



AGENDA

Sister City Advisory Committee Meeting

Wednesday, 28 October 2020

I hereby give notice that a Sister City Advisory Committee Meeting will be held on:

Date: Wednesday, 28 October 2020

Time: 4:00 to 5:00pm

**Location: Meeting Room 1
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

**Scott Waters
Chief Executive Officer**

SISTER CITY COMMITTEE MEMBERS

Alan Jape, Chair

Tony Miaoudis, Deputy Chair

Lisa Malnar, Ordinary Member

Christine Silvester, Ordinary Member

Vida Ruth Goodvach, Ordinary Member

Terry Hartin, Ordinary Member

Hue-Man Vo, Ordinary Member

Jane Wang, Ordinary Member

Themis Magoulis, Ordinary Member

Emily Tyaemaen Ford, Ordinary Member

Ping Lu, Ordinary Member

Alderman George Lambrinidis, Ordinary Member

Alderman Jimmy Bouhoris, Ordinary Member

OFFICERS

Cherry Cai – Manager International Business Relations

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1 Meeting Declared Open**2 Acknowledgement of Country**

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

3 Apologies**4 Leave Requests****5 Electronic Attendance****6 Declaration of Interest****7 Confirmation of Previous Minutes**

This is the first formal meeting of the Sister City Committee.

8 Actions Arising From Previous Minutes

This is the first formal meeting of the Sister City Committee.

9 Presentations

Vanessa Green, Executive Manager Governance, Strategy and Performance will present to the Committee on governance requirements.

10 OFFICER REPORTS**10.1 MEMBERSHIP CERTIFICATE PRESENTATION FOR THE NEW MEMBERS****Author: Manager International Business Relations****Authoriser: General Manager Innovation Growth and Development Services****RECOMMENDATIONS**

1. THAT the Report entitled Membership Certificate Presentation for the New Members be received and noted.

PURPOSE	The purpose of this Report is to advise the Sister City Committee members for the new members Emily Tyaemaen Ford and Ping Lu has been enrolled into 2020-2022 Sister City Committee.
BACKGROUND & COUNCIL DECISIONS	<p>At its Ordinary Meeting on 14 July 2020, Council resolved:</p> <ol style="list-style-type: none"> 1. THAT the report 'Review of Sister Cities Committees and International Relations Policy 053' be received and noted. 2. THAT Council adopts the revised Sister Cities Committees and International Relations Policy with immediate effect. 3. THAT Council adopts the proposed Terms of Reference for one Sister City Committee and one International Relations Advisory Committee, to replace the existing Committee structure (which includes six separate committees) effective immediately. 4. THAT Council approves the consolidation of the five Sister City Subcommittees into a single Sister City Committee. 5. THAT Council approves the appointment (for the period 2020-22) of: <ul style="list-style-type: none"> - two Elected Members and two alternate Elected Members to the International Relations Advisory Committee and Sister City Committee; and - nominated community members to the Sister City Committee and International Relations Advisory Committees. 6. THAT Council, pursuant to Section 32 (2) of the Local Government Act 2008 hereby delegates to the Chief Executive Officer the power to; <ul style="list-style-type: none"> - nominate Committee Chairs drawn from the Committee membership. - allocate the Sister City Committee budget to key projects to best achieve policy objectives, on the recommendation of the Committee.
DISCUSSION	<p>THAT the Chair of Sister City Committee will present the Membership Certificate for the new members enrolled to Sister City Committee:</p> <ul style="list-style-type: none"> • Emily Tyaemaen Ford • Ping Lu

	The position in the 2020 Sister City Committee is now full.			
CRITICAL DATES	28 Oct 2020			
BUDGET / FINANCIAL	Budget/Funding:	NA		
	Funding identified:	NA		
	Description:	NA		
PROCUREMENT PLAN	Sole Source	NA	EOI	NA
	Tender	NA	Other	NA
IDENTIFIED RISK(S)	Financial	NA	Social/Cultural	NA
	WH&S	NA	Reputation	NA
	Environmental	NA	Legal	NA
RISK RATING	In accordance with City of Darwin risk management policy, the Risk Rating is: Insignificant Rare			
LEGISLATIVE / POLICY CONTROLS OR IMPACTS	Legislation:	Local Government Act		
	Policy:	Policy 053 International Relations and Sister City		
RESOURCE IMPLICATIONS	Existing Position No:	NA		
	Contractor:	NA		
INTERNAL CONSULTATION & ENGAGEMENT	Internal			
	Responsible:	GMIGDS		
	Accountable:	GMIGDS		
	Consult:	NA		
	Inform:	NA		
EXTERNAL CONSULTATION & ENGAGEMENT	External	NA		

COMMUNICATION STRATEGY	NA
PLACE SCORE STATEMENT	NA
STRATEGIC PLAN	5 A Vibrant and Creative City 5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity
ATTACHMENTS	Nil

10.2 APPOINTMENT OF THE CHAIR AND DEPUTY CHAIR FOR 2020 - 2022 SISTER CITY COMMITTEE

Author: Manager International Business Relations

Authoriser: General Manager Innovation Growth and Development Services

RECOMMENDATIONS

1. THAT the Report entitled Appointment of the Chair and Deputy Chair for the 2020-2022 Sister City Committee be received and noted.
2. THAT the enclosed Policy 053 International Relations and Sister City(**Attachment 1**) be received and noted.

PURPOSE	The purpose of this Report is to advise that City of Darwin appointed Alan Jape, the Chair and Tony Miaoudis, the Deputy Chair of the 2020 - 2022 Sister City Committee.
BACKGROUND & COUNCIL DECISIONS	<p>At its Ordinary Meeting on 14 July 2020, Council resolved:</p> <ol style="list-style-type: none"> 1. THAT the report 'Review of Sister Cities Committees and International Relations Policy 053' be received and noted. 2. THAT Council adopts the revised Sister Cities Committees and International Relations Policy with immediate effect. 3. THAT Council adopts the proposed Terms of Reference for one Sister City Committee and one International Relations Advisory Committee, to replace the existing Committee structure (which includes six separate committees) effective immediately. 4. THAT Council approves the consolidation of the five Sister City Subcommittees into a single Sister City Committee. 5. THAT Council approves the appointment (for the period 2020-22) of: <ul style="list-style-type: none"> - two Elected Members and two alternate Elected Members to the International Relations Advisory Committee and Sister City Committee; and - nominated community members to the Sister City Committee and International Relations Advisory Committees. 6. THAT Council, pursuant to Section 32 (2) of the Local Government Act 2008 hereby delegates to the Chief Executive Officer the power to; <ul style="list-style-type: none"> - nominate Committee Chairs drawn from the Committee membership. - allocate the Sister City Committee budget to key projects to best achieve policy objectives, on the recommendation of the Committee.
DISCUSSION	City of Darwin received the nominations from the Sister City Committee for the Chair and Deputy Chair as below by 4 September

	<p>2020:</p> <p>Nominations</p> <p>Chair</p> <ul style="list-style-type: none"> • Alan Jape • Tony Miaoudis <p>Deputy Chair</p> <ul style="list-style-type: none"> • Themis Magoulis • Tony Miaoudis • Terry Hartin <p>The above nominations were then circulated for votes to the rest members of the Committee on 7 September 2020. Eight eligible members except the nominators are invited to vote with seven of them has voted down to the Report by the due date.</p> <p>Chair</p> <ul style="list-style-type: none"> • Alan Jape (6 votes) • Tony Miaoudis (1 vote) <p>Deputy Chair</p> <ul style="list-style-type: none"> • Tony Miaoudis (4 votes) • Themis Magoulis (1 vote) • Terry Hartin (1 vote) <p>City of Darwin Chief Executive Officer appointed the Chair Alan Jape and Deputy Chair Tony Miaoudis for the 2020 – 2022 Sister City Committee on 21 September 2020.</p>			
CRITICAL DATES	28 October 2020			
BUDGET / FINANCIAL	<p>Budget/Funding: NA</p> <p>Funding identified: NA</p> <p>NADescription: NA</p>			
PROCUREMENT PLAN	Sole Source	NA	EOI	NA
	Tender	NA	Other	NA
IDENTIFIED RISK(S)	Financial	NA	Social/Cultural	NA
	WH&S	NA	Reputation	NA
	Environmental	NA	Legal	NA

LEGISLATIVE / POLICY CONTROLS OR IMPACTS	Legislation: Local Government Act 2008 Policy: Policy 053 International Relations and Sister City
RESOURCE IMPLICATIONS	Existing Position No: 2187 Contractor: NA
INTERNAL CONSULTATION & ENGAGEMENT	Internal Responsible: GMIGDS Accountable: Committee Consult: NA Inform: NA
EXTERNAL CONSULTATION & ENGAGEMENT	External Committee members
COMMUNICATION STRATEGY	NA
PLACE SCORE STATEMENT	NA
STRATEGIC PLAN	4 A Smart and Prosperous City 4.2 By 2030, Darwin will have attracted and retained more residents and will offer sustainable investment opportunities
ATTACHMENTS	1. Policy 053 International Relations and Sister City



INTERNATIONAL RELATIONS AND SISTER CITY

Policy No. 053

1 Purpose

The purpose of this policy is to establish a framework for Council's relationships with international governments of cities, regions and districts in other nations.

2 Scope

This policy applies to all international relations activities and programs offered by the City of Darwin, Elected Members and Council staff.

3 Policy Statement

City of Darwin is committed to ensuring its international relations provide social, cultural, environmental and economic benefits and facilitate cultural exchanges that deliver on mutual interests. This Policy promotes a planned, whole of organisation approach to building international relations.

3.1 City of Darwin's International Relations Program goals and objectives include:

GOAL	OBJECTIVE
Strategic focus	Support delivery of Darwin 2030: <i>City for People. City of Colour.</i>
Community and Cross-Cultural Development	Promote and facilitate relationships and opportunities for community development
	Celebrate and develop the relationships, and cultural and economic opportunities for the Larrakia people, as the traditional owners and custodians of the Greater Darwin region.
	Promote Darwin as a multi-cultural community, that acknowledges, respects, and celebrates cultural diversity
	Develop collaborative relationships between cultural and recreational groups and organisations
Economic Development	Support and resources community-driven initiatives where appropriate
	Support City of Darwin's economic development priorities and Smart City program
	Support international cooperation in education and research opportunities
	Increase international direct investment opportunities and trade businesses to Darwin municipality
	Create mutual economic benefit for both cities/districts

Council Policy No. 056 - INTERNATIONAL RELATIONS				
Version	Decision Number	Adoption Date	Responsible Officer: General Manager Innovation	Next Review Date
2	177/20	14/07/22		13/07/2022



INTERNATIONAL RELATIONS AND SISTER CITY Policy No. 053

	Provide a conduit between local industries and international industries
	Accelerate economic growth through commercial partnerships
	Leverage existing industry strengths into increased innovation and job creation
	Grow the City's regional economy
	Foster linkages by providing local businesses with access to new markets and networks.
International Promotion of the City of Darwin	Raise the profile of Darwin internationally as an attractive city and a great place to live, work, invest, visit, do business, and study.
	Increase the number and scale of international events held in Darwin municipality.

3.2 The following benefits should apply to international relationships:

Community and culture – people that visit and settle in Darwin support the City of Darwin's vision for a creative, connected and inclusive city.

Economy – access to markets, commercial opportunities, international investment in Darwin and international students and tourists all contribute to the city's economic prosperity.

3.3 International relationships may be formal or informal and may include:

- Strategic partnerships; or
- Sister City relationships

Before a Sister City relationship can commence, a city must have had a strategic partnership arrangement in place for a minimum period of two (2) years. Council resolution is required for any exemptional case.

International Relations Advisory Committee

City of Darwin International Relations framework is supported by the International Relations Advisory Committee, which is advisory in nature. The Committee operates to advocate, inform, and support Council with its International Relations strategy, while supporting a whole of Council approach to community, cultural and economic development.

3.4 Strategic Partnership

A Strategic Partnership is a formal relationship between cities and/or nations, which are established outside of a Sister City relationship.

Council Policy No. 056 - INTERNATIONAL RELATIONS				
Version	Decision Number	Adoption Date	Responsible Officer: General Manager Innovation	Next Review Date
2	177/20	14/07/22		13/07/2022



INTERNATIONAL RELATIONS AND SISTER CITY Policy No. 053

A strategic partnership will focus on specific benefits of mutual interest to be achieved and involves strong synergies between business and governments. Examples include education, research, economic development, tourism or a specific trade sector.

Multiple Strategic Partnerships may be developed with another nation, focusing on different synergies and benefits with different cities. There will typically be more community stakeholders and businesses involvement in this type of relationship, with business, institutions and community stakeholders funding their own level of engagement, facilitated by the city.

Strategic Partnerships include:

- Friendship Agreement
- Partnership Agreement
- Memorandum of Cooperation Agreement
- Memorandum of Understanding
- Letter of Intent or Agreement
- Strategic Partnership Agreement

3.5 Sister City Relationship

A Sister City Relationship is a formal relationship between City governments and focus on social and cultural exchanges and economic benefits between City governments on behalf of, and involving, communities and businesses.

Sister City Relationships may focus on all aspects of a city – governance and administration, the economy, culture and communities, and the environment.

Sister City relationships are much broader in scope than a Strategic Partnership, with emphasis on developing and nurturing long-term social, cultural, and economic relationships.

Sister City Committee

City of Darwin's current Sister City relationships are historical and are founded on the global Sister Cities movement.

The Sister cities are supported by a Sister City Committee, which is advisory in nature. Through educational, cultural, professional, economic and humanitarian exchange, it aims to enhance cross-cultural understanding and build vibrant and connected communities and generating mutual benefits for both cities.

Six of Council's Sister City relationships are supported by a Sister City Committee on a volunteer basis.

Council Policy No. 056 - INTERNATIONAL RELATIONS				
Version	Decision Number	Adoption Date	Responsible Officer: General Manager Innovation	Next Review Date
2	177/20	14/07/22		13/07/2022



INTERNATIONAL RELATIONS AND SISTER CITY Policy No. 053

City of Darwin's six Sister Cities include:

- Anchorage (US)
- Ambon (Indonesia)
- Dili (Timor-Leste)
- Haikou (China)
- Kalymnos (Greece)
- Milikapiti (Northern Territory, Australia).

3.6 Dissolving strategic partnerships or sister city relationships

Both Sister City relationships and strategic partnerships may be dissolved upon mutual agreement of the two cities or if City of Darwin determines upon review that the relationship has ceased to meet stated goals and objectives. A formal notice of Council's decision will be sent to the relevant city or region.

3.7 Partnership Plan

Sister City relationships will have a partnership plan outlining:

- The key objectives of the relationship. For example, encouraging and facilitating economic development and cultural exchange, developing networks;
- Long-term goals;
- Key focus areas for the relationship;
- The main stakeholders;
- Key performance indicators to measure benefits/outcomes.

A bi-annual review of relationship activities will be provided in March to ensure that City of Darwin is benefitting from the international relationship.

3.8 Budget and Resource Commitment

Funding and resourcing for the international relations program will be established annually as part of the budget and municipal plan process.

4 Definitions

Council staff - includes all employees and workers, contractors, volunteers and all others who perform work on behalf of Council.

Elected Members includes the Lord Mayor and Aldermen as appointed in accordance with the Local Government Act.

Council Policy No. 056 - INTERNATIONAL RELATIONS				
Version	Decision Number	Adoption Date	Responsible Officer: General Manager Innovation	Next Review Date
2	177/20	14/07/22		13/07/2022



INTERNATIONAL RELATIONS AND SISTER CITY Policy No. 053

5 Legislative References

Local Government Act

6 Procedures / Related Documents

International Relations and Sister City Guidelines

Economic Development International Plan

Municipal and Strategic Plans

7 Responsibility / Application

Council and the Chief Executive Officer are responsible for adhering to this policy in so far as it applies to establishing and dissolving international relationships.

The General Manager Innovation Growth and Development is responsible for ensuring that this policy is understood and adhered to by all Council staff.

8 Document Control

Council Policy No 053 International Relations			Responsible Officer: General Manager Innovation, Growth and Development	
Version	Decision Number	Adoption Date	History	Next Review Date
1	20\2501	23/02/10	Adopted	23/02/2014
2	21\5274	28/03/17	Policy renamed from Sister Cities to International Relations and revision adopted by Council	28/03/2021
3	177/20	14/07/2020	Policy renamed from International Relations to International Relations & Sister City	13/07/2022

Council Policy No. 056 - INTERNATIONAL RELATIONS				
Version	Decision Number	Adoption Date	Responsible Officer: General Manager Innovation	Next Review Date
2	177/20	14/07/22		13/07/2022

10.3 PARALLEL HEARTS - ANCHORAGE & DARWIN AUDIO LAUNCH

Author: Manager International Business Relations

Authoriser: General Manager Innovation Growth and Development Services

RECOMMENDATIONS

1. THAT the Report entitled Parallel Hearts – Anchorage & Darwin Audio Launch be received and noted.
2. THAT the Sister City Committee recommends the project to be launched by the City of Darwin(**Attachment 1**).
3. THAT all the sister city committee members are invited to attend the launch event in Darwin on 14 November 2020.

PURPOSE	The purpose of this Report is to recommend City of Darwin to launch the Parallel Hearts project.
BACKGROUND & COUNCIL DECISIONS	<p>In 2019, City of Darwin commissioned local audio maker Gaia Osbourne to undertake the development of a series of Podcasts focused on the First Nations voices of Darwin and Anchorage. A series of 7 podcasts of approx. 7 – 16 minutes duration was created in partnership with Larrakia Nation, Darwin and with Dena'ina people in Anchorage.</p> <p>The series designed to increase each city understanding, knowledge and appreciation of the other.</p> <p>The Audios are covering the following six themes as below:</p> <ul style="list-style-type: none"> • Maintaining Culture • This is Our Land • Caring for Country • Seasons • History • Sister Cities <p>The project is planned to be launched in Darwin on 14 November 2020 and Anchorage, USA on 19 November 2020.</p>
DISCUSSION	Please see the event brief as Attachment 1 .
CRITICAL DATES	14 November 2020
BUDGET / FINANCIAL	<p>Budget/Funding: \$2,500</p> <p>Funding identified: Sister City Committee Budget</p> <p>Description: Sister City project</p>

PROCUREMENT PLAN	Sole Source No EOI No Tender No Other NA
IDENTIFIED RISK(S)	Financial No Social/Cultural No WH&S No Reputation No Environmental No Legal No
RISK RATING	In accordance with City of Darwin risk management policy, the Risk Rating is: Minor Likely
LEGISLATIVE / POLICY CONTROLS OR IMPACTS	Legislation: Local Government ACT Policy: Policy 053 International Relations and Sister City
RESOURCE IMPLICATIONS	Existing Position No: 2187 Contractor: NA
INTERNAL CONSULTATION & ENGAGEMENT	Internal Responsible: GMIGDS Accountable: GMIGDS Consult: Communication Team, Manage of Digital&Innovation Inform: Sister City Committee Members
EXTERNAL CONSULTATION & ENGAGEMENT	External Anchorage Sister City Commission, Larrakia Nation, ABC radio, Audio Producer.
COMMUNICATION STRATEGY	Communication Brief
PLACE SCORE STATEMENT	NA
STRATEGIC PLAN	5 A Vibrant and Creative City 5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity
ATTACHMENTS	1. Parallel Hearts - Anchorage & Darwin Audio Launch

Launch Parallel First Nations Audio of Darwin and Anchorage



PURPOSE OF PROJECT

To launch the Parallel Hearts project and provide a legacy platform for the ongoing access to the audios from the public.

BACKGROUND

In 2019 City of Darwin's Anchorage Sister City Subcommittee commissioned local audio maker Gaia Osbourne to undertake the development of a series of Podcasts focused on the First Nations voices of Darwin and Anchorage.

A series of 7 podcasts of approx. 7 – 16 minutes duration was created in partnership with Larrakia Nation, Darwin and with Dena'ina people in Anchorage.

Episodes focus on topics such as Caring for Country, History and Maintaining Culture. The series is designed to increase each city understanding, knowledge and appreciation of the other.

The Audios are covering the following six themes as below:

- Maintaining Culture
- This is Our Land
- Caring for Country
- Seasons
- History
- Sister Cities

The project will be launched in Darwin on 14 November 2020 and Anchorage, USA on 19 November 2020.

EVENT SCHEDULE

10.00AM – 11.30AM Saturday, 14 November 2020

10.00am – 10.10am Guest Arrived at Larrakia Nation Host Shop

10.10am – 10.12am Welcome to Country Speech

10.12am – 10.15am Lord Mayor Welcome Speech

10.15 am – 10.30am Didgeridoo performance

10.30am – 10.45am "Parallel Hearts" video/audio demo display

Note: Morning tea provided at the shop

PROJECT NAME

Parallel Hearts



EVENT VENUE

Larrakia Nation Host Shop
33 Smith Street, the Mall, Darwin

AUDIO TARGET AUDIENCES

- General public
- First Nations
- Podcast listeners
- Cultural communities
- History buffs
- Darwin residents with a connection or history with Anchorage or the US
- Darwin residents with an interest in international projects and relations

AIR CHANNELS (TBC)

ANCHORAGE

- Virtual Launch event hosted by Virtual hosted by the Alaska Native Heritage Centre
- KNBA radio
- shared in the Alaska Native Heritage Centre
<https://www.anchorage.net/listings/alaska-native-heritage-center/35853/>.
- Anchorage International Airport
- Anchorage Museum

DARWIN

- ABC radio Sunday and evening program for consecutive 7 weeks
- City of Darwin and Larrakia nation social media
- Audio publishing platforms including Spotify, Apple Music for two years



Appendix 1:

Producer

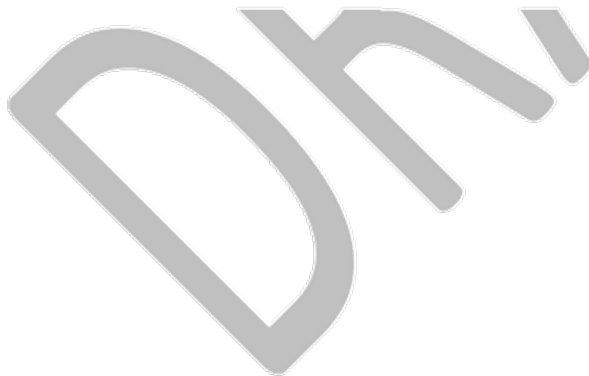
Gaia Osborne is a freelance audio producer and community media and arts project management consultant.

In 2018, Gaia produced the pilot sister cities audio exchange between Darwin and Kalymnos in partnership with StoryProjects and the City of Darwin Sister Cities Program. The programs feature beautifully told history between the two cities and strengthen the current connections. They have since been broadcast on two programs on local ABC radio, which speaks to their high quality production and value to local audiences.

Gaia has a long history working with Indigenous groups in the Top End, in particular with the Yolngu people of north east Arnhem land, through many years managing Yolngu Radio and producing audio content in Indigenous languages for broadcast. She has excellent skills in cross-cultural communication, which is integral to working effectively with diverse groups in our community.

Gaia has vast experience and an excellent track record in all aspects of project management for projects such as this and larger from project design, financial management, risk management, stakeholder relations and reporting and acquittals.

Gaia is a passionate professional who believes strongly in creative community development, celebrating the diversity within our communities as well as the acknowledgement of the First Nations people on whose land we live and work with utmost respect.





Appendix 2:

List of Storyteller

Darwin

Nichole Brown

David Kurnoth

Dorothea Fejo

Lynette Fejo

Patricia Kurnoth

Kay Villaflor

Joe Raymond

Jeaneen McLennan

Anchorage

Debra L. Call

Adam Leggett

Aaron Leggett

Vera Starbard

Rodney McCord

10.4 INTRODUCTION OF DARWIN GRANT FINDER**Author: Manager International Business Relations****Authoriser: General Manager Innovation Growth and Development Services****RECOMMENDATIONS**

1. THAT the Report entitled Introduction of Darwin Grant Finder be received and noted.

PURPOSE	The purpose of this Report is to advise the Sister City Committee that City of Darwin's new service tool - Darwin Grant Finder.
BACKGROUND & COUNCIL DECISIONS	<p>City of Darwin has collaborated with the Chamber of Commerce and the Business Enterprise Centre NT to launch Darwin Grant Finder on 21 October 2020, a free online portal that assists businesses and community groups locate potential sources of funding.</p> <p>The website searches and identifies grant and funding opportunities Australia-wide, across all three levels of government, philanthropic groups and corporations.</p> <p>There are currently 4,491 grants worth over \$181Billion currently available Australia-wide for businesses and community groups to apply for, and this new service provides a central point from which to identify potential funding.</p>
DISCUSSION	<p>The Sister City Committee members can use Darwin Grant Finder to search grants for Sister City Projects.</p> <p>Businesses can use GrantGuru to search for grants to start, establish or expand a business or enterprise, for research & development, innovation, sustainability and green technology, exporting, manufacturing, agriculture, IT & communication services and medical & biotechnology.</p> <p>Community Grants can assist deliver a community service, address a need or host an event in the categories of arts and culture, sport and recreation, education, environment, heritage and community service initiatives.</p> <p>The Darwin GrantGuru portal also includes options to receive email alerts about new grants as soon as they are available, save favourites and stay up to date with important information.</p> <p>For further information go to https://darwin.grantguru.com.au/</p>

CRITICAL DATES	NA
BUDGET / FINANCIAL	Budget/Funding: NA Funding identified: NA Description: NA
PROCUREMENT PLAN	Sole Source NA EOI NA Tender NA Other NA
IDENTIFIED RISK(S)	Financial NO Social/Cultural NO WH&S NO Reputation NO Environmental NO Legal NO NA
RISK RATING	In accordance with City of Darwin risk management policy, the Risk Rating is: Insignificant Rare
LEGISLATIVE / POLICY CONTROLS OR IMPACTS	Legislation: Local Government ACT Policy: NA
RESOURCE IMPLICATIONS	Existing Position No: 2187 Contractor: GrantReady Pty Ltd
INTERNAL CONSULTATION & ENGAGEMENT	Internal Responsible: GMIGDS Accountable: GMIGDS Consult: NA Inform: COD Staff and Public
EXTERNAL CONSULTATION & ENGAGEMENT	External Chamber of Commerce NT, Business Enterprise Centre NT
COMMUNICATION STRATEGY	Media release & launch

PLACE SCORE STATEMENT	NA
STRATEGIC PLAN	4 A Smart and Prosperous City 4.2 By 2030, Darwin will have attracted and retained more residents and will offer sustainable investment opportunities
ATTACHMENTS	Nil

10.5	GIFT OF 30TH ANNIVERSARY OF SISTER CITY RELATIONSHIP BETWEEN HAIKOU AND DARWIN
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Author: Manager International Business Relations

Authoriser: General Manager Innovation Growth and Development Services

RECOMMENDATIONS

1. THAT the Report entitled Gift of 30th Anniversary of Sister City Relationship Between Haikou and Darwin be received and noted.

PURPOSE	The purpose of this Report is to advise the Sister City Committee that City of Darwin is preparing a return gift of the 30 th Anniversary of Sister City Relationship Between Haikou and Darwin.
BACKGROUND & COUNCIL DECISIONS	<p>City of Darwin signed the Sister City Agreement with Haikou Municipal Government on 5 September 2020 in Darwin. This year marked the 30th Anniversary.</p> <p>Haikou Sister City Subcommittee commissioned a local artist to deliver an Art Digital project featuring the Chinese portraits of Past, Present in 2019. The Contractor failed to deliver the project within the set timeframe as per contract. City of Darwin then terminated the Contract in 2019.</p> <p>In celebration of 30th Anniversary of Sister city relationship of both cities in 2020, Haikou Municipal Government commissioned Haikou TV crew to Darwin and developed three episodes of TV programs that range from ap-prox. 20 mins in length. It focuses on Darwin Education, Industries and Tourism.</p> <p>The program aims to promote Darwin as a destination to study, do business and visit to Haikou Community.</p> <p>The episodes were broadcasted in Haikou TV and other social media targeting Haikou community targeting more than 10 million people and nationwide in 2019.</p> <p>Please see the three episodes in Mandarin at:</p> <p>Episode one: https://cloud.darwin.nt.gov.au/nextcloud/index.php/s/T6iHWYE2fBSqdky</p> <p>Episode two: https://cloud.darwin.nt.gov.au/nextcloud/index.php/s/J3MCs3tTmDbHKYi</p> <p>Episode three: https://cloud.darwin.nt.gov.au/nextcloud/index.php/s/J3MCs3tTmDbHKYi</p>

DISCUSSION	In response to the theme of the gift received from Haikou Municipal Government in 2019, City of Darwin will commission the VR filming company based in Haikou to film the 360-degree panorama images of Haikou and this will be embedded into City of Darwin's current Darwin Virtual Reality App. This project will aim to promote Haikou tourism by leveraging City of Darwin's current VR App. The price proposal will be sought by City of Darwin.			
CRITICAL DATES	30 December 2020			
BUDGET / FINANCIAL	Budget/Funding: The budget will not come from Sister City Committee budget. Funding identified: NA Description:			
PROCUREMENT PLAN	Sole Source	NA	EOI	NA
	Tender	NA	Other contractor	
IDENTIFIED RISK(S)	Financial	NO	Social/Cultural	NO
	WH&S	NO	Reputation	NO
	Environmental	NO	Legal	NO

Likelihood and Consequence scale

RISK RATING	In accordance with City of Darwin risk management policy, the Risk Rating is: Insignificant Rare		
LEGISLATIVE / POLICY CONTROLS OR IMPACTS	Legislation:	NA	
	Policy:	NA	
RESOURCE IMPLICATIONS	Existing Position No:	NA	
	Contractor:	NA	
INTERNAL CONSULTATION & ENGAGEMENT	Internal		
	Responsible:	GMIGDS	
	Accountable:	GMIGDS	

	Consult: NA Inform: Sister City Committee
EXTERNAL CONSULTATION & ENGAGEMENT	External NA
COMMUNICATION STRATEGY	NA
PLACE SCORE STATEMENT	NA
STRATEGIC PLAN	5 A Vibrant and Creative City 5.1 By 2030, Darwin will be recognised as an iconic destination.
ATTACHMENTS	Nil

11 MEMBER REPORTS

11.1 2020 SISTER CITY PROJECT PROPOSAL

Author: Manager International Business Relations

Authoriser: General Manager Innovation Growth and Development Services

RECOMMENDATIONS

1. THAT the Report entitled 2020 Sister City Project Proposal be received and noted.
2. THAT the Committee recommends the below project proposals to be considered by City of Darwin in 2020/2021 financial year.

Project One: Darwin Sister City Online Expo (**Attachment 1**); and/or

Project Two: Promoting Darwin's Education in Sister Cities plus scholarship program (**Attachment 4**); and/or

Project Three: Darwin Multicultural Showcase Event (**Attachment 3**).

PURPOSE	<p>This Report is presented by the Chair of Sister City Committee.</p> <p>The purpose of this Report is to present the Sister City Committee for a recommendation of the project to be considered by City of Darwin to deliver for 2020/2021 financial year.</p>
BACKGROUND & COUNCIL DECISIONS	<p>The Sister City Committee (the Committee) members are invited to propose project ideas on 06.10.2020 for the 20/21 FY.</p> <p>The Committee has received nine project proposals from seven members. Please refer to:</p> <p>Attachment 2 Spun and Film Festival</p> <p>Attachment 5 Sister City Scholarship program</p> <p>Attachment 6 Darwin Ambon sister city project</p> <p>Attachment 7 Students Study Sponsorship program for Timor</p> <p>Attachment 8 Tiwi Grave restoration at Little Mindil</p> <p>Attachment 9 Park at Milikapiti</p> <p>All the Committee members are invited to review the nine proposals prior to the meeting on 21 October and recommended the top 3 projects to be discussed at the meeting on 28 October 2020.</p>
DISCUSSION	<p>All the proposals have been reviewed against the Project Eligibilities Checklist and Goals and Objectives provided in Policy 053 International Relations & Sister City.</p> <p>Some proposals are similar, which can be consolidated into one</p>

	project. However, due to the budget and timeframe, not all proposals can be delivered in 2020/2021.
CRITICAL DATES	30 June 2021
BUDGET / FINANCIAL	Budget/Funding: \$33,000 Funding identified: Sister City Committee Description: Sister City Projects
PROCUREMENT PLAN	Sole Source NO EOI NO Tender NO Other No
IDENTIFIED RISK(S)	Financial NO Social/Cultural NO WH&S NO Reputation NO Environmental NO Legal NO
RISK RATING	In accordance with City of Darwin risk management policy, the Risk Rating is: Minor Possible
LEGISLATIVE / POLICY CONTROLS OR IMPACTS	Legislation: Local Government ACT Policy: Policy 053 International Relations and Sister City
RESOURCE IMPLICATIONS	Existing Position No: [PN] Contractor: [Text]
INTERNAL CONSULTATION & ENGAGEMENT	Internal Responsible: GMIGDS Accountable: GMIGDS Consult: NA Inform: NA
EXTERNAL CONSULTATION & ENGAGEMENT	External Sister City Committee members

COMMUNICATION STRATEGY	NA
PLACE SCORE STATEMENT	NA
STRATEGIC PLAN	5 A Vibrant and Creative City 5.1 By 2030, Darwin will be recognised as an iconic destination.
ATTACHMENTS	<ol style="list-style-type: none">1. Darwin Sister City Online Expo2. Spun and or Film Festival3. Darwin Multicultural Showcase Event4. Promoting Darwin's Education in Sister Cities5. Sister City Scholarship program6. Darwin Ambon sister city project7. Students Study Sponsorship program for Timor8. Tiwi Grave restoration at Little Mindil9. Park at Milikapiti

Project Brief – Sister City Friendship Online Expo/Festival

(Details for committee discussion)

Project Name: Darwin Sister City Friendship Online Expo/Festival	Anticipated Project Start Date:
Project Proponent Jane Wang	Estimated Project Completion Date:
Project Sponsor: City of Darwin	Date & Version of Project Scope:
Purpose of Project <ul style="list-style-type: none"> • to promote Sister Cities' friendship, communication in culture, education, tourism, business • to encourage public and community engagement in sister cities relationship development • to promote sister cities' profiles in a global environment through an online site 	
Project Description: <p>To organise Sister City Virtual Expo/Festival through various online activity and program shows and displays, such as video, photo postings to introduce and show each Sister city life in education, tourism, community & professional performances, and business products & services available, to encourage potential future mutual visits, trade and investment etc.</p> <p>To set up competition awards in community groups, education schools/institutes, tourism programs, local food and produces shows, etc.</p> <p>It can be developed in stages and enhanced over the coming years.</p>	
Background: <p>Due to COVID-19 pandemic, travel and in-person communication is restricted. General daily life is impacted and changed dramatically. Online communication and doing business is becoming the trend of the future.</p> <p>Sister City Virtual Expo/Festival intends to provide an online opportunity to engage and enhance Sister Cities' mutual communication in culture, education, tourism, business aspects.</p>	
Project Scope: <p>The project scope focuses on education, business products and services, culture and tourism.</p>	
Deliverables: <p>The online Sister City Expo invites and encourages service providers and products producers to introduce and display their service programs and products, such as</p>	

<p>education courses, artworks (painting, photographs, sculpture etc.), culture shows (dancing, music performance, etc.), food and catering services, tourism attractions, accommodation, shopping etc. In general, all businesses are welcome to display at the Expo free of charge.</p> <p>The online Expo invites all six sister cities to visit. It also welcomes other sister cities to participate/display if they wish.</p>
<p>KPIs to measure project success</p> <ul style="list-style-type: none"> • Number of the Expo/Festival participants • Number of the Expo/Festival Website visits
<p>Out of Scope Items:</p>
<p>Constraints:</p>
<p>Assumptions:</p>
<p>Budget:</p> <p>Expo website setup and maintenance cost.</p>
<p>Funding Source:</p> <p>City of Darwin Sister Cities Budget</p>
<p>Stakeholders:</p> <ul style="list-style-type: none"> • Sister city councils • Sister city community and business representative groups, (such as ethnic associations, education institutes, tourism associations and businesses, social clubs, etc.) • Business entities
<p>Known Project Risks:</p> <p>Lack of community participation.</p>
<p>Support required from Sister City Committee members (To be discussed at the Committee meeting)</p>

Project Brief Template

Project Name: Spun and /or Film Festival	Anticipated Project Start Date: January 2021 or asap
Project Proponent Vida Goodvach	Estimated Project Completion Date: August 2022 (Darwin Festival)
Project Sponsor: City of Darwin	Date & Version of Project Scope:
Purpose of Project To provide a theatre for residents from all sister cities to tell their stories (Spun) and show their films (Deckchair style or at Waterfront).	
Project Description: Spun is a well-known concept in Darwin. Local identities workshop their stories with an experienced raconteur. A performance venue and date is set for those selected to tell their stories. This can be done via video screen to screen stories told by residents from international and other (Milikapiti) sister cities. The actual way it will be presented would have to be discussed. Films are popular in all cultures. They tell stories and show people from other places what these cities are like and how their stories may be peculiar to their place. It would be wonderful to have an event where films from each of the sister cities are showcased in one big event—perhaps using the Deckchair cinema venue. Directors or leading artists can be invited to discuss their film either in person or by video link.	
Background: Spun is a well-known and popular concept in Darwin. Audiences love the fact that it is ordinary people telling their stories. Deckchair cinema hosts many different film festivals and always showing films from other cultures and places. It would fit into their scope.	
Project Scope: Education, cultural exchange, making connections. Celebrate diversity. Provide a theme e.g. sister city relationships or select the best local film to share culture e.g. Top End Wedding. Miranda Tapsell is Larrakia and principal artist and producer. She could be invited to talk about T.E.W. Trade-in arts and culture. Two-way learning between Darwin and each sister city Also include Welcomes to Country from all sister cities: educational value and cultural sharing.	

Deliverables: Performance and film
KPIs to measure project success Success of film culture in Darwin. Spun is proven and attracts hundreds in Darwin to each show. Storytelling is endemic in all cultures, whether oral, written or visual.
Out of Scope Items:
Constraints:
Assumptions:
Budget:
Funding Source: City of Darwin Sister Cities Budget
Stakeholders:
Known Project Risks:
Support required from Sister City Committee members (To be discussed at Committee meeting)

Project Brief

Project Name Darwin Multicultural Showcase	Anticipated Project Start Date
Project Proponent George Lambrinidis	Estimated Project Completion Date
Project Sponsor City of Darwin	Date & Version of Project Scope
Purpose of Project To promote and embrace Darwin as a multicultural community, that acknowledges, respects and celebrates cultural diversity. To develop collaborative relationships between cultural groups and organisations	
Project Description The idea for the Sister City Committee is to organise a multicultural showcase event to be held in the Dry season. All community groups can be invited. The Sister City Committee can host the event. It could be held anywhere in the city such as the Mall, Esplanade etc. to attract people to the city, and if the timing is right, may add value to some of the Darwin Festival events. This could become a new tourist attraction for Darwin, and we could showcase local talents such as Chefs and the performing arts. Perhaps we could arrange talents such as Jessica Mauboy to perform etc.	

Project Brief Template

Project Name Promoting Darwin's Education in Sister Cities	Anticipated Project Start Date
Project Proponent Alan Jape	Estimated Project Completion Date
Project Sponsor City of Darwin	Date & Version of Project Scope
Purpose of Project To encourage residents of our sister cities to enrol to Darwin's secondary and higher education institutes	
Project Description To promote Darwin's secondary and higher education institutes to residents of Dili, Ambon and Haikou	
Background Darwin city needs more people to keep the economy going, and one of the ways is to encourage international students to come and study here. Dili, Ambon and Haikou are good target markets to start with. These cities' primary language is not English, and as the world is increasingly connected economically, culturally and socially, residents at these cities may be looking at quality education which at the same time also improve their English. Darwin's education sector may look into offering English courses, secondary and tertiary education.	
Project Scope	
Deliverables <ol style="list-style-type: none"> 1. Set up meetings with relevant stakeholders (education institutes) to promote the idea. 2. Education roadshows (offline and online). 	
KPIs to measure project success <ol style="list-style-type: none"> 1. Participations by relevant stakeholders. 2. The success/response of the education roadshows. 3. No of new students from sister cities enrolled in Darwin's education institute. 	

Out of Scope Items 1. Collaboration between each city's local education institutes with Darwin's institutes (e.g. twin programs etc.)
Constraints Pandemic – travel restriction. However, we may look into online roadshow. Education institute in Darwin may also look into offering online courses up until the pandemic ends.
Assumptions
Budget
Funding Source City of Darwin Sister Cities Budget
Stakeholders 1. Darwin's education institutes. 2. Local education board/authority
Known Project Risks
Support required from Sister City Committee members (To be discussed at the Committee meeting)

Project Brief Template

Project Name Darwin Sister City Student Scholarship	Anticipated Project Start Date
Project Proponent Tony Miaoudis	Estimated Project Completion Date
Project Sponsor City of Darwin	Date & Version of Project Scope
Purpose of Project <ul style="list-style-type: none"> • To encourage students in all our Sister City countries to improve their English and participate • To promote the lifestyle of our city and culture right through • Promote and discover opportunities for businesses through all six Sister City countries 	
Project Description <p>As we done previously, we are hoping to get at least ten public Schools to participate in this English Scholarship program. We will implement an assignment project for these kids to compete and send back to us in Darwin to assess 2 of the best of each school. The two students which we will nominate for the best assignment we will send them each an award of money which they can spend for anything they need.</p> <p>This project previously has been proven successful and was very welcomed, which does not need much time to organise.</p> <p>The presentation of the awards to the 20 best students in English (or ten whatever our committee will recommend) will be presented through Skype so we can all be a part of this as well and see the excitement of the kids and families by them receiving from us this there special reward for their achievement.</p>	

Project Brief

Project Name: Darwin Ambon sister city project	Anticipated Project Start Date: December /January 2021
Project Proponent Christine Silvester	Estimated Project Completion Date: December 2021
Project Sponsor: City of Darwin	Date & Version of Project Scope:
Purpose of Project To promote Darwin as a multicultural community, that acknowledges, respects and celebrates cultural diversity. To develop collaborative relationships between cultural groups and organisations, both in Darwin and Ambon. To attract international sport and arts events to Darwin. To share with both Darwin and the Maluku communities the history and events shaping this unique relationship.	
Project Description: To celebrate and share stories past and present that illustrate the history of the rich cultural relationship between the communities of Darwin, Northern Territory, Australia and Ambon, the Maluku Islands, East Indonesia.	
Background: There are two periods in recent history which are part of this relationship: Since the Second World War to 1990's, the representatives of the Gull Force Battalion have returned to Ambon to unite with the Ambonese community and commemorate the fallen at the joint Aust/Indonesian World War 2 cemetery in Ambon around ANZAC day. From the mid 1970's to mid 1990's the Darwin to Ambon International Yacht race was held organised by the Cruising Yacht Association, Darwin Sailing Club. During this period a number of relationships developed including with the defence forces of both countries/cities, local Government (resulting in the Sister City MOU signed in October 1988). The race attracted both local and international entries (up to 100 yachts), youth involvement through the Ambon and Darwin Community (Kormilda College), tourism and a close involvement with the community of the Amahusu village where the race ends. There are marriages between Darwin and Ambonese citizens. From the 1990's there was a period of sectarian violence in Maluku for a decade, so activities were not held. Following this the sporting relationship was reinvigorated and the yacht race began again through the Dinah Beach Yacht Club. There have been many more educational and community relationships developed. It is currently postponed due to Covid 19.	
Project Scope: Scope and develop a project brief to recommend and engage professionals eg (journalists, writers, oral historians, documentary film makers, arts professionals etc) to develop, explore and document for the records and for both the Darwin and Ambon community the history of this unique relationship through digital, podcast and or other mediums that are suitable for showcasing in both communities.	
Deliverables: Scoping brief to outline the project including relationships, organisations, personalities, events etc to be covered to meet the project requirements including a timeline, budget and resources required.	
KPIs to measure project success Acceptable Project brief delivered on time and on budget.	
Out of Scope Items:	

Time and information provided by members of the Darwin Sister City Committee. The Ambon Sister City committee representative can provide a comprehensive list of names and contact details of people who have been involved, including in Ambon.

Constraints:

Finding a mutually acceptable person to develop the brief. Some of the people who should be interviewed etc are aging and it is timely to speak to them to document their recollections before it is too late. Finding historic film, media reports etc may be difficult.

Assumptions:

This is a very interesting project and there should be considerable interest in progressing it (see comments above).

Budget:

To be discussed - \$3000 to \$4000.

Funding Source:

City of Darwin Sister Cities Budget

Stakeholders:

The Darwin Sister City committee. All those persons and groups in the communities who are part of the Darwin Ambon relationship.

Known Project Risks:

Support required from Sister City Committee members (To be discuss at Committee meeting)

Project Brief Template

Project Name Students Study Sponsorship program for Timor	Anticipated Project Start Date March/ 2021
Project Proponent Hue Man Vo	Estimated Project Completion Date September/ 2021
Project Sponsor City of Darwin	Date & Version of Project Scope
Purpose of Project The purpose of the project is to provide mentorship for Darwin and Timor students in rural areas, which transfers them to be confident global citizens by providing all necessary skills.	
Project Description The project includes 4-6 month mentorship that offers students more than we expect – cultural education, English, soft skills, workshops and programs.	
Background The project arises from the fact that international students from rural areas are afraid of coming to Darwin to study due to lack of financial budget. It is challenging for poor students to experience the diversity of multiculturalism between Darwin and Timor. Also, there are other obstacles such as language, living standard, soft skills and personal development in a new country.	
Project Scope Darwin and Timor, 4-6 month mentorship	
Deliverables The project aims to deliver mentorship programs for poor children with high quality. The project aims to provide accommodation for students, where students can be equipped with English skills, soft skills by experienced mentors in a people-oriented place.	
KPIs to measure project success <ul style="list-style-type: none"> - Students are successfully satisfied with the program - Student progress in studying 	
Out of Scope Items	

Constraints -Finance: Ask sponsors -Human resources: Hire collaborators and offer them suitable positions.
Assumptions
Budget
Funding Source City of Darwin Sister Cities Budget
Stakeholders
Known Project Risks
Support required from Sister City Committee members (To be discussed at the Committee meeting)

Project Brief Template

Project Name Restoration and maintenance of Tiwi graves at Little Mindil	Anticipated Project Start Date: ASAP
Project Proponent Vida Goodvach	Estimated Project Completion Date:
Project Sponsor: City of Darwin	Date & Version of Project Scope:
Purpose of Project To restore the graves and include them on the register of sacred sites. To promote goodwill between DCC and the people of Tiwi via Milikapiti council.	
Project Description This project would include the Aboriginal Areas Protection Authority and the Tiwi Land Council of which Milikapiti is a member of the Islands Regional Council.	
Background I do not know much about the history of these graves. Just that it is an outstanding issue for Tiwi people and that it would be of immense cultural value and promote the relationships between Darwin and Milikapiti residents. It could lead to historical research and studies that could include MAGNT and complement the history of Darwin. School children could be involved in both projects.	
Project Scope It will support the City of Darwin's vision for a creative, connected and inclusive city. It promotes cultural exchange through the telling of the stories of these graves (if allowed) and benefits both communities.	
Deliverables	
KPIs to measure project success	
Out of Scope Items	

Constraints
Assumptions
Budget
Funding Source City of Darwin Sister Cities Budget
Stakeholders I spoke to Lynette de Santis, Mayor of the Milikapiti Regional Council and she said a definite yes to both this project and the park project.
Known Project Risks
Support required from Sister City Committee members (To be discussed at the Committee meeting)

Project Brief Template

Project Name Park at Milikapiti	Anticipated Project Start Date ASAP
Project Proponent Vida Goodvach	Estimated Project Completion Date end of this financial year (2020-2021)
Project Sponsor City of Darwin	Date & Version of Project Scope
Purpose of Project I spoke to one of Milikapiti's residents. She told me they need a green, designated space where people can meet and discuss business and anything. This could be a park which has been landscaped and designed by local people and built with support from the horticultural department at DCC.	
Project Description To design and create a park which is planted out and maintained by residents. Seating areas can be designed eg benches, hillocks.	
Background There is no meeting space for Milikapiti residents to meet and discuss things.	
Project Scope	
Deliverables DCC can provide professional expertise to help residents of Milikapiti to design and plan their park. Either someone from Milikapiti flies to Darwin and meets with local gardeners or vice versa. Then there is training – using CDEP? Furthermore, perhaps can lead to someone on Tiwi getting a Certificate II or III in the relevant trade? DCC has resources and equipment to ensure the success of this project.	
KPIs to measure project success Builds working relationship between Milikapiti and Darwin City Council.	

Out of Scope Items
Constraints
Assumptions
Budget Use of current staff with DCC Airfares Equipment and plants and structures, e.g. benches (or could they be built on Tiwi) Someone can be identified on Tiwi to manage this and be paid as a short-term working contract.
Funding Source City of Darwin Sister Cities Budget
Stakeholders
Known Project Risks
Support required from Sister City Committee members (To be discussed at the Committee meeting)

11.2 INTRODUCTION LETTER OF 2020 SISTER CITY COMMITTEE TO SISTER CITY GOVERNMENTS

Author: Manager International Business Relations
Authoriser: General Manager Innovation Growth and Development Services
Attachments: Nil

RECOMMENDATIONS

That the Report be received and noted.

That the Committee recommends City of Darwin to send an Introduction Letter of 2020 – 2022 Sister City Committee membership to the six Sister City Governments.

BACKGROUND

City of Darwin's current sister city relationships is historical and founded on the global sister cities movement. Through the educational, cultural, professional, economic and humanitarian exchange, it aims to enhance cross-cultural understanding and build vibrant and connected communities and generating mutual benefits for both cities.

The 2018-2020 term of membership for the old five Sister Cities Subcommittees expired on 30 June 2020. The city of Darwin called for Expressions of Interest for Sister City Committee representation to cover the period 2020-2022 on 27 April 2020. With the applications received, ten members have been endorsed by the Council to represent in the Sister City Committee on 14 July 2020.

The five Sister City Subcommittees is consolidated into one Sister City Committee in 2020. The Sister City Committee supports six of Council's sister city relationships on a volunteer basis.

The Welcome Reception and Induction Meeting for the new Sister City Committee were taken place on 28 August 2020.

Deputy Chair Tony Miadouis proposed to City of Darwin to send the Introduction Letter to six Sister City Governments.

DISCUSSION

- Sister City Committee members shall consult City of Darwin's approval before approaching the sister city governments, to ensure consistent communication with its counter governments.
- City of Darwin remains as the primary contact of its counter governments.

12 GENERAL BUSINESS

13 Next Meeting

The date and time of the next meeting of the Sister City Committee is to be confirmed.

14 Closure of Meeting