The March and April meetings were held over whilst Council was in caretaker mode. The February meeting saw the recommendation of two new members. The Youth Advisory Group met with NT Major Events to discuss youth enhancement initiatives for BASSINTHEGRASS. The Group were heavily focussed on preparation and delivery of The BIG GIG 2012.

The GIG GEAR

The GIG GEAR has been accessed seven times over the period of February, March and April. The community groups who accessed the equipment included Multicultural Youth NT, NT Aids and Hepatitis Council, Salvation Army, Relationships Australia, Corrugated Iron Youth Arts and the Darwin North RSL. The GIG GEAR was utilised for the launch of Council's Healthy Darwin project also.

Networking

YSO attended the February DARWWYN meeting, attended the February meeting of the NTYAN sub committee and met with YSO of City of Palmerston.

The BIG GIG

The BIG GIG was held on 13 April at the Amphitheatre of the Museum and Art Gallery of the NT. The event featured headline act Emma Louise, supported by 13 young local bands and included the final of the NT Battle of the School bands. 800 young people attended the event with a peak of about 450. A separate feedback report regarding the BIG GIG will be presented to the June round of Council meetings after YAG have had the opportunity to evaluate the project.

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Youth Community Engagement

Youth Activities Program

The Youth Community Engagement Officer has been meeting with youth service organisations, schools and young people and establishing the Youth Activities program. Initiatives underway include the development of a brochure outlining the services and opportunities Council provides for young people across the organisation and the purchase of a purpose built Youth Activities Kit – two trailers, one with a portable stage including a disability ramp and the other with WiFi and capacity to transport the GIG GEAR.

The Youth Activities program was launched in Youth Week with the Word from the Couch project which invited young people to share their ideas for arts, music, cultural and leisure activities by writing or drawing on a couch and banner or completing an online survey.

A team of 7 young people assisted with the project and engagement process at Youth Week events including:

- Epic Central, at the Museum and Art Gallery of NT on Thurs 12 April
- The BIG GIG, at the Museum and Art Gallery of NT on Fri 13 April
- Leanyer Skate Park, on Sat 14 April
- Urban Quest Finals, at the Darwin Entertainment Centre on Sun 15 April
- Casuarina Square, on Tues 17 April
- Casuarina Library, on Fri 20 April

Following Youth Week, The Couch will have a permanent home in the Youth Space. Photographs taken during these events have been pasted to Face Book

<http://goo.gl/IsVP3>

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Arts & Cultural Development

Public Art – Centenary of the Naming of Darwin (Bicentennial Park)

The proposed work of Public Art to celebrate the Centenary of the Naming of Darwin has a Council endorsed site, budget and commissioning process for which three artists were shortlisted by a selection panel. In October 2011 three local artists submitted concept designs. Recommendation by the panel for one concept to proceed to design stage was subject of a report to Council. Procedural Motion (CFCOU11/10, Report No. 11C0137) "THAT this item lay on the table until further information is received on the proposed designs". Through the public art consultant, the artists have been asked to prepare additional materials for presentation to Council.

Public Art – HMS Beagle Ship Bell Chime (Civic Park) - Maintenance

Artwork is routinely playing to advertised schedule following maintenance works undertaken September 2011. A faulty power box is being returned to the Netherlands supplier to establish where the error lies and possible repair and return as back-up. Occasional requests are made from community groups and members of the public for one-off playing which can be accommodated on an individual basis. Future maintenance of the artwork was subject of a report submitted by the artist and is subject of budget consideration.

Public Art - Traveller's Walk Mosaic (Harry Chan Ave and Darwin Waterfront linkage) – Maintenance

Repairs have been undertaken on a damaged section of the Traveller's Walk mosaic..

Public Art - Pirriyangua Memorial (Mindil Beach) by Koolpinyah Richard Barnes

Treatment on termite infestation has been completed. Fencing and new signage is now in design stage. A new proposal from the responsible artist with regard to more permanent work will be the subject of future report to Council.

Community Arts - Live Music @ Your Library (City and Casuarina)

The program continues to attract new performers via musicians' and youth networks and word of mouth, resulting in a take up rate of approximately two new performers per month which ensures that the programming is fresh and well received by Library patrons. Attendance figures average 120 people per month across both City and Casuarina library performances.

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Community Arts – Poster Noticeboards in the Mall

Requirement for provision of opportunity for the arts and cultural sector to promote programs and events in public space is increasingly evident in the regular petitioning to the Arts and Cultural Development Advisory Committee and in the growing incidence of illegal poster placement observed in the municipality. Concept, design and location of poster noticeboards has been the subject of Arts and Cultural Advisory Committee discussions in its last meeting of 2011 and first meeting of 2012 at which concept design and management strategy were presented. Further Committee response will be provided to Council in a separate report.

Community Arts - Community Art Space (Civic Centre)

Opened on the 15 February 2012 was the exhibition *The Community Lens: A community photo exhibition to mark the 70th Anniversary of the Bombing of Darwin*. In an effort to share the stories that came out of Darwin and the Top End during World War II, an invitation was submitted to our community to contribute photographs from their personal collections to a community photo exhibition.

The Community Lens showcased the multitude of lenses that the Bombing of Darwin was witnessed through, whether by civilian, army recruit, or visitor and closed on the 30 March 2012.

Following the Community Lens exhibition was another initiative of the Sister Cities program. Opened on the 18 April 2012 and entitled *COMPOSITE: A Sister Cities Photographic Exhibition*, the exhibition was initiated to strengthen the sister city relationship between Darwin and Haikou. By displaying photographs of the environments of both Haikou and Darwin, the Haikou Sister City Community Committee aimed to highlight the similarities as well as showcasing the uniqueness of our two cities. The exhibition will run until the 25 May 2012 at the Community Art Space and then tour various locations, including the City of Darwin's libraries.

Family & Children's Services

The Family & Children's Services Coordinator (FCSC) manages Council's Community and Child Care Centres, the Fun Bus, Fun in the Parks, special projects and facilitates the school civics program.

Community Centres

Council has three Community Centres that cater for a variety of community activities. They are located at Malak, Nightcliff and Lyons.

The Expressions of Interest period responding to the reduction of internal temperature at the Nightcliff Community Centre Hall performance space has closed and staff will commence evaluation the proposals received. Council is seeking environmentally preferable options and the tenant, Corrugated iron are keen to contribute to operational costs in support of an environmentally sound approach.

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In March, Alzheimer's Australia NT, a tenant at Nightcliff Community Centre, installed raised garden beds with herbs and vegetables and fruit trees in the side yard of the Community Centre.

Child Care Centres

Council sponsors seven Child Care Centres in the provision and maintenance of the buildings. Council also assists the Child Care Centres in obtaining grants from the NT Government, Commonwealth Government and project manages the works when applicable.

The Australian Government provided National Quality Framework Transition Support One-off Grants to long day care services in disadvantaged areas to support services in meeting the National Quality Agenda for Early Childhood Education and Care (DEEWR) requirements. Malak and Karama Child Care have received one-off grants of \$5,000 to undertake quality improvements in preparation for the implementation of the transition to the National Quality Framework. Plans and quotes are currently being sourced.

Parap Family Centre received funding from the NT Department of Education and Training for \$20,000 to upgrade the outside play area.

In March, FCSC facilitated a meeting at the Civic Centre with the Directors and Council Building Maintenance team to plan and prioritise maintenance for Council's sponsored Child Care Centres. A maintenance inspection on each centre will be carried out by Council's Building Supervisor and the FCSC in May.

FCSC attended Mitchell Street Child Care Centre Management Committee meeting to discuss the FCSC's role and the maintenance responsibilities of Council as well as those of the centre.

Fun Bus

The Fun Bus continues to provide high quality mobile play group services for children 0 to 5 years, their parents and carers. The Fun Bus operates weekdays 9.30am to 11.30am in parks and reserves for a total of 40 weeks each year.

- Monday - Bagot Community, Ludmilla
- Tuesday – Wanguri Park, Wanguri
- Wednesday - Water Gardens, Jingili
- Thursday – Yanyula Park, Anula
- Friday - Civic Park, Darwin

The Fun Bus wet season program ended at the indoor/undercover venues on 16 March and commenced the dry season program in the parks on Monday 19 March 2012. In past dry season programs, the Fun Bus attended the Malak Caravan Park. However in December 2011 large trees that provided shade to the play area were removed, therefore Malak Caravan Park is no longer suitable as a dry season venue. After consultation and reviewing safety aspects, shade requirements, toilet facilities and community access to the service, it was determined that the Fun Bus program be

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relocated to Yanyula Park every Thursday during the dry season program. Since the move, attendance numbers have increased notably.

The Fun Bus Performance Report for 1 July to 31 December 2011 was submitted to the Department of Health and Families as per the Service Agreement. The Department also advised Council would receive a one off grant of \$35,000 to enable greater engagement of the families at Bagot community by Fun Bus. This resource will enable greater outreach and engagement beyond the 2.5 hours per week the program is currently funded to provide.

Due to a Cyclone warning the previous day, the Harmony Day event scheduled for 14 March in collaboration with Early Childhood Australia NT Branch and Territory Childcare Group was postponed to 28 March. The event attracted approximately 150 people over the morning. The Fun Bus provided Harmony Day activities throughout the week of 19 - 23 March.

The Fun Bus program assisted the Department of Health & Families 'Counsel the Family on Care for Child Development' program by providing equipment and a staff member to run 4 playgroup sessions at which participants practiced their skills.

As part of the Disadvantaged Job Seeker initiative, two Children's Services trainees attached to the Fun Bus program for 12 months traineeships commenced 30 April. Candidates was sourced through Ironbark Employment Service.

Fun in the Parks

Council's Fun in the Parks is a school holiday program focused on primary school age participants. The program operates from 10am to 12.30pm every Monday, Wednesday and Friday of school holidays except public holidays.

Fun in the Parks school holiday program operated on Wednesday 11 April and Friday 13 April, at the following venues:

- Water Gardens in conjunction with the Fun Bus
- Wanguri Park with Mbackeh Darboe from "The Gambia" (drumming workshop)

95 children and 41 parents/carers attended Wednesday's session and Friday attendance figures were 50 children and 27 parents/carers.

In April, the Fun in the Parks attended the Easter in the City event, providing art and craft activities, face painting and Fun and Games Equipment. They also attended the *Big Gig* event, providing games and art and craft activities.

School Civic Visits

Council facilitates School Civic Visits for Primary School as well as Middle School students to assist Teachers to meet their curriculum requirements in the area of Governance. Various Council staff attend as 'guest speakers' to meet a specific class requirement.

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In February, two school civic visits were held for Moil Primary School. A total of 50 Year 3 and 4 students attended. In March, Sanderson Middle School attended the Civic Centre and the City Library with approximately 15 students from refugee backgrounds and 10 support staff and carers.

Ludmilla Primary School has booked a visit for September and Leanyer Primary School is booked for August.

In kind Support

The Fun and Games In-kind Support program supported seven community events during February to April 2012; Harmony Day with Territory Child Care Group, Youth Week with Sanderson Middle School, The BIG GIG, Darwin North RSL, Charles Darwin University, Easter in the City event and ActivateNT Darwin launch.

National Families Week

National Families Week is an annual event celebrated in Australia during May. The aim of National Families Week 2012 is to celebrate the vital role that families play. This year's theme is *Families make all the difference: helping kids to grow and learn*.

Planning and preparation are under way for the development of Family Fun morning on Thursday 17 May at Yanyula Park, in partnership with the children's services sector.

Human Services Training Advisory Council (HSTAC)

Human Services Training Advisory Council (HSTAC) held their AGM in March. FCSC was nominated as a Committee Member for Employee Representatives for Local Government.

In February, FCSC attended the HSTAC Northern Territory Early Childhood Services Providers Network. The Aim of this network is to share information and support the Early Children's Services workforce across the Northern Territory.

Sister Cities Program and Community Safety

Community Safety

City of Darwin continues to maintain representation on a number of inter-agency committees concerned with safety and actions items identified as being of Council control. The Inter Agency Task Force Coordination Group met 28 March (14 March cancelled due to cyclone response). A small number of Walkway concerns were discussed. Senior Community Development Officer – Liveability (SCDOL) is investigating a number of issues including; request for sale of Walkway 219, request for closure of Walkway 177, request for key to Wagaman Oval toilets. The Casuarina Liquor Accord met 28 March and discussed implementation of the Accord. The Accord has been in place since the beginning of 2011 with no major problems to report.

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International Relations

Council recently endorsed the development of Friendship relationships with: Tralee, Republic of Ireland, and Dongfang, People's Republic of China. Steps are being undertaken to further the establishment of these relationships. Council recently declined invitations to establish Sister City relationships with: Davao, The Philippines, and Yesou, Republic of Korea. Those who lodged the requests have been notified of Council's determination.

Anchorage

The Anchorage Committee met 29 February. All Darwin artworks for the Art Exchange have been received and sent to Alaska. Darwin schools that contributed are: Millner Primary School, Girraween Primary School, Sanderson Middle School, Nemurluk School and Darwin Middle School. Planning is currently underway for the 30th Anniversary of the sister city relationship between Darwin and Anchorage. Two teachers from Darwin on a study tour to the United States will meet with the Mayor of Anchorage in early May.

Dili

The Dili Committee met 28 February and reviewed a number of proposals including: allocation of funds raised from Quiz4Dili, basketball facilities for No. 3 School Tuana-Laran and Library facilities for Action for Change Foundation. These projects are currently being progressed.

Ambon

The Ambon Committee met 1 March. At this meeting the Committee discussed the planned student and teacher exchange and possible sponsorship of the Indonesian speaking competition run by the Language Teachers Association of the Northern Territory. The Committee also received an update on the donation of statues to the Charles Darwin University Indonesian Garden.

Haikou

The Haikou Committee met 16 April. A total of 169 entries were received for *COMPOSITE: A Sister Cities Photographic Competition*, with around 40 people from each city participating in the project. An international judging panel was conducted via Skype to determine the winners. Awards were announced at the exhibition opening on 18 April at the Community Art Space in Darwin. The exhibition is showing until 25 May.

Kalymnos

During Council's caretaker period new and returning members for the Kalymnos Sister City Community Committee attended a membership workshop on 26 March.

Recreation Services and Liveability

Community Resilience

Jude Munro and Associates has been engaged by Council to prepare a Community Resilience strategy, post disaster. The report is part of a suite of documents including Council's Business Continuity and All Hazards Response Plan. The report aims to;

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- Build the core strength of the Darwin community and capacity to respond to a disaster or emergency situation in a directed, constructive and united manner.
- Capitalise on learnings and outcomes from recent experience of disasters in Victoria and Queensland as well as Darwin's past experiences with cyclones, most notably Cyclone Tracy as a part of planning/preparation for disaster response and community recovery in the future.
- Utilise increasingly sophisticated and informed approaches to supporting communities and engaging them in the post disaster recovery process.
- Utilise and be consistent with detailed strategies already in place at the State and Territory level, as well as National and Territory disaster response frameworks, relevant policies and practices of the Commonwealth, Territory Governments and significant work undertaken by the non government sector.

Alderman and other key stakeholders will be involved in workshops to discuss the draft report and set priorities later in the year.

Enhancing Cycling Infrastructure

Darwin leads Australian metropolitan centres in the level of cycling participation in the community.

- 26% of residents cycle in any given week
- 35% of residents cycle on a monthly basis
- Darwin has the highest proportion of cyclists (47%) using bikes for transport.

Rates of participation in cycling in combination with the environmental and health benefits make provision for cycling a priority.

Liveability and Recreation are working with Design Planning in the investigation of Bike Lane Feasibility in Darwin City. Council's extensive network of shared paths terminate on the edge of the city grid, making the final leg of the journey to work poorly defined and potentially leading cyclists into conflict with vehicles. The review is examining ways of implementing an interconnected network of bike lanes and routes throughout the City, enhancing access for commuters, recreational and visiting cyclists.

In conjunction with Healthy Darwin, work is being undertaken to update the existing Making Tracks maps to show a number of recently completed shared paths. Notably the East Point loop, connections to Dick Ward drive and shared paths in the new suburb of Lyons. The revised map will also provide information on safe cycling and make suggestions on local walking and cycling opportunities.

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Creating a Great City Centre

“Placemaking is the art of creating great places that are meaningful, connected, beautiful, workable and liveable”

The City of Darwin and Northern Territory Government hosted a workshop with renowned Place Maker, Gilbert Rochecouste, Village Well in February this year, providing staff with an opportunity to work together on a number of Place Making exercises in the city centre.

Inter disciplinary working groups, comprising Council and Northern Territory Government staff, were let loose on four city sites to review opportunities to build character and enliven public spaces. The outcomes of the exercise are being collated to present to the Capital Cities Committee later this year.

Manager Liveability, participated in the working group which examined Harriet Park. The Park was found to have great potential as a focal point, for this key location at the axis of Smith and Daly Streets. The area surrounding the Park, is in transition from predominantly industrial and service base uses to a mixed use high density residential neighbourhood. Place making exercises such as these, are a necessary ingredient to shaping a built environment which is attractive, fosters social activity, generates economic activity and are integral to creating a liveable city.

Civic Park, Westlane and Tamarind Park were the other case studies.

Safe Practices and Infrastructure at Sporting Grounds

Manager Liveability in conjunction with the Parks Coordinator identified an urgent need to bring moveable soccer goals at a number of Council ovals into compliance with *Australian Standard 48661 1-2007 Soccer Goals Safety*. Following a number of deaths and serious injuries involving moveable goals, a national mandatory standard came into force in December 2010.

Legal advice was sought from Cridlands as to Council's responsibility, liability and options for requiring compliance with Standards. The Football Federation of the Northern Territory, football's (soccer) peak body and the recently formed Darwin Football League were subsequently advised. The reason for the request and importance of compliance were discussed and assistance was provided in costing, sourcing and determining funding options for compliant goals. Contact was also made with Sport and Recreation to assist in the transition.

From 20 April 2012, all moveable soccer goals on Council ovals will be required to meet the relevant Australian Standard. Football Federation of the Northern Territory will be advised of any goals which do not comply and asked to organise removal by the relevant Club.

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Ovals

Dry Season Oval Allocations for training and competition commenced at the start of April. All ovals except Chrisp Street Oval in Rapid Creek have been allocated to users. Sports utilising Council Ovals are AFL-NT, FFNT (soccer), Softball NT, NTRL (Rugby League) and Cricket NT. Rugby Union is not using any Council Ovals this season.

Swimming Pools

Nightcliff Pool's shade cloths were removed (Feb 21), repaired and replaced (Feb 23), which involved two temporary closures of the pool whilst these works were performed. Both the other pools operated as normal throughout this period.

Casuarina Pool's hydra lift repairs have been performed mid-March.

Activate NT 2012

ActivateNT Darwin 2012 was launched on Sunday 22 April. The 8 week Program runs until Friday June 15.

The Launch and sign on day was held at East Point Reserve. An estimated 40 to 50 people enjoyed the Group Fun Ride and Walk (bikes, scooters, skates/blades) along the new section of shared path, constructed last year. Approximately 80 - 100 attended overall, with 49 people registering on the day for ActivateNT Darwin. Healthy food and refreshments were available and a number of supplier information stalls provided the opportunity for people to learn more about living a healthy and active life. Other activities on the day included giant games, a rock climbing wall and Council's outdoor ping pong table (orange POPP).

The 2012 ActivateNT Darwin program includes 60 weekly events plus many Special Events and Come & Try activities dotted throughout the eight weeks of the program. Many City of Darwin venues will be utilised, including East Point Reserve, the three swimming pools, community rooms at Casuarina Library, Parap Recreation Facility and the three Community Centres, Nightcliff Foreshore, Bicentennial Park and Jingili Water Gardens.

The theme for 2012 is *Activate Your Mind, Body and Soul* with activities included to meet these criteria.

There will be workshops for beginners in pilates and yoga, relaxation, memory and brain health, stretching to prevent sports injuries, pain relief, balance improvement/falls prevention and bicycle maintenance.

Physical activities include many aqua activities – aqua aerobics and zumba, stand-up paddling and outrigger canoeing, Surf Lifesaving, adult learn to swim and masters swim training sessions.

We also have many group fitness classes both indoors and out in the parks – tai chi, yoga, zumba, dancing (Scottish, pole-, belly- and swing), Heart Foundation Walking and Dragonfly (Aldermen) Walks, indoor rock-climbing, golf, and a retroActive calendar that includes Hoops For Health basketball, Street Soccer, Orange POPP (Public Outdoor

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Ping Pong), retroGames by 'Life. Be in it' NT, Skate/BMX, Parkour and Urban Adventure.

There are many more activities than can be listed here – the full program can be viewed at <http://www.darwin.nt.gov.au/live/your-community/activatent-darwin>.

Healthy Darwin

The Healthy Darwin program launch for supporters, stakeholders and community representatives was held on March 2nd. The launch was held at Malak Community Centre and was attended by around 50 invitees. The event was opened by the Lord Mayor and included a performance by local actors highlighting the many activities within Healthy Darwin and the importance of living a healthy and active life.

April saw the completion of the Healthy Darwin activity program and registrations possible online through the City of Darwin website. The program offers participants around 15 ongoing activities to participate in at no cost or at a very low cost. The activities are diverse and cater for many abilities and interests within the target group. Additional to this are a number of special events held throughout the funding period. At the time of writing there are 35 registered Healthy Darwin members signed up for the general program.

In February Healthy Darwin commenced its first Healthy Cooking and Gardening workshops in partnership with My Sister's Kitchen and Darwin Community Arts. The workshops were held over 6 weeks with more than 35 people participating in the weekly education sessions facilitated by a nutritionist in the kitchen and two gardening experts in the community garden. The informal sessions were well received and well attended weekly.

Healthy Darwin has also begun working with a migrant seniors group and the Multicultural Council of the NT. The 'Cooking with Culture' group is working with a nutritionist to learn more about healthy eating, reading food labels and understanding chronic disease related to food.

The City of Darwin, as part of Healthy Darwin, hosted BEAT IT facilitator training. The training provides exercise professionals the skills to deliver the 10 week accredited healthy lifestyle program. The training was attended by seven professionals who will now be able to deliver the program within Healthy Darwin.

A Healthy Darwin reference group has been formed with representatives from seven government and community organisations selected. The first meeting is scheduled early in May.

Healthy Darwin has worked with 'Life. Be in it' NT to review and re-design the Recreation Around Darwin booklet. This resource provides information on low cost and free activities around Darwin using many of our Council facilities and open spaces.

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CONSULTATION PROCESS

Nil.

POLICY IMPLICATIONS

Nil.

BUDGET AND RESOURCE IMPLICATIONS

Nil.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Nil.

ENVIRONMENTAL IMPLICATIONS

Nil.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict Of Interest in relation to this matter.

KATIE HEARN
MANAGER COMMUNITY
DEVELOPMENT

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 8930 0633 or
j.banks@darwin.nt.gov.au

COMMUNITY & CULTURAL SERVICES/ (OPEN A)**AGENDA ITEM: 9.2****REGULATORY SERVICES UPDATE****REPORT No. 12C0017 DN:mrg COMMON No. 1330602****Date: 21/5/2012****Presenter: Dave Neall, Manager Regulatory Services****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

The purpose of this report is to provide Council with an update of activities undertaken within the Regulatory Services section during February, March and April 2012.

LINK TO STRATEGIC PLAN**Goal**

7 Demonstrate Effective, Open and Responsible Governance

Outcome

7.1 Effective governance

KEY ISSUES

- Animal Management
- Parking Enforcement
- Public Places

RECOMMENDATIONS

That it be a recommendation to Council:-

THAT report number 12C0017 DN:mrg entitled Regulatory Services Update, be received and noted.

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SUBJECT: REGULATORY SERVICES UPDATE

BACKGROUND

Monthly reports are provided to Council which inform of the operational activities undertaken by Regulatory Services.

DISCUSSION

Public Places Patrols

Council Rangers patrol public places for two shifts between 6.00am and 7.00pm Monday to Friday. Starting and finishing times for each is as follows; 6.00am to 2.15pm early shift, and 10.45am to 7.00pm late shift.

The aim of the public places program is to minimise breaches of By-Law 103, in particular persons camping/sleeping in public places and the obstruction of public facilities. The program operates with assistance from the Northern Territory Police and other agencies such as Larrakia Nation and the Department of Immigration and First Response Group. The aim of the program is to reduce the instances of anti social behaviour, such as consuming alcohol in public places and illegal camping.

Rangers actively patrol all parts of the municipality and monitor specific locations where camping, the consumption of alcohol and/or anti social behaviour is known to be prevalent at any particular time.

Operational activities include recording the names of people who are asleep in tents, motor vehicles, toilets or any other public facility. Formal notices and infringements are issued to those in breach of Council By-Laws. Rangers also distribute camping information leaflets, written in four (4) different languages, German, Japanese, French and English to ensure foreign visitors fully understand their legal obligations in respect to camping laws whilst staying in Darwin. During the month of April Rangers spoke with over five hundred and thirty seven (537) individuals both Indigenous and non-Indigenous regarding a range of issues involving the use of public space.

Camping equipment found stacked or stored in public areas with no owner present is issued with a 24 hour removal notice. The notice requires the owner to remove the camping equipment within the specified time or have it confiscated. Any seized gear is impounded at Council's Bishop Street Operations Centre and can be released subject to the payment of any fees.

Personal belongings of indigenous groups such as overnight bags and swags are taken to Larrakia Nation who attempt to return the belongings to the owners.

Rangers also attend a fortnightly CSNG meeting (Community Safety Networking Group) where agencies share information in relation to anti social behaviour, itinerant groups and illegal camping.

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Animal Management

Council administers the Animal Management By-Laws and works to encourage responsible pet ownership via education, services and facilities. The Animal Management Plan has been produced to help explain the By-Laws and assist pet owners in Darwin to understand their legal and social obligations.

Council has a professional well trained and resourced team of Rangers that are dedicated to animal management and public education. Rangers are provided with ongoing training opportunities in animal management, effective communication and safe handling practices of aggressive/dangerous animals. Rangers also undertake training in other related matters including employing contemporary investigative and evidence gathering techniques and conflict management.

Rangers carry out patrols in two shifts from 6.00am to 2.15pm and from 10.45am to 7.00pm weekdays. Two Rangers are on call from 7.00pm to 10.00pm weekdays and from 8.00am to 10.00pm Saturday and Sunday to attend to the pick up of dogs contained by residents which were found at large and dog attack complaints.

Council requires all dogs and cats to be registered and microchipped from three months of age which have resided within the Darwin Municipality for one month or more (By-Law 63(1)). Owners may keep two registered dogs or cats on one property before having to apply for a licence. Each licence application is subject to a standard conditional assessment including a review of any previous complaints, consultations with immediate neighbours and a fence inspection to ensure the animals can be adequately contained on the property. A Registration Officer conducts reviews of all issued licences to ensure compliance with Council By-Laws and that Council records are up to date.

Rangers investigate complaints involving dogs that have allegedly attacked or menaced a person or animal (By-Law 69(1)), been at large (By-Law 67(1)), or caused a nuisance by excessive barking, defecation or for repeatedly being at large (By-Law 71(1)). During the month of April Council received a total of 6 dog attack reports and 30 dog at large complaints.

Members of the public may also hire cat traps from Council to secure cats at large, on their property. Rangers assist in removing cats from private residences as required. Traps hired by members of the public may only be set on their property and not in a public space. During the month of April 30 cats were impounded.

Rangers regularly impound dogs that are at large in a public place or where a resident has contained a dog for Rangers to collect. In accordance with animal management procedures attempts will be made to return dogs to their owners at the time they are collected. Dogs that have come to the attention of Rangers on prior occasions are taken to the pound with their release being subject to a formal fence inspection at the property where they are registered. All impounded dogs are registered on Council's Lost and Found website. Impounded dogs are kept for a minimum of four (4) working days and any unclaimed dogs may be re-homed via the RSPCA or the PAWS program or disposed of accordingly. Owners will be issued an

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infringement for a dog at large and be required to pay any other applicable fee before their dog can be released. During the month of April a total of 49 dogs were impounded with 36 being returned to their owners.

Council also receives many complaints regarding nuisance dogs, predominantly for excessive barking. Complainants are requested to provide a seven (7) day diary of dates, times and durations of any nuisance barking. Rangers will conduct observations in the immediate vicinity to determine whether the complaint can be verified. Currently there are in excess of 60 active nuisance barking investigations being undertaken by Rangers.

Education

New Animal Education Officer commenced early April 2012.

The Animal Education Officer and two Council representatives attended the Darwin Pet Expo for 2012 at the Marrara Indoor Sports Stadium on 15 April. A Council display provided educational fact sheets and information pamphlets to members of the community. The Animal Education Officer also did two public presentations in the main arena and discussed the importance of responsible pet ownership for Darwin residents and their requirements in the community.

As part of early learning based education when conducting visits to all four libraries in the Darwin area, the Animal Education Officer has written a Council based storybook titled '*Reggie the Cat and Neisha the Dog*'. The next step of the book's illustrations will involve young members of the community through Council's Youth Strategy and the Community Development Team, so this is currently a work in progress.

Upcoming events will be the annual RSPCA Million Paws Walk held at the Jingili Water Gardens on 20th May where the Animal Education Officer will be involved with a Council display.

CONSULTATION PROCESS

Nil

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Nil

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ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict Of Interest in relation to this matter.

DAVE NEALL
MANAGER REGULATORY SERVICES

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 8930 0633 or
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COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 9.3****LIBRARIES INFORMATION UPDATE FOR MARCH AND APRIL 2012****REPORT No. 12P0004 KC:md****COMMON No. 1943023****Date: 21/5/2012****Presenter: Karen Conway, Manager Library Services****Approved: John Banks, General Manager Community & Cultural Services****PURPOSE:**

The purpose of this report is to provide an update of March and April 2012 detailing events and comments relating to City of Darwin Libraries (CODL).

LINK TO STRATEGIC PLAN:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

Outcome

2.2 Increase recreational, cultural and heritage experiences

KEY ISSUES:

This report provides an overview of library activities for the past two months including the activities and attendance at the libraries during the April school holidays.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

THAT Report Number 12P0004 entitled, Libraries Information Update for March and April 2012 be received and noted.

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 SUBJECT: LIBRARIES INFORMATION UPDATE FOR MARCH AND APRIL 2012

BACKGROUND:

The purpose of this report is to provide a report detailing events and comments relating to City of Darwin Libraries and report on the April school holiday activities.

DISCUSSION:

The library funding agreement with the Northern Territory Government expires at the end of June 2012. General Manager Community and Cultural Services has been in contact with the NTG regarding the next round of funding.

Wireless Internet hot spots have been installed at all libraries and usage by members and visitors is steadily growing. To accommodate laptop users, Casuarina have had a laptop bench installed with additional power outlets and additional power outlets have also been installed at the City and Karama libraries. The City has also redefined some library spaces, the magazines and newspapers have been moved near to the lounge chairs and this area is designated 'wifi/laptop free' to allow a comfortable, quiet area for customers to read. The wifi is getting more popular with school students who have their own wifi enabled device. Our reports show that the most popular time for use is after school. Increasingly there are users who are working and studying and spending all day in the Library. Customers are using Wi-Fi in the Casuarina courtyard, they look very comfortable and are very appreciative of the pleasant place to work and study. In March there were 2290 individual logins.

Natasha Griggs has held community consultation sessions at all the Libraries.

Casuarina hosted a tour of students from Casuarina Senior College. The class of seventeen year olds were learning about community facilities and resources and went on a trip to the local area including the Library. They enjoyed learning what the library offered and which groups used the meeting room. They also had visits from Wagaman pre school who brought around 40 children who enjoyed a tour, Zumba and a storytime, and Wagaman Primary brought 20 year 2 children for a class tour and storytime.

Casuarina Libraries' 9 volunteers and newest casual who is a school student are going well. We are organising for Casuarina library to host a volunteer from the Prison for one day a week.

Casuarina Library Manager visited the Immigration Centre to meet the Librarian, have a tour of the facilities and make links with the Centre. Following the visit the staff and a small group of children detainees now attend a regular storytime session at Casuarina library each fortnight. We are continuing discussions with them so the adults can come for a library tour, listen to the live music and use the Internet. We also used the opportunity to promote other City of Darwin events such as Fun Bus and the Big Gig. A group of 15 youths from the detention centre with detention centre staff visited the City library for a tour in March. Many asylum seekers who have been moved into community detention come in and use the Library also, they particularly like using the computers and the resources on learning English.

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The libraries were successful in obtaining grant funds from the Law Society, these funds were used to purchase new law books for the libraries.

City of Darwin Libraries' Facebook and Twitter pages are brimming with likes, follows and compliments. It's proving a good way to communicate with our customers.

April has been a busy month at all libraries, Casuarina had record number of people through the door during the week long school holidays. On Tuesday 10th, the day after the Easter weekend 1300 people visited the Library. The queue when we opened at 9am was huge, after the four day closure over Easter, and the customers were very happy we were open again. All staff are busy, keeping the Libraries looking good, promoting the services, new books, library databases and new downloadable e-Audiobooks, and making sure customers are happy, and feel included in our Library community.

The Casuarina Library meeting room is getting busier and busier. Meeting room users like the eighty new chairs that were purchased for the room.

Manager, City library and the library Project Officer have meet with the Acting Executive Officer, NT Writers Centre about the libraries involvement in WordStorm 2012 from 10-13 May. This years event is being held in Civic Park and there is a possibility of using the City library facilities for some of their events. We are also making enquiries if any of their visiting authors would be available to conduct a separate talk or workshop in our libraries.

Computers @ Your Library sessions are available at all libraries. The sessions are generally for a small group, and are always fully booked at Casuarina. We also conduct one on one sessions for customers with specific questions or interests. Customers are getting more sophisticated with their training needs and questions so classes are continually reviewed to ensure we offer relevant content. For example, now attendees want to know how to use Skype and set up their own lap top, last year they wanted to know about Facebook and 2 years ago their interest was email. It is important for us to stay up to date.

Karama library has received 5 XO laptop computers from the Northern Territory Library. The XO laptops are designed for children, they have games installed on them, and they are also wifi enabled so the children can access the wifi hotspot at the library. The laptops are issued to the children on their library card and are only for use in the library, they have been very popular.

Seniors at Karama is a new program started this year, a relaxed session is held on the 3rd Friday of each month. Seniors are invited to the library while it is closed to the public. Guest speakers are invited, In March everyone enjoyed a the talk by author Chris Ballantyne and April a successful morning as well, with 10 people attending the drumming workshop run by Jack Tinapple. Staff are on hand to assist with any queries and assistance using the library resources and morning tea is also provided.

Karama library is extremely busy in the afternoons and staff have instigated a Reading with Children program to provide some direction and order in the library in the afternoons. The program provides guidance for children with reading and doing

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homework, so far staff have assisted with, reading Junior Picture Books to children, reading up on East Timor and maths homework. The library also recently had a visit from NT Thunder football players, Jarred and Cameron Ilett, Jason Roe and Dean Rioli. The footballers each sat with a group of children and read them stories. A very popular session with our young library members. Cameron and Jarred are both Ambassadors for the National Year of Reading and we hope to have them back again if their playing and work commitments permit.



Libraries Project Officer met with the Community Services Officer to draft a program of events for Seniors Month in August. The libraries have also submitted an application to the Office of Senior Territorians for a grant of \$1460 to fund art workshops with Jasmine Jan.

Collection Development

Collection Development librarian met with the teacher in charge, Moil Pre-School to assist in the redevelopment of the pre-school library. It was very rewarding to be able to assist a local school with such a project, and an excellent way in which to forge community links.

We continue to submit adult patrons who have outstanding debts in excess of \$30, to the Debt Collector. Most patrons return the items rather than pay, and the return rate is usually around 27%. We are currently working on a letter to be sent to the responsible adult if a child member has a debt in excess of \$30. Each month the number of patrons we refer to the collection agency is decreasing which is encouraging.

E-Audiobooks with content supplied by Bolinda are now available through the Library's Online Resources database. This project has been coordinated by the Northern Territory Library service with all public libraries contributing towards the funding of the project. The provision of e-audio books has been well received by our patrons and this is an area where our statistics will continue to grow. There are over 600 titles from new release fiction, classics, non-fiction, children's and youth. Customers can borrow up to 4 e-Audiobooks at a time and keep them for 2 weeks.

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We have just signed a three year contract with Overdrive, a provider of digital services, for the provision of downloadable e-books. Northern Territory Library have given their approval and support to this project. Funding for the project will come from Council and this will be a valuable addition to our online collection. It will take about three months to have the website designed and operational.

We have completed spending \$5000 for additional Adult fiction resources with Peter Pal Library Services. This is one collection we are constantly trying to grow, we average monthly circulation statistics of 8500 items and new items are always very popular. We have concentrated on boosting our popular authors in this area and Casuarina and the City Libraries have been the recipients of the majority of these resources.

Prior to the school holidays, we spent \$2000 City of Darwin funds on Junior Children's Fiction to purchase new titles and replace popular series' titles at Casuarina Library. Our library collections are constantly weeded in order to eliminate damaged, or older items and to identify subject gaps

Our spending through James Bennett, using Northern Territory Government funding is now complete though we will continue to receive pre-ordered resources from popular authors until the end of the financial year. We added 2173 items to our collection during March. The Northern Territory Library Service has advertised the tender for the supply of library resources for the next 3 years.

Children and Youth Services

Libraries celebrate Harmony Day in March. Casuarina library had guest story teller Mbackeh performing various traditional African cultural songs on his drums. At the City library local entertainer Ali Mills presented a special Storytime. 'Ambon John' John Pattiselanno was a guest at the Karama Library. John sang songs to the children and their families, explaining what the word translations were and also teaching actions that helped us remember the meanings. John also quietly played the harmonica while library staff were reading stories. Nightcliff library staff read special stories such as 'The night before Christmas in Africa', A nice spin on a much loved classic set in Africa where a boy there is wishing for the rain. Also read was a story about a woman name Ayu from Bali who loved to dance. Brought the story home to Australia in 'My Aussie Mum', a favourite of any hard-to-please-crowd that had something in it for both parent and child. All libraries had a Harmony Day activity of colouring-in and cutting out cardboard H.D balloon picks to hang from the ceiling in the library or take home.

On 23rd March local author Maria Grujicic presented a special Insect storytime, reading from her book at the City library.

ZumbAtomic, an adapted Zumba program for 4 and 5 year olds is going well. Around 25 children and their parents are attending each week. It is proving an effective way to engage new families who may not have yet discovered the Library. Sing and Dance, a more traditional nursery rhyme and guitar session run by a volunteer is

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also going well. Around 30 children attend on Saturday mornings. The families like the idea of singing with a guitar instead of a CD, both these programs are held at Casuarina library.

The Easter Bunny entertained the children before Easter. All libraries had an Easter themed Storytime then the Bunny came to give out some Easter eggs to the children. Casuarina Library also had a visit from Hector the Road Safety Cat to talk about road safety. 178 Children and 131 adults attended the Easter Bunny storytime sessions.

Karama library staff conducted a Storytime for Defence playgroup from Defence Establishment Berrimah and are waiting to hear back from them to find out if this will become a regular event.

Staff attended a Babes'n'Books promotion at Casuarina Community Health Clinic. This was a great opportunity to promote Library services to parents who may not have been in the Library for a while, but because they are on leave from work looking after their children have time to visit the Library.

KAOS, the libraries youth lock in program at Karama Library was well attended in both March and April. In March local artist Aly de Groot made unique necklaces, bracelets, earrings with recycled beads and buttons with the young people. Most participated in the activity while others played Playstation games and read graphic novels. 39 youth and 4 adults attended.

Nemarluk School have arranged to visit the library twice a week during term. They will be given a tour, story time, and encouraged to have discussions about books, authors and illustrators. The classes are always small and it's a great chance to get to know the students and their teachers and help them with their studies.

National Youth Week

To celebrate National Youth Week the libraries hosted a Jasmine Jan art workshop at Casuarina, library staff helped out at the Big Gig and we had a Library stall promoting our services and programs for youth.

Our main event to celebrate the week was *Radio in the Courtyard* on Friday 20 April which was held at the Casuarina library courtyard. The event was attended by Alderman Rebecca Want de Rowe and National youth week young member, Kenneth Kadirgamar. A range of activities were held from 4 – 7 pm. The badge making stand was very popular along with a the mock radio station. Music was provided by Skarlett, an alternative pop/punk group who had everyone bouncing about and singing out loud. Abbey Rose and Josefina Huq also serenaded the crowd with guitar playing and singing. A free sausage sizzle was provided along with information stalls from Headspace, Melaleuca Refugee Centre, Mission Australia and Multicultural Youth NT, who provided information and giveaways. Approximately 100 youth attended throughout the evening and the libraries received funding from the Office of Youth Affairs to hold the event.

The Youth Week "Couch" was created by young people in Darwin and is currently being displayed at Casuarina Library. Council is welcoming young people to

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decorate it in words and pictures with ideas they would like to see and happen in Darwin.

April Holiday Program “Bag It”

The Bag It holiday program focused on "doing-up" a National Year of Reading (NYR) calico bag, a session each for junior 5 – 12 years and youth 13 – 18 years.

We engaged local artist Janie to assist with the junior sessions, children ages 5 to 12 got to paint, print, glue and decorate a calico library bag. Everyone enjoyed themselves and were very proud of their final product. There were some really creative and colourful bags made and the boys were just as engrossed in the activity as the girls. The parents also joined in and it was nice to see them all enjoying the activity together with their children.

Youth aged 12 to 18 learnt how to draw their own cartoon characters. The sessions taught fun drawing techniques to decorate library bags. They spent quite a bit of time to start with by looking through books and examples that our artistic staff member Jaclyn had made and also sketching out their ideas before tracing them on to their bags, making sure everything was just right. It was great to see everyone so focussed on what they were doing and giving each other positive feedback. Casuarina and Karama Libraries showed movies for children during the school holidays. Over the course of the week long holiday program 138 children and 44 adults enjoyed the holiday activities.

The National Year of Reading - School Membership Drive

National Year of Reading 2012 events are continuing at all libraries. April is the beginning of our library membership drive. Throughout term 2 of the school calendar, library staff have arranged to visit all year 1 classes in the Darwin region. The staff conduct a library session with each class and each child receives a postcard invitation to join the library, which they take home to their parents. On presenting the postcard back to the library the child is joined as a library member and receives a library bag, national year of reading sticker, tattoo, pencil case and luggage tag. The response from all schools has been positive and encouraging, with all schools engaging in the program.

Training

The libraries engaged Kevin Hennah to visit Darwin for a one day workshop and a consult with the City and Nightcliff libraries. Kevin is a visual merchandising consultant, who has vast experience in library design, and has consulted for libraries extensively in Australia and the Asia Pacific region. The one day workshop was held at Casuarina Library and was attended by many COD library staff and staff from a range of libraries in Darwin including CDU, local high schools and special libraries. Kevin consulted with library managers from City and Nightcliff and has provided plans and new layouts for both to consider.

Graduate Librarian attended two day training at the Northern Territory Library to discover what technology they are using to deliver services in different libraries, she also attended a two day Management in the 21st Century. All Library staff are enjoying the Workforce wellbeing committee initiatives, including sessions on meditation, yoga, and nutrition. Children and youth services library Technician

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attended the clip festival in Alice Springs.

Library staff attended the following training and workshops.

- Work Life Balance and Stress management,
- Disability recruitment workshop
- Customer service to people with hearing difficulties by Deaf Australia
- EAS training 'Tools for assertive & effective communication'
- ECM
- Authority
- First Aid

Displays and promotions

The libraries send an electronic newsletter each month to over 3400 subscribers. The newsletter promotes our coming events and new resources added to the libraries collections. Customers can book online to attend library events.

National Year of Reading

International Women's day

Local Government Elections

Harmony Day

Artwork from Stuart Park Primary School transition classes

Read the book, see the movie competition

Australian Authors

Parenting

ANZAC day

True Crime

Ruby Gaea

Karama has an exhibition of 5 paintings by Rosemary Ludlow, a local artist

CONSULTATION PROCESS:

Nil

POLICY IMPLICATIONS:

Nil

BUDGET OR RESOURCE IMPLICATIONS:

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS:

Nil

ENVIRONMENTAL IMPLICATIONS:

PAGE: 9
REPORT NUMBER: 12P0004 KC:md
SUBJECT: LIBRARIES INFORMATION UPDATE FOR MARCH AND APRIL 2012

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION:

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

KAREN CONWAY
MANAGER LIBRARY SERVICES

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

For enquiries, please contact John Banks on 8930 0633 or email:
j.banks@darwin.nt.gov.au

COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 9.4****MINUTES ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE 2
FEBRUARY 2012****REPORT No. 12C0024 AG:kl****COMMON No. 2229542****Date: 21/05/2012****Presenter: Allison Gray, Arts & Cultural Development Officer****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

The purpose of this report is to present the minutes of the Arts and Cultural Development Advisory Committee meeting held 2 February 2012 (**Attachment A**) for Council's information.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

1 Achieve Effective Partnerships and Engage in Collaborative Relationships

Outcome

1.2 Effectively engage with community

Key Strategies

1.2.2 Develop ways in which Council can enhance relationships and work collaboratively with Community Groups.

KEY ISSUES

- Discussion on Committee Membership
- Poster Noticeboards in the Mall

RECOMMENDATIONS

That it be a recommendation to Council:-

THAT report number 12C0024 AG:kl entitled Minutes Arts and Cultural Advisory Committee 2 February 2012 be received and noted.

PAGE: 2
 REPORT NUMBER: 12C0024 AG:kl
 SUBJECT: MINUTES ARTS AND CULTURAL ADVISORY COMMITTEE 2 FEBRUARY 2012

BACKGROUND

The purpose of this report is to present the minutes of the Arts and Cultural Development Advisory Committee held 2 February 2012 (**Attachment A**) for Council's information. Council's Arts and Cultural Development Advisory Committee (ACDAC) meets five times per year at the Civic Centre.

The Committee's role is to:

- Encourage the involvement of the community in art and cultural development within Council's planning functions.
- Promote the need for arts to be considered in developments throughout Darwin.
- Provide a forum for the sharing of ideas and resources between Council and the community and provide mutual support and assistance in developing and implementing public art activities in Darwin.
- Identify arts projects which may be appropriate for Council to seek funding to develop.
- Provide advice to Council on issues falling within the Arts and Cultural Development policy.

DISCUSSION

The February meeting addressed Council's current arts and culture program, including Poster Noticeboards in the Mall, progression of Civic Park Cultural Usage Plan, and Committee Membership.

CONSULTATION PROCESS

Arts and Cultural Development Advisory Committee membership.

POLICY IMPLICATIONS

Nil pertaining to this report.

BUDGET AND RESOURCE IMPLICATIONS

Nil pertaining to this report.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

The ACDAC is an advisory committee established under Section 54 of the NT Local Government Act 2008.

ENVIRONMENTAL IMPLICATIONS

Nil pertaining to this report.

PAGE: 3
REPORT NUMBER: 12C0024 AG:kl
SUBJECT: MINUTES ARTS AND CULTURAL ADVISORY COMMITTEE 2 FEBRUARY 2012

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

ALLISON GRAY
ARTS & CULTURAL DEVELOPMENT
OFFICER

JOHN BANKS
GENERAL MANAGER,
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks 89300 633 or j.banks@darwin.nt.gov.au

Attachment A – Minutes Arts & Cultural Development Advisory Committee 2 February 2012

MINUTES OF THE ARTS & CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEETING

**Held Thursday 2 February 2012
at City of Darwin, Civic Centre**

1. **PRESENT**

Alderman Robyn Lesley	Chair, Darwin City Council
Alderman Joanne Sangster	Alternate Chair, Darwin City Council
Ms Leonie McNally	Community Representative
Ms Edwina Lunn	Artistic Director, Darwin Festival (represented by Anna Reece, General Manager, Darwin Festival)
Ms Barbara Vos	Community Representative
Mr Mark Smith	Manager, Music NT
Mr Tony Clementson	General Manager, Tourism Top End
Ms Allison Gray	Arts and Cultural Development Officer, DCC

2. **APOLOGIES**

Mr Ken Conway	Community Representative
Ms Janice McEwen	Director, Top End Arts
Mr Peter Scrivener	Regional Arts Broker, Arts NT
Mr Bong Ramilo	EO, Darwin Community Arts

Meeting opened 12.10 pm.

3. **MINUTES OF PREVIOUS MEETING**

Recommendation: THAT the minutes of the meeting held Wednesday 22 September 2011 be accepted as a true and accurate record.

Moved: Leonie McNally. Seconded: Tony Clementson. Carried.

4. **BUSINESS ARISING FROM PREVIOUS MEETING**

4.1 ACDAC Membership: Discussion held over to Agenda Item 5.1

4.2 Community notice boards in the Mall (22 Sept., 4.1)

An electronic system for outdoors requires substantive funding and will not meet any short term needs for art and cultural organisations. Poster noticeboards in the CBD to be subject of a future report to Council.

Action: ACDO present poster noticeboards in the CBD draft report and policy and seek further ACDAC input.

4.3 That the significance of Travellers Walk be the subject of press release.

Noted.

4.4 Nightcliff tree site as public art opportunity.

Noted.

4.5 Communications Strategy.

Noted.

4.6 Relocation of Bombing of Darwin Plaque.

Noted.

4.7 National Cultural Policy

Noted.

5. GENERAL BUSINESS

5.1 ACDAC Membership

Discussion centred on membership which historically includes organisation and community representation. It was suggested the call for membership to make explicit that the purpose of ACDAC is to "Support Council's involvement in the Arts". Recommendations on ACDAC membership to be resolved at June ACDAC meeting.

Action: Post Council election, advertise for new ACDAC Committee members. Membership applications to be discussion item at June 2012 ACDAC meeting.

5.2 Civic Park Cultural Usage Plan

Process noted.

Action: Elected Members for Lyons Ward to be included in stakeholder consultations. Briefing documents to be made available to ACDAC where in accordance with Local Government Act.

6. OTHER BUSINESS

No New Business

7. NEXT MEETING

Ms Barbara Vos submitted apologies for the next meeting.

Date: 17 May 2012

Time: 12.00-1.30pm

Venue: Meeting Room 1

Date: 14 June 2012

Time: 12.00-1.30pm

Venue: Meeting Room 1

8. MEETING CLOSED

Meeting closed 1.40 pm.

SUMMARY OF RECOMMENDATIONS

Recommendation: THAT the minutes of the meeting held Wednesday 22 September 2011 be accepted as a true and accurate record.

SUMMARY OF ACTIONS

Action: ACDO present poster noticeboards in the CBD draft report and policy and seek further ACDAC input

Action: Post Council election advertise for new ACDAC Committee members

COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 9.5****SURVEY OF RESIDENT VIEWS ON STATE OF ORIGIN EVENTS AT THE BEACHFRONT HOTEL****REPORT No. 12C0029****COMMON No. 1760915****Date: 21/5/2012****Presenter: Fiona Ray, Manager Liveability****Approved: John Banks, General Manager Community & Cultural Services****PURPOSE**

The purpose of this report is to discuss the outcomes of a survey undertaken to gauge resident views on the State of Origin Events held at the Beachfront Hotel.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

1 Achieve Effective Partnerships and Engage in Collaborative Relationships

Outcome

1.2 Effectively engage with community

KEY ISSUES

The State of Origin series was hosted by the Beachfront Hotel on 25 May, 15 June and 5 July, 2011.

Patrons were able to view the game on a large screen, placed on a truck trailer situated in car parking spaces on the opposite side of Casuarina Drive. A bar was set up adjacent to the existing footpath at the front of the Hotel.

Given that the conduct of the event extended into surrounding public space it was considered advisable by Council to seek resident feedback on their experience for consideration of similar events in the future.

RECOMMENDATIONS

THAT it be a recommendation to Council:-

THAT Report Number 12C0029 FR:mrg entitled Survey of Resident Views on State of Origin Events at the Beachfront Hotel, be received and noted.

PAGE: 2
REPORT NUMBER: 12C0029 FR:mrg
SUBJECT: SURVEY OF RESIDENT VIEWS ON STATE OF ORIGIN EVENTS AT THE BEACHFRONT HOTEL

BACKGROUND

The purpose of this report is to discuss the outcomes of a survey undertaken to gauge resident views on the State of Origin Events held at the Beachfront Hotel.

DISCUSSION

A covering letter and survey were hand delivered to all residences in a 300m radius of the Beachfront Hotel in November 2011 (**Attachment A**). A copy of the survey was also placed on Council's website to provide residents with the choice to either fill in and return the hard copy or respond on-line.

The stated objective of the survey was to elicit resident views on the State of Origin Series. A total of 55 responses were received from an estimated 332 residences. This represents an acceptable response rate which provides a statistically reliable spectrum of resident views.

The majority of respondents (94.5%) identified as living close to the Beachfront Hotel and 70.9% of respondents reported that they were at home for all 3 events. Only 21% of respondents reported attending the event(s).

When questioned on their level of satisfaction for the event 87.3% of respondents had either no opinion (29.1%), were satisfied (21.8%) or very satisfied (36.4%).

Similarly when questioned as to noise, 10.9% had no opinion, 32.7% were satisfied and 40.0% were very satisfied. In comparison 7.3% were unsatisfied and 9.15% were very unsatisfied with the noise levels.

Those areas which attracted the highest rates of dissatisfaction were patrons leaving the event (23.6%) and parking (21.8). That being said the majority of residents were either of no opinion or satisfied with patrons leaving the event (76.3%) and 78.2% were either of no opinion or satisfied with parking.

In summary 83.6% of respondents supported the running of similar events in the future.

CONSULTATION PROCESS

A total of 332 hard copy surveys were circulated to residents living within approximately 300 metres of the Beachfront Hotel (**Attachment B**). Residents were invited to fill in the hard copy and return in the postage paid envelope or reply on-line via the Council website.

POLICY IMPLICATIONS

The report does not impact on existing or proposed Council Policies.

PAGE: 3
 REPORT NUMBER: 12C0029 FR:mrg
 SUBJECT: SURVEY OF RESIDENT VIEWS ON STATE OF ORIGIN EVENTS AT THE
 BEACHFRONT HOTEL

BUDGET AND RESOURCE IMPLICATIONS

The report contains no budget or resource implications.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Responsibility for the event is with the Beachfront Hotel.

ENVIRONMENTAL IMPLICATIONS

This report does not have environmental implications for Council.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

FIONA RAY
MANAGER LIVEABILITY

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any enquiries, please contact John Banks phone 89300633 or email
 j.banks@darwin.nt.gov.au.

Attachment A – Letter to Residents and Survey
Attachment B - Map

Please quote 1760915

3 November 2011

To The Resident

Dear Resident

Resident Survey - State of Origin Events at the Beachfront Hotel

Earlier this year on 25 May, 15 June and 5 July 2011, the Beachfront Hotel hosted a series of Rugby League State of Origin events. The events involved the temporary installation of a large truck top TV screen in car parks on the opposite side of Casuarina Drive and the placement of a bar and tables along the front of the property, requiring the closure of the footpath.

Darwin City Council is seeking resident views on the event to assist with the consideration of future applications.

Please return your completed survey in the enclosed reply paid envelope by **18 November 2011**. Alternatively, you may complete the survey on-line via the Council website www.darwin.nt.gov.au. From the 'Have your say' tab on the home page, follow the link to the 'Current Consultations' page where there is a link to the on-line survey.

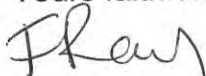
A report summarising community feedback will be provided on the Darwin City Council website www.darwin.nt.gov.au following correlation of the results.

The information requested in this form is being collected by Council for the purpose of communicating with you. You may obtain access to your personal information held by Council by submitting a request for information form that is available on our website or from the "Information Officer" on 8930 0300.

You will note that the survey is numbered. The numbering is sequential and does not enable identification of respondents but rather to ensure the validity of the survey.

If you would like to discuss the survey please contact Manager Liveability, Fiona Ray on 8930 0404.

Yours faithfully



FIONA RAY
MANAGER LIVEABILITY

Attached

Resident Survey State of Origin Events at the Beachfront Hotel

Three State of Origin events were held at the Beachfront Hotel on the 25 May, 15 June and 5 July 2011. Large screens were installed on the opposite side of the road. Tables, chairs and a bar were placed in the frontage closing the footpath. Darwin City Council is seeking resident views on the event to assist with the consideration of future applications. Please complete the following survey by inserting a tick for your response.

1. Do you live close to the Beachfront Hotel?

Yes ☐
No ☐

2. Were you at home on one, two, all three or none of the Beachfront Hotel events?

1st Event ☐
2nd Event ☐
3rd Event ☐
All 3 Events ☐
None ☐

3. Did you attend one, two, all three or none of the Beachfront Hotel events?

1st Event ☐
2nd Event ☐
3rd Event ☐
All 3 Events ☐
None ☐

4. What was your level of satisfaction for the overall running of the event?

Very Satisfied ☐
Satisfied ☐
No Opinion ☐
Unsatisfied ☐
Very Unsatisfied ☐

5. What was your level of satisfaction with noise from the venue during the events?

Very Satisfied ☐
Satisfied ☐
No Opinion ☐
Unsatisfied ☐
Very Unsatisfied ☐

6. What was your level of satisfaction with patrons arriving or leaving the events?

Very Satisfied	<input type="checkbox"/>
Satisfied	<input type="checkbox"/>
No Opinion	<input type="checkbox"/>
Unsatisfied	<input type="checkbox"/>
Very Unsatisfied	<input type="checkbox"/>

7. What was your level of satisfaction with parking for the event?

Very Satisfied	<input type="checkbox"/>
Satisfied	<input type="checkbox"/>
No Opinion	<input type="checkbox"/>
Unsatisfied	<input type="checkbox"/>
Very Unsatisfied	<input type="checkbox"/>

8. Do you support the running of similar events in the future?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

Any Additional Comment

9. If you would like to receive feedback please provide an email or postal address.

Email

Postal

**Return your completed survey in the enclosed reply paid envelope
Thank you for your feedback**

Privacy Statement

The information requested in this form is being collected by Council for the purpose of communicating with you. You may obtain access to your personal information held by Council by submitting a request for information form that is available on our website or from the "Information Officer" (08) 89300300.



MINUTES YOUTH ADVISORY GROUP 1 FEBRUARY 2012 - MEMBERSHIP APPOINTMENTS, RESIGNATIONS AND NATIONAL YOUTH WEEK FUNDING**REPORT No. 12C0020 SP:es COMMON No. 2226603****Date: 21/05/2012****Presenter: Sean Pardy, Youth Services Officer****Approved: John Banks, General Manager, Community and Cultural Services****PURPOSE**

The purpose of this report is to present to Council the minutes of the Youth Advisory Group (**Attachment A**) meeting held 1 February 2012 for consideration.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.1 Facilitate community access and inclusion

KEY ISSUES

- Minutes
- Membership Appointment
- Acceptance of Resignation
- Neighbourhood Watch NT Funding

RECOMMENDATIONS

THAT it be a recommendation to Council:-

- A. THAT Report Number 12C0020 SP:es entitled Youth Advisory Group Minutes February 2012, be received and noted.
- B. THAT the following be appointed as members of the Youth Advisory Group for a three (3) year term from 29 February 2012 to 28 February 2015:

Gabrielle White
Madeline Tait

- C. THAT the Youth Advisory Group accept the resignation of Katie Withers and Honeylyn Lisson and a letter of thanks from the Lord Mayor be provided.
- C. THAT the National Youth Week funding and partnership invitation from Neighbourhood Watch NT be accepted.

PAGE: 2
 REPORT NUMBER: 12C0020 SP:es
 SUBJECT: MINUTES YOUTH ADVISORY GROUP 1 FEBRUARY 2012 -
 MEMBERSHIP APPOINTMENTS, RESIGNATIONS AND NATIONAL
 YOUTH WEEK FUNDING

BACKGROUND

Previous Decision No. 19/1648 (15/06/05)

- A. THAT Report Number 05C0071 KH:kl entitled Feedback Report Youth Event PopArt 2, 2005, be received and noted.
- B. THAT Council continue to support youth participation opportunities that emerge through the work of the GRIND Youth Newspaper Team and the Youth Advisory Group.
- C. THAT Council congratulate the GRIND Youth Newspaper team and the Youth Advisory Group on the great success on the PopArt 2 youth event held on 28 May 2005.

DISCUSSION

The February Youth Advisory Group (YAG) meeting was the first for 2012. Meeting procedures and expectations were discussed.

The group spent considerable time in discussion with staff from NT Major Events who attended the meeting upon YAG's invitation. Discussion covered various youth enhancements and suggestions for the youth music concert BASSINTHEGRASS.

The meeting was an excellent opportunity for the development of the group with the opportunity to meet and question professional event organisers. It also provided an opportunity for the group to address concerns they have had with the event for a number of years around smoking on-site and youth participation avenues for local young people. Major Events NT also indicated interest in attending future YAG meetings if invited.

The meeting introduced the new Youth Services Trainee Emily Nancarrow to YAG.

Two new members were recommended for appointment to the Youth Advisory Group, namely Madeline Tait and Gabrielle White. The resignations of Katie Withers and Honeylyn Lisson were also received.

The remainder of the meeting was spent discussing options for the presentation of a Youth Week event in 2012. Neighbourhood Watch NT have again invited partnership for National Youth Week by way of a grant of \$30,000 to go towards a major event such as The BIG GIG.

The YAG confirmed their intent to host a major scale BIG GIG again in 2012

CONSULTATION PROCESS

Youth Advisory Group membership.

PAGE: 3
 REPORT NUMBER: 12C0020 SP:es
 SUBJECT: MINUTES YOUTH ADVISORY GROUP 1 FEBRUARY 2012 -
 MEMBERSHIP APPOINTMENTS, RESIGNATIONS AND NATIONAL
 YOUTH WEEK FUNDING

POLICY IMPLICATIONS

Nil.

BUDGET AND RESOURCE IMPLICATIONS

A budget variation is required for the grant of \$30,000 from Neighbourhood Watch NT in support of The Big Gig 2012.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Nil.

ENVIRONMENTAL IMPLICATIONS

Nil.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

SEAN PARDY
YOUTH SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 89300633 or
j.banks@darwin.nt.gov.au

Attachment A – Minutes Youth Advisory Group 1/2/2012



**MINUTES OF THE CITY OF DARWIN
YOUTH ADVISORY GROUP (YAG) MEETING
HELD WEDNESDAY 1 FEBRUARY 2012**

Chair: Alexis Morris-Lovell

Minutes: Liam Parry-Mills

1. PRESENT

Declan Coffey	
Katie Withers	
Angus Robson	
Alexa Morris-Lovell	
Lang Williamson	
Micheal Hall	
Felix Baker	
Zenia Xie	
Honeylyn Lisson	
Olivier Hasan-Fourcard	
Gabrielle White	Guest
Madeline Tait	Guest
Sean Pardy	City of Darwin
Katie Hearn	City of Darwin
Emily Nancarrow	City of Darwin
Liam Parry-Mills	City of Darwin
Amber Hermann	City of Darwin
Paul Cattermole	NT Major Events
Amy Fuller	NT Major Events

2. APOLOGIES

Sita Valadian

3. MEET THE NEW YOUTH SERVICES TRAINEE

Sean Pardy introduced City of Darwin's new Youth Services Trainee, Emily Nancarrow.

4. WELCOME NEW APPLICANTS FOR YAG

Sean introduced Gabrielle White and Madeline Tait to YAG, explaining the roles and responsibilities of membership to YAG, and their importance as representatives of their community.

Recommendation:

THAT the following be appointed as members of the Youth Advisory Group (YAG) for a three (3) year term from 29th February 2012 to 28 February 2015:

- Gabrielle White
- Madeline Tait

Moved: Michael Hall

Seconded: Declan Coffey

Carried

5. HOW WE WILL RUN OUR MEETINGS IN 2012

Sean outlined the meeting procedures for YAG 2012 and explained how the meetings will operate. The focus of YAG will be for members to develop their team work, leadership, public speaking, and event delivery skills and provide advice to Council on issues impacting the youth community.

6. NT MAJOR EVENTS

YAG welcomed guests Paul Cattermole and Amy Fuller from NT Major Events, who attended the meeting at the invitation of Council and YAG, to discuss youth orientated enhancements for this year's BASSINTHEGRASS event.

Paul first outlined the history of BASSINTHEGRASS and its involvement with Council and the Amphitheatre.

An open discussion followed which included;

Youth and health service providers attendance at the event

Smoking at the venue

Alcohol at the event

Local bands performing support roles

Future opportunities for young people and Council youth groups to learn from a professional event company via mentoring and skills exchange.

Paul thanked YAG for inviting NT Major Events to the meeting and indicated he would be pleased to attend further meetings upon invitation.

YAG thanked Paul and Amy for taking the time to attend the meeting.

7. HEALTHY DARWIN PROGRAM

Amber Hermann (Co-ordinator of Healthy Darwin Program) was introduced to YAG. Amber outlined City of Darwin's Healthy Darwin program which aims to prevent or delay chronic disease and increase connectedness within the community for vulnerable community groups.

Amber encouraged members of YAG to become involved with the program.

8. NATIONAL YOUTH WEEK 2012

YAG discussed project proposals for Youth Week in 2012.

Sean presented a major funding opportunity from Neighbourhood Watch NT to the value of \$30,000.

YAG were keen in pursuing the offer and presenting The BIG GIG in 2012.

YAG agreed The BIG GIG should open National Youth Week, and be held on Friday 13 April.

YAG expressed a desire to run a series of workshops and activities in the lead up to the event, during the school holidays, similar in nature to the “Epic Central” program supported in 2010.

YAG discussed possible headline acts for The BIG GIG 2012.

The Group time-tabled production meetings for The BIG GIG 2012.

Recommendation:

That the National Youth Week funding and partnership invitation from Neighbourhood Watch NT be accepted.

9. OTHER BUSINESS

YAG accepted the resignations of Katie Withers and Honeylyn Lisson both of whom are going on to tertiary studies interstate.

The YSO thanked Katie and Honeylyn for their contribution to the group and the Darwin community and wished them luck in their future endeavours.

Recommendation:

THAT the Youth Advisory Group note the resignation of Katie Withers and Honeylyn Lisson and a letter of thanks from the Lord Mayor be provided.

10. CLOSE

Meeting closed at 7:15pm.

**COMMUNITY & CULTURAL SERVICES COMMITTEE
(OPEN/A)**

AGENDA ITEM: 9.7

**YOUTH LEISURE, ACTIVITIES & EVENTS INITIATIVE
DRAFT PROGRAM PLAN 2012**

REPORT No. 12C0031 KH:kl

COMMON No. 1437996

Date: 21/05/2012

Presenter: Lisa Capon, Community Youth Engagement Officer

Approved: John Banks, General Manager, Community & Cultural Services

PURPOSE

The purpose of this report is to provide Council with an overview of the new Youth Activities, Leisure and Events Program (**Attachment A**) as provided for in Council's Youth Strategy, Loud & Clear 2009-2014. A draft program plan for the period January – December 2012 is included. This report describes key program implementation elements and seeks Council endorsement of the proposed Youth Activities program plan.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

1 Achieve Effective Partnerships and Engage in Collaborative Relationships

Outcome

1.2 Effectively engage with community

Key Strategies

1.2.2 Develop ways in which Council can enhance relationships and work collaboratively with Community Groups

KEY ISSUES

In 2011, Council resourced a new Youth Activities, Events and Leisure program as provided for in its adopted Youth Strategy, Loud and Clear, 2009-2014. This program builds upon the youth development and engagement models already employed to deliver in partnership with the youth community a range of neighbourhood based leisure activities. In addition to actioning the Leisure program described in Council's strategy, Council is well positioned to assess the different needs and strengths of various locations in respect of youth activity and the proposed Youth Energy Precinct whilst also evaluating a non-centralised service delivery model.

The Youth Activities, Leisure and Events program will provide free and accessible activities for young people aged 12 -20 living in the Darwin municipality throughout the year, with an emphasis on arts, culture, music, and leisure activities. Young

PAGE: 2
REPORT NUMBER: 12C0031 KH:kl
SUBJECT: YOUTH ACTIVITIES, LEISURE & EVENTS INITIATIVE DRAFT PROGRAM
PLAN 2012

people will be intrinsically involved in program planning, implementation and delivery with the aims of building their capacity to generate future activities for their peers and ensuring that programs are relevant and accessible to Darwin's young people.

The program will draw on existing resources, develop new partnerships and partner with young people and a wide community of interest in all aspects of program delivery to foster community connectedness, build resilience and grow capacity across the youth community.

RECOMMENDATIONS

THAT it be a recommendation to Council:-

- A. THAT Report Number 12C0031 KH:kl entitled Subject, be received and noted.
- B. THAT Council endorse the Youth Activities, Leisure and Events program Plan January – December 2012.

PAGE: 3
 REPORT NUMBER: 12C0031 KH:kl
 SUBJECT: YOUTH ACTIVITIES, LEISURE & EVENTS INITIATIVE DRAFT PROGRAM
 PLAN 2012

BACKGROUND

Previous Decision No. 20\3631 (15/02/11)

- A. THAT Report Number 11C0029 KH:kl entitled, Youth Leisure and Events Program Proposal, be received and noted.
- B. THAT the amount of \$200,000 for the establishment of a Youth Leisure and Events program be referred to the 2011/2012 budget deliberations process.

Previous Decision No. 20\2441 (16/02/2010)

- B. THAT funding and operational model be developed for the potential Leanyer and Casuarina sites and that as part of this work, consideration be given to centralised and decentralised service delivery models.

Previous Decision No. 20\1234 (24/02/09)

- A. THAT the following actions be prioritised and associated costs referred to the 2009/2010 budget process:
 - I. Establishment of a Youth Leisure/Activities Officer and program implementation costs \$120,000 annually.
 - II. Capital works program to include the purchase of x 1 capital item biennially specifically catering for young people's leisure requirements:
 - \$60,000 – 2010
 - \$60,000 – 2014.

Previous Decision No. 19\3778 (28/11/2006)

- B. THAT it be noted that the Youth Advisory Group supports a range of program delivery options rather than one singular youth centre so that resources can be allocated to the changing needs of young people and to provide young people with a range of access points and choices.
- C. THAT it be noted that the Youth Advisory Group identify music, arts and leisure programs that are youth driven as a means of unifying young people and that these streams be considered into Council's new youth strategy.

Previous Decision No. 19/1648 (15/06/05)

THAT Council continue to support youth participation opportunities that emerge through the work of the GRIND youth newspaper team and the Youth Advisory Group

PAGE: 4
 REPORT NUMBER: 12C0031 KH:kl
 SUBJECT: YOUTH ACTIVITIES, LEISURE & EVENTS INITIATIVE DRAFT PROGRAM
 PLAN 2012

DISCUSSION

The City of Darwin recognises its youth community as diverse, dynamic and requiring of specialised attention and to that end, has set the span of its youth services through its adopted Youth Strategy, Loud and Clear, 2009-2014. The strategy was informed by the views of almost 1200 local young people aged between 12 and 25. Young people aged 12 -20 are the focus of Council 's Youth Strategy in recognition that age groups either side of this bracket generally have more ready access to dedicated resources, services and opportunities.

According to 2006 Australian Bureau of Statistics (ABS) data, half of the young people in the Northern Territory aged 12 – 24 live in the Darwin statistical area, thus young people play a significant role in shaping the Darwin community.

Council is committed to facilitating genuine youth participation opportunities. Since the adoption of its first Youth Strategy in 2000, all youth events supported by Council such as numerous BIG GIG's, PopArt and Wilpower (Wil Anderson media skills workshops), EPIC Central, as well as the GRIND youth newspaper project/website have been planned, hosted and delivered by young people for young people with support, mentoring and guidance from Council staff and community partners along the way.

A clear demand for regular, affordable and accessible leisure, arts and music options for young people – not just one off events that come and go have been embedded in Council's current Youth Strategy, Loud & Clear 2009-2014;

“That Council resource the establishment of a Youth Leisure Officer and program budget to enable the coordination and delivery of a year round youth leisure program shaped and driven by young people for young people.”

The Youth Activities, Leisure and Events program will respond directly to specific youth community needs and operate in partnership with young people at a neighbourhood level. Using music and the arts as a common unifier, the program will provide a range of community connection points and positive social interactions, skill and capacity building opportunities, and facilitate peer-to-peer learning through free leisure options in supported safe environments.

Delivery of the youth informed program in a variety of locations will generate valuable community partnerships that may inform Council's selection of a site for the Youth Energy Precinct (YEP). A number of potential sites have been identified for the YEP, each with unique benefits and limitations, including public transport availability, youth and community buy-in, design characteristics as well as construction and program costs. The delivery of the Youth Activities Program at this time will allow Council scope to assess the different needs and strengths of various locations in addition to implementation of a non-centralised service delivery model.

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The Youth Activities program is currently being developed in partnership with young people providing opportunity for skill development in the planning, development and facilitation of arts and leisure workshops, activities and events. In keeping with Council's Youth Strategy, the program will mentor and employ young people for project and event activities whenever possible.

The Youth Activities, Leisure and Events program launched in April during National Youth Week 2012 with the *Word From the Couch* initiative (**Attachment B**). This project provided a quirky and creative means for young people to inform program content by writing and drawing on the couch and banner or completing an online survey. A number of young people keen to be involved in future program delivery have also been engaged.

CONSULTATION PROCESS

Almost 1200 young people and numerous stakeholders informed Council's Youth Strategy *Loud and Clear 2009-2014*. Importantly, a number of young people were employed to help gather the views of their peers, ensuring authenticity of feedback.

Approximately 200 young people participated in *Word From the Couch* and at the time of report preparation, almost 100 online surveys had been completed. Youth input will continue to be gathered to ensure future programming is reflective of contemporary youth needs and preferences.

POLICY IMPLICATIONS

The Youth Activity Program will implement a number of actions described within Council's adopted Youth Strategy: *Loud & Clear 2009 – 2014*.

BUDGET AND RESOURCE IMPLICATIONS

Council currently invests almost \$300,000 in its Youth Service portfolio. This budget allocation provides for 2 Youth Services staff, a dedicated Youth Projects workspace that doubles as GRIND HQ (Head Quarters), annual program and event resourcing to enable delivery of year round activity across the municipality, hosting of the Youth Advisory Group (and activities) and the GRIND online project.

Additionally, this allocation can part resource the construct and purchase of a Youth Activities Kit (trailer, WiFi & Gig Gear transport) and Stage Kit. The latter is a portable stage attached to a purpose built trailer that can be easily set up by four people with stage sections that can be assembled in a variety of formats and heights with an accessible ramp for people with disability.

The Youth Activities Kit comprises a trailer with WiFi that can be used to transport the GIG GEAR and event equipment. Youth Services also has a number of Apple Mac computers for use at events, consultations and activities requiring more contemporary and youth appealing engagement tools.

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The GIG GEAR is heavily accessed by young bands, young event organizers and not for profit community groups, and are booked out almost every weekend. This initiative provides in-kind support via free access to a band ready PA complete with microphones, speakers, amps, mixing desk and lights. The Youth Activities Kit will provide a much needed trailer that will improve access substantially.

A station wagon plant is also required as part of program establishment to ensure supported equitable access for young people and youth volunteers, support and access to a vehicle for after hours events, return home transport and ready access to weekend events and activities.

In the current financial year, (final cost dependant), the station wagon plant can be purchased along with the Youth Activities Kit.

A small deposit will be made on the Stage Kit this Financial Year with the bulk of purchase costs falling into next financial year as both are purpose built.

Item	Approx Cost	Comment
Youth Activities Kit (YAK - trailer, WiFi & Gig Gear transport)	26,160	Funded this financial year.
Stage Kit (with trailer and access ramp)	30,980	Purchase will fall across 2 FY due to construct, supply & artwork, thus carry forward may be required.
Station Wagon Plant with tow facility	38,000	Funded this financial year
Youth Leisure Activities	25,000	Materials, events, launch etc this FY

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Nil pertaining to this report.

ENVIRONMENTAL IMPLICATIONS

Nil pertaining to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

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PLAN 2012

LISA CAPON
YOUTH COMMUNITY
ENGAGEMENT OFFICER

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

For enquiries, please contact John Banks phone 8930 0633 or email
j.banks@darwin.nt.gov.au

Attachment A - Youth Activities, Leisure and Events Program
Attachment B - Word From the Couch initiative

Attachment A. Youth Activities Program Plan Jan - Dec 2012

Month activity to occur	Activity Title and Description	Resource Estimate	Activity Location (Ward)
Comment	<i>The following provides a map of what the program aims to deliver however it is anticipated that a number of events and activities will emerge and be included into the program as young people have opportunity to engage with the program.</i>		
January - March	Service & sector networking: <ul style="list-style-type: none"> <i>Introduced program and officer to key local youth services</i> <i>Developed network and database</i> <i>Identified assets and potential partnerships</i> <i>Developed 12 month youth activity program</i> 	Stakeholders: Numerous internal and external stakeholders. Resources: Officer time and transport to meetings.	Richardson Chan Waters Lyons
April	City of Darwin Youth Activities Program facebook page. <i>Page developed to tap into youth networks to:</i> <ul style="list-style-type: none"> <i>Identify and recruit Young People (YP) to Youth Activities program</i> <i>Consult with YP about program development</i> <i>Promote Council and external opportunities, activities and events to YP.</i> 	Stakeholders: Internal. Resources: Officer time, Youth Services & marketing, internet access.	Richardson Chan Waters Lyons
	Report to Council <ul style="list-style-type: none"> <i>To provide the 21st Council with program overview and seek Council endorsement of Jan – Dec 2012 program plan.</i> 	Stakeholders: Internal. Resources: Officer time.	Richardson Chan Waters Lyons
	Word from the Couch <i>YP were invited to draw and write their ideas for activities on a second hand couch and banner at key Youth Week events.</i> <i>Two YP were engaged for artwork and to assist with the engagement process.</i>	Stakeholders: Internal, Mission Australia, YMCA, Leanyer Skate Park, GPT (Casuarina Square), Casuarina Senior College. Resources: Officer time, transport for YP and couch. Budget: \$2,980	Richardson Lyons
	Youth Activities Online Survey <i>Paper and computer based surveys of young people through schools and alternative programs, CDU, and at Casuarina Square to identify activities young people want in the four Council wards and in specific age groups, and recruit YP to youth activities program..</i>	Stakeholders: Schools, youth services, Charles Darwin University, GPT. Resources: Officer time, transport for YP, survey monkey. Budget: \$985	Lyons Richardson Chan Waters
May	City of Darwin Services and Opportunities for Young People Brochure.	Stakeholders: Numerous internal, schools.	Richardson Chan

Month activity to occur	Activity Title and Description	Resource Estimate	Activity Location (Ward)
	<i>To communicate to YP and wider community the significant support and opportunities Council provides for YP across the organisation. 30,000 flyers to be distributed.</i>	Resources: Officer time and transport to meetings. Budget: \$6,600 1 x YP to produce graphics - student project, graphic design and printing, distribution.	Waters Lyons
	Update Council's website. <i>To communicate to YP and wider community the significant support and opportunities Council provides for YP across the organisation.</i>	Stakeholders: Numerous Internal. Resources: Officer time, Youth Services, Libraries, HR & marketing.	Richardson Chan Waters Lyons
May – July * expenditure to occur across 11/12 12/13 FY due to time required for construction and supply.	Youth Activities Kit (YAK) <i>Two trailers: One with portable stage including disability ramp & one with Wi-Fi that can transport the gig gear that will provide increased:</i> <ul style="list-style-type: none"> • <i>Resources for community use.</i> • <i>Opportunities for YP to perform in their communities.</i> • <i>Resources for Community Development programs; and</i> • <i>Improved access for people with a disability.</i> <i>2YP will be engaged to produce artwork for the trailers</i>	Stakeholders: Numerous internal. Resources: Officer time. Budget: \$55,600 (2 trailers, Stage & WiFi), \$8,400 disability ramp (DAC budget).	Richardson Chan Waters Lyons
	How to run your own event workshop for young people. <i>To increase capacity of YP (max 30) to run safe, vibrant & well attended events and recruit YP to the YAK Launch Crew. 2 x YP to be employed to co-host and facilitate.</i>	Stakeholders: NT Police, Music NT, Nook Entertainment, Happy Yess, Office of Youth Affairs – all stakeholders will host a 30 minute session. Resources: Officer and Youth Services Trainee time, poster printing, Youth Space, meeting rooms. Budget: \$1925	Richardson Chan Waters Lyons
May cont...	Youth Activities Kit Launch Crew <i>Weekly meetings of participants from Event workshop to plan YAK launch.</i>	Stakeholders: NT Police, Music NT, Nook Entertainment, Happy Yess, Office of Youth Affairs. Resources: Youth Space, Officer & Youth Services	Lyons

Month activity to occur	Activity Title and Description	Resource Estimate	Activity Location (Ward)
		Trainee time. Budget: \$2,450	
	Purchase vehicle <i>To enable program delivery, provide equitable access to programs for YP, and enable outreach, events, and after hours work</i>	Budget: \$37,500.00	Richardson Chan Waters Lyons
June	Launch of Youth Activities Kit <i>A live youth music event utilising the GIG GEAR and launching the YAK trailer (in Civic Park TBC) as part of the Original Recipe Festival - Lord Mayor to officiate.</i> <i>Participants from the event workshop will be involved in the planning and delivery of this event and develop leadership, event and stage management skills.</i> <i>Community will be informed about the new resources. Event will provide performance opportunities for (50 MAX) young musicians. 3YP employed by project.</i>	Stakeholders: Lord Mayor and Aldermen, NT school of music, Music NT, Happy Yess, Young musicians & event coordinators. Resources: GIG GEAR, Portable stage, WiFi trailer Posters, flyers, website, electronic notice board, COD vehicles for trailer & transport of YP. Officer, Youth Services Trainee time. Budget: \$7600	Lyons
	Set up crew to develop program activities. <i>Establish a crew of young people to develop activities and events for young people in each Council ward, informed by information gathered in Youth Week, the online survey and facebook.</i>	Stakeholders: The Shak, The Chippo, Malak Community Centre, Brownsmart, CDU, Schools, Corrugated Iron. Young People via localised neighbourhood promotions, letter drops, posters, radio etc. Resources: Transport for participants, printing, Youth Space, laptops, internet access, phones. Budget: \$2,450	Richardson Chan Waters Lyons

Month activity to occur	Activity Title and Description	Resource Estimate	Activity Location (Ward)

Month activity to occur	Activity Title and Description	Resource Estimate	Activity Location (Ward)
July	Music in Raintree Park (working title) <i>Monthly lunchtime /afternoon performances by emerging musicians and ensembles (acoustic/small PA).</i> <i>Outcomes include:</i> <ul style="list-style-type: none"> Stronger partnerships with community organisations to support professional development of YP. Increased community awareness of the talents and abilities of YP. Paid employment for 3 YP. 	Stakeholders: NT school of music, young musicians, Tourism Top End, Darwin City Retailers Association. Resources: Gig Gear, YAK & stage, Officer, Youth Services Trainee time, poster printing, Council vehicle for tailor. Budget: \$ 5,790	Lyons
	After School Workshops <i>A term three arts and sport program workshop for up to 100 YP at Casuarina Senior College (program determined by the crew).</i>	Stakeholders: Casuarina Senior College (Adult night classes), Sports clubs, Alternative Education Pathways, Youth Services. Resources: Officer time, council vehicle to transport YP. Budget: \$7,400	Chan
	Purchase of equipment to support program delivery. <i>To provide resources for youth driven projects.</i>	Budget: \$7,300	Lyons Richardson Chan Waters
	School Holiday Program <i>1 day programs of arts based activities in each Council ward (program determined and delivered by the crew).</i> <i>Outcomes include:</i> <ul style="list-style-type: none"> Development of social networks for YP (160 YP MAX). Development of skills for YP. Paid employment for 3 YP. 	Stakeholders: CDU, Corrugated Iron, Youth Services. Resources: Officer time, council vehicles for bump in and transport of participants. Budget: \$9,400	Richardson Chan Waters Lyons
August	Quarterly Youth Activity Program Brochure <i>To inform YP and youth services about workshops, activities and opportunities programmed for the October to December period and to recruit YP to a crew to assist Council to develop and deliver programs.</i>	Stakeholders: Numerous internal and external. Resources: Officer time. Budget: \$ 5,500	Richardson Chan Waters Lyons

Month activity to occur	Activity Title and Description	Resource Estimate	Activity Location (Ward)
	Work with crew to develop program activities. <i>Work with crew of young people to develop activities and events for young people in each Council ward, informed by information gathered in Youth Week, the online survey and facebook.</i>	Stakeholders: The Shak, The Chippo, Malak Community Centre, Brownsmart, CDU, Schools, Corrugated Iron. Resources: Transport for participants, printing, Youth Space, laptops, internet access, phones. Budget: \$3,350	Richardson Chan Waters Lyons
October	After School Workshops <i>A term four arts and sport program workshop for up to 100 YP at Casuarina Senior College (program determined by the crew).</i>	Stakeholders: Casuarina Senior College (Adult night classes), Sports clubs, Alternative Education Pathways, Youth Services. Resources: Officer time, council vehicle to transport YP. Budget: \$7,400	Chan
December	School Holiday Program <i>1 day programs of arts based activities in each Council ward (program determined and delivered by the crew).</i> <i>Outcomes include:</i> <ul style="list-style-type: none"> • Development of social networks for YP (160 YP MAX). • Development of skills for YP. • Paid employment for 3 YP. 	Stakeholders: CDU, Corrugated Iron, Youth Services. Resources: Officer time, Council vehicles for bump in and transport of participants. Budget: \$9,400	Richardson Chan Waters Lyons

Attachment B. Key initiatives and program directions

Word from the Couch

Youth Engagement initiative in National Youth Week 2012

A second hand couch was sourced and covered with plain calico fabric. Young people were engaged through schools to design a character as a central motif, to paint it onto the couch and add their ideas about what activities they would like included in their new Youth Activities Program. A 'Word From The Couch, We Want to Hear From You!' banner and an online survey were also produced to support the engagement process. Young people were invited to decorate the couch and banner with their ideas for activities at the City of Darwin Youth Advisory Group's The BIG GIG - National Youth Week Event on 13th April and at other key events during the Week. Having some young people's ideas already on the couch and banner, and recruiting young people to assist with engagement processes ensured that the project was youth friendly and accessible to young people. Four young people were employed on this project and three volunteered their time.

The Youth Community Engagement officer engaged young people in the activity space to ascertain their arts, cultural activities and leisure needs and to recruit young people to form working parties to shape and deliver initiatives that respond to the needs identified by this process. Photographs taken during these events have been pasted to facebook <http://goo.gl/Is/IsVP3>

Following National Youth Week, the Couch will have a permanent home in Council's Youth Space.





Event training, live music events and support for young bands

An exclusive workshop on how to run events (for up to 30 young musicians and budding event creators) will be held in May. Project partners include NT Police, Music NT, Nook entertainment, Happy Yess and NT Office of Youth Affairs who will all provide a 30 minute information session within the program.

Participants will be recruited to join a group and supported to develop their event management skills by assisting with the planning and delivery of the launch of the Youth Activity Kits (YAK) (Yak consists of 2 trailers, one with a portable stage and disability ramp, and one with Wi-Fi capability and capacity to transport the GIG GEAR).

The Launch of the YAK. A live youth music event utilizing the GIG GEAR and YAK, showcasing the talent of 5 local youth bands and an open mic session, delivered in partnership with Music NT, NT School of Music, Happy Yess and NT Police as part of the Original Recipe Festival in June. The event will provide up to 30 young people opportunities to practise their event management skills and up to 50 emerging musicians the opportunity to perform at a live music festival.

Further opportunities for young people to perform and develop event management opportunities will be provided by the proposed Music in Raintree Park program. In partnership with NT School of Music, this program will deliver 6 lunchtime/afternoon concerts in Raintree Park (performance opportunities for up to 120 young people), provide paid employment for three young people and free entertainment for the community.

Support for emerging Art workers, Skills development and Holiday programs

A group of up to 15 young people will be recruited through the Word from the Couch project, online surveys and facebook to develop project management and workshop delivery skills by planning and delivering School Holiday and Workshop programs for young people in each Council ward. Young People aspiring to or engaged in study in Arts and Community Development and Teaching at CDU and high schools will be targeted for this program and partnerships sought with CDU and schools to have their work within this project contribute to assessment.

Skills development workshops

A partnership with Casuarina Senior College to open the facility between 3 and 6pm to provide a program of 5 workshops, utilizing facilitators from the Adult Night Class program and local sporting clubs. The program will provide up to 100 young people with the opportunity to undertake studies in such areas as film making, photoshop, graphic design, sewing, cooking, and languages and many more that they may not be able to access through their school, as well as come and try sports activities. Programming for this activity will be determined by the group and informed by consultation with young people via facebook and feedback from the online survey and Word from the Couch project.

School holiday programs

The group will develop 2 one day holiday programs for young people to be delivered in the July, October and December/January school holidays. Programming for this activity will be determined by the group and informed by consultation with young people via facebook and feedback from the online survey and Word from the Couch project. The program will provide opportunities for up to 160 young people to develop social networks and arts or sports skills, volunteer opportunities for 15 young people and paid employment for up to six young people and four artists.



COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 9.8****CITY OF DARWIN COMMUNITY ACCESS PLAN 2012 - 2017****REPORT No. 12C0025 NM:kl****COMMON No. 1041889****Date: 21/05/2012****Presenter: Nancy McCann, Community Development Officer****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

The purpose of this report is to present a draft of the Community Access Plan 2012 – 2017 for final adoption by Council (**Attachment A**).

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Please identify the one goal and outcome related to this Agenda Item**Goal**

5 Facilitate and Maintain a Cohesive Community

Outcome

5.1 Facilitate community access and inclusion

KEY ISSUES

- The City of Darwin Community Access Plan (CAP) 2012 - 2017 outlines Council's aims for ensuring equitable access and inclusion to its services, facilities and programs by people of all ages and abilities for the next five years.
- The CAP demonstrates Council's commitment to compliance with the Commonwealth *Disability Discrimination Act 1992* (DDA).
- The CAP replaces Council's *Disability Action Plan 2006 – 2010*.
- Extensive consultation with the Disability Advisory Committee, community members and Council staff has been carried out in the development of the CAP.
- Upon its adoption, the CAP will be lodged with the Australian Human Rights Commission, as required by the *Disability Discrimination Act 1992* (DDA).
- The CAP will be reviewed internally on an annual basis in line with Council's budget estimates.

RECOMMENDATIONS

THAT it be a recommendation to Council:-

- A. THAT Report Number 12C0025 NM:kl entitled City of Darwin Community Access Plan 2012 - 2017, be received and noted.

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SUBJECT: CITY OF DARWIN COMMUNITY ACCESS PLAN 2012 - 2017

- B. THAT the City of Darwin Community Access Plan 2012 – 2017 contained in **Attachment A** to Report Number 12C0025 NM:kl, be endorsed.
- C. THAT the Community Access Plan 2012 – 2017 once endorsed by Council be lodged with the Human Rights and Equal Opportunity Commission.

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 REPORT NUMBER: 12C0025 NM:kl
 SUBJECT: CITY OF DARWIN COMMUNITY ACCESS PLAN 2012 - 2017

BACKGROUND

Decision 20\0202 (12/05/08)

- B. THAT the revised Disability Action Plan 2006-2010 be adopted by Council.
- C. THAT the revised Disability Action Plan once endorsed by Council be lodged with the Human Rights and Equal Opportunity Commission.

Decision No.18\1739 (29/05/01)

- B. THAT Council endorse the Disability Action Plan 2001-2005.
- C. THAT Council lodge the Disability Action Plan 2001-2005 with the Human Rights and Equal Opportunity Commission.

Decision 16\5842 (25/07/95)

Disability Action Plan – Objective - Council will continually strive for efficient and non-discriminatory practices and equity in the provision of goods and services within the Darwin community.

DISCUSSION

This report presents a draft of the Community Access Plan (CAP) 2012 - 2017 for Council's consideration and adoption.

The CAP outlines Council's aims for ensuring equitable access and inclusion to its services, facilities and programs by people of all ages and abilities. It demonstrates the City of Darwin's commitment to compliance with the Commonwealth *Disability Discrimination Act 1992* (DDA) which makes discrimination against people with disability unlawful and promotes equal opportunity and access for all people, irrespective of ability.

As detailed in its strategic document *Evolving Darwin – Strategic Directions: Towards 2020 and Beyond*, Council aims to provide 'a dynamic, different and diverse City'; as well as to 'facilitate community access and inclusion'. The CAP reiterates the commitment by Council to ensure that its services and facilities are accessible and inclusive of the whole community, and describes the actions council will take to deliver on this commitment.

The Plan is Council's third Disability Action Plan and replaces the *Disability Action Plan 2006 - 2010*. The change in name to 'Community Access Plan' reflects the evolving nature of improvements in disability access and the increased awareness in the community of disability issues.

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The Plan builds on the achievements of Council's preceding action plans as well as on recent Australian and worldwide advances in the provision of equitable and dignified access for people with disability. Since the previous action plan was developed in 2005, there have been several significant initiatives that have provided a greater awareness of the need to eliminate discrimination and provide equity of access to all people. For example, in July 2008, the Australian Government ratified the *United Nations Convention on the Rights of Persons with Disabilities*, to promote the equal and active participation of all people with disability. In 2010, the Australian Government, through the Council of Australian Governments (COAG), introduced the *National Disability Strategy*, a ten year plan for improving life for Australians with disability, and their families and carers. In addition, the Disability (Access to Premises – Buildings) Standards (DAPBS) were referenced in the Building Code of Australia in May 2011, and are now mandatory.

Other initiatives that will help to reduce discrimination against people with disability include –

- The United Nations draft Convention on the *Rights of Older Persons*;
- Guidelines produced by the World Health Organisation - *Global Age-friendly Cities: A Guide*; and
- The Australian Local Government Association - *Age-friendly built environments, Opportunities for Local Government*.

All of these initiatives have been considered in the development of the CAP.

On adoption by Council, the CAP will be lodged with the Australian Human Rights Commission, where it will remain for its duration. The *Disability Discrimination Act 1992* is complaints-based legislation and the CAP will be consulted by the Australian Discrimination Commissioner in the event that a complaint is received. It is important that the results of the CAP are visible to all stakeholders so that Council's endeavours in this work are transparent and accountable.

The CAP has been prepared with assistance from Accessible Public Domain, an Access Consultancy, following extensive consultation with Council Aldermen, Council Officers, the Disability Advisory Committee and the broader community by way of several public consultation forums.

The CAP, once endorsed by Council, will be posted on Council's website and will be reviewed internally on an annual basis in line with Council's budget estimates. It will also guide the work of Council's Community Services Officer in facilitation of accessibility in Council's facilities and programs. Adaptations to the plan will be undertaken as required throughout its life to reflect the changing needs of the community. The CAP aims for a continual process of improvement for the whole community through the five years of the plan and on an ongoing basis.

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CONSULTATION PROCESS

Disability Advisory Committee membership
 Community Access Forum
 Executive Manager
 General Manager Community & Cultural Services
 Manager Community Development
 Manager Design, Planning & Projects
 Manager Infrastructure Maintenance
 Manager Corporate Information
 Manager Employee Relations
 Manager Business Services
 Manager Library Services
 Manager Regulatory Services
 Manager Assets
 Manager Liveability
 Team Leader Waste, Management & Recycling
 Risk & OHS Advisor
 Training & Development Officer
 Contracts Administrator

POLICY IMPLICATIONS

The need for the development of two new Council policies is identified within the Community Access Plan 2012 – 2017:

- Wayfinding Policy for the provision of tactile ground surface indicators, tactile signage and associated lighting, in all Council premises and those areas of the public domain for which Council has responsibility.
- Employment of People with Disability Policy to identify the type and locations of potential employment opportunities within Council for people with disability.

The need for the update of two of Council's existing policies is identified within the Community Access Plan 2012 – 2017:

- Council's Footpath Policy no. 048 is to be updated so that adequate passing points are provided on new Council footpaths.
- Council's Outdoor Dining Policy no. 011 is to be updated to reflect current Australian Standards and best management practice in the placement of barriers around outdoor dining areas.

BUDGET AND RESOURCE IMPLICATIONS

Financial implications relating to the Plan will be contained within adopted Council budgets.

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RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Legal implications arise in relation to any Council action deemed to be discriminatory under the Disability Discrimination Act.

ENVIRONMENTAL IMPLICATIONS

Nil.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

NANCY McCANN
COMMUNITY SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any enquiries on this report may be directed to John Banks 8930 0633
j.banks@darwin.nt.gov.au

Attachment A- Draft Community Access Plan 2012 - 2017

CITY OF DARWIN
COMMUNITY ACCESS PLAN
2012 - 2017



Photo number _MG_3013.jpg

Acknowledgement of Traditional Owners

Council acknowledges the Larrakia people who are the Traditional Custodians of the land on which we meet.

We pay our respects to all Larrakia people both past and present.

We are committed to working together with the Larrakia to care for the land and sea and our shared future.

On behalf of the City of Darwin, I am pleased to present the *Community Access Plan 2012 – 2017* which describes actions to be undertaken over the next five years to facilitate access and inclusion for all members of our community. The Plan will be instrumental in facilitating equitable and dignified access to Council services, communications and employment systems, and will enhance access in the broader community.

The Australian Bureau of Statistics (2009) reports that 18.5% of Australia's population has a disability. As our population ages so too will the prevalence of age related disability. Council recognizes the need for planning and action to ensure equity of access to its facilities and programs.

The *Community Access Plan 2012 – 2017* progresses from the *Disability Action Plan 2006 – 2010* under which Council reduced various barriers to access. Actions included:

- Allocation of an annual budget for access works identified by the Disability Advisory Committee.
- Celebration of the annual Disability Awareness Week to raise community awareness.
- Improved access to various Council services and facilities, for example, upgrade of the walking/cycling path at Nightcliff foreshore and installation of a new aqua lift at Parap Swimming Pool.
- Advocating for improved access to services and facilities that are private or Government responsibility.
- Provision of advice by the Disability Advisory Committee to the NT Department of Lands and Planning regarding rollout of new bus shelters in the municipality and the design of the proposed Rapid Creek Fishing Platform.
- Installation of a Variety Liberty Swing adjacent to the Water Gardens Regional Playground, Rapid Creek.
- Installation of a Liberty Swing, funded in part by the Commonwealth Government under its Accessible Communities Grant Program, in Lake Alexander Regional Playground, East Point Reserve.

Council notes and is grateful for the substantive work undertaken by its Disability Advisory Committee in informing this important plan and values the ongoing advice and participation of the Committee.

Council is proud of its past efforts in providing inclusive access to community members and visitors to Darwin and recognizes this work is ongoing. As an organisation, we look forward to building on past achievements through the implementation of the *Community Access Plan 2012 -2017*.

KATRINA FONG LIM
LORD MAYOR

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INTRODUCTION

The City of Darwin's Community Access Plan 2012 - 2017 outlines Council's aims for delivering equitable access and inclusion to its services, facilities and programs by people of all ages and abilities. The Plan demonstrates the City of Darwin's commitment to compliance with the Commonwealth *Disability Discrimination Act 1992* (DDA) which makes discrimination against people with disability unlawful and promotes equal opportunity and access for all people, irrespective of ability.

Council's *Evolving Darwin – Strategic Directions: Towards 2020 and Beyond*, sets direction for the provision of 'a dynamic, different and diverse City'; as well as to 'facilitate community access and inclusion'. The *Community Access Plan (CAP) 2012 – 2017* reiterates this commitment by Council to ensure that its services and facilities are accessible and inclusive of the whole community.

The Plan is Council's third Disability Action Plan and replaces the *Disability Action Plan 2006 - 2010*. The change in name to 'Community Access Plan' reflects the evolving nature of improvements in disability access and the increased awareness in the community of disability issues.

The Plan builds on the achievements of Council's preceding action plans as well as on recent Australian and worldwide advances in the provision of equitable and dignified access for people with disability. Since the previous Plan was developed in 2005, there have been several significant initiatives that have provided a greater awareness of the need to eliminate discrimination and provide equity of access to all people. On 17 July 2008, the Australian Government ratified the *United Nations Convention on the Rights of Persons with Disabilities*, to promote the equal and active participation of all people with disability. In 2010, the Australian Government, through the Council of Australian Governments (COAG), introduced the *National Disability Strategy*, a ten year plan for improving life for Australians with disability, and their families and carers. The Strategy covers six policy areas which reflect the intent of the Disability Discrimination Act 1992, including inclusive and accessible communities and anti-discrimination measures.

On 1 May 2011, the long-awaited Disability (Access to Premises – Buildings) Standards (DAPBS) were referenced in the Building Code of Australia, and are now mandatory. Although there is no equivalent Standard for the external environment at this stage, the adaption of many of the provisions of the DAPBS, together with current best practice, will provide a safer, more equitable and more dignified public domain for people with disability, their carers and the wider community.

Other initiatives that will help to reduce discrimination against people with disability and that have helped inform this plan include;

- The United Nations draft Convention on the *Rights of Older Persons*;
- Guidelines produced by the World Health Organisation - *Global Age-friendly Cities: A Guide*; and
- The Australian Local Government Association - *Age-friendly built environments, Opportunities for Local Government*.

On the adoption by Council, the *Community Access Plan 2012 – 2017* will be lodged with the Australian Human Rights Commission, where it will remain for the duration of the Plan. The *Disability Discrimination Act 1992* is complaints-based legislation and the *Community Access Plan 2012 -2017* will be consulted by the Australian Discrimination Commissioner in the event that a complaint is received.

The Community Access Plan 2012 - 2017 has been prepared by Council's Community and Cultural Services Department with assistance from Accessible Public Domain, an Access Consultancy, following extensive consultation with Council Aldermen, Council Officers, the Disability Advisory Committee and the wider community.

DRAFT

DISABILITY DEFINED

The Commonwealth *Disability Discrimination Act 1992* (DDA) provides protection for everyone in Australia against discrimination based on disability. The Act defines disability as:

- total or partial loss of the person's bodily or mental functions; or
- total or partial loss of a part of the body; or
- the presence in the body of organisms causing disease or illness; or
- the presence in the body of organisms capable of causing disease or illness; or
- the malfunction, malformation or disfigurement of a part of the person's body; or
- a disorder or malfunction that results in the person learning differently from a person without the disorder or malfunction; or
- a disorder, illness or disease that affects a person's thought processes, perception of reality, emotions or judgment or that results in disturbed behaviour;

and includes a disability that:

- presently exists; or
- previously existed but no longer exists; or
- may exist in the future; or
- is imputed to a person.

COMMUNITY MEMBERS WHO EXPERIENCE ACCESS ISSUES

- People who use manual wheelchairs, power chairs, mobility scooters.
- People with ambulant disability.
- Aged citizens.
- People with cognitive impairment such as hearing impairment, vision impairment, dementia.
- Parents/Grandparents/Carers with children in strollers or prams.
- Parents/Grandparents/Carers with small ambulant children.
- People with temporary disability – for example, sporting injury.
- People with groceries, luggage.
- Delivery personnel.

COMMUNITY ACCESS PLAN 2012 – 2017

ACTIONS

Key Focus Area 1.00:

A corporate approach to Council's responsibilities under the Disability Discrimination Act 1992.

(Include a photograph of taken of the ramp outside DEC)

- How does City of Darwin interpret Disability Discrimination?
- Do Council's Plans and Policies reflect a commitment to the prevention and removal of discriminatory practices?
- What internal practices are in place to remove or prevent discriminatory practices?

Item	Issue	Action	Responsibility	Timeline
1.01	Council's commitment to the Disability Discrimination Act (DDA) 1992	Include a statement of Council's commitment to the Disability Discrimination Act (DDA) 1992 in all future Plans and Policies pertaining to access.	Executive Manager	Ongoing
1.02	Council's education in its responsibilities under the DDA	Ensure that all Aldermen and staff are instructed in their responsibilities as service providers under the DDA, to remove and prevent discriminatory practices against people with disability.	Executive Manager	Ongoing
1.03	Council Policies and Procedures	Ensure that all relevant Council Policies and Procedures reflect compliance with current Australian Standards and best practice.	Executive Manager	December 2013
1.04	Council leadership in disability issues	Council will take a leadership role in the City, in the facilitation of equitable and dignified access for people with disability.	All Managers/ Community Services Officer	Ongoing
1.05	National Disability Strategy	Council resolves to acknowledge and commit to the provisions of the 2010 - 2020 National Disability Strategy.	GM Community & Cultural Services/Community Services Officer	June 2013
1.06	United Nations Convention on the Rights of People with Disability	Council resolves to acknowledge and commit to the provisions of the United Nations Convention on the Rights of People with Disability.	GM Community & Cultural Services/Community Services Officer	June 2013
1.07	United Nations Decade of Action for Road Safety 2011-2020	Council resolves to acknowledge and commit to the provisions of the United Nations Decade of Action for Road Safety 2011-2020.	GM Community & Cultural Services/Community Services Officer	June 2013

1.08	Access to and within Council premises	Ensure that all new Council premises and upgrades to existing Council premises provide equitable and dignified access for staff and visitors. Strive to continually improve, within budgetary constraints, access for staff and visitors at existing Council premises.	Manager Design, Planning & Projects/Manager Infrastructure Maintenance	Ongoing
1.09	Provision of facilities for employees	Ensure that work stations and common facilities provide accessibility for staff members.	Risk & OHS Advisor	Ongoing
1.10	Wayfinding Policy	In association with Chief Officer's Group develop a Wayfinding Policy for the provision of tactile ground surface indicators, tactile signage and associated lighting, in all Council premises and those areas of the public domain for which it has responsibility.	Manager Design, Planning & Projects	December 2012
1.11	New employees	Ensure new employees are informed of Council's requirements under the DDA during Induction sessions.	Manager Employee Relations Community Services Officer	Ongoing
1.12	Employee recruitment	Develop networks with disability employment services.	Manager Employee Relations	Ongoing
1.13	Employment of people with disability	In association with Chief Officer's Group develop a policy for the employment of people with disability that considers the type and location of potential appointments.	Manager Employee Relations	June 2013
1.14	Auslan Interpreters	Where possible, provide Auslan interpreters at community events/public forums for the benefit of people with hearing impairment.	All Managers	Ongoing
1.15	Annual Reports	Senior Managers to provide an annual report on the compliance with the Community Access Plan of areas under their control.	All Managers	Annually

Key Focus Area 2.00:
Council as a service provider.

Include a photograph of a customer using Adaptive Technology in Council's Libraries

Or Include a photograph of a Customer Service Officer assisting a person in a wheelchair at the low level counter in the Customer Service Area)

- Do Council's services remove or prevent discriminatory practices?
- Are Council's services available to people of all ages, abilities and cultures?
- Do Council's services reflect the City's cultural diversity?

Item	Issue	Action	Responsibility	Timeline
2.01	Accessible information	Provide information in alternative formats for people with various forms of disability. For example, use universally accepted iconography (the international symbols for Access and Assistive Hearing Devices, and other icons detailed in AS1428.1 (2009)) in signage, advertising and printed matter; the National Relay Service for telephone communication and various electronic conversion techniques.	Digital Marketing & Communications Officer / Team Leader Customer Services/ Manager Corporate Information	Ongoing
2.02	Staff training in disability Issues	Provide training for front line staff in assisting people with disability such as dementia, vision or hearing impairment.	Training & Development Officer	Ongoing
2.03	Council's website	Ensure Council's website complies with the current Australian Government-endorsed Web Content Accessibility Guidelines.	Digital Marketing & Communications Officer	December 2012
2.04	Location of public toilets	Ensure that information provided to the National Public Toilet Map indicates which of Council's public toilets fully comply with Australian Standards, and those in which assistance is required. Provide a link to the National Public Toilet Map on Council's website.	Digital Marketing & Communications Officer	Ongoing
2.06	Installation of assistive listening systems in Council facilities	Explore suitable options for assistive listening systems to be installed into the Customer Service area, Council meeting rooms and Libraries and develop a schedule for their installation.	Manager Business Services/ Manager Library Services/ Manager Infrastructure Maintenance/Customer Services Officer	June 2013

Item	Issue	Action	Responsibility	Timeline
2.07	Wheelchair accessible counters	Develop a program for installation of compliant wheelchair accessible counters and tables in Customer Service area, Libraries and meeting venues.	Manager Business Services/ Manager Library Services/ Manager Infrastructure Maintenance	Ongoing
2.08	Community consultations	Ensure that people with disability are included in any community consultations regarding new Council plans or strategies that relate to the public domain.	All Managers	Ongoing
2.09	Community event access	Develop Access Plans for all community events, to include physical access, parking and toilet arrangements.	Event Coordinator	Ongoing
2.10	Community event participation	Ensure that organisations in the disability sector are advised of upcoming community events and that suitable activities for people with disability are provided e.g. photographing, cataloguing, planting of seedlings in raised planters on Plant a Tree Day.	All Managers	Ongoing
2.11	Australian Disability Parking Permit Scheme	Administer the Australian Disability Parking Permit Scheme in the Darwin municipality and report misuse.	Manager Regulatory Services	Ongoing
2.12	Library services	Provide services and facilities that are equally accessible to all Library users. Provide up-to-date adaptive technology for physical use of computers, and for on-line searches.	Manager Library Services	Ongoing
2.13	Garbage collection	Provide consideration of garbage collection for people with disability within Council's Waste Policy.	Team Leader Waste, Management & Recycling	December 2012

Item	Issue	Action	Responsibility	Timeline
2.14	After-hours Library chute	Ensure that reach and circulation dimensions of the after-hours Library chutes comply with Australian Standards for wheelchair accessibility.	Manager Library Services	June 2013
2.15	Outdoor Dining Policy	In association with Chief Officer's Group update Council's Outdoor Dining Policy to reflect current Australian Standards and best management practice in the placement of barriers around outdoor dining areas.	Manager Business Services/Manager Design, Planning & Projects	June 2013
2.16	Accessible shops	Develop a process of encouraging Retailers to provide equitable and dignified access into their premises (refer the "Missed Business" Guidelines).	Community Services Officer	June 2013
2.17	Access Awards	Introduce Access Awards for the purpose of promoting inclusive access practices amongst local businesses and community groups.	Community Services Officer/Disability Advisory Committee	December 2013
2.18	Community Access Map	Explore the possibility of developing a map of the Darwin CBD in conjunction with NT Government and Tourism NT showing the location of accessible facilities and those facilities that may be used with assistance from a carer.	Community Services Officer/Disability Advisory Committee	December 2013

Key Focus Area 3.00:
Council as a planning authority.



Photo number _MG_6111.jpg

- Do Council's Planning Procedures and Standards remove or prevent discriminatory practices?
- Do Council's Planning Procedures and Standards incorporate current Australian Standards and Best Practice?
- Do Council's Planning Procedures and Standards reduce the possibility of Unjustifiable Hardship claims?
- Do Council's Plans reflect the aspirations of the Evolving Darwin Strategy?

Item	Issue	Action	Responsibility	Timeline
3.01	Planning policies	Review existing planning policies relating to outdoor dining, cycle ways, wayfinding etc to ensure that they do not discriminate against people with disability.	Manager Design, Planning & Projects	December 2013
3.03	Awareness of staff of Building Code of Australia requirements	Ensure that all relevant staff are aware of the Building Code of Australia requirements for people with disability.	Manager Infrastructure Maintenance	Ongoing
3.03	Consultation venues	Ensure that venues chosen for community consultation are fully accessible, or that alternate accessible venues are available.	All Managers	Ongoing
3.07	New Council facilities	Ensure that the design of all new Council facilities complies with the Disability (Access to Premises – Buildings) Standards 2010.	Manager Design, Planning & Projects	Ongoing
3.08	Bus Stops	When liaising with the Public Transport Division of the Northern Territory Department of Lands and Planning regarding the location of bus stops on Council owned roads, ensure that Council complies with those elements of the Disability Standards for Accessible Public Transport 2002 that fall within its responsibility, (for example, the provision of kerb ramps and paths of travel).	Manager Design, Planning & Projects	Ongoing
3.10	Swimming Pools not for the exclusive use of sole occupants	New Swimming Pools are to comply with Part D5 of the Access Code of the Building Code of Australia 2011.	Manager Design, Planning & Projects	Ongoing

Key Focus Area 4.00:
Council's responsibilities in the public domain.

Include a photograph depicting that Council's new Picnic Furniture is wheelchair-friendly.

If a photograph such as this is included, it should show that the path of travel to the table is also accessible.

- Are those parts of the Public Domain under Council's control free of disability discrimination?
- Are those buildings under Council's control constructed or maintained to comply with Australian Standards?
- Does Council provide sufficient, non-discriminatory, public facilities?

Item	Issue	Action	Responsibility	Timeline
4.01	Continuous accessible path of travel	Identify Council facilities that do not provide continuous path of travel and develop a program to provide continuous path of travel at all Council facilities.	Manager Design, Planning & Projects/Manager Infrastructure Maintenance	June 2014
4.02	Asset Management Register	Include within Council's Asset Management Register which Council facilities fully comply with Australian Standards, and what work is required to bring other facilities into compliance.	Manager Assets/ Manager Infrastructure Maintenance	June 2013
4.03	Footpaths as Council assets	Maintain a list of paved and unpaved footpaths, and identify those that do not meet Council's current standard or best practice.	Manager Assets	Ongoing
4.04	New footpaths	In association with Chief Officer's Group, update Council's Footpath Policy to state that where possible new footpaths will be built to a width of 1800mm to allow passing room. Where footpaths are less than 1800mm wide, the minimum width of the footpath will be 1200mm with passing points at regular intervals of 1800mm wide and 2000mm long. All new footpaths will have a maximum crossfall of 1:40; and non-slip surfaces in wet and dry conditions.	Manager Design, Planning & Projects/ Manager Infrastructure Maintenance	Ongoing
4.05	Unmade footpaths	Prioritise the progressive construction of unmade footpaths on an access-needs basis, having regards to a priority list and advice from the Disability Advisory Committee.	Manager Design, Planning & Projects/ Manager Infrastructure Maintenance/Manager Assets	Ongoing

Item	Issue	Action	Responsibility	Timeline
4.06	Existing paved footpaths	Refer requests for footpath improvements to the Disability Advisory Committee for advice on their inclusion in the annual Footpath Construction and Maintenance Program.	Manager Design, Planning & Projects	Ongoing
4.07	Footpath maintenance	Ensure that footpaths are maintained in a safe and negotiable condition, free from obstructions, and free of overhanging vegetation.	Manager Infrastructure Maintenance	Ongoing
4.08	Decorative paving	Ensure that decorative paving provides a non-slip surface in wet and dry conditions, and that its slip-resistance value is similar to that of adjoining surfaces (including decorative paved driveways).	Manager Infrastructure Maintenance	Ongoing
4.09	Driveways	Ensure that new driveways are constructed with Council's standard footpath crossfall for a distance of 2000mm from the building alignment. Note - Driveways may be considered as Passing Points if they comply with crossfall and circulation space.	Manager Infrastructure Maintenance	Ongoing
4.10	Kerb Ramps	Ensure that kerb ramps and their splays are constructed to comply with Australian Standard AS1428.1 (2009).	Manager Infrastructure Maintenance	Ongoing
4.11	Intersection design	Ensure that kerb radii at intersections are kept to a minimum so as to slow traffic and reduce the incidence of vehicle-pedestrian impacts.	Manager Design, Planning & Projects	Ongoing

Item	Issue	Action	Responsibility	Timeline
4.12	Traffic Islands	Ensure that construction of new traffic islands provides maximum protection for pedestrians. Provide walk-throughs with vertical sides, in a contrasting colour to that of the island, for the benefit of people with vision impairment.	Manager Design, Planning & Projects	Ongoing
4.13	Medians	Ensure that medians do not encroach into the clear path of travel provided by a marked or non-marked pedestrian crossing. Provide Tactile Ground Surface Indicators as necessary.	Manager Design, Planning & Projects	Ongoing
4.14	Slip Lanes	Review Council's design of Slip Lanes to determine their necessity, having regard to the Australian Road Research Board's Safe Systems Approach to Road Safety, as provided to Local Government Authorities.	Manager Design, Planning & Projects	December 2012
4.15	Tactile Ground Surface Indicators (TGSIs)	Only provide TGSIs where they can comply with Australian Standards, unless advice is obtained from Vision Australia or Guide Dogs SA/NT. Adhering strictly to Australian Standards when laying TGSIs avoids confusion for people with vision impairment.	Manager Design, Planning & Projects/ Manager Infrastructure Maintenance	Ongoing
4.16	Wayfinding Signage	Ensure that advisory and directional signage is displayed in accessible locations, with unambiguous messages that give clear instruction not open to interpretation.	Manager Design, Planning & Projects/ Manager Infrastructure Maintenance	Ongoing
4.17	Street Lighting	Assess requests for improved lighting and prepare installation/improvement cost estimates for Council's consideration.	Manager Design, Planning & Projects	Ongoing

Item	Issue	Action	Responsibility	Timeline
4.18	Tactile Signage	Ensure that tactile signage is provided in raised lettering and in Braille, as required by Australian Standards, on any new Council facilities and when upgrading existing Council facilities.	Manager Infrastructure Maintenance	Ongoing
4.19	Existing Public Toilets	Conduct an audit to identify any existing public toilets that do not comply with Australian Standards and prepare an upgrade program. Council undertakes to only identify as 'accessible' those toilets that meet Australian Standards.	Manager Infrastructure Maintenance/Building Services Officer	June 2013
4.20	Additional Public Toilets	Assess the need, with input from Disability Advisory Committee, to provide additional public toilets in places under Council's responsibility.	Manager Community Development/Community Services Officer	December 2012
4.21	Unisex Accessible Toilets	Where possible, provide two compliant adjacent Unisex Accessible Toilets, with one the mirror-reverse of the other. Erect signage to indicate which cubicle provides for right-hand transfer, and which provides for left-hand transfer, thus enabling people with disability, and their Carers, to choose the facility that best suits their abilities.	Manager Infrastructure Maintenance	Ongoing
4.22	Ambulant Toilets	Upon completion of audit of existing public toilets, undertake to provide at least one cubicle in each Male and Female Toilet Block that complies with Australian Standard requirements for an Ambulant Toilet.	Manager Infrastructure Maintenance	June 2014

Item	Issue	Action	Responsibility	Timeline
4.23	Public Seating	When providing new public seating, consider the needs of people with disability as well as senior members of the community.	Manager Infrastructure Maintenance	Ongoing
4.24	Street Furniture	Ensure that the location of new street furniture does not encroach into a path of travel.	Manager Infrastructure Maintenance	Ongoing
4.25	Parks and Gardens	Ensure that new facilities within parks and gardens do not discriminate against visitors with disability.	Manager Infrastructure Maintenance	Ongoing
4.26	Parks and Gardens Survey	Source a suitable specialist to undertake an audit of Council's parks and playground facilities to determine which facilities need to be improved to comply with Australian Standards. Develop a priority works schedule to improve these facilities.	Manager Infrastructure Maintenance/Community Services Officer	December 2012
4.27	Sporting facilities	Ensure that all new Council sporting facilities and programs provide equivalent and dignified participation for people with disability. Strive to continually improve access to existing Council sporting facilities and programs.	Manager Liveability	Ongoing
4.28	Drainage grates	Ensure that drainage grates within a path of travel comply with Australian Standards.	Manager Infrastructure Maintenance	Ongoing
4.29	New accessible parking	Ensure that new accessible parking spaces comply with Australian Standards in number, location, dimensions and crossfalls, and signage. Refer requests for additional Accessible Parking Spaces to the Disability Advisory Committee for comment.	Manager Design, Planning & Projects	Ongoing

Item	Issue	Action	Responsibility	Timeline
4.30	Existing accessible parking	Survey existing sites to determine what improvements are required for compliance with Australian Standards, with the assistance of Disability Advisory Committee. Include the location of Accessible Parking Spaces on Council's Asset Management Register, and record their compliance with Australian Standards for dimensions, crossfall and signage details.	Manager Design, Planning & Projects/Manager Assets/Community Services Officer	December 2012
4.31	Ramps, steps and handrails	Ensure that all new ramps, steps and handrails comply with Australian Standards.	Manager Design, Planning & Projects/ Manager Infrastructure Maintenance	Ongoing
4.32	Public Swimming Pools	Source a suitable specialist to undertake an audit of accessibility of Council's public swimming pools and develop a priority works schedule to carry out any necessary upgrades.	Manager Liveability	June 2013

References

Standards and other criteria addressed during the preparation of the CAP include:

- *Australian Disability Discrimination Act 1992.*
- Australian Bureau of Statistics (ABS), *4446.0 – Disability, Australia, 2009.*
- *Building Code of Australia 2011.*
- Australian Standard AS1428.1 (2009) *Design for access and mobility Part 1: General requirements for access – New building work.*
- Australian Standard AS/NZS 1428.4.1 (2009) *Design for access and mobility: Means to assist the orientation of people with vision impairment – Tactile ground surface indicators.*
- *Commonwealth Disability (Access to Premises – Buildings) Standards 2010.*
- *Disability Standards for Accessible Public Transport 2002.*
- Australian Standard AS/NZS 2980.6 (2009) *Part 6: Parking facilities for people with disabilities.*
- Darwin City Council *Disability Action Plan 2006-2010.*
- Darwin City Council *Evolving Darwin – Strategic Directions: Towards 2020 and Beyond.*
- Darwin City Council Policy No. 8 – *Community Services, Cultural and Social – General.*
- Darwin City Council Policy No. 011 – *Outdoor Dining*
- Darwin City Council Policy No. 48 – *Footpaths.*
- Darwin City Council Policy No. 44 – *Public Library Services.*
- Darwin City Council Equal Employment Opportunity (EEO) Procedure.
- Darwin City Council Code of Conduct Procedure.
- Darwin City Council *Subdivision and Development Guidelines 2005.*

- Australian Local Government Association - *Disability Discrimination Act Action Plans - A Guide for Local Government*.
- Australian Local Government Association – *Age-friendly built environments: Opportunities for local Government*.
- World Health Organisation – *Global Age-friendly Cities: A Guide*.

Australian Road Research Board *Local Government and the Safe Systems approach to road safety*.

COMMUNITY SERVICES & CULTURAL (OPEN A)**AGENDA ITEM: 9.9****LEASE AGREEMENT WITH POWER AND WATER CORPORATION OVER PART LOT 4243 (125) MITCHELL STREET LARRAKEYAH FOR USE AS CAR PARK BY MITCHELL STREET CHILDCARE CENTRE****REPORT No. 12C0022 TS:kl****COMMON No. 2189272****Date: 21/05/2012****Presenter: Tania Sellers, Family & Children's Services Officer****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

The purpose of this report is to seek Council's approval to renew the current lease agreement with Power and Water Corporation which allows the Mitchell Street Child Care Centre to use Part Lot 4243 (125) Mitchell Street, Larrakeyah, as an off street car park.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.1 Facilitate community access and inclusion

KEY ISSUES

- Council approval is sought to renew the current lease agreement with Power and Water Corporation over Part Lot 4243 (125) Mitchell Street, Larrakeyah.
- Renewal of the current lease agreement will ensure that:
 - The Child Care Centre provides a disability designated car park.
 - Risks for children while walking to and from the Centre are reduced.
 - In an emergency, children and staff will have an appropriate evacuation assembly point.

RECOMMENDATIONS

That it be a recommendation to Council:-

- A. THAT Report Number 12C0022 TS:kl entitled Lease Agreement With Power and Water Corporation Over Part Lot 4243 (125) Mitchell Street Larrakeyah For Use As Car Park By Mitchell Street Childcare Centre, be received and noted.

PAGE: 2
REPORT NUMBER: 12C0022 TS:kl
SUBJECT: LEASE AGREEMENT WITH POWER AND WATER CORPORATION
OVER PART LOT 4243 (125) MITCHELL STREET LARRAKEYAH FOR
USE AS CAR PARK BY MITCHELL STREET CHILDCARE CENTRE

- B. THAT Council enters into a new lease agreement with Power & Water Corporation which allows the Mitchell Street Child Care Centre to use Part Lot 4243 (125) Mitchell Street, Larrakeyah, as an off street car park and emergency evacuation assembly point.
- C. THAT Darwin City Council pursuant to Section 32 (2) of the Local Government Act 2008 hereby delegates to the Chief Executive Officer, the power to carry out all works necessary to implement a new lease over Part Lot 4243 (125) Mitchell Street, Larrakeyah, for the use by the Mitchell Street Child Care Centre as an off street car park and emergency evacuation assembly point.
- D. THAT Council approve the affixing of the common seal to all associated lease documentation for the lease with Power and Water Corporation of Part Lot 4243 (125) Mitchell Street, Larrakeyah, and the documentation be executed by signatures of the Chief Executive Officer and Lord Mayor.

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 REPORT NUMBER: 12C0022 TS:kl
 SUBJECT: LEASE AGREEMENT WITH POWER AND WATER CORPORATION
 OVER PART LOT 4243 (125) MITCHELL STREET LARRAKEYAH FOR
 USE AS CAR PARK BY MITCHELL STREET CHILDCARE CENTRE

BACKGROUND

A 10 year lease agreement between Council and Power and Water Corporation over Part Lot 4243 (125) Mitchell Street, Larrakeyah, for the use by the Mitchell Street Child Care Centre as an off street car park, was entered into in September 2000. Upon its expiry in 2010 the lease was extended until August 2012.

DISCUSSION

Council has received a request from the Mitchell Street Child Care Centre that Council extend its current lease with Power and Water Corporation over Part Lot 4243 (125) Mitchell Street, Larrakeyah (**Attachment A**).

Part Lot 4243 (125) Mitchell Street, Larrakeyah is owned by Power and Water Corporation and is located next door to the Mitchell Street Child Care Centre (**Attachment B**). As the Child Care Centre does not have an off street car parking area, Part Lot 4243 is currently leased by Council for use by the Centre as an off street car park and as an emergency evacuation assembly point.

The existing lease with Power and Water Corporation will expire in August 2012. However, in recent discussions between Council staff and Power and Water Corporation it was unclear if the current lease will be extended. Power and Water Corporation have requested that Council forward a request to extend the lease prior to the end of the current lease so that the request can be considered.

Obtaining a further lease of Part Lot 4243 (125) Mitchell Street will continue to provide a safe area for parents to park and walk their children into the Child Care Centre as well as providing an appropriate gathering point for children and staff in the case of an emergency.

Renewal of the current lease agreement between Council and Power and Water Corporation will ensure that:

- Council is not in breach of Building Code 2011 – Volume 1, Table D3.5(b) which requires that Child Care Centres provide a Disabled Car park.
- Risks for children while walking to and from the Centre are reduced. Children under 5 years old have very limited road safety skills, are easily distracted, constantly on the move and can dart out into traffic.
- In an emergency, the 52 children and 14 staff will have an appropriate evacuation assembly point and will not need to evacuate to the footpath on Mitchell Street.

So as to ensure that the Mitchell Street Childcare Centre adheres to safety and car parking regulations, it is recommended that Council enter into a new lease agreement with Power and Water Corporation to allow the Mitchell Street Child Care Centre to use Part Lot 4243 (125) Mitchell Street, Larrakeyah, as an off street car park and an emergency evacuation assembly point.

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 SUBJECT: LEASE AGREEMENT WITH POWER AND WATER CORPORATION
 OVER PART LOT 4243 (125) MITCHELL STREET LARRAKEYAH FOR
 USE AS CAR PARK BY MITCHELL STREET CHILDCARE CENTRE

Section 26(2) of the Local Government Act 2008 requires that the affixing of the common seal to a document must be authorised or ratified by resolution of the Council, and must be attested by the signatures of the CEO and at least one member of the Council.

CONSULTATION PROCESS

Director, Mitchell Street Child Care Centre
 NT Government Building Board
 Property Officer
 Building Services Officer

POLICY IMPLICATIONS

This report contributes to the implementation of Council's Community and Cultural Services Policy No. 008 which states that Council will maintain its buildings operated as child care centres to a standard which meets licensing regulations.

BUDGET AND RESOURCE IMPLICATIONS

The existing lease was at no charge to Council; however Council was required to cover the legal fees of \$950 plus GST and disbursements, totalling \$1234.70.

Council Officers cannot provide any information of associated costs with extending the lease agreement at this time. However it is expected that if Council's request is approved, the costs of legal fees, GST and disbursements for the lease to be drawn up will be the only charges incurred to Council.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

If off street car parking is not provided, Council will be in breach of Building Code 2011 – Volume 1, Table D3.5(b) 'Car Parking Spaces for People with Disabilities' which requires that child care centres provide one accessible car park for every 100 car parking space or part thereof. In addition, lack of off street car parking creates safety issues when parents and children are accessing the Child Care Centre and in an emergency, children and staff are required to use the footpath on Mitchell Street as an evacuation assembly point.

ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

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REPORT NUMBER: 12C0022 TS:kl
SUBJECT: LEASE AGREEMENT WITH POWER AND WATER CORPORATION
OVER PART LOT 4243 (125) MITCHELL STREET LARRAKEYAH FOR
USE AS CAR PARK BY MITCHELL STREET CHILDCARE CENTRE

TANIA SELLERS
FAMILY & CHILDREN'S
SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 8930 0633 or
j.banks@darwin.nt.gov.au

Attachment A – Incoming Letter From Mitchell Street Childcare Centre
Attachment B – Map of Lot 4243 Mitchell Street



121 MITCHELL STREET
DARWIN NT 0800

Darwin City Council
GPO BOX 34
Darwin NT 0801

Dear Tania

Re: Car park next to Mitchell Street Childcare Centre

Mitchell Street Childcare Centre is a 52 place long day care centre catering for children from 6 weeks to 5 years from Monday to Friday. The service commenced operation in 1979 and has since undergone a refurbishment (1998) enabling us to increase our license capacity by 10 places. We are one of the seven; not for profit Darwin City Council owned services. We employ 14 staff. Many of the staff drive their own private vehicles to work and again face the lack of car parking spaces. Majority of our families drive to the centre equating to about 48 drop off and 48 pick-ups each day and lack of parking facilities.

Until about 9 months ago we have had the great benefit of using the car park between the centre and the YMCA. This car park provides parking for 3 cars and our bus. We would greatly appreciate the continued use of this car park. This also provides a safe area for parents to park and walk their children into the service. This is also the only wheelchair access to and from the service and most importantly our only emergency exit.

Mitchell Street is one of the busiest streets in Darwin therefore it is essential parents can safely drop off and collect their child/ren at all times. A reduction in car parking facilities would compromise this as there are many families with more than one child attending the centre.

Recently we have experienced a reduction in car parking with the road works in the car park next door and on the road in front of the childcare centre. This has caused problems with many families having to drive around 'the block' several times as there has not been parking in the vicinity of the childcare centre including around the corner in Packard Street.

In conclusion I urge you to reconsider and allow us to continue to use the small, but very appreciated and valued car park next door to the childcare centre.

Should you wish to visit the centre and or discuss this further I am more than happy to do this at a mutually agreeable time.

MITCHELL STREET

5584

S.86/382

PROPOSED
LEASE

4243

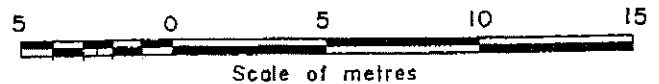
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5727

S.89/273

Existing
Shed

Affected title is C.T. Vol. 271 Fol. 005



GHD Surveys Pty Ltd

Consulting Surveyors

Incorporated in ACT ACN 008 601 054
38 Mitchell St. DARWIN N.T. 0800

Alan William Thorpe

LICENSED SURVEYOR

DATE 13-07-2000

SCALE 1:250

PROPOSED LEASE OF
PART OF LOT 4243
TOWN OF DARWIN

10102/00 109

COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 9.10****REVIEW OF ORGANISED COMMERCIAL RECREATIONAL ACTIVITY IN OPEN SPACE****REPORT No. 12C0026 FR:kl****COMMON No. 1996075****Date: 21/05/2012****Presenter: Fiona Ray, Manager Liveability****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

The purpose of this report is to progress a review of access, management and charges for organised commercial recreation activity in Council owned and managed open space.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

Outcome

2.4 Increase community facilities

Key Strategies

2.4.1 Provide facilities and programs which encourage healthy lifestyle choices

KEY ISSUES

A report to Council in August 2011, identified that the City of Darwin charge of \$60 per day for organised commercial recreation activity, including fitness training, was substantially higher than charges set by councils interstate (**Attachment A**).

ActivateNT Darwin promotes activity in open space. The current program has brought a number of new suppliers and activities to public attention. Small scale businesses providing affordable (ie \$10 – \$15 class) activity for small groups on a weekly basis will struggle to be viable under the current charging regime.

A review of charges is necessary to maintain a range of opportunities for organised recreation in open space.

Management of activity to balance public and commercial access will need to be achieved in conjunction with the review of charges.

PAGE: 2
REPORT NUMBER: 12C0026 FR:kl
SUBJECT: REVIEW OF COMMERCIAL FITNESS TRAINING AND OTHER
RECREATIONAL ACTIVITY IN OPEN SPACE

RECOMMENDATIONS

THAT it be a recommendation to Council:-

- A. THAT Report Number 12C0026 FR:kl entitled Review of Commercial Fitness Training and Other Recreational Activity in Open Space, be received and noted.
- B. THAT Council endorse the proposed Annual Fee structure in Report Number 12C0026 FR:kl effective as of 1 July 1012 and the associated communication process.
- C. THAT Council endorse the circulation of a survey to gain public and provider feedback on the management of commercial fitness and other recreational activity in open space.
- D. THAT a further report be prepared containing the results and discussion of the survey to further refine the management of commercial recreational activity in open space.

PAGE: 3
 REPORT NUMBER: 12C0026 FR:kl
 SUBJECT: REVIEW OF COMMERCIAL FITNESS TRAINING AND OTHER
 RECREATIONAL ACTIVITY IN OPEN SPACE

BACKGROUND

PREVIOUS DECISIONS

Decision No. 20\4318 (30/8/2011)

- A. THAT Report Number 11C0096 CD:kl entitled, Review of Commercial Fitness Training on Council Owned and managed Public Open Space, be received and noted.
- B. THAT public input be called prior to the development of a draft policy and fee structure for consideration by Council in November 2011.

DISCUSSION

In August last year the Community Services and Cultural Committee considered Report Number 11C0096 which recommended that a draft fee policy be prepared for consideration by Council. Following discussion, the Committee deferred consideration of the Report to Council pending consultation with residents and trainers. It is appropriate that the matter be considered by the current Council.

Organised commercial recreational activity in open space, is a broad category pertinent to a broad range of pursuits, encompassing but not inclusive of fitness training, singing and performance classes, canoe and paddle board hire. Council is regularly approached by individuals wishing to book space and/or facilities to conduct training sessions and classes. This can raise issues, including:

- equity of access – potential issues with competition for space and management of demand between the public and commercial operators,
- impact on the asset – trainers (especially large groups) causing excessive wear-and-tear to grounds and recreational facilities,
- facility management – scheduling of regular, seasonal and responsive maintenance,
- public liability concerns where trainers have insufficient insurance or qualifications.

A policy framework is required to address:

- the management of the regular commercial use of public land by accredited trainers or providers with the appropriate insurances,
- impact of activity on surrounding residents and the general public's use of open space,
- increased community demand for organised commercial recreation activities in open space.

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 SUBJECT: REVIEW OF COMMERCIAL FITNESS TRAINING AND OTHER
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At present, trainers and providers are being charged \$60.00 per session under T Code 547, regardless of group size. Over the course of the dry season (April - September), this equates to \$1560 for one session per week or \$4680 for three sessions/week and \$14,400 per year for operators running a business over 5 days and 48 weeks of the year.

Currently, the Department of Natural Resources, Environment, The Arts and Sport does not have arrangements in place to charge for use of open space such as the Casuarina Coastal Reserve. Palmerston City Council requires fitness trainers to obtain a permit but there are no associated charges.

A survey of a number of Council's interstate has indicated that Darwin City Council fees are significantly higher than anywhere else in Australia, barring Victoria where trainers pay per participant. Some commercial operators in Darwin, particularly those training one-on-one or in small groups, find the cost prohibitive so simply do not apply for the permits. This in turn affects Council's ability to effectively manage access to space and has associated insurance implications. Concerns expressed within the training community relate to disparity, with some trainers following the permit system but others operating without regulation.

A sample of Councils across Australia, (**Attachment B**), indicates a wide variation in charging regimes but a degree of alignment with regard to management. Typical management frameworks comprise a three pronged approach of policy, licensing/permit procedure and affordable fee structures.

Fee structures and arrangements vary considerably. Townsville and Sunshine Coast Councils issue annual permits. City of Stirling (Perth) uses a matrix that considers group size and length of permit (seasonal or annual). A more complex matrix that considers group size, length of permit, frequency of classes scheduled and classification of the venue, has been developed by Wollongong and Leichhardt Councils.

- In Victoria from 2013, trainers will pay a licence fee of \$254 and \$2.40 per participant. Groups of 15, training 5 days per week, 48 weeks of the year will be subject to a charge of \$9000.00 in addition to the permit fee.
- City of Stirling fees range from \$225 - \$2,200 depending on group size and times of year.
- Wollongong \$1,303.31 - \$2,003.40 p/a + \$357 initial Assignment of Licence.
- Leichhardt \$150 - \$1,500 according to group size, length of permit, frequency
- Townsville charges a flat rate of \$600 p/a for a 12-month permit.
- Sunshine Coast \$180 non-refundable application fee for 12-month permit.

In proposing a fee structure for the City of Darwin particular emphasis is placed upon achieving three outcomes:

- facilitating affordable, healthy, activity in open space
- implementing a fair and simple fee structure
- achieving compliance

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 SUBJECT: REVIEW OF COMMERCIAL FITNESS TRAINING AND OTHER RECREATIONAL ACTIVITY IN OPEN SPACE

The following annual fee structure is proposed to balance costs for small through to larger commercial operations, compare favourably with interstate arrangements and reduce administrative workloads. It is recommended that the fee be effective from 1 July 2012. A communication process to advise trainers of the change will be scheduled to occur prior to 1 July, 2012.

Annual Permit Fee

	Group Size		
Sessions/week	1 - 3	4 - 8	8 - 20
1 -2	\$200	\$250	\$500
3 -4	\$350	\$500	\$750
5 - 7	\$500	\$750	\$1500

Ensuring compliance was an issue cited by several of the Councils contacted. It is considered that a combination of public education, comprehensive management procedure and an equitable fee structure will encourage adherence and assist regulation.

CONSULTATION PROCESS

The following stakeholders have been provided comment:

- a number of providers to ActivateNT Darwin 2012
- Council's Parks Team
- Personal Trainers currently using or wishing to use Council open space
- Customer Services
- Councils around Australia that already have policies and fee structures in place

POLICY IMPLICATIONS

Nil.

BUDGET AND RESOURCE IMPLICATIONS

Reducing the fees that apply to personal trainers and other organised recreational providers will have a minimal impact on Council's budget. At the current time a number of trainers are using alternative spaces which do not attract fee for use or attempting to train in Council spaces without obtaining a permit.

Providing greater clarity and improved management procedures will have a positive benefit for resources overall as it will assist Council's regulatory role.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Improving management practises relating to the commercial use of open space will reduce Council's exposure to risk and any associated legal matters.

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RECREATIONAL ACTIVITY IN OPEN SPACE

ENVIRONMENTAL IMPLICATIONS

Environmental implications are not identified as being significantly related to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

FIONA RAY
MANAGER LIVEABILITY

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 8930 0633 or j.banks@darwin.nt.gov.au

Attachment A - Email from HG Fitness
Attachment B - Sample of Councils Across Australia

Hello Sue,

I believe something needs to be done in regards to the permits.

I was in Brisbane (Friday 8th April) with Australian Institute of Personal Trainers (Im the NT Campus Director) and I was talking to the campus directors from all over Australia in regards to outdoor training and Permits.

Although every state is different the end result is that I believe the Darwin City Council needs to review its permit system. You may be aware that Palmerston City Council do not require you to pay for Permits as they are trying to promote Healthy Living. In addition the Parks and Wildlife Areas do not require a permit.

Here are some examples from 2 of our biggest states and how there Permits are set up:

In Qld (Townsville) they pay a 'licence' to the local council yearly to be able to use the outdoor areas...\$600per year aprox.

In NSW (Woolongong area) they pay \$1000 per year aprox.

Both States mentioned a Licence, Im not sure wether its in the 'form' of a licence or a document stating that they have paid their anual fee for use of the outdoor public areas? I would liken it to a car rego.

Here in Darwin in the Darwin City Council Areas I'm currently paying approx \$7000- \$8000 per year. I can see why many of the other Personal Training/Training groups do not seek Permits as for many this would make it unaffordable to opperate their business. Fortunatly for myself I am well established. However a new business trying to promote health and fitness in our largely obese country wouldn't be able to cope with such an overhead cost.

I am unhappy, as many of the areas we hold permits for are utalized by "long grassers" & "backpackers" who are often out of control. We have had 8 cars broken into and items stolen in the Mindil Beach area over the years, for myself this has cost me \$800 in insurance excess as I've had my windows smashed twice and phone and walet stolen. In the Dry season the "Backpackers" live in the East Point Reserve, often camping on the fitness equipment, preparing meals, and siting on the equipment smoking within 5mtrs of people trying to become fit and healthy. They leave a mess, and are often drunk and rude.

-PTO-

I am not against Permits, However I believe it needs to be reviewed, to be fair to those of us who hold them. And to make it affordable. It needs to be policed so that everyone has one who works in the outdoor environment. As without a permit what happens if there client injures themselves? Do they have adaquit insurance? The DCC should also hold a copy of our current insurance to make sure it meets there criteria, as you will often find that a Personal Trainer will only have \$5mill Public Liability, where as I believe for DCC areas it needs to be \$20mill.

I am available for further information if required.

Regards

Hollie Goodall
Director / Trainer
HGFitness Pty Ltd
M: 0421 500 286
W: hgfitness.com.au

Darwin Campus Director AIPT
W: aipt.com.au

Wollongong Council

Admin Fee - Mobile Fitness Trainers (1 or 2 participants)	\$ 105.00	Annual
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Fees for Commercial Fitness Trainers - Primary Site	Zone A	Zone B	Zone C	
Band 1 (3-10 participants)	\$ 1,303.31	\$ 1,201.73	\$ 801.68	Annual
Band 2 (11-18 participants)	\$ 1,737.75	\$ 1,602.30	\$ 1,068.90	Annual
Band 3 (19-36 participants)	\$ 2,604.00	\$ 2,404.50	\$ 1,602.30	Annual
Band 4 (37-54 participants)	\$ 3,255.00	\$ 3,005.10	\$ 2,003.40	Annual

Assignment of Licence	\$ 357.00	One-off
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City of Stirling (Perth, WA)	Winter (Apr-Sept)	Summer (Oct-Mar)	12 mnths
Up to 4 clients	\$ 225.00	\$ 425.00	\$ 550.00
Up to 10 clients	\$ 550.00	\$ 750.00	\$ 1,100.00
10 - 25 clients	\$ 1,100.00	\$ 1,300.00	\$ 2,200.00

Kogarah City Council (Sydney, NSW) - note: these are 2010-11 prices

Commercial Activity use of recreation Facilities		
<20 persons	\$ 59.00	per hour
>20 persons and <50 persons	\$ 87.00	per hour
>50 persons	\$ 115.00	per hour

Fitness & Sports Clinic Training	per hour	per day	per annum
<=10 participants	\$ 12.00	\$ 71.00	\$ 254.00
>10 but < 30 participants	\$ 16.00	\$ 97.00	\$ 361.00
>=30 participants	\$ 22.00	\$ 147.00	\$ 589.00

Townsville

Recreation Hire Business Permits	
For use of open space for commercial purposes	
Per permit per year	\$ 600.00

Sunshine Coast Council

The cost to apply for a permit is \$180.00. This fee is non-refundable if your application is unsuccessful. If your application is successful, permits are valid for a 12-month period. A further application and fee will be required at the expiry of the 12-month period.

Leichhardt Council (Sydney, NSW) - note: these are 2010-11 prices

COMMERCIAL FITNESS TRAINERS			
Sporting Grounds limited to 16 Clients	3 months	6 months	12 months
3 Sessions or less per week:	\$ 250.00	\$ 375.00	\$ 750.00
4-7 Sessions per week:	\$ 375.00	\$ 562.50	\$ 1,125.00
8-12 Sessions per week:	\$ 500.00	\$ 750.00	\$ 1,500.00

District and Local Parks limited to 6 clients	3 months	6 months	12 months
3 Sessions or less per week:	\$ 125.00	\$ 187.50	\$ 375.00
4-7 Sessions per week:	\$ 250.00	\$ 375.00	\$ 750.00
8-12 Sessions per week:	\$ 375.00	\$ 562.50	\$ 1,125.00

One on One Trainers (limited to one trainer and one client per training session)	
Administration and Permit fee for 6 months or less	\$ 150.00
Administration and Permit fee for 6 - 12 months	\$ 300.00

Leichhardt Council (Sydney, NSW) continued...

*One on One Trainers fee includes access to all specified fitness zones within parks.
One on one trainers must adhere to a code of conduct and are subject to permit conditions.*

Trainers wishing to run both group sessions and one on one training sessions will only have to pay session rates as they are applied to group training sessions. No additional or separate charge will be applied.

Penrith City Council (Sydney, NSW)

A 'one off' application fee and an annual permit fee is applicable under this policy.

Personal Trainer and Commercial Fitness

New Application Fee	\$ 120.00
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Annual permit fee/s yet to be set. They appear to be about to undergo some industry consultation.

Yarra Council (inner Melbourne, Victoria)

Uses a policy supplied by Fitstyler

\$250 - \$600 depending on group size

COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 9.11****COMMUNITY GRANTS PROGRAM 2012/2013 – APPLICATIONS FOR 1ST ROUND OF FUNDING FOR COMMUNITY PROJECTS PLUS APPLICATIONS FOR ANNUAL FUNDING FOR CLIMATE CHANGE AND ENVIRONMENT PROJECTS****REPORT No. 12C0030 NM:es****COMMON No. 2179682****Date: 21/05/2012****Presenter: Nancy McCann, Community Services Officer****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

The purpose of this report is to provide an overview of the applications received under the 1st round of funding for Community projects (**Attachment A**) plus applications for annual funding for Climate Change and Environment projects (**Attachment B**). The report recommends funding for eleven [11] community projects to the total value of \$42,335.00 and four [04] climate change and environment projects to the total value of \$26,037.00.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.3 Support harmony within the community

KEY ISSUES

- Through Council's Community Grants Program, applications for funding under the 1st round of funding for Community projects plus applications for annual funding for Climate Change and Environment projects were invited on 10th March 2012.
- Applications received by the advertised closing date of 13th April 2012 have been assessed by Council staff and are presented to Council for approval.
- The projects recommended for funding or part funding meet the Community Grants Program Guidelines and are deemed to be of benefit to the broader community of Darwin.

RECOMMENDATIONS

THAT it be a recommendation to Council:-

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 SUBJECT: COMMUNITY GRANTS PROGRAM 2012/2013 – APPLICATIONS FOR
 1ST ROUND OF FUNDING FOR COMMUNITY PROJECTS PLUS
 APPLICATIONS FOR ANNUAL FUNDING FOR CLIMATE CHANGE AND
 ENVIRONMENT PROJECTS

A. THAT Report Number 12C0030 NM:es entitled Community Grants Program 2012/2013 – Applications For 1st Round Of Funding For Community Projects Plus Applications For Annual Funding For Climate Change And Environment Projects, be received and noted.

B. THAT the following grant applications for the 1st Round of the 2012/2013 Community Grants Program be recommended for approval and referred to Council:

i) Cancer Council NT Inc	In-kind \$2,600
ii) Darwin Malayalee Association Inc	\$3,000
iii) Northern Territory Working Women's Centre Inc	\$3,670
iv) SIDS and Kids NT Inc	\$4,614
v) The Arthritis Foundation of the NT Inc	\$ 750
vi) Catholic Care NT	\$2,000
vii) Down Syndrome Association for the NT Inc	\$2,481
viii) Danila Dilba Biluru Butji Binnilutlum Health Service & Healthy Living NT	\$10,000
ix) Darwin Dragons Rugby Union Club Inc	\$4,000
x) Girl Guides NT Inc	\$6,000
xi) Alzheimer's Australia NT Inc	\$3,220
Total	\$42,335

C. THAT the following grant applications for the annual Climate Change and Environment Grant funding be recommended for approval and referred to Council:

i) Malak Family Centre Inc	\$ 6,252
ii) COOLmob (sponsoring body NT Environment Centre Inc)	\$ 9,200
iii) Environment Centre NT Inc	\$10,000
iv) Casuarina Swimming Club Inc	\$ 585
Total	\$26,037

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BACKGROUND

Decision No. 20\4628 (29/11/11)

B. THAT the following grant applications for the Second Round of the 2011/2012 Community Grants Program be recommended for approval and referred to Council:

i) Vietnamese Community in Australia NT Chapter Inc	\$4,000
ii) St John Ambulance Australia (NT) Inc	\$3,845
iii) NT Writers Centre Inc	\$7,760
iv) Darwin Community Arts	\$6,000
v) Multicultural Council of the NT Inc	\$5,000
vi) Hoggies Uni Netball Club (sponsoring body Darwin Netball Assoc Inc)	\$1,742
vii) Avicultural Society of the Northern Territory Inc	\$1,020
viii) The Congolese Community of the NT Inc	\$5,000
ix) Corrugated Iron Youth Arts Inc	\$5,000
x) Ausdance NT Inc	\$5,000
xi) Top End women's Legal Service Inc	\$6,000

Total \$50,367

Decision No. 20\4214 (26/07/11)

B. THAT Council allocate \$5,000.00 from the Community Grants Program out of round funds 2011/2012 to Happy Yess Community Arts Inc. towards the Happy Yess All Ages Gigs project.

Decision No. 20\3990 (31/05/11)

B. THAT the following grant applications for the 1st Round of the 2011/2012 Community Grants Program be recommended for approval and referred to Council:

i) Catholic Care NT	\$2,000
ii) Cancer Council NT Inc	In-kind \$2,600
iii) Australian Red Cross	\$4,895
iv) Darwin Cycling Club	\$2,000
v) Northern Territory Multiple Birth Club	\$860
vi) African-Australian Friendship Association	\$4,500
vii) Breakdance NT (sponsoring body Darwin Community Arts Inc)	\$5,000
viii) Darwin and Districts Pipes and Drums	\$2,470
ix) 'Life. Be in it' NT	\$2,000
x) Carpentaria Disability Services Inc	\$5,000
xi) Alzheimer's Australia NT Inc	\$2,300
xii) Arts Access Darwin (sponsoring body Darwin Community Arts Inc)	\$6,000

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xiii)PLAN: The Planning Action Network Inc	\$3,500
Total	\$43,125

C. THAT the following grant applications for the annual Climate Change and Environment Grant funding be recommended for approval and referred to Council:

v) Community Food Garden at the Darwin Botanic Gardens (sponsoring body Friends of the Darwin Botanic Gardens Inc)	\$10,000
vi) Carpentaria Disability Services Inc	\$9,000
vii) Rapid Creek Landcare Group Inc	\$2,900
viii)Environment Centre NT Inc (Sustainable Living Festival)	\$8,500
ix) Conservation Volunteers Australia	\$9,800
x) Environment Centre NT Inc (Production of Field Guide)	\$5,000
Total	\$45,200

DISCUSSION

In 2004 Council established 'Community Grants Program' with a funding pool of \$100,000 per annum to support and assist community organisations in the development of activities and or services that benefit the broader Darwin community. Since 2010/2011 financial year, an additional \$50,000 has been allocated to the funding pool annually specifically to assist community organisations in the development of climate change and environment projects.

The funding for general community projects and activities is disbursed bi-annually in July and January each year whereas funding for climate change and environment projects is allocated annually in July.

Applications for funding of community projects occurring between 1 July 2012 to 31 December 2012 and for climate change and environment projects occurring in the 2012/2013 financial year were invited on 10 March 2012 with a closing date of 13 April 2012.

Twenty four [24] applications were received for community projects and seven [07] applications were received for climate change and environment projects.

A summary detailing the applications for funding for community projects is presented at **Attachment A** and includes Council officers' recommendations against the selection criteria.

A summary detailing the applications for funding for climate change and environment projects is presented at **Attachment B** and includes the recommendations of the Climate Change and Environment Grant Selection Panel which is comprised of three Council officers; Manager Climate Change & Environment, Team Coordinator Parks & Reserves and Team Leader Capital Works.

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Copies of full applications are available for perusal should the Community and Cultural Services Committee have any specific queries.

In total, eleven [11] applications for community projects have been recommended for funding by Council officers to the total value of \$42,335.00. The projects have been prioritised on the basis of outcomes in context of maximum benefit to the Darwin community.

Eight [08] of the community project applications have been recommended for the total amount applied for, whilst three [03] applications have been recommended for partial funding due to limited amount of available grant funding.

The Climate Change and Environment Grant Selection Panel have recommended four [04] climate change and environment projects for funding to the total value of \$26,037.00. The projects are recommended as they fulfil the selection criteria and are considered to be of benefit to the wider Darwin community.

CONCLUSION

The attached matrices present a summary of applications received through the 2012/2013 Community Grants Program for the Community & Cultural Services Committee to consider and shortlist those it elects to fund. The funding available for distribution for community projects is approximately \$43,000 whilst funding available for climate change and environment projects is \$50,000. For information, Council officer's comment is provided as are the recommendations of the Climate Change and Environment Grant Selection Panel.

The report recommends funding for eleven [11] community projects to the total value of \$42,335.00 and funding for four [04] climate change and environment projects to the total value of \$26,037.00. The recommended projects meet the eligibility criteria of the Community Grants Program Guidelines and are deemed to be of benefit to the broader community of Darwin.

CONSULTATION PROCESS

The grant program was widely advertised through the print media and promoted on Council's website.

POLICY IMPLICATIONS

This Report contributes to the implementation of Community and Cultural Services Policy with regard to offering a Community Grants Program in support of community events and projects which support Council's objectives in directly benefiting and promoting the city of Darwin.

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BUDGET AND RESOURCE IMPLICATIONS

In 2004, Council resolved to introduce a \$100,000 Community Grants Program sponsorship pool to be allocated in two equal amounts bi-annually (Budget Item 221006/300/320). Of this, an amount of \$15,000 is to be withheld to allow consideration of any submission of interest to Council for out of turn funding. Funding of \$43,000 is available for distribution for community projects in the current round of funding.

Since 2010/2011 financial year, an additional \$50,000 has been allocated to be distributed annually for climate change and environment projects (Budget Item 333045/300/320) which is available for distribution in the current round of funding.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Community organisations entering agreements with Council for grants are to be held accountable for grant funds provided.

ENVIRONMENTAL IMPLICATIONS

Positive outcomes are expected from supporting community groups to develop projects to protect and enhance the environment in which we live.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

NANCY McCANN
COMMUNITY SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER,
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 8930 0633 or
j.banks@darwin.nt.gov.au

Attachment A - Applications For Funding 1st Round Community Grants
Attachment B - Applications For Funding Climate Change and Environment

COMMUNITY GRANTS PROGRAM – 1ST ROUND 2012/2013

MATRIX A

Total Amount of Applications: 24

Total Amount of Funding sought: \$149,857.79

Total Amount of Organisations Recommended for funding: 11

Total Amount of Funding Recommended: \$42,335.00

NO.	Organisation	Title of Project	Timing	Community Benefit	Amount Sought (excl GST)	Meets Grant Criteria	Council Funding in the past 3 years?	Officer Comment
1	Christ Church Cathedral Darwin	<p>'Christ Church Cathedral Acoustic Upgrade'</p> <p>Christ Church Cathedral is an iconic building in the heart of the Darwin CBD that plays an important role in hosting community, cultural and other significant events in the life of the Darwin community. Over the last two years significant work has been done to restore and renovate the building, and in coming months work will be done to upgrade the sound system and to add finishing touches to the interior of the building however funds are required to improve the acoustics of the building.</p>	Work will begin on this part of the acoustic upgrade as soon as we have the funds available.	<ul style="list-style-type: none"> Darwin Festival Darwin Theatre Company Writer's Festival Darwin community Church groups Darwin Chorale Darwin Youth/Children's Choir 	<p>\$4,106.00</p> <p>(Budget to be expended on installation of acoustic tiles)</p>	No. Community Grant Guidelines state that applications for capital funds or improvements on private property are ineligible.	No	<p>RECOMMENDATION: No</p> <p>Application is deemed ineligible as the Community Grant Guidelines state that applications for capital funds or improvements on private property are ineligible.</p>
2	Cancer Council of the Northern Territory	<p>'Relay for Life 2012'</p> <p>Relay for Life is a unique, overnight community event where teams of 10-15 people participate in a relay-style walk or run to raise funds for Cancer Council. The event brings the whole community together for a night of fun, entertainment, celebration and remembrance.</p>	Commences at 6pm Friday 28 September until 10am Saturday 29 September 2012 at Gardens Oval.	<ul style="list-style-type: none"> The event brings the whole community together for a night of fun, entertainment, celebration and remembrance. In particular, diagnosed cancer patients and families will benefit. 	<p>\$2,600.00</p> <p>(Budget to be expended on oval hire, cleaning post event and use of facilities)</p>	Yes	<p>\$2,600 in kind in 1st round 09/10 for Relay for Life event.</p> <p>\$2,600 in kind in 1st round 10/11 for Relay for Life event.</p> <p>\$2,600 in kind in 1st round 11/12 for Relay for Life event.</p>	<p>RECOMMENDATION: Full funding of \$2,600 of in-kind support for the hire and cleaning of Gardens Oval</p> <p>This popular and well attended annual community event raises money for cancer sufferers.</p>
3	Darwin Malayalee Association Inc	<p>'Onam Celebration, Sports Day, Picnic Day & Xmas Celebration'</p> <p>The events aim to maintain good friendship among Malayalee Community in Darwin, to promote cultural harmony and to share cultural traditions with the upcoming generation.</p>	<p>Various Dates in 2012:</p> <p>September – Onam Celebration,</p> <p>October – Picnic Day,</p> <p>November – Sports Day,</p> <p>December – Christmas Celebrations.</p> <p>Events to be held at Filipino Community Hall (subject to availability).</p>	<ul style="list-style-type: none"> Darwin Malayalee Association members, non members and the whole Darwin community will have the opportunity to develop friendships and celebrate various festivals in traditional Malayalee style. 	<p>\$10,000.00</p> <p>(Detailed budget provided)</p>	Yes	No	<p>RECOMMENDATION: Part funding of \$3,000 for the Onam Festival in October 2012</p> <p>The Onam Festival aims to promote cultural harmony as well as to share Malayalee cultural traditions with the upcoming generation and the whole Darwin community.</p>

COMMUNITY GRANTS PROGRAM – 1ST ROUND 2012/2013

MATRIX A

Total Amount of Applications: 24

Total Amount of Funding sought: \$149,857.79

Total Amount of Organisations Recommended for funding: 11

Total Amount of Funding Recommended: \$42,335.00

NO.	Organisation	Title of Project	Timing	Community Benefit	Amount Sought (excl GST)	Meets Grant Criteria	Council Funding in the past 3 years?	Officer Comment
4	Top End Association for Mental Health Inc (TEAMhealth)	<p>'Mental Health Week Showcase'</p> <p>The Support for Day to Day Living in the Community (D2DL) program is a Day Program and Drop-In Centre for individuals with severe and persistent mental illness. The program provides structured and socially based activity programs with a rehabilitation and recovery focus. TEAMhealth would like to showcase the talent of the D2DL participants to build confidence and self worth and to bridge the gap between the participants of the program and the community.</p>	Workshops will take place during September 2012 and the public performance showcase will take place in October 2012 during Mental Health Week. Both the workshops and showcase will be held at the Day 2 Day Living Drop-in Centre based at Rapid Creek Business Village	<ul style="list-style-type: none"> The participants of D2DL will benefit from the project with enhanced confidence, personal growth, communication and self expression skills. The community will benefit from greater awareness of mental health issues. The project aims at making mental health services more approachable. 	<p>\$10,000.00</p> <p>(Budget to be expended on Drama Workshops, Performance Production and Marketing)</p>	Yes	\$3,000 in kind in 1 st round 10/11 for Runge Street Garden project.	<p>RECOMMENDATION:</p> <p>No</p> <p>Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.</p>
5	Variety, the Children's Charity	<p>'Variety Santa Fun Run'</p> <p>The Santa Fun Run is a key event for Variety NT. The funds raised at the event assist Variety NT to purchase and provide Sunshine Buses for special needs schools in Darwin and to assist families in Darwin who have children with special needs to purchase medical, mobility and special education items to help the children live, laugh and learn.</p>	The 2012 Santa Fun Run will take place on Sunday morning, 25 November at the Darwin Waterfront.	<ul style="list-style-type: none"> The beneficiaries of the Santa Fun Run are local children with special needs and their families. Many of the children with special needs are able to participate in the Fun Run using mobility equipment that has been provided for them by Variety NT. The Santa Fun Run is a family friendly event that the whole community can enjoy. 	<p>\$10,000.00</p> <p>(Budget to be expended on purchase of Santa Suits, Hire of PA and staging equipment Marketing)</p>	Yes	\$4,930 in 1 st round 10/11 for portable shade structure for use at events.	<p>RECOMMENDATION:</p> <p>No</p> <p>Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.</p>
6	Nightcliff Swimming Club Inc	<p>'New Kitchenette'</p> <p>Nightcliff Swimming Clubroom was built in 1991 and is an essential permanent facility located at the Nightcliff Swimming Pool. The facility is used on a daily basis by NSC swimmers and families, coaches and committee. The clubroom is also used</p>	The project will proceed immediately on receipt of grant funding.	<ul style="list-style-type: none"> The beneficiaries of the project are all of the clubroom users who will enjoy working with an easy to maintain hygienic kitchenette facility:- Swimmers. All Club members and clubroom users. Committee, coaches and adult members. All current and future members. 	<p>\$3,749.00</p> <p>(Budget to be expended on new sinks, plumbing and storage containers).</p>	No. Community Grant Guidelines state that applications for capital improvements on private property are ineligible. Nightcliff Swimming Clubroom is located on Council land at Nightcliff Swimming Pool.	No	<p>RECOMMENDATION:</p> <p>No</p> <p>Application is for capital improvements to a clubroom situated on Council land and therefore does not strictly adhere to Community Grant guidelines.</p>

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NO.	Organisation	Title of Project	Timing	Community Benefit	Amount Sought (excl GST)	Meets Grant Criteria	Council Funding in the past 3 years?	Officer Comment
		by Surf Life Saving and Royal Life Saving. The rooms are made available, on request, to community groups and other organisations'.						
7	SLIDE Youth Dance Theatre Sponsoring body Darwin High School	'BRAVE' BRAVE is a dance theatre education project that aims to reveal the cruelty of teenage bullying and its lifetime impact on those involved.	The project will be performed in the Darwin High School Amphitheatre on 14 to 16 June 2012. Rehearsals will take place in May and June 2012.	<ul style="list-style-type: none"> The people benefiting would be: Teachers, students, health based organisations/professionals, parents/guardians, the local arts industry and general audience. 	\$10,000.00 (Detailed budget provided)	No Applications for school based projects that do not involve the wider community are not eligible for grant funding under Council's Community Grants Guidelines. Also, the timing of the project falls outside the current funding round's timeline.	No	RECOMMENDATION: No Application is deemed ineligible as school based projects that do not involve the wider community are not eligible under Council's Community Grants Guidelines. Also, the timing of the project falls outside the timeline for projects to be funded under the 1 st round of 2012/2013 Community Grants Program.
8	Northern Territory Working Women's Centre Inc (NTWWC)	'Production of Women and Work Booklet, Edition 5' The grant is sought to produce, print, upload to the NT Working Women's Centre website and distribute the booklet 'Women and Work, Edition 5'.	The re-write will be completed by NTWWD staff by June 2012. The legal check will be completed by July 2012 and printing and upload to the NTWWC website will take place in August 2012. The project will take place at the NTWWC Darwin office and Clayton Utz Darwin office.	<ul style="list-style-type: none"> There is enormous need for industrial relations information for women in Darwin and across the NT. The NTWWC targets assistance to the most vulnerable women workers. Women who are able to gain industrial relations information from a union or private solicitor are referred to those options. In the last financial year 20% of NTWWC clients were Aboriginal, 17% were from a Culturally or Linguistically Diverse background and 13% were under the age of 25. 	\$3,670.00 (Funding will be expended on research and editing costs, design and printing costs and costs associated with uploading information to the NTWWC website)	Yes	No	RECOMMENDATION: Full funding of \$3,670.00 This project will benefit all working women, in particular those who are disadvantaged or vulnerable.
9	SIDS and Kids NT Inc	'Pregnancy and Infant Loss Remembrance Day' SIDS and Kids NT will use this grant to run the 'Pregnancy and Infant Loss Remembrance Day' and balloon release. This event will bring bereaved members of the Darwin community together in an environment that is safe and comfortable allowing them to remember their	13 or 14 October 2012 as the day of Pregnancy and Infant Loss Remembrance Day is on the 15 October 2012.	<ul style="list-style-type: none"> Parents and families who have suffered pregnancy and infant loss will have the opportunity to celebrate and grieve their child in a safe environment. Siblings will be able to spend time with other siblings who have lost a loved one. Networks and friendship will be formed. It is envisaged that the 'Pregnancy and Infant Loss Remembrance Day' and balloon release will become an annual event with the aim of reducing the amount of ongoing physical and 	\$4,614.00 (Funding will be expended on equipment, resources and catering – detailed budget provided)	Yes	\$2000 in 2 nd round 09/10	RECOMMENDATION: Full funding of \$4,614.00 This project will benefit all parents and families who have suffered pregnancy and infant loss as well as raising awareness amongst all community members.

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NO.	Organisation	Title of Project	Timing	Community Benefit	Amount Sought (excl GST)	Meets Grant Criteria	Council Funding in the past 3 years?	Officer Comment
		children and babies who were taken away too soon.		psychological effects of grief.				
10	The Arthritis Foundation of the Northern Territory Inc	'Connecting and Caring in the Community' Provide a relevant and vibrant Exhibition Stand at the Annual Chronic Disease Network Conference in Darwin on 20 & 21 September 2012.	20 & 21 September 2012, Darwin Convention Centre	<ul style="list-style-type: none"> Direct: a mutual benefit for both the Foundation and all those parties contacted at the conference, of improved awareness of services available; and Indirect: the consumers of clients of both the Foundation and other service providers. The Exhibition Stand will raise awareness of the Arthritis Foundation's services that provide information, education and support for people with arthritis and osteoporosis. 	\$750.00 (Funding to be expended on part of the cost associated with setting up and operating an Exhibition Stand).	Yes	No	RECOMMENDATION: Full funding of \$750.00 The project will raise community awareness of the services available to people with arthritis and osteoporosis and their families.
11	Dawn House Inc	'Women's Therapeutic Intervention Resources' Dawn House will create culturally appropriate therapeutic resources for women aimed to assist in the safe reintegration process back into the community after the impacts of isolation through being the victim of Domestic violence (for both themselves and their children).	A collaborative approach and effective creation of resources would take a period of 12 months to complete.	<ul style="list-style-type: none"> Through the design of resources to assist this process we will see far reaching benefits for women, their children and the wider social setting connected to them. 	\$13,300.00 (Funding to be expended on wages for project, printing and purchasing of aids for resources and materials).	Yes		RECOMMENDATION: No Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.
12	Northern Territory Working Women's Centre inc (NTWWC)	'Recording the Working Women's Centre and Women's Workplace Rights in the Northern Territory' The NTWWC wishes to pull together the threads of stories from which this organisation was borne and has flourished. The story of the NTWWC will be produced in the form of a 10 minute documentary, 5 photo stories and photo gallery for upload to a special page of the NTWWC website.	The project will commence in November 2012 and will be completed by November 2013. It will be officially launched and showcased during 20 th anniversary of NTWWC commemorations during 2014.	<ul style="list-style-type: none"> Whilst this project targets women and women are expected to be the main viewers of the project, men who view the project will also learn about past injustices against women workers in the Northern Territory and current challenges. NTWWWC has a colourful and interesting history which may be lost if not documented. 	\$5,000.00 (Funding to be expended on all elements of production).	Yes	No	RECOMMENDATION: No Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.

COMMUNITY GRANTS PROGRAM – 1ST ROUND 2012/2013

MATRIX A

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NO.	Organisation	Title of Project	Timing	Community Benefit	Amount Sought (excl GST)	Meets Grant Criteria	Council Funding in the past 3 years?	Officer Comment
13	Darwin Community Arts Inc	'Fist Full of Films Festival 2012' The overarching aims of the Fist Full of films competition and festival are to deliver a high quality and sustainable annual short film competition and festival in Darwin, celebrate Darwin and the NT, provide incentive and initiative that stimulates film making in the NT and support and nurture the development of Darwin based and regional entry level and emerging filmmakers.	April to December 2012.	<ul style="list-style-type: none"> Darwin based /NT filmmakers – the Festival will encourage and develop all levels of filmmakers from emerging to professional. Entry level filmmakers will be provided with the opportunity to begin the journey of filmmaking. Darwin / NT community will benefit from accessing stories that share culture, history and knowledge via the screen. Free public screening of NT films will provide opportunity for a broad audience. NT Film Industry- the annual festival provides excellent networking and social opportunities. 	\$10,000.00 (Detailed budget provided).	Yes	\$6000 in 2 nd round 11/12	RECOMMENDATION: No Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.
14	Satu Bulan Theatre Company Sponsoring body Brown’s Mart Community Arts inc	‘The Lion Tamer’ – a play about a politician who breaks his restraining order during an election. To stage the world premiere production of the ‘The Lion Tamer’, a play by NT playwright Sandra Thibodeaux, as part of the 2012 Darwin Festival.	January to October 2012.	<ul style="list-style-type: none"> More than 1200 Darwin residents will benefit from seeing a local play about local issues that is professionally produced in a quality venue. The wider community will benefit as the Lion Tamer tackles difficult contemporary issues including domestic violence. 16 local theatre practitioners will be employed, developed and promoted in an era where we have no fully-functioning theatre company and/or infrastructure. 6 high school students will receive on-the-job training as theatre technicians and stagehands. The wider NT theatre industry will benefit due to the development and employment of the said practitioners. 	\$6,000.00 (Funding to be expended on sound design, costume design and construction fee).	Yes	No	RECOMMENDATION: No Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.
15	Catholic Care NT	‘Christmas for Kids Family Fun Day 2012’ The proposed project aims to provide families that may not be in a good financial position at this time of year, a free, fun filled event for the whole family. This event operates with the help of volunteers, donations and support from local businesses and individuals.	Sunday 19 December 2012 at Marrara Indoor Stadium.	<ul style="list-style-type: none"> Christmas is a very financially restrictive time for many families; this event is aimed at providing a free day for parents, carers and children just to enjoy the good old fashioned pleasure of Christmas. 	\$5,000.00	Yes	\$1,500 in 2 nd round 09/10 Christmas for Kids 2009 event. In-kind support provided for Christmas for Kids 2010 event. \$2,000 in 1st round 11/12 Christmas for Kids 2011 event.	RECOMMENDATION: Part funding of \$2,000 Part funding will assist in the costs of facilitating this festive event that will benefit disadvantaged members of the community, particularly children

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16	Down Syndrome Association of the Northern Territory Inc (DSANT)	'Improving Participation and Communication' The purchase of a teleconferencing machine, binder and mobile phone will enable DSANT to communicate more effectively with members, organisations, and other community stakeholders.	The initial purchase of the machines and materials would occur immediately upon receiving the funds.	<ul style="list-style-type: none"> All members DSANT would benefit by having professional standard free resources available to them to promote awareness to those they interact with. The wider community would benefit by increased awareness of DSANT and its services. 	\$2,481.00 (Funding to be expended on ploycom sound station, binder and binding materials, mobile telephone).	Yes	No	RECOMMENDATION: Full funding of \$2,481.00 This project will assist DSANT in ongoing quality provision of service to the community.
17	Nightcliff Family Centre Inc	'Learning Enhancement Equipment for Babies' Provide materials so that carers can provide sensory motor activities to young children/babies.	Ongoing –program would begin as soon as funds are received and equipment purchased. This program could then be re-taught or started again with new students/babies.	<ul style="list-style-type: none"> All children at not for profit centre to develop and learn motor skills with these materials/equipment. This will assist young children in their learning, improving cognitive function, enhancing balance, listening skills and spatial orientation. 	\$2,307.79 (Funding to be expended on sensory motor playhouse, exploratory cube, sensitivity stepping stones and wall games).	Yes	No	RECOMMENDATION: No Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.
18	Danila Dilba Biluru Butji Binnilutlum Health Service & Healthy Living NT	'Darwin Community Healthy Cook up – Healthy Cooking for Indigenous People on a Budget' The project would benefit the local Indigenous community through promoting fun and healthy cooking, greater community involvement through sharing food, general health benefits.	June – September 2012.	<ul style="list-style-type: none"> It is anticipated this project will benefit the local Darwin community, in particular, clients of DDHS and Healthy Living NT, local Advisory groups, local school children and their families and Karen Sheldon's Training and Development Indigenous students and family members. The distribution of resources developed (DVD and booklet) will promote the healthy eating message to a wider audience. 	\$10,000.00 (Funding to be expended on DVD, community cooking packs, fresh produce for cooking demonstrations).	Yes	\$4,000 in 2 nd round 09/10 towards the 'Emotional and Social Wellbeing Program for Urban Indigenous People Living with Chronic Kidney Disease' project.	RECOMMENDATION: Full funding of \$10,000.00 Project will benefit all participants and develop resources to promote healthy lifestyles to a wider audience on an ongoing basis.
19	Darwin Dragons Rugby Union Club Inc	'Catering for Disadvantaged Players' Funding will cover catering costs at rugby practice sessions and the purchase of first aid equipment - scoop stretcher and neck braces etc. 80% of the Club's players from an Indigenous or multicultural background. The Club covers registration costs for those players unable to cover the fees themselves and also	1 st July 2012 through to 30 September 2012.	<ul style="list-style-type: none"> First aid equipment will help all members with sprains and injuries on site. Providing food and drinks and assisting with registration fees will enable more young players to join up and continue playing. Relief of catering costs will help to offset registration and insurance costs. 130 young players will benefit from this grant. 	\$6,460.00 (Funding to be expended on first aid equipment and safety gear, supplying food for two practice sessions for 94 junior players for the season).	Yes	No	RECOMMENDATION: Part funding of \$4,000.00 Provision of First Aid equipment will benefit all club members. Assistance with catering costs at practice sessions will be of particular benefit for players from disadvantaged backgrounds.

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		supplies food at practice sessions.						
20	Girl Guides Northern Territory Inc (GGNT)	<p>'GGNT Program at the Immigration Detainee Centre, Darwin'</p> <p>Girl Guides NT will provide recreational and age appropriate activities twice per month in which girls and young women in community detention will participate with Girl Guide members to establish supportive and collaborative community links for transitional refugees.</p>	The 1 st and 4 th Thursday of every month for 12 months until June 2013 at the Darwin Airport Lodge Facility (low security) Darwin.	<ul style="list-style-type: none"> The beneficiaries of the project will first and foremost be the Girl Guides and the young refugee women/girls. The Girl Guides will develop leadership and cross-cultural communication skills. The refugee girls and women will experience a gradual introduction to Australian culture. The project will facilitate mutual understanding between refugees/asylum seekers and Darwin community members. 	<p>\$6,000.00</p> <p>(Funding to be expended on equipment, training and seminars. A Risk Assessment and Risk Management Plan provided).</p>	Yes	No	<p>RECOMMENDATION: Full Funding of \$6,000.00</p> <p>This project will foster greater understanding amongst the Darwin community of the issues faced by refugees in detention.</p>
21	The Craft Council of the Northern Territory (t/as Territory Craft)	<p>'Tactile – a hands on Approach'</p> <p>Territory Craft would like to engage with the broader community to create a unique and inspiring mural on the outside wall of their building located in the Museum grounds at Bullocky Point (Fannie Bay).</p>	The project will take place in the second half of 2012, with workshops taking place during the dry season (July, August, and September 2012) and installation of the mural expected to be complete by October 2012.	<ul style="list-style-type: none"> The wider Darwin community will have the opportunity to share ownership of a large piece of public art. Members of the community who participate will benefit from the workshops in which they will learn new skills. Territory Craft will benefit as the mural will make it easier for all members of the community and visitors to Darwin to recognise where they operate from. 	<p>\$5,500.00</p> <p>(Funding to be expended on Artist fees, workshops, materials and additional costings, mural design).</p>	Yes	No	<p>RECOMMENDATION: No</p> <p>Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.</p>
22	Alzheimer's Australia NT Inc	<p>'Annual Tea Dance 2012'</p> <p>The Tea Dance is an annual event hosted by Alzheimer's Australia NT when Senior Territorians participate in an afternoon of singing and dancing and light refreshments. Last year 110-120 people attended the event and the numbers are expected to increase again this year.</p>	The Tea Dance will take place during Dementia Awareness Week, 21-28 September 2012 from 1.30pm to 4.30pm, at the Greek Orthodox Hall, Nightcliff.	<ul style="list-style-type: none"> People with dementia. Their carers and family members and friends. Older people who live in residential aged care facilities. Multicultural seniors/general public attend to the event year after year. Care providers who support clients. Volunteers who assist with preparations. The Essington School children. Teachers at the Essington School. Businesses who donate prizes or products for the event. Alzheimer's staff. 	<p>\$3,220.00</p> <p>(Detailed budget provided).</p>	Yes	\$2,300 in 1 st round 09/10 for the Annual Tea Dance 2010. \$2,300 in 1 st round 11/12 for the Annual Tea Dance 2011.	<p>RECOMMENDATION: Full funding of \$3,220.00</p> <p>This popular annual event benefits a broad cross section of senior members of the Darwin community. Council will be acknowledged for its contribution to the total cost of the event in promotional material and at the event.</p>
23	Top End Pet Expo Inc	<p>'Protection of Associations Assets Stored in a Sea Container' - by Providing a Concrete Slab</p> <p>A concrete base will be</p>	The RSPCA Darwin Branch allows the Pet Expo to store its container in their grounds between the annual Pet Expos.	<ul style="list-style-type: none"> All community members who attend the annual Top End Pet Expo will benefit as materials in the Expo will remain in good condition. The expo panels and banners were purchased a few years ago using NT 	<p>\$7,500.00</p> <p>(Funding to be expended on moving of containers and construction of</p>	No. Community Grant Guidelines state that applications for capital funds or improvements on	No	<p>RECOMMENDATION: No</p> <p>Application is deemed ineligible as the Community Grant Guidelines state that applications for capital</p>

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		constructed on which to place the sea containers in which materials used for the annual Top End Pet Expo are stored. Placing the containers on a concrete slab instead of on the ground will keep water and vermin/white ants from accessing the items stored in the containers.	Once funding is provided the Association will work with the RSPCA to move the containers to enable a concrete slab to be constructed.	Government and Darwin Council community grants.	concrete slab).	private property are ineligible.		funds or improvements on private property are ineligible.
24	Mental Health Carers NT Inc	<p>'All Inclusive Name Change'</p> <p>Mental Health Carers NT propose to change their name to one which will more effectively reflect the services that the organisation provides. Funding is required to ensure the current and potential target audience of carers, consumers, their family and friends and the general community are aware of the name change together with the range of programs and services offered.</p>	The project will commence as soon as possible between July and December 2012.	<ul style="list-style-type: none"> Mental health carers and consumers often remain hidden in our community due to stigma and lack of knowledge as to where to get help. This project aims to notify all people in our community adversely affected by mental illness of the assistance and services available to them. 	<p>\$7,600.00</p> <p>(Funding to be expended on the launch, updating printed materials, logo artwork, multimedia advertising and in-house promotion).</p>	Yes	No	<p>RECOMMENDATION: No</p> <p>Project is worthy but funding is limited and demand has been high in the current Community Grant funding round.</p>

CLIMATE CHANGE AND ENVIRONMENT – 2012/2013

MATRIX B

Total Amount of Applications: 7

Total Amount of Funding sought: \$41,307.00

Total Amount of Organisations Recommended for funding: 4

Total Amount of Funding Recommended: \$26,037.00

NO.	Organisation	Title of Project	Timing	Community Benefit	Amount Sought (excl GST)	Meets Grant Criteria	Council Funding in the past 3 years?	Officer Comment
1	Malak Family Centre Inc	'Green Thumb Kids Project' Through this project we aim to increase the children's environmental awareness while teaching them how to grow their own foods and reduce waste.	April to June 2012	<ul style="list-style-type: none"> The beneficiaries of this project will be children, families, educators and the wider community. The project will reduce the amount of food scraps and waste going to landfill through the use of a compost bin and worm farm. Revegetating large areas of the outdoor environment will provide additional shade trees and improve air quality. The project will increase sustainability and increase opportunities for children to explore, discover and learn. 	\$6,252.00 (Funding to be expended on compost bin, worm farm, raised vegetable gardens, gardening equipment for children and revegetation).	Yes	No	RECOMMENDATION: Full Funding of \$6,252.00 1. This is an opportunity to educate young children through practical application. 2. Project will provide shelter so has health benefits.
2	NT Society of Sustainability and Environmental Engineers Sponsoring body - Engineers Australia	'Sustainability Key Note Speakers and Workshop Series' Proposal to run a series of Key Note Speakers and Workshops on Sustainability by experts from Interstate and Overseas. While the NT Government and Councils do provide a number of workshops and presentation for communities and business, few are based on the issue of sustainability nor sustainable practices.	The plan is to run a minimum of 4 sessions: 12 June, 12 September, 12 November 2012; 13 February and 13 May 2013. All sessions will be held in Shepherd Street, Darwin.	<ul style="list-style-type: none"> Beneficiaries of this project will be members of the community members and professionals with an interest in sustainability and business owners who otherwise may not be able to afford to attend sustainability presentations. The workshops aim to raise awareness of efficient and effective management of water resources, energy resources and waste management practices. The workshops will provide opportunities for community members to better understand why waste reduction, recycling and re-use is important and will encourage collaboration of community, businesses and groups to work together to address sustainable practices. 	\$4,000.00 (Funding to be expended on resources, equipment, travel/transport, consultant/speakers, advertising / promotions / marketing, catering / food & venue cost).	Yes – although still waiting on copy of signed financial statement.	No	RECOMMENDATION: No 1. Unclear who the audience is or what outcomes are to be achieved. 2. Many projects and benefits are already underway locally so this seems to be duplication. 3. Proposal does not seem to add value to current projects.
3	COOLmob Sponsoring body NT Environment Centre Inc	'Top End Car Pooling Database' During 2012 COOLmob will be purchasing and launching an interactive car pooling database that will introduce, encourage and provide new opportunities for sustaining successful passenger-driver connections throughout the Darwin community. Funding is requested to assist with promotion and implementation of the database to ensure greater uptake by Darwin	This project will commence in the 2012/2013 financial year and will be ongoing. A trial period will be carried out in select work places before it is released to the general public.	<ul style="list-style-type: none"> The entire Darwin community can benefit from car pooling, if they know that an easy-to-use database and networking tool exists. Regional car pooling databases have been very successful in other areas. It is anticipated that there will be a high participation rate amongst Darwin's main working groups, such as government departments, councils, health services and Charles Darwin University. The database will also attract shift, weekend and after hours workers where their travel patterns fall outside public transport times. 	\$9,200.00 (Funding to be expended on database training & management, marketing & media coverage, community liaison & promotion, project admin, project management & community liaison & promotion with partners).	Yes	COOLmob – No NT Environment Centre - Yes	RECOMMENDATION: Full Funding of \$9,200.00 1. This is an opportunity to raise awareness and encourage better travel behaviours – this is inline with Council's Climate Change Action Plan. 2. Proposal has worked in other regions across Australia. NOTE: Climate Change & Environment team have previously recommended to Cool Mob to undertake a community wide survey to ascertain interest in

Total Amount of Applications: 7
Total Amount of Funding sought: \$41,307.00

Total Amount of Organisations Recommended for funding: 4
Total Amount of Funding Recommended: \$26,037.00

NO.	Organisation	Title of Project	Timing	Community Benefit	Amount Sought (excl GST)	Meets Grant Criteria	Council Funding in the past 3 years?	Officer Comment
		community members.						carpooling prior to implementing this project. NTG have contributed an \$8,500 grant towards this program.
4	Environment Centre NT Inc	<p>'Darwin Sustainability Education Support'</p> <p>Darwin Sustainability Education Support is backed by the Environment Centre NT which will provide key personnel to consolidate, deliver, and support sustainability education in Darwin schools, institutions, and community centres.</p>	<p>The program will commence in July/August 2012 with the initial creation of a steering committee.</p>	<ul style="list-style-type: none">Primary and Secondary school children, teachers, community groups (eg Darwin Community Gardens Network), George Brown Botanic Gardens, landowners and households will gain from this bottom up educational approach to complex topics like climate change, Greenhouse Gas Emissions, the carbon story, the water story, Permaculture, sequestration, renewable energy etc.	<p>\$9,770.00</p> <p>(Funding to be expended on coach/bus hire, teacher release for professional development day, basic phone, water quality, nutrition and environmental monitoring tests and equipment).</p>	Yes	<p>\$8,500 in 2011/2012 for the Top End Sustainable Living Festival - Business Breakfast</p> <p>\$5,000 in 2011/2012 for the production of 'Weeds of Northern Australia: A Field Guide' booklet.</p>	<p>RECOMMENDATION: No</p> <ol style="list-style-type: none">Unclear of what the outcome of the project is who the audience is or what outcomes are to be achievedThere seems to be duplication with existing curriculum work occurring with Parks and Wildlife, Frogwatch and Reptilewatch, and the Australian Association for Environmental Education (NT). The Selection Panel recommends getting in touch with these groups in regards to working towards environmental education outcomes for teachers.
5	Environment Centre NT Inc	<p>'Publish a Field Guide and App: Wildlife & Protected Areas of Australia's Top End'</p> <p>The aim is to produce the first comprehensive Field Guide and iPhone/iPad app for wildlife and protected areas of Australia's Top End, including Darwin.</p>	<p>July 2012 – hire project manager</p> <p>August-October 2012 – develop guidebook</p> <p>November 2012- February 2013 – develop app.</p> <p>March-May 2013 – production.</p>	<ul style="list-style-type: none">Darwin has no single, comprehensive Guide or App to our amazing wildlife.Many interstate and international visitors flock to Darwin, and further afield to the National Parks of the Top End, but are denied the opportunity to purchase such a resource to use whilst here and take home as a memento of their trip to Darwin.The project would save nature-loving residents and visitors money by allowing them to buy a single resource, rather than having to buy separate guides, eg for birds, frogs etc.The App will be able to be updated regularly.	<p>\$10,000.00</p> <p>(Funding to be expended on salary, community engagement, printing and production).</p>	Yes	<p>\$8,500 in 2011/2012 for the Top End Sustainable Living Festival - Business Breakfast.</p> <p>\$5,000 in 2011/2012 for the production of 'Weeds of Northern Australia: A Field Guide' booklet.</p>	<p>RECOMMENDATION: Full Funding of \$10,000.00</p> <ol style="list-style-type: none">Support the development of a mobile phone application as this is seen as a great way to increase awareness. <p>NOTE: The Selection Panel only supports the development of the application and <u>not</u> the hard copy publication as it believes this is duplication with existing field guides.</p> <p>The Selection Panel discussed implications of charging for the application installation and believes uptake will be increased if free. Applicant responded that a price may be placed on the application to cover costs but this</p>

Total Amount of Applications: 7
Total Amount of Funding sought: \$41,307.00

Total Amount of Organisations Recommended for funding: 4
Total Amount of Funding Recommended: \$26,037.00

NO.	Organisation	Title of Project	Timing	Community Benefit	Amount Sought (excl GST)	Meets Grant Criteria	Council Funding in the past 3 years?	Officer Comment
								is dependent on future sponsorship with other organisations such as Parks and Wildlife.
6	Casuarina Swimming Club Inc	<p>'Recycling at Casuarina Swimming Pool'</p> <p>The project is to place yellow recycling bins at Casuarina Swimming Pool to collect cans and plastic bottles. The bins will be regularly emptied by young members of the club. The project will have 2 main outcomes: the club will raise funds to help swimmers complete and enjoy a healthy sport and the environment will benefit from reducing the litter stream to landfill.</p>	<p>The project will take place at Casuarina Swimming Pool and start as soon as the bins can be bought and put in place.</p> <p>The club will provide signage around the pool so that patrons know the cans and bottles will be recycled and the local swimming club will benefit from the proceeds.</p>	<ul style="list-style-type: none">Young swimmers and the club in general will gain from the funds raised.The project will benefit the whole community by providing an opportunity for waste to be recycled that is currently going to landfill.	<p>\$585.00</p> <p>(Funding to be expended on 3 yellow rubbish bins, freight from Mastek in Adelaide and signage).</p>	Yes.	No	<p>RECOMMENDATION: Full Funding of \$585.00</p> <ol style="list-style-type: none">Increases awareness of container deposit legislation amongst pool users and swimming club and familiesEncourages community participation and ownership.
7	Friends of East Point Inc (aka) Breezeway Landcare Group	<p>'Signs for the Future'</p> <p>The aim is to design, develop, produce and install three aluminium Friends of the East Point/Breezeway Group signs at three strategic areas on the Breezeway; one at the entrance from Georges Crescent, one on Colivas Road and another in the Breezeway.</p>	<p>To take place between June and December 2012.</p>	<ul style="list-style-type: none">This area is used by large numbers of residents walking their pet dogs and undertaking physical activity. A local artist uses the area for his landscape paintings and visitors birdwatch in the area. All these users will be made aware of the Breezeway Landcare Group and the work it does in protecting the local flora and fauna.A greater awareness of the local environment will encourage community to respect and protect habitats and native plant species.	<p>\$1,500.00</p> <p>(Funding to be expended on design, print ready and production).</p>	Yes	No	<p>RECOMMENDATION: No</p> <ol style="list-style-type: none">Although the Selection Panel recognises that the intention of the proposal is to increase membership base, there are ongoing maintenance issues with the installation of signs.

OPEN SECTION

PAGE

CSC5\7

Community & Cultural Services Committee Meeting –Monday, 21 May, 2012

10 SISTER CITIES COMMUNITY COMMITTEE ITEMS

10.1 INFORMATION ITEMS

Nil

COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 10.2.1****MINUTES HAIKOU SISTER CITY COMMUNITY COMMITTEE 27 FEBRUARY 2012****REPORT No. 12C0016 HB:es****COMMON No. 2207458****Date: 21/05/2012**

Presenter: Hayley Barich, Senior Community Development Officer – Liveability

Approved: John Banks, General Manager, Community & Cultural Services

PURPOSE

The purpose of this report is to present the minutes of the Haikou Sister City Community Committee (**Attachment A**) meeting held 27 February 2012 for Council's information.

LINK TO STRATEGIC PLAN**Goal**

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

KEY ISSUES

- Increasing promotion of and selection of a judging panel for COMPOSITE: A Sister Cities Photographic Competition.
- Potential to nominate judges for the Language Teachers Association of the Northern Territory speaking competitions.
- Support Harmony Day through Millner Primary School lantern making.
- Council elections and Committee renominations.

RECOMMENDATIONS

That it be a recommendation to Council:-

THAT Report Number 12C0016 HB:es entitled Minutes Haikou Sister City Community Committee 27 February 2012 be received and noted.

PAGE: 2
 REPORT NUMBER: 12C0016 HB:es
 SUBJECT: MINUTES HAIKOU SISTER CITY COMMUNITY COMMITTEE 27
 FEBRUARY 2012

BACKGROUND

The purpose of this report is to present the minutes of the Haikou Sister City Community Committee (Attachment A) meeting held 27 February 2012 for Council's information. The Haikou Sister City Community Committee meet every six weeks and advise on activity that Council could undertake to strengthen international relations.

DISCUSSION

The Haikou Sister City Community Committee met 27 February 2012. At this meeting the Committee discussed a number of items including, Artworks for Sister City Show Window; Composite: A Sister Cities Photographic Competition; Committee Terms of Reference; Language Teachers Association of the Northern Territory (LTANT) speaking competitions; Harmony Day and other Sister City events; Council elections and Committee nominations.

The Committee reviewed the positive news article that was published in the recent edition of *Haikou Guide*, a publication produced by the Haikou Office of Foreign Affairs and distributed internationally.

A large number of entries have been received from Haikou COMPOSITE: A Sister Cities photographic competition however entries from the Darwin community are small in comparison. The Committee discussed methods to further promote the photo competition prior to close of entries on 16 March 2012. The Committee also agreed on nominees for the competition judging panel.

The Committee received and noted the amended Terms of Reference and were advised that this would form part of a separate report to Council.

The Committee previously recommended the sponsorship of the Mandarin section of the LTANT speaking competition and will this year also investigate potential judges that the Committee could recommend.

Whilst Harmony Day was discussed as a potential event for Sister City involvement, it was agreed there was insufficient time to be involved and alternatively the Committee will seek to support Millner Primary School with their lantern making exercise.

The Committee was provided with information about upcoming local government election dates as well as Council's caretaker policy and what it means for Committee recommendations. Committee members were reminded that all Sister City Committees are coming to the end of their term and those wishing to continue will need to reapply. Further details of the nomination process will be discussed at the next meeting.

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 REPORT NUMBER: 12C0016 HB:es
 SUBJECT: MINUTES HAIKOU SISTER CITY COMMUNITY COMMITTEE 27
 FEBRUARY 2012

CONSULTATION PROCESS

Haikou Sister City Community Committee.

POLICY IMPLICATIONS

Nil.

BUDGET AND RESOURCE IMPLICATIONS

Nil.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Nil.

ENVIRONMENTAL IMPLICATIONS

Nil.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

HAYLEY BARICH
SENIOR COMMUNITY DEVELOPMENT
OFFICER - LIVEABILITY

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 8930 0633 or j.banks@darwin.nt.gov.au

Attachment A – Minutes Haikou Sister City Community Committee 27/8/2012



MINUTES

HAIKOU SISTER CITY COMMUNITY COMMITTEE MEETING

Monday 27 February 2012

12:30pm

Chambers

CITY OF DARWIN CIVIC CENTRE

1. Meeting Open 12.35pm

2. Present

Lyn Tam	Community representative
Ken Kirkman	Community representative
Maureen Manzie	Community representative
Andrew Leo	Community representative
Alderman Kerry Moir	Elected member
Lei Yao	Community representative
Philip Rudd	Community representative, Chair
Hayley Barich	Senior Community Development Officer – Liveability

3. Apologies

Judith Dikstein	Community representative
Alderman Fred Marrone	Elected member

4. Minutes

Minutes of the previous meeting of 14 November 2011 were accepted as a true and accurate record of the meeting.

(Kirkman/ Manzie)

Carried

5. Business Arising

5.1 Artwork for Sister City Show Window

The Committee reviewed an article about the artwork in the Haikou Guide. Chair informed the Committee that the Mayor of Haikou expressed his interest in having the Mayor of Darwin and the Committee visit Haikou. The artwork will be put on public display before it is housed with the other items from Haikou's Sister Cities.

5.2 Composite: A Sister Cities Photographic Competition – update

It was unanimously agreed that the Haikou Sister City Community Committee Chair, and former Committee member Ms Maisy Latif be invited to join a representative from Haikou on the selection panel to judge entries to the Composite competition.

Action: Hayley to invite Mr Phil Rudd and Ms Maisy Latif to join the Haikou representative on the Composite judging panel.

Action: Committee members to distribute Composite flyers and encourage friends/ family, etc to participate.

5.3 Committee review, vacancies – update

The Committee unanimously agreed to accept the amended Terms of Reference for the Haikou Sister City Community Committee. The Committee were advised that amended Terms of Reference would be put forward to Council in a separate report.

6. General Business

6.1 LTANT Language Awards – update

Action: Committee members to consider who they might approach as a potential judge for the Mandarin section of the LTANT speaking competitions.

Action: Item to be reconsidered at next meeting.

6.2 Harmony Day/ Arafura Games/ Joint Event

Action: Approach Millner Primary School to discuss possible involvement in lantern making exercise as part of Harmony Day activities.

Action: Committee members to consider possible options for events during Arafura 2013, to be considered at next meeting.

Action: Committee members to consider possible joint sister city events, and whether they are promotional or fundraising, to be considered at next meeting.

6.3 Council Elections 2012

Committee was provided with information about upcoming local government election dates, Council's caretaker policy and what it means for Committee recommendations.

6.4 Sister City Committee Nominations 2012 – 2014

Committee members were reminded that all Sister City Committees are coming to the end of their term and those wishing to continue will need to reapply. Further details of the nomination process will be discussed at the next meeting.

6.5 Financial Update

All funds are currently committed, however the Photo project is likely to come in under budget. Therefore the Committee is likely to have available around \$500 to put towards a project before the end of the financial year.

Action: Committee members to bring details of any project they think may qualify to the next meeting.

6.6 Any Other Business

No other business was noted.

7. Meeting Closed 1.15pm

8. Date and time of next meeting

Date: 16 April 2012
Time: 12:30pm
Venue: Chambers

COMMUNITY SERVICES & CULTURAL (OPEN A)**AGENDA ITEM: 10.2.2****MINUTES DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE****REPORT No. 12C0021 HB:kl****COMMON No. 2228487****Date: 21/05/2012**

Presenter: Hayley Barich, Senior Community Development Officer - Liveability

Approved: John Banks, General Manager, Community & Cultural Services

PURPOSE

This report presents the minutes of the Dili Sister City Community Committee meeting held 28 February 2012 (**Attachment A**) for Council's information and details the recommendations arising from the minutes for Council's consideration.

LINK TO STRATEGIC PLAN**Goal**

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

KEY ISSUES

- Allocating funds raised at Quiz4Dili

RECOMMENDATIONS

THAT it be a recommendation to Council:-

- A. THAT Report Number 12C0021 HB:kl entitled Dili Sister City Community Committee 28 February 2012 – Youth Exchange, be received and noted.
- B. THAT the Dili Sister City Community Committee recommends that up to \$4475 is allocated to a youth exchange between Darwin and Timor-Leste.
- C. THAT the Dili Sister City Community Committee recommends that up to \$2500 is allocated to the development of Library facilities for Action for Change Foundation, Dili, Timor-Leste.
- D. THAT the Dili Sister City Community Committee recommends that up to \$500 is provided as ongoing support for the development of basketball facilities at No. 3 School Tuana-Laran, Dili, Timor-Leste.

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 REPORT NUMBER: 12C0021 HB:kl
 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE

BACKGROUND

PREVIOUS DECISIONS

Decision No.20\4636 (29/11/11)

- A. THAT Report Number 11C0128 HB:es entitled Sister City Community Committee Minutes - Dili 20 September 2011 - Tuana-Laran School, Committee Focus For 2011/12, be received and noted.
- B. THAT the Dili Sister City Community Committee recommends that the Committee continues to support existing partnerships with a focus on youth and encourages the development of relations between schools and youth organizations in Dili and Darwin, eg. Essington School.
- C. THAT the Dili Sister City Community Committee recommends that up to \$660 is allocated to the development of basketball facilities for the No. 3 School Tuana-Laran in Dili, Timor-Leste.
- D. THAT the Dili Sister City Community Committee recommends that up to \$1450 is allocated to sponsoring the 2011/2012 Timor Cup hosted by the East Timor Brothers United.
- E. THAT the Dili Sister City Community Committee recommends that the Lord Mayor host a reception during the 2011/2012 Timor Cup to welcome the sporting delegation from our Sister City, Dili, Timor-Leste.

Decision No. 20\3779 (29/03/11)

- A. THAT Report Number 11C0033 HB:es entitled Sister City Community Committee Minutes - Dili 15 February 2011 - Big Gig, Arafura Games, Youth Conference, Waste Management, be received and noted.
- B. THAT the Dili Sister City Community Committee recommends that up to \$4860 is allocated to sponsoring three members of Action For Change Foundation to visit Darwin during National Youth Week and actively participate in hosting of The Big Gig.
- C. THAT the Dili Sister City Community Committee recommends that up to \$100 is allocated to the Sister Cities Night at the Arafura Games in May 2011.
- D. THAT the Dili Sister City Community Committee recommends that up to \$2000 is allocated to sending youth representatives from Darwin to attend a Youth Conference in Timor-Leste from August 5 – 8 and/ or September 7 – 14 2011.
- E. THAT the Dili Sister City Community Committee recommends that up to \$1000 is allocated to the Waste Management Mentorship project for two nominees from Dili, Timor-Leste.

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 REPORT NUMBER: 12C0021 HB:kl
 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE

- F. THAT the Dili Sister City Community Committee recommends that the Sister City Film Night on 30 June 2011 be supported in principle.

Decision No. 20\1012 (25/11/08)

- A. THAT Report Number 08C0153 entitled Minutes of the Dili Sister City Community Committee Meeting held on 7 October 2008 with Recommendations, be received and noted.
- B. THAT the Dili Sister City Community Committee focus its resources for the term 1 July 2008 to 30 June 2010 towards youth focused projects with the appropriate community organisations based in the Dili District in Timor-Leste.
- C. THAT the Dili Sister City Community Committee supports in principle the *Husi Bei Ala Timor Sira Nia Liman – From the Hands of our Ancestor* program that is to be presented at the Museum and Art Galley of NT, as this will provide a positive learning opportunity in relation to Timor-Leste's culture and people.

Decision No. 20\2474 (23/02/10)

- A. THAT Report Number 10C0021 KP:kl entitled, Sister Cities Community Committee Minutes for Meetings held in November 2009 & Calendar of Events January to March 2010, be received and noted.
- B. THAT the Ambon Sister City Community Committee express its disappointment to Council that the \$4800 carry forward from 2008/2009 were not allocated to the Ambon Sister City Community Committee budget despite the commitment of funds in Council's 2009/10 budget and request that Council reconsider this item with the view to re-allocating the \$4800 to the Ambon Sister City Community Committee.
- C. THAT the concept of an exchange between Anchorage and Darwin specifically in areas of Indigenous Health training be explored further and a project plan be developed for Council's consideration.
- D. THAT Council endorse the allocation of \$3,000 from the Dili Sister City Community Committee project budget for the purpose of facilitating and supporting internet connection and internet services for the young students at Hafoun Rai Timor Foundation (FHRT) Dili, Timor Leste in conjunction with YAG and GRIND participants.
- E. THAT the Sister Cities Garden design concept incorporate the existing trees and feature sculptures and plants from our Sister Cities (where possible) or plaques from each of Darwin's Sister Cities.
- F. THAT a Sister Cities Garden design concept be obtained from Cloustons based on the 330m² area of land outside the City Library in the courtyard opposite the "Tree of Knowledge" at the Civic Centre.

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 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE

Decision No. 20\2697 (27/04/10)

- A. THAT Report Number 10C0048 KH:kl entitled, Dili Sister City Community Committee Minutes 23 March 2010 and Project Proposals, be received and noted.
- B. THAT the Dili Sister City Community Committee has committed its funds for community development programs however raises no objection to the development of a Sister Cities garden, and recommends that establishment costs be sought external to committee budget allocations.
- C. THAT the Dili Sister City Community Committee recommend that \$4000 in annual project funds, coupled with the fundraising dollar match, totaling \$5245.40 for 2009/10 from Budget Item 05/224001 be expended as follows:
 - i) Fundasaun Hafoun Rai Timor Foundation (FHRT) Internet cafe seed funding and computer replacement program - \$2245.00.
 - ii) Canossian Convent Orphanage – provision and freight of sewing machine(s) - \$3000.00.
- D. THAT the Dili Sister City Community Committee, in partnership with the Youth Advisory Group conduct a quiz night to raise funds for Fundasaun Hafoun Rai Timor internet connection project and request that Council note this event as a Committee project in which application will be made for dollar for dollar matching of funds raised up to \$1000.

Decision No. 20\2165 (27/10/09)

- A. THAT Report Number 09C0157 entitled, Report on Sister Cities Delegation to Dili, Timor-Leste in May 2009, be received and noted.
- B. THAT Council support the proposal to mentor a staff member from Dili District Administration and that a letter of invitation be sent to the Dili District Administrator inviting him to nominate a Dili staff member from Dili District Sanitation to come to Darwin for a period of up to 2 weeks to be mentored/trained by Darwin City Council staff on Council's Waste Management and Environmental Services.
- C. THAT the cost of accommodation during the staff exchange be covered by Council or home stay be arranged.
- D. THAT Council support sending staff from Council to Dili to conduct training for Dili District Administration staff and other community partners.

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 REPORT NUMBER: 12C0021 HB:kl
 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE

- E. THAT the Dili Sister City Community Committee in collaboration with the Council's Youth Services Officer and members of the Youth Advisory Group (YAG) and GRIND develop and support projects and exchanges to directly benefit Fundasaun Hafoun Rai Timor.
- F. THAT the Dili Sister City Community Committee continue to support other non government organisations and community groups such as Arte Moris, HIAM Health, The Canossian Convent, Plan international and Atauro Island when necessary and appropriate.

DISCUSSION

The Dili Sister City Community Committee met on 28 February 2012. At this meeting the Committee discussed a number of items including; review of the Timor Cup, Committee vacancies and recruitment, basketball facilities for No. 3 School Tuana-Laran, and allocation of funds raised at Quiz4Dili in November 2011.

The Committee received and noted a report from the East Timor Brothers United, which provided a comprehensive review of the Timor Cup held December 2011 which Council sponsored.

The Committee was updated on the progress towards filling the Youth Ambassador vacancies.

The Committee was provided with information about upcoming Local Government election dates, the Caretaker Policy and what it means for Committee recommendations. Committee members were reminded that all Sister City Committees are coming to the end of their term and those wishing to continue will need to reapply.

Dili and Darwin Youth Exchange

Project Objective

Build on existing linkages to provide; increased skills capacity, enhanced person-to-person links, increased cultural understanding and promotion of Darwin and its culture to youth.

Background

Action for Change Foundation (ACF) is a for youth, by youth, not-for-profit organisation local to Dili. The Dili Sister City Community Committee has recently assisted financially in the set up of a fee for service internet café, Library resources and hosted three young adults (aged over 18 and under 27) from Dili in Darwin for a period of 17 days in March – April 2011.

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 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE

Natalia Moniz (Nata), Veronica de Sousa (Vero) and Venancio de Jesus (Veny) were chosen to participate in the exchange held in 2011. All three are volunteer teachers and board members of ACF. Whilst in Darwin the exchangees undertook a number of work experience opportunities with partner organisations including; City of Darwin Libraries, Red Cross, Music NT, Corrugated Iron Youth Arts and worked extensively with Council's Youth Advisory Group and Youth Services in delivering the BIG GIG held at Casuarina Pool.

The BIG GIG is Council's main youth event and is held annually during National Youth Week. The BIG GIG features live bands, interactive workshops, recreation activities, free WiFi, is drug and alcohol free and is free to attend.

The young adults were hosted by a local family associated with Council's Youth Advisory Group, with the home stay adding to the overall experience for them.

Once returned to Dili, Nata, Vero and Veny were able to implement a number of key learnings from their time in Darwin including:

- Provision of resources to youth via a Library
- Provision of enhanced customer services
- Increased English language vocabulary

The Darwin and Dili youth also established a number of informal links, with many becoming "friends" on Facebook and maintaining communication via social media.

Additionally as a result of their visit, the Youth Advisory Group had renewed enthusiasm to undertake a fundraising event in Darwin to raise funds for ACF projects. Quiz4Dili was held Friday 25 November. \$3475 was raised and with an additional fundraising match of \$1000 there is \$4475 available to commit to projects that will assist ACF. The Youth Advisory Group has requested the Committee's assistance in allocating the funds to appropriate projects.

Based on the very tangible success of the first exchange in 2011 and the Committee's commitment to supporting youth focused projects, the Committee recommend that the funds are allocated to another Darwin and Dili youth exchange in 2012.

Project Plan

In consultation with Council's Youth Advisory Group and Action for Change Foundation, Senior Community Development Officer - Liveability will develop an exchange program that will build on the strengths of the 2011 exchange. Once the exchange program has been agreed on, the exchangees will undergo pre-departure cultural training. It is envisioned that the exchange will occur in September – October 2012. At conclusion of the exchange, each stakeholder will contribute to reflection and review of the process.

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 REPORT NUMBER: 12C0021 HB:kl
 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE

Stage	Timeline	Resources
Planning and development of exchange	April – July 2012	Senior Community Development Officer – Liveability, Youth Services Officer, Action for Change Foundation, Youth Advisory Group
Pre-departure: youth selected and cross cultural education undertaken.	August 2012	Senior Community Development Officer – Liveability, Youth Services Officer, Action for Change Foundation, Host Families
In-Country: youth arrive and undertake training.	September/ October 2012	Senior Community Development Officer – Liveability, Youth Services Officer, Action for Change Foundation, Host Families \$4475
Post Assignment: Wrap-up, debrief and project evaluation.	October/ November 2012	Senior Community Development Officer – Liveability, Youth Services Officer, Youth Services Trainees YAG, GRIND, Dili Trainees

Library Facilities for Action for Change Foundation

Project Objective

Improve resources and skills capacity of Sister City partners in Dili.

Background

Action for Change Foundation (ACF) is a local Dili non-Government organisation specialising in providing the youth of Dili with the skills necessary in a rapidly developing country. In 2011 ACF directly benefited 976 children and young adults through their Sports for Peace program, Public Management, Computer Management and English Course at the ACF Training Centre.

Three board members of ACF undertook two weeks of work experience in Darwin and assisted with the planning and production of The BIG GIG as part of Youth Week in April 2011.

During their time in Darwin, the three Timorese were impressed with the easy access to resources such as books, reference materials, computer and internet, particularly that which is provided through the libraries. Their experiences in Darwin were reported to the board of ACF, who have since determined it is a priority for ACF to establish a library at their Training Centre.

PAGE: 8
 REPORT NUMBER: 12C0021 HB:kl
 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE

On a self funded trip to Timor-Leste in December 2011, Chair of the Dili Sister City Community Committee visited ACF where she noted they were very proud of the small ACF library with shelves they had constructed themselves. Most of the books were those given to the young people when they were on exchange to Darwin in 2011 and not necessarily related to the courses ACF teach. It was identified that there was a need to expand the range of resources and infrastructure of the library.

Project Plan

Council to provide funding towards the extension of library facilities and to enable the purchase of appropriate library resources. Any donated materials would carry the Council logo and Council would be recognised as a sponsor in all promotional materials.

Stage	Timeline	Resources
Provide financial support	May – June	Senior Community Development Officer – Liveability, Action for Change Foundation \$2500
Report on project outcomes	July – August	Action for Change Foundation, Senior Community Development Officer - Liveability

Ongoing support for the development of basketball facilities at No. 3 School Tuana-Laran

Project Objective

Strengthen the Darwin and Dili sister city relationships by supporting sport in the community.

Background

In March 2011 on a self funded trip to Dili, Chair of the Dili Sister City Community Committee identified and met with schools in Dili to assess their viability as project partners. Subsequently No. 3 School Tuana-Laran was chosen as a project partner and in December 2011 Council provided \$600 to the school for development of their basketball facilities.

In December 2011, again on a self funded trip, Chair of the Dili Sister City Community Committee delivered the funds to No. 3 School Tuana-Laran. Whilst the school has been successful in raising the majority of funds needed to construct the facilities, the Committee would like to make an additional contribution to go towards equipment such as basketballs and uniforms.

Project Plan

Council to provide financial support to the No. 3 School Tuana-Laran School to enable the purchase of basketball equipment such as uniforms and balls for use with the new court.

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 REPORT NUMBER: 12C0021 HB:kl
 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 - YOUTH EXCHANGE

Stage	Timeline	Resources
Sponsorship of basketball equipment	April – June 2012	Dili Sister City Community Committee, \$500
Report on outcomes of sponsorship	July – August 2012	No. 3 School Tuana-Laran

CONSULTATION PROCESS

The following stakeholders were consulted in development of this report:

- Dili Sister City Community Committee
- Director, Action for Change Foundation
- One current and one former member of Council's Youth Advisory Group

POLICY IMPLICATIONS

All recommendations are made in line with DCC Policy 053 – Sister Cities.

BUDGET AND RESOURCE IMPLICATIONS

The recommendations of this report have financial implications. Below is the proposed budget for each.

Dili and Darwin Youth Exchange

A total of \$4475 has been recommended for this project. This is to be expended from work orders W1583/1/104 and W401/1/104. A detailed break down of expenditure will be provided at a later date once consultation on the exchange program is completed.

Library Facilities for Action for Change Foundation

A total of \$2500 is estimated to be expended from work order W1583/1/ for the development of library facilities at Action for Change Foundation.

Item	Budget	Work Order
Book cases	\$500	W1583/1/320
Stationery	\$250	W1583/1/320
Rehabilitation of Library	\$500	W1583/1/320
Books	In-kind	
Desks and chairs	\$750	W1583/1/320
Freight	\$500	W1583/1/301

Ongoing support for the development of basketball facilities at No. 3 School Tuana-Laran

A total of \$500 is estimated to be expended from work order W1583/1/ for the ongoing support for the development of basketball facilities at No. 3 School Tuana-Laran.

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 REPORT NUMBER: 12C0021 HB:kl
 SUBJECT: DILI SISTER CITY COMMUNITY COMMITTEE 28 FEBRUARY 2012 -
 YOUTH EXCHANGE

Item	Budget	Work Order
Basketballs and uniforms	\$500	W1583/1/320

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

There are no major risks identified for the proposed recommendations. A major risk assessment of the Darwin and Dili Youth Exchange program will be undertaken as part of the planning phase, details of which will be provided at a later stage.

ENVIRONMENTAL IMPLICATIONS

Nil.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

HAYLEY BARICH
SENIOR COMMUNITY DEVELOPMENT
OFFICER – LIVEABILITY

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 8930 0633 or email j.banks@darwin.nt.gov.au

Attachment A – Minutes Dili Sister City Community Committee 28/2/2012

MINUTES

DILI SISTER CITY COMMUNITY COMMITTEE MEETING

Tuesday 28 February 2012

12:30pm

Meeting Room 1

CITY OF DARWIN CIVIC CENTRE

1. **Meeting Open 12.35pm**
2. **Present**

Neil Chadwick	Community representative
Leigh Gregory	Community representative
Lynne Bigg	Community representative, Chair
Alderman John Bailey	Elected Member
Jill Kuhn	Community representative
Mark Spangler	Community representative
Hayley Barich	Senior Community Development Officer – Liveability
3. **Apologies**

Alderman Fred Marrone	Elected Member
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4. **Minutes**

Minutes of last meeting held 8 November 2011 were accepted as a true and accurate record of the meeting.

(Bigg/ Chadwick) **Carried**
5. **Business Arising**
 - 5.1 **Basketball facilities for No. 3 School Tuana-Laran – report on recent visit to Dili**

Chair provided a report on her recent visit to Dili where she had the opportunity to deliver money to the organisers of the basketball courts for No. 3 School Tuana-Laran and visit Action for Change Foundation (ACF) to deliver certificates. The Committee discussed the type of resources that might be appropriate for the ACF Library.

Action: Circulate to Committee list of book criteria that ACF provided as a guide for selecting books for their library.

Action: Jill to approach Essington School about any weeded stock from their Library that might be appropriate to send to ACF.

Action: Email/ post request to other schools to enquire about weeded Library stock that could be sent to ACF.

Action: John to give ACF a demonstration of Press Reader on his upcoming visit to Dili to assess its suitability to their situation.

The Committee wished to express their thanks to the Chair, Lynne Bigg, for undertaking her own trip to Dili to progress Committee projects.
 - 5.2 **Timor Cup – report**

Report received and noted by the Committee.

5.3 **Languages in Education – update**

No further response received from the Mary MacKillop Foundation regarding resources in Tetun. Australian Society of Indigenous Languages has been contacted in regards to resources available in Tetun for reproduction.

Action: Write a formal letter to Mary MacKillop Foundation.

Leigh Gregory departs 12.55pm

5.4 **Committee and Terms of Reference review – update**

Terms of reference were received and noted by the Committee.

5.5 **Identification of Partnerships and Key Stakeholders**

Committee spent some time brainstorming a list of partners and key stakeholders.

5.6 **Committee vacancies and recruitment – update**

Youth Ambassador positions have been advertised through social media outlets available to YAG. Alderman John Bailey advised that this was his last meeting as an Elected Member and would like to apply to any Committee vacancies. Alderman Bailey was advised that he was able to attend as an observer until there was a vacancy.

5.7 **Quiz4Dili – report**

In total the event raised \$3475. Additionally there is \$1000 in matched fundraising dollars, bringing the total to \$4475. YAG has requested assistance from the Committee in allocating the funds to appropriate projects.

Recommendation: That up to \$4475 is allocated to a youth exchange between Darwin and Timor-Leste in 2012.

(Ald. Bailey/ Bigg)

Carried

Recommendation: That up to \$2500 is allocated to the development of Library facilities for Action for Change Foundation, Dili, Timor-Leste.

(Kuhn/ Spangler)

Carried

Recommendation: That up to \$500 is provided as ongoing support for the development of basketball facilities at No. 3 School Tuana-Laran, Dili, Timor-Leste.

(Ald. Bailey/ Bigg)

Carried

6. **General Business**

6.1 **Sister City Events – Harmony Day/ Arafura Games/ Joint events**

Committee agreed it does not have capacity to be involved with the Harmony Day activities planned for Saturday 24 March.

Action: Advise Officer of Multicultural Affairs that the Committee is unable to be involved.

6.2 **Fundraising Event**

Remaining on the table until the next meeting.

6.3 **Council Elections 2012 – For information**

Committee was provided with information about upcoming Local Government election dates, the Caretaker Policy and what it means for Committee recommendations.

6.4 **Sister City Committee Nominations 2012 – 2014 – For information**

Committee members were reminded that all Sister City Committees are coming to the end of their term and those wishing to continue will need to reapply. Further details of the nomination process will be discussed at the next meeting.

6.5 **Financial Update**

Committee has \$2972 available in funds and \$4475 from fundraising. These funds have now been committed to projects.

6.6 **Any Other Business**

No other business noted.

7. **Meeting Closed 1.35pm**

8. **Date and time of next meeting**

Date: Tuesday 1 May

Time: 12:30pm

Venue: Meeting Room 1

COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 10.2.3****MINUTES ANCHORAGE SISTER CITY COMMUNITY COMMITTEE 29 FEBRUARY 2012
AND 30TH ANNIVERSARY DELEGATION****REPORT No. 12C0028 HB:es****COMMON No. 2231518****Date: 21/05/2012****Presenter: Hayley Barich, Senior Community Development Officer - Liveability****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

The purpose of this report is to present the minutes of the Anchorage Sister City Community Committee (**Attachment A**) meeting held 29 February 2012 for Council's information and details the recommendations arising for Council's consideration.

LINK TO STRATEGIC PLAN**Goal**

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

KEY ISSUES

- Sister City Community Committee budget allocations.
- Delegation to Anchorage for the purpose of celebrating the 30th Anniversary of the Darwin and Anchorage Sister City relationship.

RECOMMENDATIONS

THAT it be a recommendation to Council:-

- THAT Report Number 12C0028 HB:es entitled Minutes Anchorage Sister City Community Committee 29 February 2012 and 30th Anniversary Delegation, be received and noted.
- THAT The Anchorage Sister City Community Committee recommends that there is an increase in the Sister Cities funding as they have been maintained at the current level for 5 years.
- THAT the Anchorage Sister City Community Committee recommends that a delegation to Anchorage for the purpose of celebrating the 30th Anniversary of the Darwin and Anchorage Sister City relationship be the subject of a report to Council.

PAGE: 2
 REPORT NUMBER: 12C0028 HB:es
 SUBJECT: MINUTES ANCHORAGE SISTER CITY COMMUNITY COMMITTEE 29
 FEBRUARY 2012 AND 30TH ANNIVERSARY DELEGATION

BACKGROUND

Decision No. 20\2828 (25/05/10)

- A. THAT Report Number 10C0066 JB:kl entitled Sister Cities Community Committee Minutes – Haikou Meeting 19 April 2010 and Ambon Meeting 29 April 2010, be received and noted.

Haikou Sister City Community Committee Recommendations

- B. THAT the Haikou Sister City Community Committee requests that Ms Maisy Latif at Darwin High School be contacted to provide further detail on current Chinese study programs within Darwin's schools and that a letter seeking further information on schools' Chinese language programs be forwarded.
- C. THAT the Haikou Sister City Community Committee requests Council contacts Mr Brendan Doran at the NT Government in respect to the Government's potential visit to Haikou during the Shanghai World Expo 2010 exploring opportunities for Council to be part of the visit.
- D. THAT the Haikou Sister City Community Committee recommend that Council writes to the Haikou Guide praising the guide as high quality and that Council would like to place a link to the guide on its website.
- E. THAT the Haikou Sister City Community Committee recommend a Darwin delegation visit Haikou for the purpose of –
- a. Reaffirming the importance of the Haikou Sister City relationship.
 - b. Celebrating 20 years since the signing of the Sister City agreement between Darwin and Haikou.
 - c. Visiting the completed road to the Soldiers Memorial in DongFang.
- F. THAT the Haikou Sister City Community Committee recommend Council invite the Mayor of Dongfang to visit Darwin to further explore a friendship link, military linkages and city similarities in June or July 2010 in accordance with the Sister Cities Delegation procedure.
- G. THAT the Haikou Sister City Community Committee recommend a contribution of funds towards the Sister Cities Fundraising Deckchair event to be held in July 2010.

Decision No.19\2154 (25/10/05)

- A. THAT the Lord Mayoral Delegation to Anchorage, Alaska be in June 2006 (Total of 5 days in Anchorage).

PAGE: 3
 REPORT NUMBER: 12C0028 HB:es
 SUBJECT: MINUTES ANCHORAGE SISTER CITY COMMUNITY COMMITTEE 29
 FEBRUARY 2012 AND 30TH ANNIVERSARY DELEGATION

DISCUSSION

The Anchorage Sister City Community Committee met 29 February 2012. At this meeting the Committee discussed a number of items including; professional skills exchange, pen pal project, art exchange, Halloween Family Fun Day, Sister City events, 30th Anniversary celebrations and Committee budget.

The professional skills exchange of Ms Audrey Sagana continues to be pursued. Ms Sagana who specialises in Community Development, especially in Indigenous communities, continues to express interest in visiting Darwin to undertake a range of capacity building workshops and forums, however there are a number of obstacles from the Anchorage end that need to be overcome in order to progress. Challenges include identifying a mutually beneficial date for the exchange, health concerns and cultural preparedness for Ms Sagana. Committee member Sue Wainwright has rapport with Ms Sagana and maintains contact in regards to the exchange.

The pen pal project between Sanderson Middle School, Darwin and Rogers Park Elementary School, Anchorage is operational. Although it was initially going to be an exchange of emails, the teachers decided to exchange hard copy letters between the students. The Committee is awaiting an update on the progress of the project.

The Committee reviewed the 2011 Darwin and Anchorage Art Exchange, concluding it was a success and identified improvements for the 2012 exchange. The 2012 Darwin and Anchorage Art Exchange, entitled Celebrate, is currently underway and Darwin artworks have been sent to Anchorage.

The Committee reviewed the Halloween Family Fun Day held October 2011. The Committee agreed it had been a well run activity with good promotion of the Sister Cities program.

Sister City Community Committee budget allocations

The Committee discussed a number of events for possible Sister City promotion and debated whether it was the role of the Committee to fundraise. Each Committee is currently allocated an annual budget of \$4000 from 224001/300/104 to be allocated to specific Sister City projects. At times the Committee has undertaken fundraising events, with mixed success, and allocated these additional funds to projects.

The same level of funding has been maintained for the Committee for the last four years. Due to the increased capacity of the program and its ability to deliver grass-roots projects, the Committee would like the program to be considered for a budget increase.

The Committee unanimously agreed that they did not see fundraising as a function of the Committee. The Committee would like to apply to Council for a review of their allocated project funds with the view to increasing them. This will be the subject of a separate report that will respond to the needs of all committee project budget allocations.

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 REPORT NUMBER: 12C0028 HB:es
 SUBJECT: MINUTES ANCHORAGE SISTER CITY COMMUNITY COMMITTEE 29
 FEBRUARY 2012 AND 30TH ANNIVERSARY DELEGATION

Delegation to Anchorage for the purpose of celebrating the 30th Anniversary

The Committee discussed the impending 30th Anniversary (official signing 28 July 1982 in Darwin, 23 September 1982 in Anchorage) of the Darwin and Anchorage Sister City relationship. The Committee discussed enquiries from the Anchorage Sister City Commission as to the possibility of representatives from Darwin visiting Anchorage in July to commemorate the anniversary.

Council has previously sent a delegation to a Sister City for the purpose of celebrating an anniversary. In 2010 a delegation consisting of the Lord Mayor, Chairman of the Haikou Sister City Community Committee and Director Asian Relations, Department of Chief Ministers, Northern Territory Government visited Haikou to celebrate the 20th Anniversary of the Haikou and Darwin Sister City relationship. During their three day visit the delegation visited projects supported by the Haikou Sister City Community Committee and attended a Gala Banquet to celebrate the anniversary.

The last delegation to visit Anchorage was in 2006 and apart from the exchange of Fire Fighting personnel between Darwin and Anchorage, there has been no other formal delegations either to or from Anchorage.

The Committee are keen to see the possibility of a delegation to Anchorage investigated to celebrate the 30th Anniversary of the Darwin and Anchorage relationship, renew community based linkages and observe the progress of grass-roots Sister City sponsored projects.

CONSULTATION PROCESS

Stakeholders consulted in preparation of this report include:

- Anchorage Sister City Community Committee.

POLICY IMPLICATIONS

All recommendations are made inline with DCC Policy 053 – Sister Cities.

BUDGET AND RESOURCE IMPLICATIONS

Each Sister City Community Committee is allocated \$4000 annually from 224001/300/104 to recommend towards Committee projects. At present the recommendations in this report do not have any budget implications.

Programmatically over time Council's Community Committees have voices difficulties with the administration and time constraints required to gain approval for project expenditure. A separate report will be prepared highlighting these issues and recommending a revised way forward.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Nil.

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REPORT NUMBER: 12C0028 HB:es
SUBJECT: MINUTES ANCHORAGE SISTER CITY COMMUNITY COMMITTEE 29
FEBRUARY 2012 AND 30TH ANNIVERSARY DELEGATION

ENVIRONMENTAL IMPLICATIONS

Nil.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

HAYLEY BARICH
SENIOR COMMUNITY DEVELOPMENT
OFFICER - LIVEABILITY

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

For enquiries, please contact John Banks phone 89300633 or email
j.banks@darwin.nt.gov.au

Attachment A – Minutes Anchorage Sister City Community 29/2/12

MINUTES

ANCHORAGE SISTER CITY COMMUNITY COMMITTEE MEETING

Wednesday 29 February 2012

Meeting Room 1

5.00pm

CITY OF DARWIN CIVIC CENTRE



1. **Meeting Open 5.12pm**
2. **Present**

Angella Francis	Community representative
Korin Lesh	Community representative
Sue Wainwright	Community representative
Alderman Garry Lambert	Community representative
Hayley Barich	Senior Community Development – Liveability
Nikki White	CDU Student observer
Serrina Lopez	CDU Student observer
Tom Clark	CDU Student observer
Shyam Mohan	CDU Student observer
3. **Apologies**
Nil.
4. **Minutes**
Minutes of Anchorage Sister City Community Committee held 10 August 2011 were accepted as a true and accurate record of the meeting.

(Francis/ Wainwright) **Carried**
5. **Business Arising**
 - 5.1 **Professional Skills Exchange**
Audrey Saganna is still showing interest in coming to Darwin on a professional skills exchange.
Action: Sue to continue liaising with Audrey and determine dates for her visit.
 - 5.2 **Pen Pal Project**
The Pen Pal project appears to be going well, however have been unable to obtain a progress update from the teachers at either end.
Action: Continue to pursue for information of the progress of the pen pal project.
 - 5.3 **Art Exchange 2011/ Book Donation**
Committee undertook a brief review of the 2011 Art Exchange and compiled the feedback. Rogers Park Elementary School was the recent recipients of donated books from the Committee. A book of handwritten thank you letters was received from Rogers Park Elementary School students and shown to the Committee. Committee agreed the art exchange had been a success and look forward to it again in 2012.

6. General Business

6.1 *Halloween Family Fun Day October 2011 – Report*

Committee discussed the Halloween event and undertook a brief review of the project and compiled the feedback. Committee agreed it had been a well run activity with good promotion of the Sister Cities program.

6.2 *Art Exchange 2012 – Update*

There are five schools from Darwin that have contributed to the art exchange: Sanderson Middle School, Millner Primary School, Girraween Primary School, Nemarluk School and Darwin Middle School. The Darwin artworks will be sent to Anchorage shortly. Committee members will be contacted at a later stage to determine an appropriate date for the Darwin opening.

6.3 *Sister City Events – Harmony Day/ Arafura Games/ Joint events*

The Committee agreed they had limited capacity to be involved in the Harmony Day Soiree to be held at the Waterfront, 24 March, but would consider involvement next year.

Action: Organise photographer to take pictures of Millner School at the Harmony Day event.

The Community Committee unanimously agreed that it was not a core function of the Committee to undertake fundraising activities and will seek Council consideration of additional resources.

Recommendation: The Anchorage Sister City Community Committee recommend that there is an increase in the Sister Cities funding as they have been maintained at the current level for 5 years.

(Ald. Lambert/ Wainwright)

Carried

6.4 *30th Anniversary of Darwin and Anchorage relationship*

The Anchorage Sister City Commission had sent an email enquiring as to whether the Committee had anything planned to celebrate the 30th Anniversary of the Darwin and Anchorage Sister City relationship and if there was an opportunity for a representative to visit Anchorage in July. The Committee discussed possible celebration ideas.

Recommendation: That the Anchorage Sister City Community Committee recommends that a delegation to Anchorage for the purpose of celebrating the 30th Anniversary of the Darwin and Anchorage Sister City relationship be actively explored.

(Ald. Lambert/ Francis)

Carried

6.5 *Council Elections 2012*

Committee was provided with information about upcoming local government election dates, the Caretaker Policy and what it means for Committee recommendations.

6.6 *Sister City Committee Nominations 2012 – 2014*

Committee members were reminded that all Sister City Committees are coming to the end of their term and those wishing to continue will need to reapply. Further details of the nomination process will be discussed at the next meeting.

6.7 *Financial Update*

The Committee received \$422 in fundraising dollars from the Deckchair Film Night. Both the Book Donation and the Halloween Family Fun Day came in under budget, so there is \$851.83 available to commit by the end of the financial year.

6.8 Any Other Business

Action: investigate the possibility of having a calendar of all anniversaries and events related to Sister Cities.

Action: investigate having a 'skype around the pool' with counterparts in Anchorage.

Action: send a letter to the Mayor of Anchorage enquiring what the Municipality will do for the anniversary.

7. Meeting Closed 6.05pm

8. Date and time of next meeting

Date: Wednesday 16 May 2012

Time: 5.00pm

Venue: Meeting Room 1

COMMUNITY & CULTURAL SERVICES (OPEN A)**AGENDA ITEM: 10.2.4****MINUTES AMBON SISTER CITY COMMUNITY COMMITTEE 1 MARCH 2012 -
STUDENT EXCHANGE, LANGUAGE TEACHERS ASSOCIATION OF THE NT
LANGUAGE SPEAKING COMPETITION, SISTER CITIES FILM NIGHT****REPORT No. 12C0018 HB:es****COMMON No. 2225884****Date: 21/05/2012****Presenter: Hayley Barich, Senior Community Development Officer - Liveability****Approved: John Banks, General Manager, Community & Cultural Services****PURPOSE**

This report presents the minutes of the Ambon Sister City Community Committee (**Attachment A**) meeting held 1 March 2012 for Council's information and details the recommendations arising from the minutes for Council's consideration.

LINK TO STRATEGIC PLAN**Goal**

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

KEY ISSUES

- Student and teacher exchange from Ambon to Darwin in 2012.
- Sponsorship of the B'hasa Indonesia section of the Language Teachers Association of the Northern Territory 2012 language speaking competitions.
- Joint Sister City fundraising event

RECOMMENDATIONS

THAT it be a recommendation to Council:-

- THAT Report Number 12C0018 HB:es entitled Ambon Sister City Community Committee - Minutes 1 March 2012, Student Exchange, Language Teachers Association of the NT Language Speaking Competition, Sister Cities Film Night, be received and noted.
- THAT the Ambon Sister City Community Committee recommends that up to \$3500 be allocated to a three (3) week exchange of two students and one teacher from Ambon to Darwin in 2012.
- THAT the Ambon Sister City Community Committee recommends that up to \$600 be allocated to the B'hasa Indonesia section of the Language Teachers Association of the Northern Territory 2012 Language Speaking Competitions.

PAGE: 2
REPORT NUMBER: 12C0018 HB:es
SUBJECT: MINUTES AMBON SISTER CITY COMMUNITY COMMITTEE 1 MARCH
2012 - STUDENT EXCHANGE, LANGUAGE TEACHERS ASSOCIATION OF
THE NT LANGUAGE SPEAKING COMPETITION, SISTER CITIES FILM
NIGHT

- D. THAT the Ambon Sister City Community Committee supports a joint fundraising film night at the Deckchair Cinema in 2012.

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 REPORT NUMBER: 12C0018 HB:es
 SUBJECT: MINUTES AMBON SISTER CITY COMMUNITY COMMITTEE 1 MARCH 2012 - STUDENT EXCHANGE, LANGUAGE TEACHERS ASSOCIATION OF THE NT LANGUAGE SPEAKING COMPETITION, SISTER CITIES FILM NIGHT

BACKGROUND

Decision No.20\4637 (29/11/11)

- A. THAT Report Number 11C0124 HB:es entitled Sister City Community Committee Consultation - Haikou September 2011 Language Teachers Association of the Northern Territory (LTANT) Language Speaking Competitions, be received and noted.
- B. THAT the Haikou Sister City Community Committee recommends that up to \$600 be allocated to Mandarin Language section of the LTANT junior speaking competition held 19 November 2011.

Decision No. 20\4635 (29/11/11)

- A. THAT Report Number 11C0118 HB:kl entitled Ambon Sister City Community Committee Minutes 22 September 2011 - Student Exchange, be received and noted.
- B. THAT the Ambon Sister City Community Committee recommends that the student and teacher exchange program between Ambon and Darwin be supported in principal.

Decision 20\2828 (25/05/10)

- A. THAT Report Number 10C0066 JB:kl entitled Sister Cities Community Committee Minutes – Haikou Meeting 19 April 2010 and Ambon Meeting 29 April 2010, be received and noted.

Haikou Sister City Community Committee Recommendations

- B. THAT the Haikou Sister City Community Committee requests that Ms Maisy Latif at Darwin High School be contacted to provide further detail on current Chinese study programs within Darwin's schools and that a letter seeking further information on schools' Chinese language programs be forwarded.
- C. THAT the Haikou Sister City Community Committee requests Council contacts Mr Brendan Doran at the NT Government in respect to the Government's potential visit to Haikou during the Shanghai World Expo 2010 exploring opportunities for Council to be part of the visit.
- D. THAT the Haikou Sister City Community Committee recommend that Council writes to the Haikou Guide praising the guide as high quality and that Council would like to place a link to the guide on its website.
- E. THAT the Haikou Sister City Community Committee recommend a Darwin delegation visit Haikou for the purpose of –

PAGE: 4
 REPORT NUMBER: 12C0018 HB:es
 SUBJECT: MINUTES AMBON SISTER CITY COMMUNITY COMMITTEE 1 MARCH 2012 - STUDENT EXCHANGE, LANGUAGE TEACHERS ASSOCIATION OF THE NT LANGUAGE SPEAKING COMPETITION, SISTER CITIES FILM NIGHT

- a. Reaffirming the importance of the Haikou Sister City relationship.
 - b. Celebrating 20 years since the signing of the Sister City agreement between Darwin and Haikou.
 - c. Visiting the completed road to the Soldiers Memorial in DongFang.
- F. THAT the Haikou Sister City Community Committee recommend Council invite the Mayor of Dongfang to visit Darwin to further explore a friendship link, military linkages and city similarities in June or July 2010 in accordance with the Sister Cities Delegation procedure.
- G. THAT the Haikou Sister City Community Committee recommend a contribution of funds towards the Sister Cities Fundraising Deckchair event to be held in July 2010.

Ambon Sister City Community Committee Recommendations

- H. THAT the Ambon Sister City Community Committee recommend in principal that funds be allocated to fund airfares and travel expenses (estimated cost between \$3,000 and \$4,000) for the exchange of two students and one teacher between SMU5, Ambon and Kormilda College, Darwin for three weeks during the second semester of the 2010 school year and that correspondence be sent to the Principals of the respective schools detailing the proposal.
- I. THAT the Ambon Sister City Community Committee recommend that Mr. Phil Blumberg, NT Department of Education and Training, be contacted by Council staff to check insurance requirements of a student exchange program.
- J. THAT the Ambon Sister City Community Committee recommend that correspondence to the Principals of Kormilda College and SMU5 detailing the proposed student exchange be drafted by Council staff in consultation with the Chairperson of Ambon SCCC.
- K. THAT the Ambon Sister City Community Committee requests a response from Council prior to the next scheduled meeting of the Ambon Sister City Community Committee regarding the request for re-allocation of funds of \$4,800 to the Ambon Sister City Community Committee that were not carried forward from the 2008/2009 financial year.
- L. THAT the Ambon Sister City Community Committee recommend that the Chair of the Ambon Sister City Committee the Chair of the Ambon Sister City Committee explore options for the provision of a perpetual trophy for the Darwin to Ambon Yacht Race and that a response be forwarded by Council to the Darwin to Ambon Yacht Race 2010 Organising Committee stating this intention.

PAGE: 5
 REPORT NUMBER: 12C0018 HB:es
 SUBJECT: MINUTES AMBON SISTER CITY COMMUNITY COMMITTEE 1 MARCH 2012 - STUDENT EXCHANGE, LANGUAGE TEACHERS ASSOCIATION OF THE NT LANGUAGE SPEAKING COMPETITION, SISTER CITIES FILM NIGHT

- M. THAT the Ambon Sister City Community Committee recommend that the Chair explore suitable race award categories and appropriate trophy designs up to the value of \$1,000 and report back to the Ambon SCCC meeting of 10 June 2010.
- N. THAT the Ambon Sister City Community Committee recommend a response prepared by Council staff to the Darwin to Ambon Yacht Race 2010 Organising Committee stating that the Ambon SCCC is interested in sponsoring a perpetual trophy for the event and that the Chair of the Committee is currently exploring options.
- O. THAT the Ambon Sister City Community Committee recommend that the Ambon Sister City Community Committee be notified in writing of Council's intention to carry over any funds remaining in the Ambon SCCC budget at the end of the 2009/2010 financial year to the 2010/2011 financial year.

DISCUSSION

The Ambon Sister City Community Committee met 1 March 2012. At this meeting the Committee discussed a number of items including; Committee Terms of Reference, Harmony Day, statue donation to the Indonesian Garden at Charles Darwin University, Council and Committee elections, Student and Teacher Exchange, Language Teachers Association of Northern Territory (LTANT) Speaking Competition sponsorship and joint Sister City events.

The Committee received and noted the amended Terms of Reference and were advised that this would form part of a separate report to Council.

Whilst Harmony Day was discussed as a potential event for Sister City involvement, it was agreed there was insufficient time to be involved.

The Committee was updated on the condition of donated statues to be installed at the Indonesian Garden at Charles Darwin University, and were advised that no installation date has been identified.

The Committee was provided with information about upcoming Local Government election dates, the Caretaker Policy and what it means for Committee recommendations. Committee members were reminded that all Sister City Committees are coming to the end of their term and those wishing to continue will need to reapply. Further details of the nomination process will be discussed at the next meeting.

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 REPORT NUMBER: 12C0018 HB:es
 SUBJECT: MINUTES AMBON SISTER CITY COMMUNITY COMMITTEE 1 MARCH 2012 - STUDENT EXCHANGE, LANGUAGE TEACHERS ASSOCIATION OF THE NT LANGUAGE SPEAKING COMPETITION, SISTER CITIES FILM NIGHT

Student and Teacher Exchange

Project Objective

Capacity building of Ambonese students and teacher in English language skill and increased person-to-person linkages.

Background

In 2011 the Ambon Sister City Community Committee, in partnership with Kormilda College, supported the short term exchange of two students and a teacher from SMA N5 in Ambon to Darwin. This was the first time that the Committee had undertaken such an exchange. Based on positive feedback from Kormilda College and the students who undertook the exchange, the Committee seek to replicate the exchange in 2012.

Project Plan

Two students and a teacher, selected by SMA N5, are invited by Council to participate in a three week exchange to Darwin. The students and teacher will be hosted by Kormilda College where they will live on campus and attend school. Council will work with Kormilda and the Indonesian Consulate to develop a program of social activities for the students and teacher during their time in Darwin.

Stage	Timeline	Resources
Approval form Ambon Mayor and selection of students	April – June 2012	Senior Community Development Officer – Liveability, SMA N5, City of Ambon
Pre-departure	July 2012	Senior Community Development Officer – Liveability, Kormilda College \$3500
In-Country	August 2012, 3 weeks	Kormilda College, Indonesian Consulate, Senior Community Development Officer - Liveability
Post assignment evaluation	September 2012	Senior Community Development Officer – Liveability, SMA N5, City of Ambon

Proposed recommendation

THAT the Ambon Sister City Community Committee recommends that up to \$3500 be allocated to a three (3) week exchange of two students and one teacher from Ambon to Darwin in 2012.

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Language Teachers Association of the Northern Territory Language Speaking Competition Sponsorship

Project Objective

Promoting language study as a means for cross-cultural understanding.

Background

Council has for a number of years sponsored the Language Teachers Association of the Northern Territory (LTANT) language speaking competitions, particularly in Mandarin. Sponsorship has ranged from \$400 to \$600. LTANT holds a senior and junior speaking competition throughout the academic year. The Senior Speaking Competition, planned for May 2012 will cover Chinese, Japanese, Indonesian, Spanish, Italian, Modern Greek and Australian Indigenous Languages. Competitors will range from students who have only been studying for 1 ½ terms to students who are native speakers of the language they are competing in.

The competition is designed to give students an opportunity to showcase their language skills, develop skills in public speaking and also observe the performances of others. Students of Japanese and Chinese are selected from this competition to represent the Northern Territory at national competitions (organised by Japan Foundation and Confucius Institute respectively).

Each student presents a monologue on a topic of their choice (from 2-5 minutes depending on their level) to a panel of judges. Judges are sourced from schools that teach languages as well as native speakers within the community. Competitions are held on a Saturday with awards presented at the conclusion. Approximately 200 students participate in the senior and junior competition.

Project Plan

In exchange for sponsorship, Council will receive: invitations for representatives to present prizes; invitation to judge the B'hasa Indonesia section; category winners to provide a story and photo for the newsletter/ website; inclusion of logo on certificates and any other promotional material.

Stage	Timeline	Resources
Language Speaking Competition	May 2012	Senior Community Development Officer – Liveability Language Teachers Association of the Northern Territory

Proposed recommendation

THAT the Ambon Sister City Community Committee recommends that up to \$600 is allocated to the B'hasa Indonesia section of the Language Teachers Association of the Northern Territory 2012 Language Speaking Competition.

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Sister Cities Joint Fundraiser

Project Objective

Promote the Sister Cities program and philosophy.

Background

The Sister Cities program has for the last three years held a fundraising film night to coincide with International Sister Cities Day (July 5th). Both Civic Park and the Deckchair Cinema have been used as venues. In June 2011 a Sister Cities Film Night Fundraiser was held at the Deckchair Cinema. International food and drink was sold along with raffle tickets for international inspired prizes. 265 people attended the fundraiser.

Project Plan

The Ambon Sister City Community Committee has expressed interest in undertaking another joint Sister Cities fundraising event in 2012. Interest will need to be sought from each Committee.

Stage	Timeline	Resources
Gauge interest and support from all new Sister City Community Committees	July 2012	Senior Community Development Officer - Liveability

Proposed recommendation

THAT the Ambon Sister City Community Committee supports a joint fundraising film night at the Deckchair Cinema in 2012.

CONSULTATION PROCESS

The following stakeholders were consulted in development of this report:

- Ambon Sister City Community Committee
- Kormilda College
- The Consulate of The Republic of Indonesia, Darwin Branch
- Mayors Office, City of Ambon
- Principal, SMA N5
- President, Language Teachers Association of the Northern Territory

POLICY IMPLICATIONS

All recommendations are made inline with DCC Policy 053 – Sister Cities.

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BUDGET AND RESOURCE IMPLICATIONS

Student and Teacher Exchange

It is estimated that a total of \$3500 from work order W1581/1 will be required for this project. A breakdown is provided below.

Item	Budget	Work Order
Flights	\$2250	W1579/1/341
Transfers and incidentals	\$375	W1579/1/104
Accommodation	\$125	W1579/1/340
Administration	\$550	W1579/1/104
In country incidentals	\$200	W1579/1/100

Language Teachers Association of the Northern Territory Language Competition Sponsorship

It is estimated that a total of \$600 from work order W1581/1/320 will be required for this project. This will be in the form of sponsorship.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Student and Teacher Exchange

The following table identifies the major risks of the students and teacher exchange from Ambon to Darwin and what minimisation strategies will be in place.

Risk	Minimisation Strategy
Students and teacher in Ambon unable to obtain passport/ visa in appropriate timeframe.	Set generous timeframes for visa and passport application. Monitor the process. Letters of support by Council to be furnished.
Students and teacher unable to travel at the last minute.	Have a plane ticket that is flexible. Employ the services of an Ambonese travel agent. Ensure the students and teacher are aware of their responsibilities and the expectations of them whilst on assignment.
Cultural shock for visiting students and teacher	Ensure students have appropriate training/ information about Darwin before they arrive. Link the students with local Ambonese before they come (support network).
Unsatisfactory host school experience	Provide guidelines to host school, ensure appropriate checks, school staff trained in cross-cultural communication.

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 2012 - STUDENT EXCHANGE, LANGUAGE TEACHERS ASSOCIATION OF
 THE NT LANGUAGE SPEAKING COMPETITION, SISTER CITIES FILM
 NIGHT

ENVIRONMENTAL IMPLICATIONS

Nil.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

HAYLEY BARICH
SENIOR COMMUNITY DEVELOPMENT
OFFICER - LIVEABILITY

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to John Banks on 8930 0633 or
j.banks@darwin.nt.gov.au

Attachment A – Minutes Ambon Sister City Community Committee 1/3/2012

MINUTES

AMBON SISTER CITY COMMUNITY COMMITTEE MEETING

Thursday 1 March 2012

5:00pm

Meeting Room 1

CITY OF DARWIN CIVIC CENTRE

1. Meeting Open 5.05pm

2. Present

Alderman Allan Mitchell	Elected Member
Christine Silvester	Community representative
Jherry Matahelumual	Observer
Yopi Pattinasary	Observer
Maureen Manzie	Community representative
Judy Miller	Community representative
Leigh Gregory	Community representative (Chair)
Hayley Barich	Senior Community Development Officer - Liveability

3. Apologies

Alderman Garry Lambert	Elected Member
Rick Setter	Community representative, Chair

4. Minutes

Minutes of the previous meeting of 10 November 2011 were accepted as a true and accurate record of the meeting.

(Silvester/ Miller)

Carried

5. Business Arising from Previous Minutes

5.1 Student Exchange SMA N 5 Ambon – update

Since the last meeting, the Chair and SCDO have met with the Principal of Kormilda who has confirmed Kormilda College will participate in another exchange.

Action: Hayley to write to the Mayor of Ambon, seeking his support for the exchange.

Recommendation: That up to \$3500 be allocated to a three week student and teacher exchange from Ambon to Darwin in 2012.

(Silvester/ Manzie)

Carried

Action: The Committee to work with Indonesian consulate to develop a program for the visiting students and teacher so that they may visit a number of schools teaching Indonesian.

- 5.2 **Terms of Reference and Committee vacancies – update**
Committee members received and noted the amended Terms of Reference. Committee members were informed that amendments will be presented to Council in a separate report.

- 5.3 **Statue donation to CDU Indonesian Garden – update**
The two statues have cracked since being delivered to CDU, one quite considerably. CDU will source an Indonesian woodworker to have them repaired. The two statues will be sealed and located under cover in the Indonesian Garden. CDU will cover installation costs. There has been no date identified for installation.

Action: Hayley to maintain ongoing contact with CDU to monitor progress of statue installation.

6. General Business

- 6.1 **LTANT Language Awards**
The Committee discussed a request from LTANT to provide support to the B'hasa Indonesia section of the 2012 Language Speaking Competition.

Action: Hayley to forward further details of the competition to the Committee.

Recommendation: That up to \$600 be allocated as sponsorship to the B'hasa Indonesia section of the LTANT 2012 Language Speaking Competition.

(Gregory/ Manzie)

Carried

- 6.2 **Harmony Day/ Arafura Games/ Joint Event**
The Committee unanimously agreed that they had limited capacity to be involved in the 2012 Harmony Day Soiree at the Waterfront.

Action: Hayley to inform Office of Multicultural Affairs that the Committee is unable to participate in Harmony Day this year.

The Committee unanimously agreed that they would consider involvement in the Arafura Games, but would await formal correspondence from the Arafura Games organising committee.

Action: The Committee to maintain links with Arafura Games organisers

The Committee were pleased with the success of the 2011 Sister Cities film night and would like to see it continue.

Recommendation: That the Committee support a joint fundraising film night at the Deckchair Cinema in 2012.

(Gregory/ Manzie)

Carried

6.3 Financial Update

The 2011 student exchange and statue donation have come in under budget, therefore the Committee has \$4842 in available funds. \$3500 has now been allocated to a student exchange for 2012.

Sue Pattiselano arrived as observer 5:45pm

6.4 Any Other Business

Jherry provided an update from the Indonesian Consulate. It is likely that another cultural event, like Wonderful Maluku, will be held again this year prior to the Darwin to Ambon Yacht Race departing Darwin. The Committee will be advised of details as they come to hand.

Action: Jherry to provide details of the cultural event as they come to hand.

Mr Yopi Pattinasary introduced himself and discussed his interest in joining the Committee. Mr Pattinasary was encouraged to nominate for the new term commencing 1st July 2012.

7. Meeting Closed 5.49pm

8. Date and time of next meeting

Date: Thursday 19 April 2012

Time: 5:00 pm

Venue: Meeting Room I

OPEN SECTION

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CSC5\8

Community & Cultural Services Committee Meeting –Monday, 21 May, 2012**11 GENERAL BUSINESS**