



2019/20

MUNICIPAL PLAN

Darwin First







DARWIN 2030 CITY FOR PEOPLE. CITY OF COLOUR.



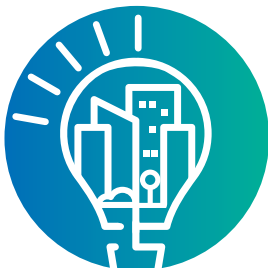
A capital city with best practice and sustainable infrastructure



A safe, liveable and healthy city



A cool, clean and green city



A smart and prosperous city



A vibrant and creative city

Underpinned by City of Darwin's Governance Framework



Contents

Public Consultation and Review	5
Lord Mayor and Chief Executive Officer	6
Project Highlights	8
Budget Highlights	9
City Profile and Demographics	11
INTRODUCTION	12
Strategic Planning Framework	19
2019/20 ANNUAL BUDGET	20
2019/20 Financial Key Performance Indicators	21
2019/20 Capital Expenditure	28
2019/20 Budgeted Financial Statements	36
2019/20 Rates & Charges	48
2019/20 SERVICE DELIVERY PLAN	54
2019/20 Major Projects	58
Appendices	72



Public Consultation and Review

The *Local Government Act* requires Council to exhibit the City of Darwin 2019/20 Municipal Plan for public display and submission for a minimum period of 21 days. This must occur between 1 April and 31 July each year.

The City of Darwin 2019/20 Municipal Plan was endorsed by Council on Tuesday 14 May 2019 and was available for public display and submissions from Wednesday 15 May 2019 to Friday 7 June 2019, a period of 23 days.

All feedback was considered by Council when adopting the 2019/20 Municipal Plan and Annual Budget at the Ordinary Meeting held on Tuesday 25 June 2019. Rates were also declared at this meeting.

ACCESSING THE 2019/20 CITY OF DARWIN MUNICIPAL PLAN

Online

Go to www.darwin.nt.gov.au

Council Offices

Printed copies are made available the Customer Service Centre located at Civic Centre, Harry Chan Avenue, Darwin or one of four public libraries located across the municipality at:

- Civic Centre, Harry Chan Avenue, Darwin
- Casuarina Library, Bradshaw Terrace, Casuarina
- Nightcliff Library, Pavonia Place, Nightcliff
- Karama Library, Kalymnos Drive, Karama

FEEDBACK

Online

Online feedback can be made at www.darwin.nt.gov.au

In Person

Civic Centre, Harry Chan Avenue, Darwin or by talking with your [Ward Alderman](#).

By Mail

All mail to be marked to the attention of the Chief Executive Officer, Mr Scott Waters and reference to 2019/20 City of Darwin Municipal Plan at City of Darwin, GPO Box 84, Darwin NT 0801 or email darwin@darwin.nt.gov.au

Lord Mayor and Chief Executive Officer

Welcome to the City of Darwin Municipal Plan and Annual Budget for 2019/20.

1 July brings an exciting future for the City of Darwin as we implement the new vision for the city, *Darwin 2030 City for People. City of Colour*. This vision sets the foundation for us to create a bigger and better capital city that is recognised worldwide for being vibrant, creative, innovative, connected, healthy and environmentally responsible.

The 2019/20 Municipal Plan and Annual Budget puts 'Darwin First'. The plan sets a new direction for the city centre and suburbs as we recover the municipality from the devastation caused by Cyclone Marcus in early 2018. It delivers on the foundations of local government – roads, rates, rubbish, parks and amenity - through an unprecedented \$53.07M capital program. \$22.45M has been allocated to improvements at the Shoal Bay Waste Management Facility ensuring this much needed essential service meets the community need for the future.

The unprecedented capital works program more than doubles the five year average capital expenditure of \$23.50M.

We will plant another 4,000 trees. These trees are in addition to the 3,000 trees we have already planted since Cyclone Marcus hit. The planting of over 7,000 trees by December this year will ensure we are on track to green and cool our city by 2030.

Consistent with Darwin 2030, this plan highlights the importance of working with our government partners. Public Art and City Cooling projects to deliver on the [City Deal](#) commitment will commence in 2019/20. The Australian Government has provided funding support to deliver Stage 2 of Lakeside Drive, a critical link in Council's overall road network linking major connector routes to the northern suburbs.

Council will focus on improving amenity across the municipality. This year will see many projects delivered in our suburbs with around \$4.7M allocated to beautification projects. As Lord Mayor and Chief Executive Officer of this Council we have both listened to the community's feedback to ensure money is spent across the whole of the municipality. Over \$2.0M will be directly allocated to small projects and streetscape beautification works, with many small projects planned across each of the four Wards for this year.

Council has committed over \$230K to deliver a new amenities block adjacent to the Bicentennial Park Playground on The Esplanade. This is a much needed facility for visitors and residents in a great community space and will be of benefit to many community events held at The Esplanade.

\$2.0M of beautification works will be delivered on Daly Street. Four stages of work between The Esplanade and McMin Street will create a formalised entry to the city centre. This delivers in part, on the [Darwin City Centre Master Plan Project MP007](#).

General rates will increase by 3%. This increase is in line with the [Long Term Financial Plan](#) and it is important that we adhere to this plan as much as possible. The [Long Term Financial Plan](#) has been developed to ensure Council remains financially sustainable into the future.



Off-Street Parking fees will increase by 5% plus CPI, delivering additional parking income of \$151K. On-Street parking will remain unchanged for 2019/20. Waste fees and charges will increase by 3% across the board with an additional \$5 increase applied to commercial charges.

We are pleased that Council Management and staff have supported this renewed direction in 2019/20 by identifying savings of \$1.0M in operational budgets. This was an enormous task to undertake in a tighter than usual economic environment without impact to service delivery or service standards.

Close to a third of the capital program will be funded by external loans in 2019/20. Council has an established loan for street lighting which will see a further \$1.30M drawn down this year. New loans are proposed for \$13.2M towards the [Shoal Bay Waste Management Leachate Project](#) and \$5.0M to deliver on Council's commitment to the Garramilla Boulevard project.

\$15.20M of the capital program will be funded by internal reserves, \$9.25M from the waste reserve and \$2.47M from the plant replacement reserve will assist to deliver on key priorities this year.

The \$4.8M Northern Territory Government Funded project, [Urban Oval Lights Project](#) will be delivered this year. Following extensive community consultation this project has attracted a great deal of community support and will provide opportunities for night time use of ovals in the municipality for a range of sports.

We thank everyone for their contributions to the Municipal Plan and Budget for 2019/20 and the [Darwin 2030 City for People. City of Colour. Strategic Plan](#). We look forward to implementing this plan for what will be a very busy year ahead.

THE HON. LORD MAYOR KON VATSKALIS

SCOTT WATERS, CHIEF EXECUTIVE OFFICER

Project Highlights



4,000 Trees –
Greening Darwin

\$1.1M

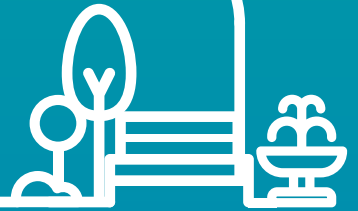
Daly Street
Beautification

\$2.0M



\$1.6M

Streetscape
Beautification



Shoal Bay Waste Management Facility – Cell 6,
Leachate Treatment and Asset Improvements

\$22.45M

Street Lighting Project

\$1.8M



Urban Oval Lights

\$3.3M



Municipal
Ward Projects

\$1.0M

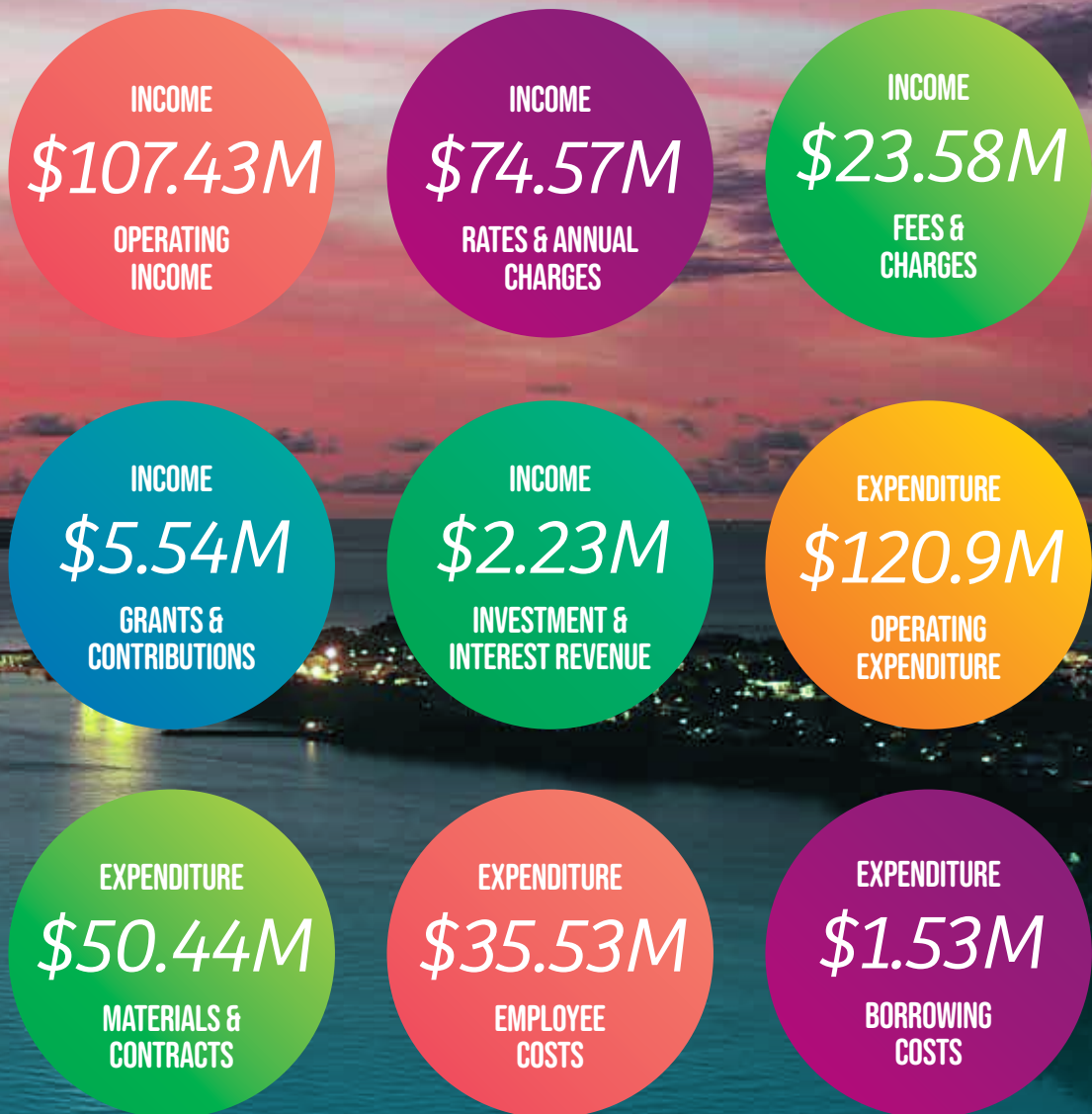
Lakeside Drive

\$2.5M





Overview of Operating Budget



Budget Highlights

3.0%

ADOPTED RATE
INCREASE IN 2019/20

\$2.52M

NEW OPERATIONAL
INITIATIVES

\$53.07M

TOTAL CAPITAL WORKS
PROGRAM

\$22.45M

SHOAL BAY WASTE
MANAGEMENT FACILITY

\$4.70M

BEAUTIFICATION
PROJECTS

\$17.36M

PARKS AND RESERVES
OPERATIONS &
MAINTENANCE

\$1.47M

COMMUNITY SUPPORT VIA
GRANTS, SPONSORSHIPS
AND OPERATING
SUBSIDIES

\$7.78M

ROADS, FOOTPATH
AND PUBLIC LIGHTING
OPERATIONS &
MAINTENANCE

\$664K

COMMUNITY
EVENTS

\$411K

DARWIN SAFER CITY

\$1.17M

ANIMAL MANAGEMENT

\$1.10M

TREE RE-PLANTING



City Profile and Demographics

Population

¹84,613 Estimated residential population (2018)

1.30% average growth per annum (over 10 years)

Employment

²62,766 jobs located in the City of Darwin (2018) representing 44.18% of all employment in the NT

Businesses

³6,956 registered businesses (2018) representing 48.04% of all registered businesses in the NT

Gross Regional Product (GRP)

⁴\$8.73B (2018), representing 38.32% of all GRP in the NT

3.1% average growth per annum (over 10 years)

Municipal Area

112 km²

Council Staff

355.17 FTEs

Rateable Properties

35,358 as at 30 June 2018

Elected Members

One (1) Lord Mayor and 12 Elected Members represent the local government area

¹ At 30 June 2018 ABS Cat No 3218

² At 30 June 2018 National Institute of Economic and Industry Research (NIEIR)

³ At 30 June 2018 ABS Cat No 8165

⁴ At 30 June 2018 NIEIR

⁵ Includes shared paths, footpaths and walkways

463.7KM of roads

17 sporting grounds

3 swimming pool facilities

36 public amenities facilities

9,510 street and public lights

138 CCTV cameras

561HA of greenspace

8 tennis courts

3 community centres

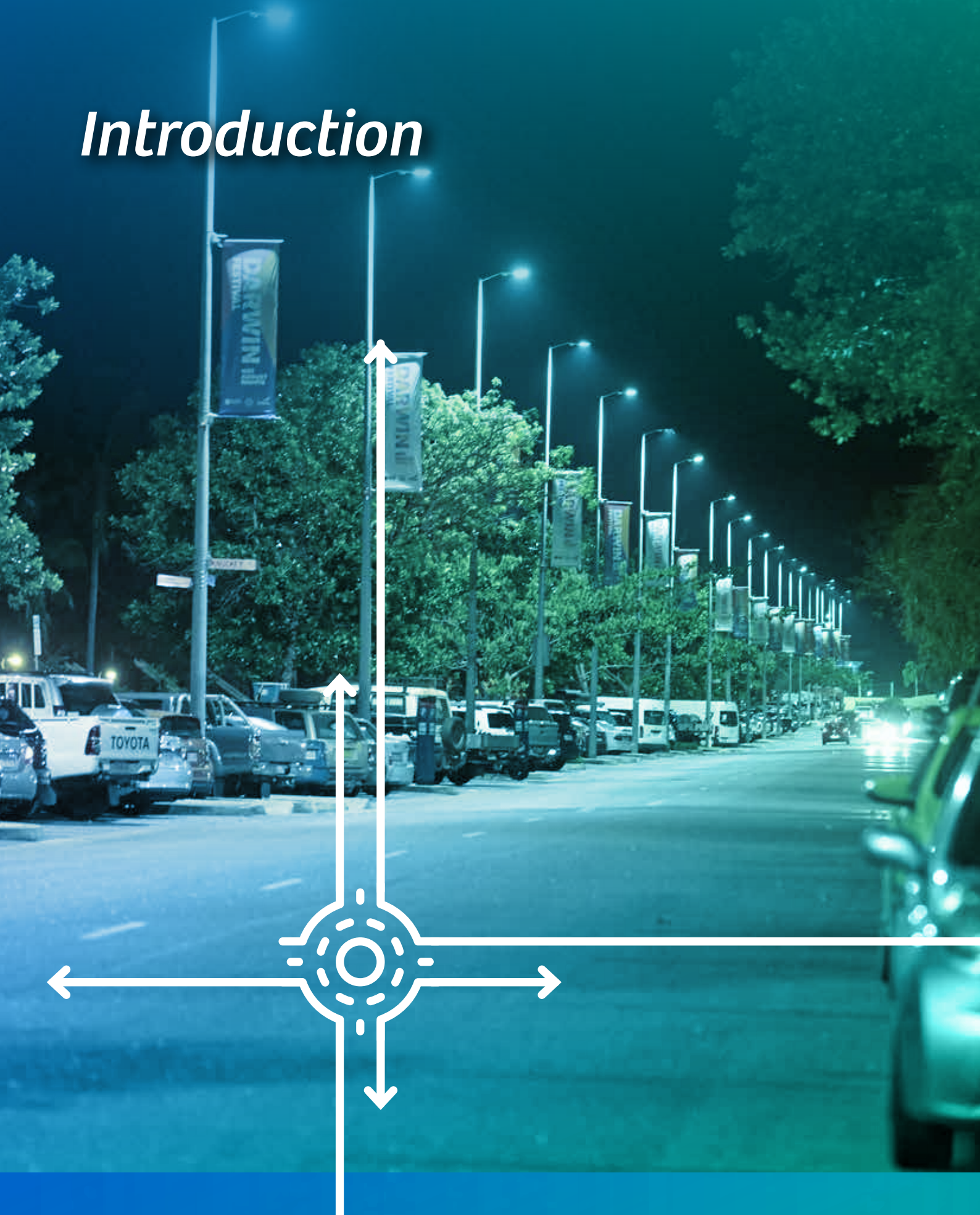
7 child care centres

590.61KM of paths⁵

4 libraries

419.2KM of stormwater

Introduction





City of Darwin Overview

The Lord Mayor and 12 Aldermen make up the City of Darwin. The local government area is called a municipality and is divided into four Wards, each represented by three Elected Members. Elected Members details are available on Council's website www.darwin.nt.gov.au

Section 23(c)(i) of the Local Government Act requires the Municipal Plan to include an assessment of the adequacy of constitutional arrangements presently in force and whether they provide effective representation for the local government area. Council is required to undertake a review of its Constitutional Arrangements once per term of Council. This review will take place during the 2019/20 financial year. The outcomes of the most recent Review of Constitutional Arrangements were undertaken in 2014 and can be found at www.darwin.nt.gov.au



About the Municipal Plan

City of Darwin's Municipal Plan for 2019/20 includes the annual budget and sets the strategic direction for the financial year. It is currently a one year plan that details the key actions and services for Council to deliver on the [Darwin 2030 City for People. City of Colour. Strategic Plan](#), external funding requirements and other key priorities such as the Darwin City Deal. Council will work over the year to expand the Municipal Plan to cover the term of Council which will ensure each term is better able to deliver on their commitments through a strategic and planned approach.

2019/20 will see the introduction of the new Strategic Plan for Council. *Darwin 2030 City for People. City of Colour.* outlines five strategic directions, targets and strategic actions that Council commits to for Darwin in 2030. The Plan is available on Council's website at www.darwin.nt.gov.au

In order to facilitate the implementation of Darwin 2030, the Municipal Plan has undergone significant review. The new Municipal Plan is structured to ensure Council meets its longer term strategic direction, outlining the key actions and deliverables for City of Darwin in 2019/20. It also provides an overview of the services it provides. Over the coming year Council will focus on better defining its services and the service standards we commit to for the future of our community. The performance management framework that supports both these plans will also continue to be developed over the coming year with a focus on establishing a framework that will ensure Council is able to report its performance against strategic directions and targets outlined in the Darwin 2030 plan.

Legislative Compliance

The Local Government Act (the Act) outlines the minimum requirements that local governments in the Northern Territory must comply with in developing the Municipal Plan and Annual Budget. The Municipal Plan and budget must be adopted between 1 April and 31 July and forwarded to the Department of Local Government, Housing and Community Development by 31 July each year. Before its adoption Council must prepare a draft plan and make it available for public feedback for a minimum period of 21 days.

Section 23 and 24 of the Act require that Council's Municipal Plan must contain:

- A service delivery plan for the period of the plan
- Council's annual budget
- Indicators for judging the standard of performance.

Additional legislative compliance requirements are outlined in [Appendix E](#).



Managing Risk

City of Darwin's planning and performance framework is aligned with the Council's Risk Management Framework. Strategic and operational risks and mitigation strategies have been considered in developing the Municipal Plan.

New strategic and operational risk profiles will be developed post 1 July 2019 to align with Darwin 2030 and the revised organisational structure which has been in place since late 2018.

Delivering Services to the Community

City of Darwin provides a total of 38 services to the community as outlined in [Appendix A](#). Council's organisational structure has been designed to deliver services that support achieving our strategic directions in the most efficient way possible. The five departments are:

- Community and Regulatory Services
- Corporate and Procurement Services
- Engineering and City Services
- Government Relations and External Affairs
- Innovation, Growth and Development Services

Opportunities and Challenges for Service Delivery

Each year Council considers opportunities and challenges for service delivery as part of its annual review of the [Long Term Financial Plan](#) and budget process. Following the adoption of the [Darwin 2030 City for People. City of Colour. Strategic Plan](#) and Municipal Plan, opportunities to redefine services and establish service standards and service levels will be explored.

The loss of trees during Cyclone Marcus has been challenging to recover from. Despite this, Council has made significant progress with an estimated 7,000 trees to be re-planted by December 2019. An Urban Forest Tree Management Plan is under development. Council will continue to seek opportunities and external partnerships to return to a pre-cyclone state as much as possible by the end of the 2019/20 financial year.

Elections in other levels of government present both opportunities and challenges for Council. Election cycles impact on funding opportunities and delays due to caretaker periods. Despite these challenges Council will actively seek opportunities during both election cycles to increase inter-government partnerships and collaboration. Delivering on Council's obligations in the Darwin City Deal will remain the focus during 2019/20.

Other key challenges that Council continues to take into consideration in its planning and budgeting practices include:

- Increased need to extend digital transformation across the City
- Rising community expectations and increased community engagement on Council matters and decisions
- Increasing demand on existing resources
- Internal and external cost pressures
- Increased media focus
- Decreasing investment income in the City
- Rising operational and construction costs for Council's infrastructure and assets
- Reduced grant and external funding opportunities
- A greater need to be resilient to increased threats of cyclonic, disaster and security events
- Waste minimisation strategies and management of landfill diversion activities
- Continued cost shifting from other tiers of government
- Demographic changes
- External political environment

Despite these challenges, Council remains positive about the year ahead, focussing on creating a city that is attractive for our residents and delivers economic improvement.

Possible Changes to the Regulatory and Administrative Framework

Council has been undertaking a review of its Governance Framework during 2018/19 with a revised framework currently in development. The Governance Framework provides the regulatory and administrative framework within which Council operates and underpins the delivery of Council's Strategic Directions. The key principles outlined in the framework will be:

- Vision and Culture
- Roles and Relationships
- Decision Making and Management
- Accountability

Deliverables against the Governance Framework and Principles are outlined on [pages 70 and 71](#) of this plan.

A new organisational structure was put in place during the 2018/19 financial year with the implementation of the new structure finalised in February 2019. Council's Executive Leadership Team has been redesigned and named the Strategic Directions Group (SDG). The group name purposefully represents the role of the SDG which is to implement the Strategic Directions outlined in the [Darwin 2030 City for People. City of Colour. Strategic Plan](#).

Council continues to review and renew the City of Darwin Statutory Meeting Structure. Increased project work in recent years has impacted the volume and nature of Council business significantly. Being responsive and accountable with our decisions is important for this Council.



Advocacy and Collaboration

Council is well placed to ensure opportunities are realised through co-operation with the Australian Government, Northern Territory Government and Charles Darwin University with the Darwin City Deal.

City of Darwin is an active participant on the following external committees:

- **The Council of Capital City Lord Mayors (CCCLM)** provides national leadership for the effective co-ordination and representation of the interests of the Capital Cities of the Australian States and Territories, especially in their relations with other spheres of government. The strategic priorities for CCCLM are securing ongoing Federal Government engagement, partnerships, alliances and investment in capital cities as well as securing Federal Government investment in nation building infrastructure in capital cities and encouraging smart growth in urban Australia.
- **The Northern Australia Capital City Committee (NACCC)** provides an opportunity for the City of Darwin and Northern Territory Government to work together to enhance the productivity, sustainability and liveability of Darwin.
- **The Top End Regional Organisation of Councils (TOPROC)** TOPROC comprises six (6) Top End Council's; Belyuen Community Government Council, City of Darwin, City of Palmerston, Coomalie Community Government Council, Litchfield Council and Wagait Shire Council. It is committed to the sustainable development of our Greater Darwin Region and meets on a regular basis to progress common issues. In 2019/20 TOPROC will continue to deliver the priorities of the TOPROC Regional Development Plan with a focus on shared community facilities, animal management, waste and recycling, and incorporation of unincorporated land.
- **Local Government Association of the NT (LGANT)** is the peak body representing Local Government in the Northern Territory. City of Darwin appoints two Elected Members to the Executive Committee each year.

Social and Economic Effects of Rating Strategy

Section 127 (2)(e) of the Local Government Act requires that Council must undertake an assessment of the social and economic effects of the budgeted rating strategy.

The adopted rating strategies for 2019/20 are outlined from [page 49](#).

City of Darwin engaged *.id (the population experts)* to complete an assessment of the economic and social effects of the proposed general rate increase in 2019/20 of 3%. The proposed increase is in accordance with the long term forecasts outlined in the City of Darwin [Long Term Financial Plan](#) 2018-2028. The Long Term Financial Plan is Council's principle document for ensuring it remains financially sustainable in the longer term. Variations to what is outlined in the LTFP may impact on future years at a higher than planned general rate increase.

The assessment was informed by a number of economic and socio-economic indicators relating to:

- Population
- Employment
- Income and income distribution
- Prices – CPI and house prices
- Advantage and disadvantage indicators
- Housing stress

.id (the population experts) [Rates Assessment Report 2019](#) has been made available on the [City of Darwin](#) website. The assessment has concluded that:

“in light of weak economic conditions for City of Darwin, it would be prudent to minimise the general rate increase so that the impact on the community is low. The economic impact analysis shows that the proposed 3% rate increase is likely to have a low impact on incomes, even for low-income households. The 3% rate increase is also appropriate considering stronger price growth in 2019/20 as the economy slowly moves back to trend.

However, the report does point out that some more disadvantaged groups may already be facing financial hardship and the proposed increase in rates may represent a large impact. Initiatives to ease the burden on these groups could be considered.”¹

Council recognises that individuals can experience difficulty in meeting their responsibilities for the payment of rates and seeks to lower the social and economic impact of its rating policy through:

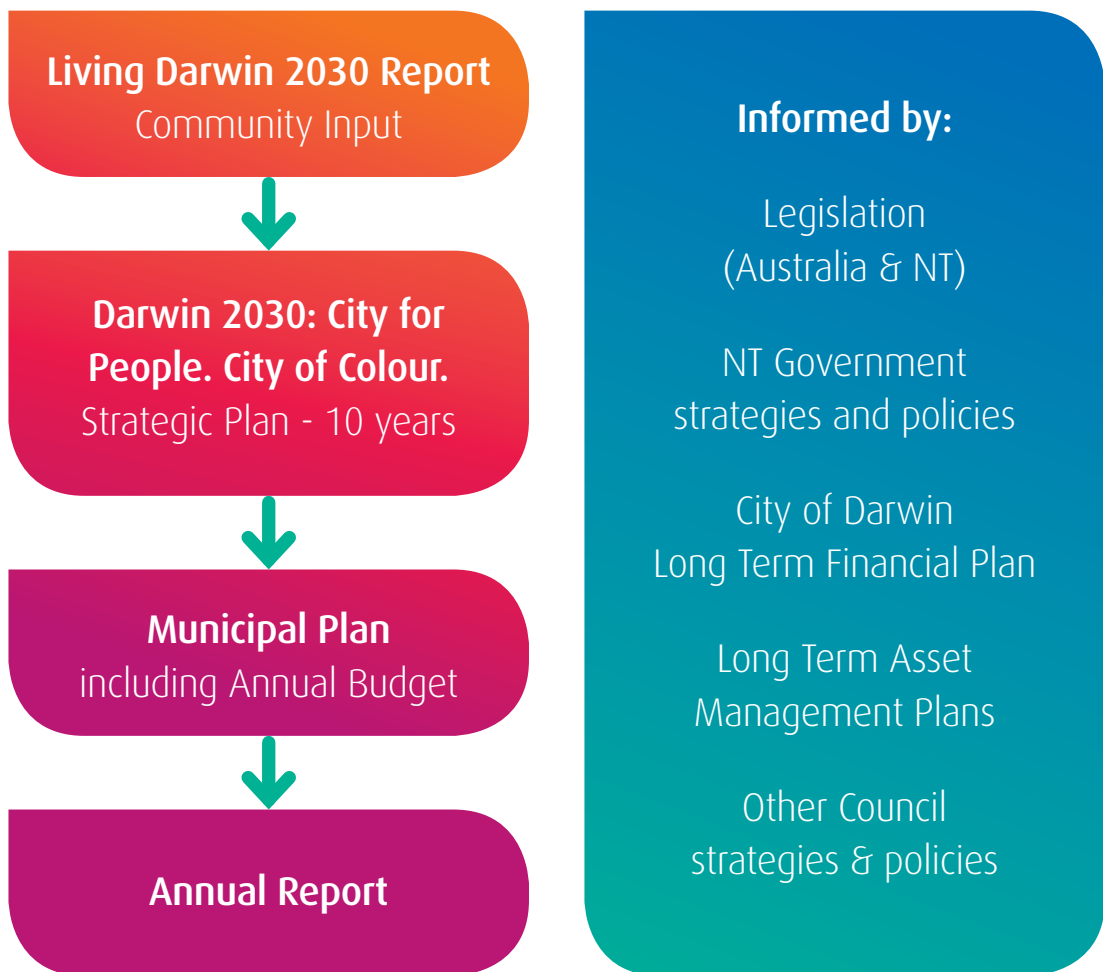
- Recognition of the issues experienced by individuals suffering from financial difficulty, with a range of options available, considered on a case by case basis
- Allowing for payment of rates in four instalments
- A number of direct debit options available to ease payment burden
- Payment plans offered through Centrelink
- Payroll deductions offered by some employers
- Facilitating Northern Territory Government pensioner concessions on rates.

Taking into account all of the factors above and the parameters outlined in the [Long Term Financial Plan 2018-2028](#), Council believes balancing the budget at a 3.0% general rate increase recognises the impact of the change in the economy over the last few years and slower than normal growth rate predicted for future years, whilst ensuring Council remains financially sustainable for the future.

¹ .id (the population experts) Darwin Rates Assessment 2019



Strategic Planning Framework



2019/20 *Annual Budget*





2019/20 Financial Key Performance Indicators

% of Rate Debtors Outstanding	Target	Actual 2017/18	Budget 2018/19	Budget 2019/20
	<5%	2.9%	2.7%	2.9%

This indicator is designed to measure Council's effectiveness in recovering debts legally owed to it.

Debt Servicing Ratio	Target	Actual 2017/18	Budget 2018/19	Budget 2019/20
	<5%	0.4%	0.7%	2.1%

This indicator is designed to show what proportion of revenue is required as a commitment to fund Council's loan repayments. Finance costs excludes interest expense of unwinding Waste remediation liabilities as a non cash item.

Liquidity Ratio - Unrestricted	Target	Actual 2017/18	Budget 2018/19	Budget 2019/20
	>1.00:1	1.99	1.22	1.4

This indicator is designed to measure whether Council has the ability to pay its debts as they fall due expressed as a factor of one; (current assets less externally restricted reserves)/current liabilities.

Rates Ratio	Target	Actual 2017/18	Budget 2018/19	Budget 2019/20
	60%-70%	56.0%	65.2%	61.7%

This indicator is designed to measure Council's ability to cover its day to day expenses through its own tax/rates revenue.

Operating Surplus	Target	Actual 2017/18	Budget 2018/19	Budget 2019/20
	Break-even	(\$18.10M)	(\$6.61M)	(\$13.43M)

This indicator is designed to provide information on the result of ordinary operations. The result is impacted by increasingly higher depreciation charges as Councils asset base expands.

Operating Surplus before Depreciation	Target	Actual 2017/18	Budget 2018/19	Budget 2019/20
	> Break-even	\$12.4M	\$20.7M	\$19.9M

This indicator is designed to provide information on the result of ordinary operations before depreciation, which is a non cash expense. Excluding depreciation gives the amount of operating income over and above operating expenses that is available to fund capital expenditure.

Asset Sustainability Ratio	Target	Actual 2017/18	Budget 2018/19	Budget 2019/20
	>50%	52.1%	39.6%	39.5%

This indicator is designed to indicate the extent to which Council is renewing its assets. A ratio of 100% or more indicates that Council spends at least the amount of depreciation each year on renewing assets. Depreciation is an annual estimated consumption that does not necessarily reflect the renewal spend actually required each year. Council is currently updating the Asset Management Plans which will provide the appropriate annual renewal targets.

Table 1: 2019/20 Financial Key Performance Indicators

2019/20 Operating Budget Overview





Analysis of Operating Budget

The operating budget provides the details of the income (operating income) Council receives to fund its operations and the expenses (operating expenses) it incurs in delivering services to the community.

Operating Income (excluding income for capital purposes)

Operating income of **\$107.4M** in 2019/20 is summarised below by major category.

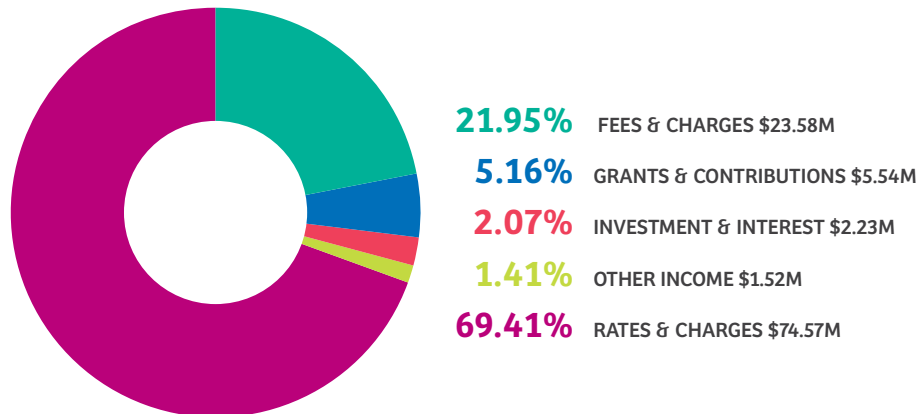


Figure 1: 2019/20 Operating Income

Council receives income from various sources to assist in service delivery. Council expects to receive 5% of its operating income from Grants and Contributions in 2019/20. Operational Grants budgeted to be received from the Federal and Territory Governments include:

- \$1.91M Commonwealth Financial Assistance - Roads Component
- \$1.79M Commonwealth Financial Assistance - General Component
- \$1.48M Library Operating Subsidy & Other
- \$221K Mosquito Control Subsidy
- \$103K Fun Bus
- \$35K Bombing of Darwin

Council continues to source external funding opportunities throughout the year.

COMPARISON TO PREVIOUS YEAR BUDGET

Operating Income	2018/19	2019/20	Variance	%
	Original Budget \$'000	Budget \$000's	\$'000	Variance
Rates & Annual Charges	71,678	74,568	2,890	4%
Fees & Charges	22,838	23,577	739	3%
Interest & Investment Revenue	1,913	2,226	313	16%
Other Income	1,549	1,519	-30	-2%
Grants & Contributions	5,319	5,543	224	4%
Total Operating Income	103,297	107,433	4,136	4%

Table 2: Annual comparison of Operating Income

The increase in income from rates, levies and charges reflects the increase applied to general rates of 3% (displays slightly higher at 4% reflecting growth in the rate payer base), car parking shortfall rates (CBD only) of 1.2% and domestic waste charges of 3%.

Overall, fees and charges increase in 2019/20, with the main contributor stemming from non-residential waste management fees. The fee increase is staged to manage the external borrowings of \$13.2M for the leachate treatment project. Although Off-street parking fees are also anticipated to increase this has been offset by declining income from on-street parking. All other income is relatively static.

Interest is calculated based on forecast cash and investment balances. An increase in interest is forecast based on balances and anticipated cash flow trends (the interest rate itself continues to be relatively low).

Other income consists of outdoor dining fees, property lease income, reimbursements and sundry income. The decrease by 2% in lease income reflects the current economic market conditions.

Operating grants & contributions increase with the recognition of higher Commonwealth Assistance funding based on the past year received; and reclassification of the Mosquito Control grant as operational in 2019/20 in line with scheduled program works (prior years apportioned the grant to capital funding). In addition income increases with Bombing of Darwin grant funds.



Operating Expenses

Operating expenses of **\$120.9M** in 2019/20 is summarised below by major category.

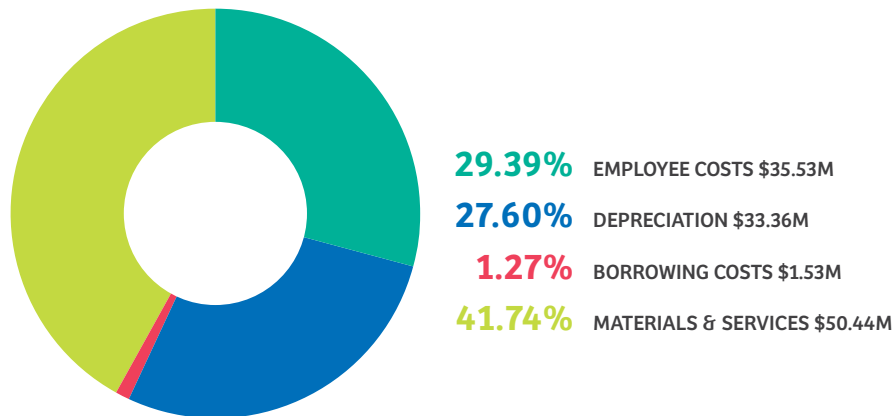


Figure 2: 2019/20 Operating Expenses

The increase in employee costs is in line with the assumptions including the Enterprise Bargaining Agreement, award and provision for increments. In addition a new position is included in the budget to assist in the delivery of the Tree Establishment new initiative.

Materials and Contracts have increased by 5% with the inclusion in the budget of significant operational new initiatives as outlined in Table 8. These include the planting and establishment of 4,000 Trees for Greening Darwin, maintenance for the Streetscape Beautification program and the Animal Community Education program. Additional increased costs relate to maintenance of new subdivisions taking effect, increases relating to IT system licenses and upgrades and higher insurance premiums.

Borrowing costs includes interest on loans and the annual unwinding of the discount for waste post closure and capping provisions to net present value (this is a non-cash item). Interest on loans are included as per the existing loan schedules plus new borrowings factored in for the Leachate Treatment project and borrowings for Street Lighting stage 2. The loan for Garramilla Boulevard is not expected to be drawn down until the end of the financial year (subject to Ministerial approval) and as such borrowing expenses will come into effect in the 2020/21 year.

The depreciation budget is based on trends with adjustments in relation to additions, work in progress and assets reaching maturity (fully depreciated). The higher than normal increase relates to large additions in the 2018/19 financial year including Street Lighting assets being transferred from Northern Territory Government, the recognition of waste assets for capping and rehabilitation, new waste cell constructions and significant assets such as Parap Pool and DEC air-conditioning. In addition Council recognises new assets being recognised including Smart Cities Infrastructure and additional Waste Infrastructure construction.

COMPARISON TO PREVIOUS YEAR BUDGET

Operating Expenses	2018/19	2019/20	Variance	%
	Original Budget \$'000	Budget \$000's	\$'000	Variance
Employee Costs	33,661	35,527	1,866	6%
Materials, Contracts & Other Expenses	48,103	50,443	2,340	5%
Depreciation	27,353	33,357	6,004	22%
Borrowing Costs	790	1,534	744	94%
Total Operating Expenses	109,907	120,861	10,954	10%

Table 3: Annual comparison of Operating Expenses



2019/20 Operational New Initiatives

Department	Initiative Name	Amount
Community & Regulatory Services	Gardens For Wildlife Program Implementation	12,000
Community & Regulatory Services	Animal Management Community Education Program	150,000
Engineering & City Services	Cavenagh Street Shade Structure - Operational Maintenance	40,000
Engineering & City Services	4,000 Trees - Greening Darwin	1,100,000
Engineering & City Services	Urban Forest Management Strategy - Tree Asset Data Collection	100,000
Engineering & City Services	Urban Forest Management & Parks Service - 1 Fte	108,000
Engineering & City Services	Muirhead Grounds Maintenance	240,000
Engineering & City Services	Berrimah Business Park Grounds Maintenance	50,000
Government Relations & External Affairs	Darwin City Deal - Governance And Legal Advice	100,000
Government Relations & External Affairs	Christmas Event Program	50,000
Community & Regulatory Services	Playground & Recreation Assets Strategy	90,000
Corporate & Procurement Services	IT System Upgrade - Operational Component	242,607
Engineering & City Services	Labour - Transfer Station Attendant X 2	76,900
Engineering & City Services	Streetscape Beautification – Operational Maintenance	160,000
TOTAL OPERATIONAL NEW INITIATIVES		\$2,519,507

Table 4: Operational New Initiatives

2019/20 Capital Expenditure

Section 127(c) of the *Local Government Act* requires Council's annual budget to state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year. Infrastructure classes are defined by Council's Asset Management Framework and associated Plans. City of Darwin has undertaken much work during 2018/19 to develop and revise its Asset Management Framework and Plans. 11 Asset Management Plans are either developed or under development. A more detailed description of the assets that will be addressed by each plan is found at Appendix D.



Buildings & Structures

\$1.16M

has been allocated to maintain Council buildings and deliver a new amenity facility at The Esplanade.

Land & Land Under Roads

There are no funds allocated to this asset class in the 2019/20 budget.

Parks & Reserves

\$4.95M

to deliver key beautification projects across the municipality and renew and enhance parks and reserves including \$710K on playgrounds.

Pathways

\$1.56M

for construction, refurbishment and development of the path network, including walkways, to improve connectivity in the municipality.

\$220K

has been allocated to driveway entrance reconstruction and replacement.

Plant & Equipment

\$3.95M

for plant and equipment replacement program and IT upgrades.

Public Art

\$566K

toward the development of Public Art in the municipality and delivery of Council's commitment to public art in the Darwin CityDeal.

Stormwater Infrastructure

\$1.48M

towards upgrading and reconstructing stormwater infrastructure.

Street & Public Lighting

\$5.12M

for street and public lighting projects including the Urban Oval Lights Project.

Transport

\$10.85M

to improve the road network to a standard that meets community needs. This includes \$3.45M under the Federal Government Roads to Recovery Program of which \$2.5M is being utilised to upgrade the remainder of Lakeside Drive.

Waste Management

\$22.45M

for Shoal Bay Waste Management Facility upgrades including the construction of Cell 6 and the Leachate Treatment System. A further \$1.0M will be spent on upgrades to the weighbridge and entrance to the facility.

Sources of Funding

PROPOSED EXTERNAL GRANTS (\$6.75M)

External grants include amounts budgeted to be received from Federal and Territory Governments and other sources for the following Council programs and projects:

- **\$3.45M** from the Australian Government Department of Infrastructure, Regional Development and Cities for Roads to Recovery - \$2.5M will be allocated to Lakeside Drive pending Federal approval
- **\$3.3M** (total grant is \$4.8M with \$250K received in 2017/18 and \$1.25M now anticipated for 2018/19) from the Northern Territory Government Department of Tourism and Culture for Urban Oval Lights.

PROPOSED RESERVE FUNDING (\$15.2M)

Reserve funding to be used for capital works in 2019/20 will include:

- **\$9.25M** funded from Waste Management Reserve. \$1M for entrance works, \$150K Cell 3/4 and \$100K for internal road works.
- **\$2.47M** from the Plant and Vehicle Replacement Reserve for the replacement of plant, machinery, vehicles and equipment.
- **\$2.32M** from the Asset Replacement and Refurbishment Reserve for multiple asset projects including \$1M for Daly St Beautification, \$867K IT System upgrades, \$231K Esplanade amenities block, \$200K Lake Alexander pump & pump house and \$18k Libraries RFID equipment.
- **\$517K** from Street Lighting Reserve for Street Lighting Luminaires replacement and poles & wiring expenditure
- **\$407K** from Public Art Reserve
- **\$150K** from Off & On Street Parking Reserve for Bagot Oval carpark
- **\$92K** from IT Strategy Reserve.

BORROWING (\$19.5M)

External borrowings to be used for capital works 2019/20 are for:

- **\$13.2M** for Leachate Treatment at Shoal Bay.
- **\$5M** for Garramilla Boulevard. This is subject to Ministerial Approval.
- **\$1.3M** final draw down of borrowings for the Street Lighting project (with \$3M taken up in 2018/19).



Capital Expenditure

Capital expenditure of **\$53.07M** budgeted in 2019/20 is summarised as follows by major asset category.

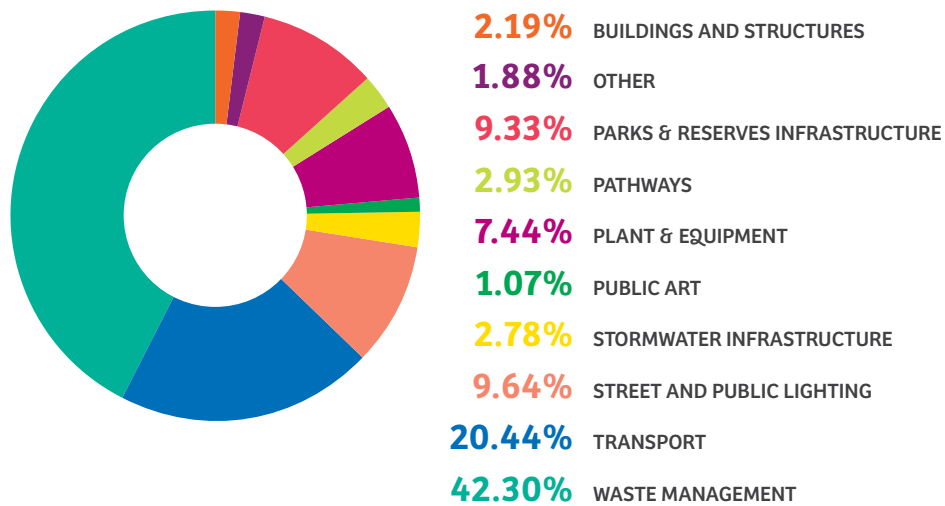


Figure 3: 2019/20 Capital Expenditure

ASSET MANAGEMENT AND CAPITAL WORKS OVERVIEW

City of Darwin is the custodian of community assets and infrastructure, including land, which have a total value of more than \$1.0 billion (depreciated value). An asset management strategy together with strong financial governance is essential to ensure:

- That we deliver high levels of community satisfaction
- Revenue generation is based on required service delivery outcomes
- Responsible stewardship
- That we do not leave an inappropriate liability for future generations
- Decision makers and the community understand the whole of life costs associated with infrastructure and service delivery
- Council is appropriately positioned to negotiate with the Northern Territory and Australian Government on funding opportunities.

Council's strategy for asset management places a significant emphasis on costs associated with replacing and refurbishing existing infrastructure and in addition, plans for a range of new capital expenditure to meet the needs of our rapidly growing population.

In accordance with Council's strategy, the 2019/20 Capital Works Program totals \$53.07M of which \$13.12M is attributed to the replacement/renewal of existing assets.

ASSETS

City of Darwin's road network is 452km long. Council undertakes road maintenance, reseals, reconstruction and new works to ensure the road network meets the comfort, safety and aesthetic needs and expectations of all road users and the community.

Operational road work includes the routine maintenance and operational activities that relate to the road and associated infrastructure, including road surface, road pavement, traffic signals, signage, line marking, street lighting, and kerbing and guttering.

Capital work on roads includes minor and major safety and traffic improvements, new street lighting, road resurfacing, major rehabilitation works and from time to time new roads.

Council monitors the condition of 518km network of footpaths, driveways and shared paths throughout the municipality and constructs, reconstructs and maintains these facilities on an ongoing basis.

Within the municipality, Council is responsible for 20,570 driveways (entrances). Council annually assesses and replaces those that are in poor condition.

Council's stormwater system comprises approximately 390km of underground pipes, 68.5km of open unlined drains, 20km of open lined drains, 10,263 pits and 75 culverts.

Council's objective is to provide and maintain a stormwater system that meets the needs of the Darwin community through continual improvements to manage flooding and safety issues and minimise impacts from pollutants entering the system.

Council manages and operates the Shoal Bay Waste Management Facility, which functions as a regional facility servicing the need of the Greater Darwin area, which has a population of 148,564 people¹.

The facility accepts an estimated 180,000 tonnes of waste per annum and has facilities for recycling, gas extraction for conversion to energy, and green waste processing. Approximately 30,000 tonnes of mulch is produced annually, predominantly from Darwin households. Gas extraction has been occurring on site since 2005 and is utilised to generate green power, which is provided back into the power grid. Sufficient power is generated to power approximately 1,800 Darwin residential homes and save over 50,000 tonnes of greenhouse gas emissions each year.

Further details of Council's 2019/20 Capital Works program are outlined in Table 5 below.

¹ As at 30 June 2018 ABS Cat No 3218.0



2019/20 Capital Works Program

Item	Asset Classes	Project	Grant Funds	Loan Funds	Reserve Funds	General Funds	Total
1	Buildings And Structures	Council Buildings - Exterior Renewal				301,000	301,000
2	Buildings And Structures	Council Buildings - Interior Renewal				214,000	214,000
3	Buildings And Structures	Council Buildings - Services Renewals				178,000	178,000
4	Buildings And Structures	Council Building - Structural Renewal				82,000	82,000
5	Buildings And Structures	Darwin Entertainment Centre; Upgrades & Refurbishment				154,000	154,000
6	Buildings And Structures	Toilet Block & Refurbishment - The Esplanade			231,000		231,000
7	Other	Small Projects				1,000,000	1,000,000
8	Parks & Reserves Infrastructure	Playground Refurbishment				710,000	710,000
9	Parks & Reserves Infrastructure	Darwin General Cemetery Upgrade & Refurbishment				22,100	22,100
10	Parks & Reserves Infrastructure	Pine Log Fence Replacement				72,000	72,000
11	Parks & Reserves Infrastructure	Parks Infrastructure Refurbishment				143,660	143,660
12	Parks & Reserves Infrastructure	Irrigation Tanks				150,000	150,000
13	Parks & Reserves Infrastructure	Irrigation Infrastructure				211,000	211,000
14	Parks & Reserves Infrastructure	Daly St Beautification			1,000,000	1,000,000	2,000,000
15	Parks & Reserves Infrastructure	Streetscape Beautification				1,440,000	1,440,000
16	Parks & Reserves Infrastructure	Sports Facility Upgrades & Refurbishment				100,000	100,000
17	Parks & Reserves Infrastructure	Nation Crescent, Coconut Grove - Half-Court Basketball Court				102,000	102,000

Item	Asset Classes	Project	Grant Funds	Loan Funds	Reserve Funds	General Funds	Total
18	Pathways	Shared Paths Program				371,000	371,000
19	Pathways	Footpath Reconstruction				800,000	800,000
20	Pathways	Walkways Resurfacing				165,000	165,000
21	Pathways	Driveway Program				220,000	220,000
22	Plant & Equipment	Plant & Equipment; Replacement Program			2,467,356		2,467,356
23	Plant & Equipment	IT Infrastructure				305,000	305,000
24	Plant & Equipment	IT System Upgrade			960,000		960,000
25	Plant & Equipment	Lake Alexander - Pump & Pump House			200,000		200,000
26	Plant & Equipment	Libraries IT RFID Replacement			18,000		18,000
27	Public Art	Public Art Development				159,000	159,000
28	Public Art	City Deal - Public Art			406,996		406,996
29	Stormwater Infrastructure	Stormwater Upgrades & Reconstruction				1,477,000	1,477,000
30	Street And Public Lighting	Urban Oval Lights	3,300,000				3,300,000
31	Street And Public Lighting	Street & Public Lighting Luminaire Replacement		1,300,000	16,989		1,316,989
32	Street And Public Lighting	Street & Public Lighting Capital Replacement			500,000		500,000
33	Transport	Minor Capital Works				159,000	159,000
34	Transport	Roads to Recovery	3,448,241				3,448,241



Item	Asset Classes	Project	Grant Funds	Loan Funds	Reserve Funds	General Funds	Total
35	Transport	Local Area Traffic Management				250,000	250,000
36	Transport	Disability Access Program				55,660	55,660
37	Transport	Road Resurfacing & Renewal				1,244,877	1,244,877
38	Transport	Garramilla Boulevard		5,000,000			5,000,000
39	Transport	Cavenagh Street Renewal; Searcy To Bennett St				400,000	400,000
40	Transport	Kerb Replacement				30,000	30,000
41	Transport	Traffic Signal Upgrades & Replacement				94,100	94,100
42	Transport	Dynamic Speed Signs				15,000	15,000
43	Transport	Bagot Oval Carpark Refurbishment			150,000		150,000
44	Waste Management	Shoal Bay - Weighbridge & Entrance			1,000,000		1,000,000
45	Waste Management	Shoal Bay - Stage Internal Road			100,000		100,000
46	Waste Management	Shoal Bay - Stage 3/4 Final Capping			150,000		150,000
47	Waste Management	Shoal Bay - Leachate Treatment-Full Implementation		13,200,000			13,200,000
48	Waste Management	Shoal Bay - Cell 6			8,000,000		8,000,000
Total			6,748,241	19,500,000	15,200,341	11,625,397	53,073,979

Table 5: 2019/20 Capital Works Program

2019/20 Budgeted Financial Statements





Budgeted financial statements for 2019/20 on the following pages are:

A. Budgeted Income Statement

This statement outlines:

- All sources of Council's income
- All operating expenses. These expenses relate to operations and do not include capital expenditure although depreciation of assets is included.

The Net Operating Surplus/(Deficit) for the year is a measure of Council's financial performance. This figure is determined by deducting total operating expenses from total operating revenue.

B. Budgeted Statement of Financial Position

The balance sheet outlines what Council owns (assets) and what it owes (liabilities) at a point in time.

Council's net worth is determined by deducting total liabilities from total assets – the larger the net equity, the stronger the financial position.

C. Budgeted Statement of Cash/Fund Flows

This summarises the actual flows of cash/funds for a period and explains the change in the cash/funds balance held from the start of the period through to the end of the reporting period. This shows where Council received its cash/funds from and then what it spent it on.

D. Budgeted Statement of Reserves

This statement provides details of Council's reserve balances at the start of the year and the transfer from/to reserves for the year. These reserves represent part of the cash assets and investments balance shown on the balance sheet as they are cash-backed. They are required to provide for the future upgrade or provision of new infrastructure.

E. Budgeted Statement of Borrowings (external & internal)

This statement provides details of Council's existing borrowings as well as any proposed new borrowings. Council's Borrowing Policy describes the set of circumstances which should exist before new borrowings are considered.

A BUDGETED STATEMENT OF INCOME OVERALL

For the year ending 30 June 2020

	LTFP 2019/20	Budget 2019/20	Adopted Budget 2018/19
	\$'000	\$'000	\$'000
Income			
Rates & Annual Charges	74,443	74,568	71,678
User Fees & Charges	23,400	23,577	22,838
Investment & Interest Income	1,968	2,226	1,913
Other Income	1,569	1,519	1,549
Grants & Contributions - Operating Purposes	5,399	5,543	5,319
Total Operational Income	106,779	107,433	103,297
Less Expenses			
Employee Costs	34,839	35,527	33,661
Borrowing Costs	851	1,534	790
Materials, Contracts & Other Expenses	47,931	50,443	48,103
Depreciation, Amortisation & Impairment	27,763	33,357	27,353
Total Operational Expenses	111,384	120,861	109,907
Operating Surplus/ (Deficit)	(4,605)	(13,428)	(6,610)
Grants & Contributions - Capital Purposes	7,870	6,748	10,115
Net Surplus/ (Deficit)	3,265	(6,680)	3,505

Notes:

1 "LTFP" is Long Term Financial Plan 2018 to 2028

2 Numbers in statements may include minor rounding differences

Variations compared to previous budget and LTFP:

Explanations regarding the main differences from 2018/19 adopted budget and the adopted Long Term Financial Plan (LTFP) to the 2019/20 budget are explained in the tables above.



B BUDGETED STATEMENT OF FINANCIAL POSITION

For the year ending 30 June 2019

	Audited 30/6/18	Budget 30/6/20
	\$000's	\$000's
Current Assets		
Cash & Investments - unrestricted	14,574	14,403
Cash & Investments - internally restricted	22,235	10,581
Cash & Investments - externally restricted	46,634	39,863
Receivables	8,942	9,210
Inventories	92	100
	92,477	74,157
Non-Current Assets		
Infrastructure, Property, Plant and Equipment	1,000,070	1,024,635
TOTAL ASSETS	1,092,547	1,098,792
Current Liabilities		
Payables	15,379	15,064
Borrowings	423	1,908
Provisions & Other Liabilities	7,290	7,472
	23,092	24,444
Non-Current Liabilities		
Borrowings	4,624	23,885
Provisions	29,092	29,491
	33,716	53,376
TOTAL LIABILITIES	56,808	77,820
NET ASSETS	1,035,739	1,020,972
Equity		
Asset Revaluation Reserve	600,552	600,552
Retained Surplus & Reserves	435,187	420,420
TOTAL EQUITY	1,035,739	1,020,972

* As per 2nd Quarter Budget Review adjusted as if c/f were spent at about midnight on 30 June 2019

Notes:

1. Council's financial position and liquidity. Borrowings have increased in line with funding requirements of the capital works program. There are some direct adjustments to the Statement of Financial position which are neutral to working capital/liquidity. In the main these adjustments reflect targeted positions in respect of Accounts Receivable, Accounts Payable and other current provisions with a corresponding effect in the bank/cash position at year end.

C BUDGETED STATEMENT OF FUND/CASH FLOWS

For the year ending 30 June 2020

	LTFP 2019/20 \$'000	Budget 2019/20 \$'000	Adopted Budget 2018/19 \$'000
From Operating Activities			
Net operating result from Income Statement	3,265	(6,680)	3,505
Add back Other Non Cash Items	292	581	0
Add back Depreciation (not cash)	27,763	33,357	27,353
Net Funds provided (or used in) Operating Activities	31,320	27,258	30,858
From Investing Activities			
Receipts:			
Sale of Infrastructure, Property, Plant & Equipment	813	731	801
Payments:			
Purchase of Infrastructure, Property, Plant & Equipment	(35,179)	(53,074)	(32,470)
Net Funds provided (or used in) Investing Activities	(34,366)	(52,343)	(31,669)
From Financing Activities			
Receipts:			
Proceeds from Borrowings & Advances	6,300	19,500	3,000
Payments:			
Repayment of Borrowings & Advances	(699)	(1,331)	(422)
Net Funds provided (or used in) Financing Activities	5,601	18,169	2,578
Net Increase (-Decrease) in Funds before Transfers	2,555	(6,916)	1,767
Net Transfers from (-to) Reserves	(2,555)	6,916	(1,767)
Net Increase (-Decrease) in General Funds after Transfers	0	0	0

Notes:

1 "LTFP" is Long Term Financial Plan 2018 to 2028

2 Numbers in statements may include minor rounding differences

Notes:

1. Net Funds from Operating Activities. This has decreased with the reduction of funds to be received from capital grants in 2019/20 in comparison to 2018/19, increased borrowing expenses and with additional new initiatives that are operational in nature.
2. Net Funds from Financing Activities. Proceeds from borrowing relate to external funding to be sought for Leachate Treatment at Shoal Bay, Garramilla Boulevard (subject to Ministerial Approval) and the second staged loan for the Street Lighting capital expenditure project.
3. Net Transfers from Reserves. The difference to the LTFP and 2018/19 budget mainly relates to waste infrastructure works at Shoal Bay Waste Management Facility (from the Waste Reserve) and the capital program funding requirements (from the Asset Replacement & Refurbishment Reserve).



D BUDGETED STATEMENT OF RESERVES

For year ending 30 June 2020

PURPOSE OF RESERVES

Introduction

The purpose of reserves funds in general are:

- To ensure where applicable that funds are held separately and only utilised for the proper legal purposes. The main examples of such funds are developer contributions for particular purposes.
- To assist the Council to avoid sudden changes in rates and enable a stable pricing path throughout its long term financial plans. For example replacements of assets are not necessarily regular but may be cyclical or irregular. Elections happen every 4 years, so Council makes some provision each year towards this cost.
- Another example is to provide a contingency or provision for unexpected events such as natural disasters, cyclones or events that are likely to take place but cannot be predicted reliably into any particular year.

The opening balances to the reserves are as per the 2018/19 amended budget 2nd Budget Review, and assumes no further carry forwards or unspent.

BUDGETED STATEMENT OF RESERVES

for the year ending 30 June 2020

Reserves - externally restricted \$ 000's	Opening Balance	Net Mvt Inc (-Dec)	Closing Balance
CBD Carparking Shortfall - Developer Cont.	13,005	345	13,350
CBD Carparking Shortfall - Rate Levy	13,208	1,406	14,614
DEC Air Conditioning Replacement	96	36	132
Developer Contributions	1,908	51	1,959
Highway/Commercial Carparking Shortfall	50	1	51
Market Site Development	438	56	494
Other Carparking Shortfall	363	10	373
Unspent Grants	5,514	0	5,514
Waste Management	8,073	-4,697	3,376
Total - externally restricted reserves	42,655	-2,792	39,863

Reserves - internally restricted \$000's	Opening Balance	Net Mvt Inc (-Dec)	Closing Balance
Asset Replacement & Refurbishment	2,679	-2,308	371
Carry Over	365	0	365
Disaster Contingency	1,035	0	1,035
Election Expense	133	100	233
Environmental	99	-33	66
IT Strategy	93	-93	0
Nightcliff Community Hall	53	13	66
Off & On Street Carparking	5,086	-194	4,892
Plant & Vehicle Replacement	3,800	-685	3,115
Public Art	407	-407	0
Street Lighting Reserve	955	-517	438
Total - internally restricted reserves	14,705	-4,124	10,581
TOTAL ALL RESERVES	57,360	-6,916	50,444



Externally Restricted Reserves

Externally restricted reserves must comply with legal requirements.

Council expects to be operating the following externally restricted reserve funds in 2019/20:

- CBD Car Parking Shortfall – Developer Contributions; this reserve holds contributions from developers to be used to fund future car parking infrastructure in line with the developer contribution plan. (Budget increase is interest).
- CBD Car Parking Shortfall – Rate Levy Income; this reserve holds income generated from parking special rates to be used for the provision, operation and maintenance of land, facilities, services and improvements for and in connection with the parking of vehicles in the CBD. (Budget increase is rates and interest).
- DEC Air Conditioning Replacement; this reserve holds contributions in accordance with an agreement to contribute a proportionate amount toward future costs of air conditioning for the overall complex in which the DEC is situated. (Budget funds increase is recurring annual transfer until the situation is finalised with the separation of the DEC air conditioning from the current overall arrangements.).
- Developer Contributions; this reserve holds contributions from developers to be used to fund future road, pathways and stormwater drainage construction. (Budget increase in balance is interest).
- Highway/Commercial Car parking Shortfall – Developer Contributions; this reserve holds contributions from developers to be used to fund car parking spaces in defined areas outside the CBD.
- Market Site Development; this reserve holds, in accordance with agreements, lease income from Mindil, Malak, Nightcliff and Parap markets to provide for future upgrades of the market sites as directed by Council. (Budget increase is based on revenues).
- Other Car parking Shortfall; this reserve holds contributions from developers to be used to fund car parking spaces that were collected prior to the current policies. (Budget increase in balance is based on interest).
- Unspent Grants; this reserve holds the amount of any unspent specific purpose grants. (The opening balance is as per the 2nd Budget Review 2018/19 and assumes no further unspent grants at 30 June 2019).
- Waste Management; this reserve holds funds to be used for the future development and rehabilitation of the Shoal Bay Waste Management Facility or alternative waste disposal methods. (Budget decrease is the net fund flow of all operational and capital budgets related to Waste including interest earned and repayments to other reserves for prior years internal borrowings).

Internally Restricted Reserves

All other reserves are classed as internally restricted reserves identified by Council resolution for specific purposes.

Council's Financial Reserves Policy outlines the criteria and use of internally restricted reserve funds. Transfers between funds, utilisation of funds and changes of purpose can be authorised by Council.

Council expects to be operating the following internally restricted reserve funds in 2019/20:

- Asset Replacement & Refurbishment; this reserve holds funds to be used for the future rehabilitation of major assets in accordance with the LTFP and related long term capital works program (LTCWP). (Budget decrease relates to funding of various projects from the capital works program net for repayments from Waste of internal loan).
- Carry Over; this reserve holds funds to be used for future projects that have been identified as delayed as at 2nd Budget Review 2018/19; projects can be delayed as they span multiple years or will not be completed in the current year.

- Disaster Contingency; this reserve holds funds to assist with natural disasters. Council policy requires a minimum balance of \$1M to be retained. (Budget nil movement).
- Election Expenses; this reserve holds funds to provide for the costs associated with holding the next Council election or by-election. (Budget increase relates to general revenues transferred towards the cost of next elections).
- Environmental; this reserve holds funds to be used for environmental projects with some originally emanating from the Carbon Tax Reserve and the Government rescission of that tax. (Budget decrease is the utilisation of funds for Rapid Creek corridor rehabilitation and Gardens for Wildlife program).
- Nightcliff Community Hall; this reserve holds lease income from Nightcliff Community Hall to provide for future upgrades of the facility. (Budget increase in accumulated funds relates to the recurring annual transfer of 20% of the income).
- Off & On Street Parking; this reserve holds funds generated from on and off street car parking operations to provide for future development of car parking (after some of those funds have been transferred to general purposes). These activities are part of Council's car parking strategy which includes the development of a multi storey car park building. (Budget decrease in funds relates to net operating revenues after supporting general purposes, repayments of internal loan from Waste offset by utilisations CBD Activities and capital projects for parking).
- Plant Replacement; this reserve holds funds to meet the cost of replacement of plant and vehicles. It is required by Council to be maintained above \$300,000. (Budget decrease relates to the capital replacement program less funds generated from Fleet Operations and Waste internal loan repayments).
- Public Art; this reserve holds funds to provide for future public art projects to be utilised in accordance with the public art policy. (Budget decrease for public art works in line with the capital program).
- Street Lighting; this reserve holds funds to assist the transfer from the NTG to Council of responsibility for street lighting costs (repairs & maintenance and capital renewals). The funds result from Council decisions and savings relating to the NTG reconsideration and postponement of repairs and maintenance costs until 1 January 2018. (Budget decrease in balance relates to funding for planned capital). The costs are expected to have some rating implications in the following budget as the reserve is utilised.



E BUDGETED STATEMENT OF BORROWINGS

For the year ending 30 June 2020

Loans	\$000's
Opening Balance	7,624
New Borrowings*	19,500
Principal Repayments	(1,331)
Closing Balance	25,793

Notes:

* New Borrowings

- Leachate Treatment \$13.2M.
- Garramilla Boulevard \$5M. This is subject to Ministerial Approval.
- Street Lighting capital project \$1.3M. Ministerial Approval received.

TABLES OF INTERNAL LOANS

Loans by function/service												1/7/19	30/6/20
Name	Original Amount \$	Date Borrowed	Term/ Yrs	Interest Rate	No. Repymts PA	P+I \$ 2019/20	Reserve Lent From	Purpose	Opening balance \$	Principal Raised	Principal Repaid \$	Closing balance \$	
IL1 2015 (set)	1,000,000	30/6/15	10.0	2.90%	4	115,559	ARR	Waste	634,283	0	98,227	536,056	
IL2 2015 (set)	1,164,115	30/6/15	10.0	2.90%	4	134,524	Parking	Waste	738,379	0	114,347	624,031	
IL4 2017 (set)	4,000,000	30/6/17	10.0	2.90%	4	462,238	Parking	Waste	3,289,696	0	370,845	2,918,851	
IL5A 2017 (set)	227,000	30/6/17	15.0	2.90%	4	18,717	ARR	Waste	202,108	0	12,996	189,112	
IL7 2017 (set)	1,500,000	30/6/17	5.0	2.90%		323,360	Plant		925,870	0	299,750	626,120	
IL8 2017 (set)	527,806	30/6/17	5.0	2.90%	4	113,781	Parking	Waste	328,705	0	105,473	223,232	
Total internal loans to Waste Facility	8,418,921					1,168,178			6,119,041	0	1,001,638	5,117,403	
IL3 2016 Nightcliff Café (set)	1,442,437	30/6/16	17.0	2.90%	4	107,777	ARR	NC Café	1,236,515	0	72,704	1,163,810	
Grand total internal loans	9,861,358					1,275,956			7,355,556	0	1,074,343	6,281,213	



Summary of Loans by lending reserve					
Asset Replacement & Refurbishment (ARR)	242,053	2,072,906	0	183,927	1,888,979
Off & On Street Parking (Parking)	710,543	4,356,780	0	590,666	3,766,114
Plant Replacement (Plant)	323,360	925,870	0	299,750	626,120
Grand total internal loans	1,275,956	7,355,556	0	1,074,343	6,281,213

Notes

- 1 All above internal loans are based on opportunity cost of investments estimated at 2.9%
- 2 All above internal loans are based on 4 quarterly repayments PA
- 3 Loans IL5B, IL6 and IL9 listed in 2018/19 removed as not required

2019/20 Rates & Charges

This Rates & Charges section aims to:

- Explain the relationship between Council's strategic plans for the community, its budget and its rates & charges structure
- Outline Council's consideration of consistency and comparability in the imposition of rates on various sectors of the community, including residential, business and rural ratepayers
- Provide clear information around rate setting to ensure greater community understanding of the issues and processes.



Rating Strategies

City of Darwin has adopted a rating strategy for the 2019/20 financial year with the two goals of:

- Setting a broad guideline for increases in rates
- Setting out the principles considered by Council in deciding on the mix of rates and annual charges.

COUNCIL'S RATE SETTING AND CHARGING STRUCTURES ARE BASED ON THE FOLLOWING PRINCIPLES:

- **Equity;** defined as broad based and reasonable stakeholder acceptance of each rate or charge structure, derived from a balance of the principles of user pays versus capacity to pay (or deemed capacity to pay) on a case-by-case basis
- **Effectiveness/Efficiency;** defined as meeting the financial, cultural, social, economic, environmental or other corporate objectives of the Council as stated in its long term plans or policies
- **Simplicity;** to ensure widespread community or stakeholder understanding, and minimise perceived inequities and hidden costs of a complex system
- **Sustainability;** revenue decisions support the financial strategies for the delivery of infrastructure and services identified in Council's long term planning.

Rates

COUNCIL'S RATES AND CHARGES INCLUDE:

- **Differential General Rates;** there are a number of differential general rates and minimum general rates, which are set based on town planning zones and other relevant factors
- **Parking Local Special Rate;** this only applies to areas within the CBD on properties where in a past development the owner elected to pay rates rather than provide on-site parking or direct contribution ("parking shortfall").
- **Annual Charges;** these apply in relation to domestic waste kerbside pickup for recyclable and non-recyclable waste

For the 2019/20 financial year, Council proposes to increase the revenue from the general rate and related minimum charges by 3% across all categories of ratepayers. Based on the average Unimproved Capital Value (UCV) of the average rateable property in the Darwin municipality, the general rates will equate to \$1,829 for the year. Including the annual kerbside garbage collection and recycling service of \$278, this equates to \$2,107 for the year or \$40.51 per week for the average ratepayer in the Darwin municipality.

The following table provides a comparison of rates proposed for 2019/20 for the average single dwelling residential ratepayer in the Darwin municipality as compared to the previous year:

Example based on average Unimproved Capital Value (UCV) for a single dwelling residential property	2018/19 \$	2019/20 \$	\$ increase	% increase
General Rates per year	1,775.52	1,828.79	53.27	3.00
General Rates per week	34.14	35.15	1.01	3.00
Annual Kerbside Garbage Collection & Recycling Service	270.00	278.00	8.00	3.00
Combined Rates & Kerbside Waste Collection	2,045.52	2,106.79	61.27	3.0
Combined amount per week	39.33	40.51	1.18	3.0

Table 6: Annual Comparison of Rates

The total 2019/20 budgeted rates and annual charges income of \$74.57M is summarised below by major category:

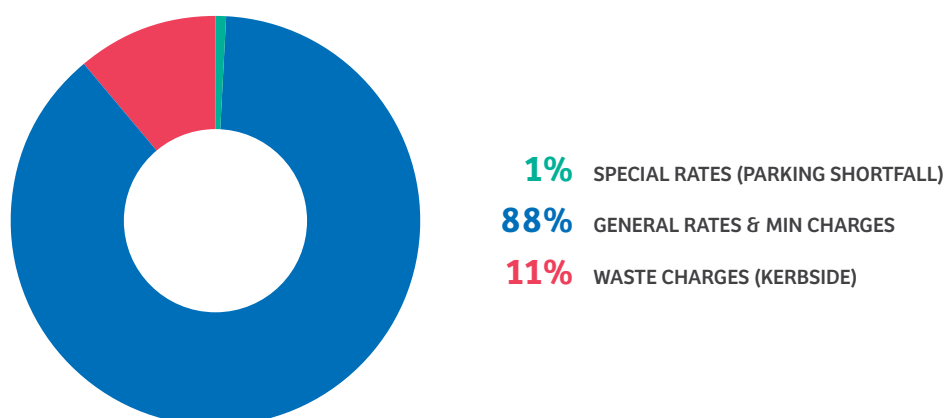


Figure 4: 2019/20 Rates and Charges by Major Category



Rating Structure

In accordance with the requirements of the *Local Government Act*, it is proposed that for the 2019/20 financial year Council will levy the following indicative rates:

Town Planning Zone	Code	Indicative Minimum Rate	Indicative Rate in the Dollar	\$ 000's Estimated Income 2019/20
Single Dwelling Residential; Rural Residential; Rural Living; Rural	SD; RR; RL; R	\$1,158	0.00481259	23,372
Multiple Dwelling Residential; Medium Dwelling Residential; High Density Residential	MD; MR; HR	\$1,216	0.00481259	15,387
Central Business	CB	\$1,465	0.00585708	12,698
Future Development; Specific Use; Community Purposes; Restricted Development; Utilities; Community Living	FD; SU; CP; RD; U; CL	\$1,216	0.00481259	5,525
Tourist Commercial; Heritage	TC; HT	\$1,207	0.00637707	437
Commercial; Service Commercial	C; SC	\$1,207	0.00628280	2,846
Major Shopping Centres (equal to or greater than 40,000m ²)		\$1,207	0.01156840	441
Caravan Parks	CV	\$1,158	0.00437621	70
Public Open Space; Conservation	PS; CN	\$1,207	0.00402952	16
Organised Recreation	OR	\$478	0.00381209	437
General Industry; Development	GI; DV	\$1,207	0.00325299	2,441
Light Industry	LI	\$1,207	0.00393908	1,191
GI Special Minimum	GI Special Minimum	\$300	0.00325299	83
Other Rates				693
Total Estimated General Rate Income 2019/20				65,637

Table 7: 2019/20 Rating Structure

GENERAL RATES

A Differential General Rate shall be levied on all rateable properties based on the Unimproved Capital Value (UCV) of the land falling within the above Town Planning Zones under the NT Planning Scheme as referred to in the *Planning Act*.

OTHER RATES

A Local Rate (Parking Local Rate) at the rate of \$246.82 per shortfall bay is assessed and levied in accordance with the Local Government (Darwin Parking Local Rates) Regulations.

The Parking Local Rate may be levied on all land within the CBD as defined in Schedule 1, Regulation 2 of the Regulations and as published in the parking use schedule, available for inspection at Council's Offices.

The proceeds of the Parking Local Rate will be used for the function of developing and maintaining both on-street and off-street parking facilities. Council offers the opportunity for a one off payment of the Parking Local Rate.

Waste Management Charges

City of Darwin residents are provided with domestic waste and recycling collection services, the annual Pre-Cyclone Clean Up and free disposal of domestic quantities of household waste (up to 200kg per load) in a non-commercial vehicle via Shoal Bay Access Tags. The annual domestic waste management fees for 2019/20 are listed below.

Type of Service	2018/19 \$	2019/20 \$	\$ increase	% increase
Single service of a residential unit or residential dwelling in respect of a kerbside garbage collection and recycling service	270.00	278.00	8	3.0
Service per semi or non-detached residential dwelling, where the number of such residential dwellings exceeds three (3), in respect of a communal garbage collection and recycling service	250.00	258.00	8	3.0

Table 8: 2019/20 Annual Comparison of Domestic Waste Management Charges

Shoal Bay Waste Management Facility also provides for commercial waste. The 2019/20 commercial waste fees are listed below. The prices reflect the current and future cost to the community of delivering this service.

	2018/19 \$	2019/20 \$	\$ increase	% increase
Commercial Waste (per tonne)	85.00	93.00	8	9.4
Commercial Green Waste	70.00	72.00	2	2.9

Table 9: 2019/20 Annual Comparison of Commercial Waste Management Charges

The full list of Council's fees and charges determined in open meeting will be included as an attachment to the final Municipal Plan and Budget when adopted on 25 June 2019.



2019/20 Service Delivery Plan





Section 23 of the Local Government Act requires that the Municipal Plan includes the Service Delivery Plan for the period to which the plan relates.

The Service Delivery Plan is an annual implementation plan for Darwin 2030. The deliverables within the Municipal Plan directly relate to and contribute to the longer term achievement of the Strategic Directions and targets identified in the strategic plan. The Municipal Plan is underpinned by Council's Governance Framework, refer [page 70](#).

The Service Delivery Plan is defined by:

- Strategic Directions
- Targets
- Deliverables.

Deliverables are allocated to one of Council's five Departments to lead implementation. The Departments within Council are outlined below.

CRS	Community and Regulatory Services
CPS	Corporate and Procurement Services
ECS	Engineering and City Services
GRE	Government Relations and External Affairs
IGDS	Innovation, Growth and Development Services

Also included at the commencement of the Service Delivery Plan is an overview of Council's major projects for 2019/20. These projects will be fundamental in contributing to the achievement of Council's vision for Darwin in 2030.

Deliverables are informed by other significant plans and agreements such as the Darwin City Deal. The 2019/20 Municipal Plan has been developed taking these into account.

During 2019/20 Council will be establishing the base line reporting against the Strategic and Municipal Plans. Council will utilise a range of performance measures which may include the following:

- project deliverables
- community perception/satisfaction
- place experience
- liveability measures
- environmental indicators
- population and economic data; and
- financial indicators.

Our Vision for Darwin

Our vision for Darwin is:
Darwin 2030 - City for People. City of Colour.

MISSION

We will work with the community and partners, provide leadership, and deliver services that create opportunities to enhance the economic, cultural and environmental sustainability of Darwin.

COMMUNITY VALUES

Diversity and Acceptance

Embrace our identity through building on our multicultural and local heritage, creating a sense of belonging

Choice of Lifestyle

Maintain our unique laid-back lifestyle, through a connected, active and safe community

Environment

Integrated long-term planning, including sustainable and renewable energy resources, recycling and economically sound initiatives

Sense of community

Recognise, enhance and celebrate our identity through active participation within the community

Equality

Leadership that adopts and maintains collaborative and transparent decision making, involving listening and responding to the community as a whole



A capital city with best practice and sustainable infrastructure

TARGET: By 2030, a number of strategic infrastructure projects will be developed and delivered



A safe, liveable and healthy city

TARGET: By 2030, Darwin will be a safer place to live and visit

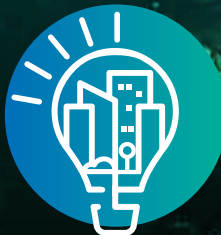
TARGET: By 2030, Darwin will be increasingly recognised as a liveable city

TARGET: By 2030, Darwin residents will be more active and healthy



A cool, clean and green city

TARGET: By 2030, Darwin will be recognised as a clean and environmentally responsible city



A smart and prosperous city

TARGET: By 2030, Darwin will be recognised globally as a Smart City

TARGET: By 2030, Darwin will have attracted and retained more residents and will offer sustainable investment opportunities



A vibrant and creative city

TARGET: By 2030, Darwin will be recognised as an iconic destination

TARGET: By 2030, Darwin will be a more connected community and have pride in our cultural identity

2019/20 Major Projects





4,000 Trees – Greening Darwin

Estimated Completion Date: December 2019



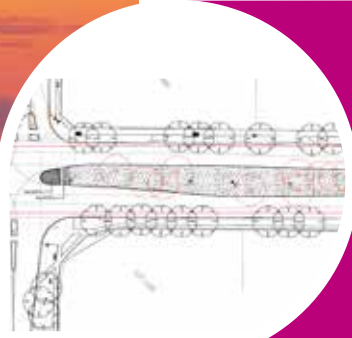
2019/20 Project Budget - \$1.10M

\$1.10M has been allocated to plant 4,000 trees across the municipality as part of Cyclone Marcus recovery and Council's objectives to Green Darwin.

The 4,000 trees will complement 3,000 trees planted in 2018/19 to bring the total replanting program to 7,000 trees post Cyclone Marcus. The trees will be advanced plantings and are expected to be planted by December 2019.

Daly Street Beautification

Estimated Completion Date: June 2020



2019/20 Project Budget - \$2.0M

Daly Street will receive \$2.0M for beautification works to be delivered in four stages. Stages 1 and 2 will deliver works between Mitchell and Smith Street, Stage 3 between Smith and Cavenagh Streets and Stage 4 will deliver work from Cavenagh Street to McMinn Street. The beautification works deliver in part Project MP007 as outlined in the Darwin City Centre Master Plan.

Streetscape Beautification

Estimated Completion Date: June 2024



2019/20 Project Budget - \$1.6M

City of Darwin has resolved to dedicate funds annually for five years to the upgrade of streetscapes across the municipality. In 2019/20 each Ward will receive \$400K. The Streetscape Beautification Project is designed to improve amenity and is a key project to achieve Council's Strategic Direction for a Cool, Clean and Green City by 2030.

Shoal Bay Waste Management Facility

Estimated Completion Date: 2021



2019/20 Project Budget - \$22.45M

Shoal Bay Management Facility services the greater Darwin region and is the only licensed landfill in the area. The facility receives over 180,000 tonnes of waste per annum and has a forecasted operational life until 2034.

\$13.2M has been allocated towards developing a Leachate Treatment System at the Shoal Bay Waste Management Facility. The Leachate Treatment System will boast innovative design that will ensure Darwin is recognised as a national leader in the treatment of leachate and is estimated to be delivered over three years to 2021.

In addition \$8.0M has been allocated for the construction of a new cell (Cell 6), as well as \$1.0M to deliver a new entrance and weighbridge at the facility this year.

Lakeside Drive – Stage 2

Estimated Completion Date: June 2020



2019/20 Project Budget - \$2.5M

City of Darwin will utilise \$2.5M of the \$3.4M of new funding under the Federal Government Roads to Recovery Program for Stage 2 resurfacing of Lakeside Drive. Lakeside Drive is a critical link in Council's overall road network linking major connector routes to the northern suburbs. Stage 1 of Lakeside Drive was completed in early 2019. Design of Stage 2 is currently underway with construction to commence immediately once design is complete. The project will be completed by June 2020.



Urban Oval Lights

Estimated Complete Date June 2020



2019/20 Project Budget - \$4.8M

The Northern Territory Government has committed \$4.8M for City of Darwin to light sports ovals under the Urban and Regional Oval Lights Program. Lights will be installed at Gardens One, Bagot and Nightcliff Ovals. The community have expressed strong support for the proposals. The light projects for ovals at Gardens One and Bagot have been approved for installation. The Nightcliff Oval proposal has been submitted to the Development Consent Authority for approval. Work is planned to commence in the 2019 dry season.

Municipal Ward Projects

Estimated Completion Date: June 2020



Project Budget - \$1.0M

City of Darwin has allocated \$1.0M to small projects across the municipality. Small projects are focussed on improving the amenity of Darwin and delivering services specific to each Ward. Small projects have arisen from the community's effective engagement with Elected Members. As part of its commitment to the City of Darwin, the Northern Territory Government has matched Council's contribution with a further \$1.0M bringing the small projects budget total to \$2.0M.

Street Lighting Project

Estimated Completion Date: June 2020

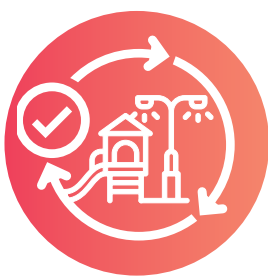


Project Budget - \$1.8M

A further \$1.8M has been allocated in 2019/20 for the Street Lighting Project. The project aims to deliver public value, manage environmental risks such as greenhouse gas emissions, and improve public safety and amenity. The project will deliver new LED luminaires and smart controls to more than 9,000 street and public lighting assets across the Darwin municipality. The transfer of street lighting assets from the Northern Territory Government to City of Darwin in January 2018 has provided Council with the opportunity to implement and accelerate this initiative. This project builds on \$3.3M allocated in 2018/19.

2019/20 *Deliverables*





SD1 - A capital city with best practice and sustainable infrastructure

BY 2030, A NUMBER OF STRATEGIC INFRASTRUCTURE PROJECTS WILL BE DEVELOPED AND DELIVERED

2019/20 Deliverables	Responsible Department
Finalise Council's Asset Management Plans and utilise Asset Management Plans to inform the Long Term Financial Plan	ECS
Commence the development of a strategic Priority Infrastructure Plan	ECS
Develop and implement a City of Darwin local buy policy with a weighting of 30% local content requirement	CPS
Undertake a review and develop a strategy for Council's landholdings seeking best public value	IGDS
Manage all Council public infrastructure, parks and buildings	ECS
Upgrade Council's Information Technology assets	CPS
Deliver Council's 2019/20 Capital Works program	ECS
Conduct an optimisation review of Council's fleet and workshop management	ECS
Create a pipeline of strategic projects that are funded in the Long Term Financial Plan and are shovel ready	IGDS
Deliver a new Amenities Facility at The Esplanade	ECS
Deliver Cell 6 at the Shoal Bay Waste Management Facility	ECS



SD2 - A safe, liveable and healthy city

BY 2030, DARWIN WILL BE A SAFER PLACE TO LIVE AND VISIT

2019/20 Deliverables	Responsible Department
Deliver an Animal Management and enforcement city wide education program	CRS
Review and improve Council's emergency management plans and readiness	CPS
Redevelop Business Continuity Plans for all sites and risks and test plans	CPS
Enhance Council's contractor Workplace Health and Safety Management Framework with a focus on ensuring public safety at all times	CPS
Work with Northern Territory Police, Fire and Emergency Services (NTPFES) to continually develop and expand the CCTV networks across the municipality	IGDS
Implement and review the Safer Vibrant Darwin Plan	CRS

BY 2030, DARWIN WILL BE INCREASINGLY RECOGNISED AS A LIVEABLE CITY

2019/20 Deliverables	Responsible Department
Deliver City of Darwin's commitments within the Darwin City Deal and coordinate Council's strategic governance and reporting arrangements for the Darwin City Deal	GRE
Enhance Council's events and develop a framework for delivery and marketing of Council-owned facilities	GRE
Deliver the Daly Street beautification project	ECS
Deliver beautification projects across all four of Darwin's Wards	ECS
Work with City Deal partners in planning and delivering public art installations across the City	CRS
Deliver a Social Infrastructure Plan	IGDS
Create a pipeline of strategic projects that are funded in Council's Long Term Financial Plan	IGDS
Develop a Sustainable Urban Mobility Plan	ECS

**BY 2030, DARWIN RESIDENTS WILL BE MORE ACTIVE AND HEALTHY**

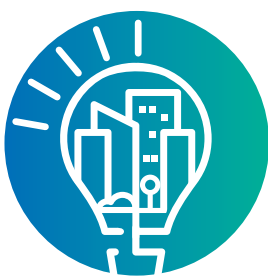
2019/20 Deliverables	Responsible Department
Deliver the Casuarina Pool site master plan	CRS
Implement the City of Darwin Access and Inclusion Plan	CRS
Conduct a compliance audit to required standards of Council's sporting facilities	CRS
Manage Council's street lighting infrastructure portfolio and seek opportunities for commercial investment	IGDS
Deliver the Healthy Darwin program enhancing opportunities for an active community	CRS



SD3 - A cool, clean and green city

BY 2030, DARWIN WILL BE RECOGNISED AS A CLEAN AND ENVIRONMENTALLY RESPONSIBLE CITY

2019/20 Deliverables	Responsible Department
Plant 4,000 trees across the Darwin municipality	ECS
Deliver the Greening Darwin Strategy	ECS
Deliver the Shoal Bay Waste Management Facility Leachate Treatment Project	ECS
Finalise the Waste Management Strategy for adoption by Council	ECS
Establish an urban living lab in partnership with the Northern Territory Government and CSIRO as an initiative of the Darwin City Deal.	IGDS
Develop a Council-wide Environmental Management Plan and articulate Council's response to climate action	CRS
Implement the Single Use Plastics Policy within Council and the community	CRS
Deliver the suburban lights project	IGDS
Implement the Gardens for Wildlife Program	CRS
Deliver an Urban Forest Tree Management Strategy including tree asset data collection	ECS
Deliver new pump infrastructure at Lake Alexander to improve water quality	ECS
Implement the City of Darwin Energy Strategy	CRS



SD4 - A smart and prosperous city

BY 2030, DARWIN WILL BE RECOGNISED GLOBALLY AS A SMART CITY

2019/20 Deliverables	Responsible Department
Implement the #SmartDarwin Strategy	IGDS
Seek commercial investment and opportunities for technical investment	IGDS
Work with the Northern Territory Government and industry to structure a government red tape reduction program, particularly for the Tourism and Development sectors	IGDS/GREA
Deliver a Library Strategy that guides the future of Libraries across the municipality	CRS
Deliver the OPENGOV data platform	IGDS

BY 2030, DARWIN WILL HAVE ATTRACTED AND RETAINED MORE RESIDENTS AND WILL OFFER SUSTAINABLE INVESTMENT OPPORTUNITIES

2019/20 Deliverables	Responsible Department
Develop a business case for a Darwin 2030 Partners Program	GREA
Finalise the Darwin Economic Development Strategy for adoption by Council	IGDS
Develop a strategic framework for Council procurement to support the local economy, in line with the Local Government Act	CPS
Develop the International Relations Program on the basis of economic return to the City and categorise relationships based on return on investment	IGDS
Engage with the Northern Territory Government and business to improve investment in Darwin	IGDS



SD5 - A vibrant and creative city

BY 2030, DARWIN WILL BE RECOGNISED AS AN ICONIC DESTINATION

2019/20 Deliverables	Responsible Department
Digitise Council's communications and engagement platform to enable improved messaging with the community and stakeholders	GREa
Enhance the City of Darwin events program and events management practices with a focus on developing and marketing of Council owned facilities for events	GREa
Develop a framework and materials to promote Darwin as a destination to visit, work, live and invest	IGDS/GREa
Deliver the Building Better Regions Fund Community Program - Creative Enterprise Skills for Public Artists Workshop Series	CRS
Deliver the annual Bombing of Darwin event	GREa
Collaborate with Darwin City Deal partners to increase students in Darwin	IGDS

BY 2030, DARWIN WILL BE A MORE CONNECTED COMMUNITY AND HAVE PRIDE IN OUR CULTURAL IDENTITY

2019/20 Deliverables	Responsible Department
Deliver and implement Council's first Reconciliation Action Plan	CRS
Implement the Young Darwin Youth Strategy 2016-2021	CRS
Deliver the City of Darwin Community Grants Program	CRS



City of Darwin Governance Framework

VISION AND CULTURE

2019/20 Deliverables	Responsible Department
Review and remodel the Long Term Financial Plan in line with asset management planning, providing recommendations to Council for fiscal improvement	CPS
Implement Council's integrated Strategic Planning Framework	GRE
Finalise and implement a renewed Governance Framework for Council	GRE
Implement the City of Darwin staff values CARES (Customer Service, Accountability, Respect, Excellence, Solidarity)	CPS
Develop and implement a structured innovation program across Council harnessing staff ingenuity	IGDS
Develop and implement an Organisational Development Program	CPS
Develop an internal Inclusion and Diversity Program	CPS

ROLES AND RELATIONSHIPS

2019/20 Deliverables	Responsible Department
Manage Council's sponsorship program and portfolio obligations	GRE
Improve and consolidate methods of community consultation, engagement and communication across Council	GRE
Develop and implement an internal communications engagement strategy	GRE
Develop and implement a Government Relations strategy	GRE
Manage Council's reputation through effective media management strategies, and proactive public relations	GRE
Coordinate Council's advocacy and submissions for external funding opportunities and legislation	GRE
Manage Council's strategic role in the Darwin City Deal including governance and reporting obligations	GRE



DECISION MAKING AND MANAGEMENT

2019/20 Deliverables	Responsible Department
Redesign Council's strategic procurement framework and practices and automate ensuring compliance with the Local Government Act	CPS
Develop a Project Management Framework and methodology for the whole of Council	CPS
Manage Council's insurance and insurance renewal process using a risk based methodology	CPS
Deliver the Customer Service Strategy	CPS
Manage Council's response to legislative change and compliance at the Federal, Territory and local levels, including legislative and policy reforms and the coordination of Council's By-Laws	GREa
Implement Council's decision relating to the strategic review of the Statutory Committee Structure.	GREa
Manage Council's constitutional arrangements review and deliver recommendations for implementation at the 2021 Local Government Elections	GREa
Develop and implement a Council-wide Employee Succession Plan	CPS
Develop and implement a Council-wide employee performance program	CPS
Implement the Workplace Health & Safety audit recommendations	CPS
Upgrade Council's Information Technology assets	CPS
Develop a Digital and Data Asset Management Plan	CPS
Deliver new Strategic and Operational Risk Assessments aligned to the Darwin 2030 Strategic Plan	CPS

ACCOUNTABILITY

2019/20 Deliverables	Responsible Department
Prepare and facilitate the compliance audit by the Department of Local Government, Housing and Community Development	CPS
Redesign and implement a Corporate Performance and Reporting Framework for the Darwin 2030 Strategic Plan, Municipal Plan and business plans	GREa
Develop a renewed Complaints Management Framework, Policy and processes	GREa
Implement Council's Internal Audit Function	CPS
Develop a Fraud and Corruption Management Plan and renew policy	CPS

Appendices





Appendix A – Council Services 2019/20

The Municipal Plan and Annual Budget deliver on a total of 38 services across five Departments.

Department	Service	Description
Community and Regulatory Services	Arts & Cultural Development	Enhance Council's role in fostering a city-wide environment in which creativity can flourish and grow. We do this through facilitating arts and cultural opportunities; building capacity; and acting as a caretaker of our communities' cultural assets.
Engineering and City Services	Asset Management (including Fleet)	Manage and implement a Council wide framework for sustainable whole of life asset management to provide the defined level of service to the community.
Engineering and City Services	Buildings and Facilities	Deliver and maintain public buildings and facilities in accordance with legislation, standards and Council's long term plans.
Engineering and City Services	Cemeteries	Manage cemeteries as delegated under the cemeteries and burial legislation.
Innovation, Growth and Development Services	City Parking	Effectively manage Council's Parking Pricing Strategy and strategy for on and off-street car parking and provide efficient and cost effective car parking facilities.
Innovation, Growth and Development Services	City Planning	Undertake a range of strategic, social and statutory town planning functions including Development Assessments, Planning Scheme Amendments, strategic land use planning review and formulation and long term social planning.
Government Relations and External Affairs	Strategy and Corporate Governance	Lead and manage the implementation of the City of Darwin Integrated Planning and Performance Framework, Service Review, Strategic Corporate Governance Framework and Elected Member Support.
Community and Regulatory Services	Climate Change & Environment	Provide leadership and deliver best practice environmental management outcomes. Manage Council's response to Climate Change.
Community and Regulatory Services	Community Development	Create opportunity and choice for the Darwin community through the creation of accessible and inclusive spaces, facilities and services.
Corporate and Procurement Services	Customer Service	Provide front of house (whole of Council) customer services and develop a single point customer service centre.
Community and Regulatory Services	Darwin Entertainment Centre	Provide funding and participate in the prioritisation of maintenance works and capital upgrades for the Darwin Entertainment Centre.

Department	Service	Description
Community and Regulatory Services	Darwin Safer City	Manage and implement the Darwin Safer City Program including assertive outreach and support services, advocacy and policy development.
Corporate and Procurement Services	Digital and Data Services	Partner with the business to provide secure, stable and scalable digital and data services that enables Council to deliver on its strategic priorities.
Innovation, Growth and Development Services	Economic Development and Tourism	Manage and implement City of Darwin's Economic Development and Tourism development across the City.
Corporate and Procurement Services	Emergency Management, Business Continuity and Security	Using a risk based approach, implement emergency management, business continuity and security practices.
Government Relations and External Affairs	Engagement & Events	Manage Council's community engagement program to ensure the community and stakeholders participate and are involved in Council decision making processes, planning and service delivery and deliver Council's annual major community events program for the changing needs, benefit and satisfaction of the community.
Community and Regulatory Services	Family & Children's Services	Enhance the wellbeing of children and their families by providing family and children's services and programs, including support and liaison with Council's child care centres and community centres
Community and Regulatory Services	Finance Services	Provide a full suite of financial services to assist the Council to make informed decisions on the allocation of resources to meet Council objectives.
Government Relations and External Affairs	Government Relations & Advocacy	Manage high level strategic relations with the Federal Government, Northern Territory Government and key Council stakeholders including TOPROC, CCCLM and NACCC.
Corporate and Procurement Services	Human Resources	Manage and deliver a full range of employee relations functions including a robust industrial framework and facilitate organizational change and development to achieve a strong workforce alignment between workplace planning strategies and Council's goals.
Corporate and Procurement Services	Information Management	Manage information and information privacy to support service delivery and Council's response to complaints and freedom of information.



Department	Service	Description
Innovation, Growth and Development Services	International Relations	Build economic reciprocal outcomes and attract opportunities through Council's International Relations Program
Government Relations and External Affairs	Legislative Response and Compliance	Manage Council's response to legislative change and compliance at the National, Territory and local levels
Community and Regulatory Services	Libraries	Manage City of Darwin Libraries to promote and support the recreational and life-long learning needs of the community.
Government Relations and External Affairs	Marketing & Communications	Manage Council's communication program, including community engagement, media management, marketing and sponsorship.
Corporate and Procurement Services	Procurement Services	Provide a strategic procurement framework that ensures transparent, equitable and value driven procurement that supports the Darwin economy.
Innovation, Growth and Development Services	Public and Street Lighting	Deliver and maintain efficient street lighting assets across the City ensuring public safety and digital opportunities
Engineering and City Services	Public Infrastructure	Construct and maintain public infrastructure to provide efficient, safe and affordable assets in accordance with legislation, standards and Council's policies
Engineering and City Services	Public Open Space	Provide and maintain Council's public open space which includes parks, reserves and recreation open spaces in accordance with long term and asset management plans.
Government Relations and External Affairs	Public Relations and Media	Manage Council's reputation through building effective relationships with all media outlets.
Community and Regulatory Services	Recreation & Leisure	Manage Council's recreation and sporting assets to support the health and wellbeing of residents, including the delivery of healthy lifestyle programs.
Community and Regulatory Services	Regulatory Services	Regulate and manage compliance with Council By-Laws including parking, illegal camping, abandoned vehicles and animal control to maintain and promote public safety and amenity.
Corporate and Procurement Services	Risk, Audit & Insurance	Develop, implement and manage the City of Darwin Risk Management Framework, including risk assessments, internal audit and control self-assessment programs to ensure Council meets its strategic direction relating to the management of exposure to risk.

Department	Service	Description
Innovation, Growth and Development Services	Smart Cities Program	Create Darwin as a Smart City and continue to seek digital opportunities to deliver on the #SmartDarwin Strategy.
Government Relations and External Affairs	Strategic Projects and Grants	Manage the Strategic Implementation of the Darwin City Deal and lead Council's submissions for external funding opportunities.
Engineering and City Services	Waste Management	Manage and implement Council's waste collection and recycling programs and manage the Shoal Bay Waste Management Facility (landfilling, recycling, gas extraction, weighbridge operations and transfer station).
Corporate and Procurement Services	Workplace Health & Safety	Develop, implement and manage a comprehensive Workplace Health and Safety Management Framework and systems to ensure Council meets its strategic direction relating to the management of safety.
Community and Regulatory Services	Youth Programs	Deliver youth programs that celebrate young Darwin, support positive civic participation of young people, and build the capacity of young people to shape their own lives and the community around them. Advocate for the support of young people and youth services within Darwin.



Appendix B - Elected Member Allowances 2019/20

The Minister for Local Government, Housing and Community Development has made guidelines which outline the maximum Council Member Allowances in accordance with Section 71 of the *Local Government Act*.

At the 1st Ordinary Meeting held on 16 April 2019, Council resolved (Resolution ORD038/19) to adopt the Ministerial Guidelines for allowances to be paid for the 2019/20 financial year as outlined in the table below.

The Deputy Lord Mayor position is filled on a rotational basis with each Alderman fulfilling a four month term of the life of the Council. The allowance amount is to be paid as a daily rate of the annual base allowance.

The Ministerial Guidelines have set the maximum additional meeting allowance at \$14,935.57 per annum. City of Darwin has set the additional meeting allowance rate as \$184.40 per meeting.

The professional development allowance includes costs for travel, accommodation, meals and course or conference fees.

Elected Members are also provided with an Information Technology Allowance once per term of Council.

Allowance Type	Lord Mayor \$	Acting Lord Mayor \$	Deputy Lord Mayor \$	Alderman \$
Annual Base Allowance	124,569.90	Daily rate of 431.00 per day to a maximum of 38,790.00 per year (90 days)	46,062.38	22,403.37
Annual Electoral Allowance	32,787.00	N/A	8,197.35	8,197.35
Additional Meeting Allowance	N/A	N/A	N/A	14,935.57 maximum per year*
Annual Professional Development Allowance	3,734.50	N/A	3,734.50	3,734.50
Total Maximum Claimable Allowances	161,091.40	38,790.00	57,994.23	49,270.79

Table 10: 2019/20 Elected Member Allowances

Appendix C – Sponsorships, Community Grants and Operating Subsidies 2019/20

The City of Darwin is committed to supporting the Darwin community through the provision of direct funding through sponsorships, grants and operating subsidies. In addition to this direct funding, Council also provides in-kind support for community events throughout the year. The budgeted funding is outlined below:-

Organisation	Description	Agreement Expiry Date	Cash \$	In-Kind Support \$ value	Total \$
Browns Mart Shimmer	Sponsorship	Jun-21	10,000		10,000
Carols by Candlelight	Sponsorship	Jun-22	20,000		20,000
CBD Activation Contingency	Operating Subsidy	Jun-20	50,000		50,000
City2Surf (Athletics NT)	Sponsorship	Jun-20	5,000		5,000
Community Environment Grants	Annual Grants Program	Jun-20	50,000		50,000
Community Grants	Annual Grants Program	Jun-20	100,000		100,000
Darwin Aboriginal Art Fair	Sponsorship	Jun-20	5,000		5,000
Darwin City Brass Band	Operating Subsidy	Jun-21	30,000		30,000
Darwin City & Waterfront Retailers Association	Operating Subsidy		50,000	27,280	77,280
Darwin Entertainment Centre	Operating Subsidy	Jun-21	580,000		580,000
Darwin Festival	Sponsorship & In-Kind	Aug-20	150,000	15,000	165,000
Darwin Fringe Festival	Sponsorship & In-Kind	Jun-22	8,500	1,500	10,000
Darwin Show	Sponsorship	Jun-22	12,000		12,000
NAIDOC Week	Sponsorship	Jun-20	10,000		10,000



Organisation	Description	Agreement Expiry Date	Cash \$	In-Kind Support \$ value	Total \$
Nightcliff Seabreeze Festival	Sponsorship & In-Kind	May-21	25,000	8,000	33,000
PAWS Darwin	Operating Subsidy	Jun-20	30,000		30,000
RSPCA Darwin	Operating Subsidy	Jun-20	120,000		120,000
Surf Lifesaving NT	Operating Subsidy	Jun-20	30,000		30,000
The Beat Festival	Sponsorship	Sep-20	10,000		10,000
Tourism Top End	Operating Subsidy	Jun-20	100,000		100,000
Sponsorship Contingency	Ongoing		20,000		20,000
TOTAL			1,415,500	51,780	1,467,280

Table 11: 2019/20 Sponsorships, Grants and Operating Subsidies

Appendix D - Asset Management - Section 127(c)

Section 127(c) of the *Local Government Act* requires Council's annual budget to state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year. Infrastructure classes are defined by Council's Asset Management Framework and associated Plans. City of Darwin has undertaken much work during 2018/19 to develop and revise its Asset Management Framework and Plans. 11 Asset Management Plans are either developed or under development. The table below outlines the asset classes that will be addressed by each plan.

Plan Name	Asset Classes	2019/20 Budget
Buildings and Structures	Buildings and Structures (Shelters, gazebos)	1,160,000
Pathways	Footpaths Driveways Shared Paths Walkways	1,556,000
Land Under Roads	Land Under Roads	0
Land	Land (Lots owned by COD incl. Parks)	0
Parks and Reserves Infrastructure	Playground and Exercise Equipment Park Furniture and Structures Water and Irrigation Fences and Bollards Sporting Infrastructure Living Assets Bins, BBQs Interpretive Signage	4,950,760
Public Art	Public Art	565,996
Street and Public Lighting	Street Lighting network Public Open Space Lighting	5,116,989
Plant and Equipment	Small Plant and Machinery Vehicles and Large Plant IT Equipment Office Furniture	3,950,356



Plan Name	Asset Classes	2019/20 Budget
Stormwater Infrastructure	Stormwater Pits	1,477,000
	Stormwater Pipes	
	Culverts	
	Subsoil Drainage	
	Open Drains	
Waste Management	Shoal Bay Waste Management Facility	22,450,000
Transport	Sealed Roads (Pavement, Formation, Surface)	10,846,878
	Car Parks (Off/On Street)	
	Parking Meters	
	Roundabouts	
	Kerb and Channel	
	Traffic Control Structures	
	Traffic Signals	
	Signage	

Table 12: Asset Management Classes 2019/20

Appendix E – Local Government Act

Municipal Plan			Page Reference
23(a)(i)	Service Delivery Plan for the period of the plan	Must Contain	Page 54
23(a)(ii)	Budget	Must Contain	Page 36
23(b)(i)	Long-term, community or strategic plan adopted by Council and relevant to the period of the Municipal Plan	Must Contain, or incorporate by reference (this can be via link or reference to a webpage on which the plan or assessment is accessible)	www.darwin.nt.gov.au
23(b)(ii)	Council's Long-term Financial Plan		
23(c)(i)	The adequacy of constitutional arrangements presently in force for the council under this Act and in particular whether they provide effective possible representation for the area	Must Contain, or incorporate by reference the Council's most recent assessment of	Page 13
23(c)(ii)	Opportunities and challenges for local government service delivery in Council's area		Page 15
23(c)(iii)	Possible changes to the administrative and regulatory framework for delivering local government services in the Council's area over the period to which the plan relates		Page 16
23(c)(iv)	Whether possibilities exist for improving local government service delivery by cooperation with other councils, or with government agencies or other organisations		Page 17
23(d)	Define the indicators for judging the standard of performance	Must contain	Page 62-71
24(1)	Must adopt between 1 April and 31 July each year and forward copy to the Agency by 31 July each year	Must comply	Page 5
24(2)(a)	Prepare a draft plan	Must comply	Page 5
24(2)(b)	Make draft accessible on the council's website and copies at the council public offices	Must comply	Page 5
24(2)(c)	Publish notice on website and in a newspaper -	Must comply	Page 5



Annual Budget		Page Reference	
127(2)(a)(i)	Council's objectives for the relevant financial year	Budget must outline	From page 20
127(2)(a)(ii)	The measures the council proposes to take, during the financial year, towards achieving those objectives		
127(2)(a)(iii)	The indicators the council intends to use as a means of assessing its efficiency in achieving its objectives it proposes to take, during the financial year, towards achieving those objectives.		
127(b)	Estimates of revenue and expenditure – differentiating between operating and capital	Must contain	From page 20
127(c)	State the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year	Must contain	Page 80
127(d)	The amount the Council proposes to raise by way of rates, and set out the rates structure for the financial year	Must contain	Page 48
127(e)	An assessment of the social and economic effects of its rating policies	Must contain	Page 17
127(f)	State the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances	Must contain	Page 77

Appendix F – Index of Tables and Figures

TABLES

Table 1: 2019/20 Financial Key Performance Indicators	21
Table 2: Annual comparison of Operating Income	24
Table 3: Annual comparison of Operating Expenses	26
Table 4: Operational New Initiatives	27
Table 5: 2019/20 Capital Works Program	33-35
Table 6: Annual Comparison of Rates	50
Table 7: 2019/20 Rating Structure	51
Table 8: 2019/20 Annual Comparison of Domestic Waste Management Charges	52
Table 9: 2019/20 Annual Comparison of Commercial Waste Management Charges	52
Table 10: 2019/20 Elected Member Allowances	77
Table 11: 2019/20 Sponsorships, Grants and Operating Subsidies	78-79
Table 12: Asset Management Classes 2019/20	80-81

FIGURES

Figure 1: 2019/20 Operating Income	23
Figure 2: 2019/20 Operating Expenses	25
Figure 3: 2019/20 Capital Expenditure	31
Figure 4: 2019/20 Rates and Charges by Major Category	50



Appendix G

2019/2020

FEES AND CHARGES

Effective 1 July 2019



Contents

Administration Fees	89-90
Applications Under Freedom of Information	91
Advertising Signs	92
Bike Pod	96
Bins – Additional Domestic Service	94
Car Parking Areas - Alternative Uses	97
Car Parks	95-96
Car Parking – On Street	98
Cemetery Charges	99-101
Community Centre Charges	102-104
Court Costs	129
Dog/Cat Fees & Charges	105-107
Event Equipment Hire	108-109
Gardens Amphitheatre	110-111
General Conditions	87-88
Indemnity	87
Libraries	112-116
The Mall	117
Mindil Carnival Area	93
Miscellaneous Permit Fees	118-121
Parap Recreation Facility	122
Parks	123-124
Public Swimming Pools	125-127
Regulatory Services Fees & Charges	128
Responsibility for damage to Council property	88
Private Works Within Road Reserve and Development	130-132
Sporting Ovals	133-135
Tennis Courts	136
Trees, Shrubs	137
Waste Disposal – Shoal Bay	138



The following General Conditions apply to ALL Council Fees & Charges.

General Conditions

FEES

Facility hire, within this document, states three levels of fees.

These are:-

- the full fee payable,
- the concessional fee for regular weekday use by non-profit community organisations, and
- a concessional fee for either one-off events on Friday evenings or weekends, or events which span more than the sessional use specified.

Non-profit organisations requesting concession fees to be negotiated will need to put their request in writing.

NON PROFIT ORGANISATIONS

The definition for eligibility for concession fees is:-

A self-help group (not operated by commercial interests and stated as non-profit by statutory declaration), or a non-profit community organisation (incorporated under the Associations Incorporations Act).

PENSION CONCESSIONS

Some fees and charges within this document allow a concession for pensioners. All people seeking such concession must provide appropriate proof of eligibility, i.e. –A Commonwealth Health Care Card, or a Northern Territory Pensioner Concession Card.

INDEMNITY

Organisations hiring Council facilities are required to have public liability insurance cover.

Groups and individuals without their own public liability insurance must be aware that City of Darwin will not be held liable for any accident occurring through the actions or negligence of group members or guests.

CREDIT CARD SURCHARGE

City of Darwin may impose a surcharge of 0.4% on payments made using a credit card.

General Conditions *(cont'd...)*

RESPONSIBILITY FOR DAMAGE TO COUNCIL PROPERTY

The cost of damage to Council property will be recovered from the party responsible. In the case of hire of Council property the hirer will be held responsible and in the case of a permit/licence holder the holder will be held responsible. The cost of repairs will be calculated as the:

- Actual invoiced cost to Council of materials and services used
- Cost of Council labour, plant and stores used including overheads
- Sub Total
- Add 15% to Sub-Total = Total Cost that will be recovered.

SEASONAL OVAL ALLOCATIONS

Council ovals are made available for sporting organisations to use for Wet and Dry seasons competition, training and pre-season use.

Seasons: Wet Season 1 October to 31 March

Dry Season 1 April to 30 September

In the first instance Council allocates ovals through peak sporting bodies so that they may then arrange club fixtures.

The definition of a peak sporting body is –

“An organisation representing the interests of those involved in the nominated sport and one affiliated with a national body that recognises the peak body for the sport in the NT.

A peak body will also be registered as an incorporated body with NT Office of Business Affairs or Department of Justice and hold a current public liability insurance policy.”



Administration Fees

ASSESSMENT RECORD INSPECTION FEE

Pursuant to Section 152(4) the Local Government Act any person is entitled, when the Council office is open to the public, to inspect the Assessment Record free of charge.

Assessment Record Inspection Fee	2019/2020 Including GST
	\$

Assessment Record Inspection	Free ✓
------------------------------	--------

Fees for Written Confirmation

A charge of \$50.00, (\$100.00 for an urgent request) for each property will be levied for the furnishing of written information of details from the Rate Book. This information will only be supplied upon receipt of the required sum together with the written request in the required format.

Fees for Written Confirmation	2019/2020 Including GST
	\$

Rate Search Fee – per property

- | | |
|-------------------------------|----------|
| • 1 Business Day Prior Notice | 50.00 ✓ |
| • Urgent Same Day Request | 100.00 ✓ |

Reprint of Rate Notice

- | | |
|---------------------|--------------|
| • Per copy | |
| Current Rating Year | 21.00 |
| Prior Rating Years | 26.00 |

Provision of Written Confirmation by facsimile, email or Post – per request	21.00
---	--------------

Administration Fees (cont'd...)

Dishonoured Cheque/Direct Debit Fees	2019/2020 Including GST
	\$
Administration Fee – per instance	41.00
Preparation of Licence & Agreement Conditions	2019/2020 Including GST
	\$
Prepared by External Solicitor	Solicitors costs + GST
Prepared In-house	330.00
Research and/or Retrieval of Council Records	2019/2020 Including GST
	\$
To conduct research of Council records where due to the nature of the research and/or staff time involved other published charges are inadequate, charge is on a per staff member/ hour charge or part thereof. Archive retrieval costs are additional.	Actual cost at hourly rate
Cancellation of Hire of Council Facilities	2019/2020 Including GST
	\$
Cancellation fee (if notification is received less than two weeks prior to date of hire)	26.00
Interest on Overdue Debtor Accounts	2019/2020 Including GST
	\$
Charged on Sundry Debtor account balances overdue in excess of 30 days, if no default rate otherwise specified in debt creation documentation.	18.0%pa ✓

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Applications Under Freedom of Information

Personal Information	2019/2020 Including GST
	\$
Application Fee	Free ✓
Supervised Inspection	
• First 2 hours	Free ✓
• Per hour thereafter	25.00 ✓
Non-Personal Information	2019/2020 Including GST
	\$
Application Fee	30.00 ✓
Searching and decision making (per hour)	25.00 ✓
Retrieval from storage	Actual Cost ✓
Supervised Inspection (for every hour or part of an hour)	25.00 ✓
Application Fee for combined Personal and Non-Personal Information	30.00 ✓
Other Services	2019/2020 Including GST
	\$
Packaging materials for delivering or posting articles	Actual Cost ✓
Delivery or postage charges	Actual Cost ✓
Retrieval from storage	Actual Cost ✓
Supervised Inspection (for every hour or part of an hour)	25.00 ✓
Photocopies of Documentation	
Per page of Black & White A4 paper.	0.20 ✓
Other	Actual Cost ✓
Copies of disks, films or tapes, written transcripts, other services to enable the applicant to physically access information, hiring out equipment or facilities to enable applicant to view or listen to disk, film or tape.	Actual Cost ✓
Operating equipment to copy disk, film or tape or to enable applicant to view or listen to disk, film or tape (per hour or part of an hour)	25.00 ✓

Amounts in **BOLD** indicate GST is applicable and has been included
 ✓ = Item is exempt from GST per ATO Division 81.

Advertising Signs

Signs on Private or Public Land That Require A Permit	2019/2020 Including GST
	\$
Application Fee	155.00 ✓
Removal, custody and release fee for unauthorised movable signs	135.00
Removal, custody and release fee for unauthorised fixed sign – Minimum Fee \$100.00	Cost + 15%
Public Land minimum rate per year	
OR	155.00 ✓
Rate per square metre (which ever is greater) per year	60.00 ✓

Note

Specifications and requirements available from City of Darwin.

Miscellaneous Sign Fees	2019/2020 Including GST
	\$
Banner Sites	
Permit Fee per week	
• Commercial	172.00 ✓
• Non-profit organisation	51.00 ✓
• Release fee for unauthorised banners (Bylaw 202)	137.00
• Cancellation fee	26.00
Street Light Banners – Per Banner (includes costs to erect, maintain & remove)	137.00



Mindil Carnival Area

The Carnival area is a specific section of the reserve at Mindil Beach.

	2019/2020 Including GST
	\$
Mindil Carnival Area Flood Lights – per day	111.00
Mindil Carnival Area	
• Attendance of less than 1000 persons – per day	1,165.00
• Significant National Level Events (attendance of 1000 or more persons) – per event	7,700.00
Security & Cleaning Deposit	1,050.00 ✓
• Major Events (the hirer is responsible for the daily collection and disposal of all litter in the area, if the area is not clean and tidy each morning, Council will arrange for cleaning and charge accordingly)	

Note

Security and Cleaning Deposit shall be lodged with the City of Darwin at least 14 days in advance of the day of hire.

Single use plastic items including cups, plates, cutlery, containers and straws are not to be introduced or used on site.

CAR PARKING

To be supervised by hirer.

ELECTRICITY

To be paid in accordance with metered usage.

Bins – Additional Domestic Service

	2019/2020 Including GST
	\$
240 litre Garbage Bin – Kerbside Service - per annum	484.00
240 litre Recycling Bin – Kerbside Service - per annum	108.00
240 litre Garbage Bin – Manual Service - per annum	536.00
240 litre Recycling Bin – Manual Service - per annum	391.00
1,100 litre Garbage Bin – per annum	2,271.00
1,100 litre Recycling Bin – per annum	1,622.00

Note

Additional services costs will be invoiced annually directly to the Body Corporate (for strata titled units). The Body Corporate will distribute additional waste service expenses equally among all owners of a development through the Body Corporate fees. Additional services costs for non-strata titled units will be charged annually in conjunction with the municipal rates and charges, appearing on the Annual Notice of Rates and Charges.

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Car Parks

Off Street Car Parks		2019/2020 Including GST
		\$
Permit Parking		
West Lane – 6 Month Permit		1,850.00
West Lane – 12 Month Permit		2,790.00
Chinatown – 6 Month Permit		1,660.00
Chinatown – 12 Month Permit		2,240.00
Cavenagh St, Nichols Pl, Darwin Oval – 6 Month Permit		970.00
Cavenagh St, Nichols Pl, Darwin Oval – 12 Month Permit		1,490.00
Mitchell/Daly St – 6 Month Permit		610.00
Mitchell/Daly St – 12 Month Permit		905.00
All Day Parking		
Early Bird – Monday to Friday, Park & Pay before 9.00am – West Lane		10.70 per day
Early Bird – Monday to Friday, Park & Pay before 9.00am – Chinatown		7.50 per day
Cavenagh St, Nichols Pl, McLachlan St, Darwin Oval		5.70 per day
McMinn St, Mitchell St, Woods/Daly St, Daly/Mitchell St		3.40 per day
Casual Parking		
(Monday to Friday per hour – up to 7 hours or pro rata)		
West Lane Per Hour		2.10
Chinatown Per Hour		1.60
Overnight Parking		
5.00pm to 8.00am the following day, Mon to Thurs Inclusive		
West Lane – per night		10.50
Chinatown – per night		9.00
Additional/Replacement		
Permit – All Off Street Car Parks		14.00
Access Card – West Lane, Chinatown		25.00
Weekends & Public Holidays		
West Lane – Saturday, Sunday, Public Holidays (7.00am – 7.00pm closing time)		Free
Chinatown – Saturday (7.00am – 10.00pm closing time)		Free
Chinatown – Sunday (7.00am – 8.00pm closing time)		Free

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.

Car Parks (cont'd...)

Off Street Car Parks	2019/2020 Including GST
	\$

Release of Vehicle

West Lane	120.00
Chinatown	120.00

Motorcycle Parking

Free

Within Designated Bays – All Off Street Car Parks

Access to Bicycle Facility – The Pod (Chinatown)

Bike Pod access fee	Free
Bike Pod Access Card (initial issue)	Free
Bike Pod Access Card replacement fee	25.00

CONDITIONS OF PARKING

1. All vehicles are parked at the risk of the person parking the same and in respect of vehicles parked in this carpark, no employee or agent of the Council is liable for any loss or damage, whether occasioned by negligence or otherwise.
2. No person employed by the City of Darwin has authority to accept vehicles or articles for safekeeping.
3. The Common Law as to bailment of goods does not apply in respect of the parking of a vehicle with its contents in this carpark.
4. The Manager or any person having the authority of the City of Darwin has authority to enter any vehicle in this carpark and move or drive it to another place.
5. The Manager or any person having the authority of the City of Darwin, may deliver a vehicle to any person offering evidence of ownership or authority to receive the vehicle and may refuse to deliver a vehicle unless he or she is so satisfied and no servant or agent of the Council shall be liable for such delivery detention or failure to deliver.
6. No person has authority to vary these conditions.
7. All vehicles are subject to NT Traffic Regulations.
8. Vehicles displaying a Disability Parking Permit may park in a disabled bay in all off-street carparks all day free of charge, except West Lane Carpark and Chinatown Carpark. Persons displaying a valid Disability Parking Permit who park in a disabled bay in either West Lane Carpark or Chinatown Carpark may park for twice the time paid for, however parking fees apply.

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Car Parking Areas - Alternative Uses

Council will determine a hiring rate for commercial or non-profit users.

West Lane Carpark is unavailable for alternate use.

Persons hiring Carparks for alternative use shall pay to Council all costs associated with Council providing carpark attendants and supervisors and other necessary expenses such as electricity occasioned by the alternative use. The General Manager Infrastructure Growth and Development Services shall provide estimates to the person requiring alternative use prior to approval for the alternative use being granted.

These persons shall abide by and follow all the requirements and directions of the General Manager Innovation Growth and Development Services or their representative in the use of the car park.

The area required for the alternative use shall be left in a condition equal to that before the use was approved (i.e. in a clean and tidy condition). The person requiring alternative use shall be made aware that water or any liquid cannot be used in cleaning the area approved.

Persons requiring this use shall make arrangements for their own electrical supply where portable generators are used, these generators shall be adequately silenced.

Hirers shall make arrangements for toilet facilities outside of normal working hours and shall make contact with and follow the requirements of the NT Department of Health for the alternative use.

Car Parking – On Street

Metered parking is available within the CBD area, which is divided into three (3) separate zones for charging purposes. Details of the zone boundaries are available at the Civic Centre during opening hours.

A number of bays are available at no charge with a 15 minute time limit. These bays are individually signposted.

Motorcycles may park at no charge within designated motorcycle parking bays. Motorcycles parking within metered bays must pay the applicable charge.

Vehicles displaying a Disabled Persons Parking Permit may park at **no charge for twice the time** indicated on signage within metered bays in Zones A and B. These vehicles may park all day at no charge within Zone C. Vehicles must have the Disabled Persons Parking Permit prominently displayed.

Metered On-Street Car Parking Within CBD	2019/2020 Including GST
	\$
Zone A - Per hour per bay	2.50
8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	
Zone B - Per hour per bay	1.80
8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	
Zone C - Per hour per bay	1.30
8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	
Maximum daily charge	7.50
All Zones – All day Public Holidays and Weekends	Free

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Cemetery Charges

	2019/2020 Including GST
	\$
Reserved Graves	
1st Interment - (excavation & ground maintenance)	2,400.00
2nd Interment - (excavation & ground maintenance)	2,000.00
Extra Depth (to 7 foot)– in addition to cost for interment	230.00
Rock Breaker Charge – when required	Cost of Contractor + GST + 15% administration fee
Issue of Exclusive Right of 2nd Interment Certificate - Administration Fee	345.00 ✓
Transfer of Exclusive Right Certificate/Reservation	85.00
Ashes	
Interment of Ashes and site preparation	315.00 ✓
Exhumation	
Exhumation Fee of Remains and Exhumation Overseer Cost	3,500.00
Memorials	
• Memorial Permit Fee	130.00 ✓
• Installation of plaque on concrete head beam	130.00
• Memorial Foundation	130.00
Miscellaneous Labour Rate per hour	130.00
After hours surcharge (after 4.00pm weekdays and all day weekends, public holidays)	525.00
Funeral Providers	
Annual Permit Fee	125.00 ✓
Commission for the collection of full interment fees	135.00 ex GST
**Infant Subsidy **	Subsidy available for cremation or burial of infants up to the age of 2 years in accordance with conditions

Cemetery Charges (Cont'd...)

Ministerial Approved Burials (Council Decision 13\2425)	2019/2020 Including GST \$
Second Interment	
Where upper surface of coffin is below 750mm from ground level (includes excavation and ground maintenance)	2,735.00
Third & Subsequent Interment	
Where upper surface of coffin is 500mm from ground level (includes excavation and ground maintenance)	2,735.00
Concrete Seal	1,135.00
Grave Investigation	
To ascertain depth and compliance with Legislation	745.00
Administration Fee	125.00
Memorial Niche Wall	2019/2020 Including GST \$
Memorial/Niche Wall - Reservation	1,020.00
Memorial/Niche Wall - Interment of Ashes & Plaque - Permit Fee (Includes installation)	675.00 ✓
Memorial/Niche Wall - Removal/Installation of Memorial Plaque for 2nd Interment	255.00
Memorial/Niche Wall Transfer of Reservation	85.00

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Cemetery Charges (Cont'd...)

Note

Overtime rates will apply if burials are carried out on a weekend, or on a public holiday. Charges are subject to change dependent on contract variation.

Extra charge for rock breaker if required, will be cost of contractor plus 10% administration charge + GST.

Installation of Plaques and Headstones does not include supply of memorial.

After Hours surcharge applies for services at 4.00pm or later on weekdays and all day weekends, public holidays.

Exhumations to coffin depth only.

All fees are inclusive of GST, except where otherwise indicated by ✓ symbol.

INFANT SUBSIDY

****** The subsidy is applicable for the burial or cremation costs of children up to the age of two years, with the following conditions.

- A subsidy will be available for the interment or cremation cost of a child under the age of two years whose parent or legal guardian is a resident within the municipality of Darwin subject to the following being met.
- The subsidy will be available up to a maximum of \$900 or 50% of the interment or cremation costs whichever is the lesser value within any section of Thorak Regional Cemetery, Gardens Road Cemetery or Darwin General Cemetery.
- The subsidy will be for the interment or cremation costs only (not both) and will be applicable at the time of service as a one-off payment. Only one claim will be approved for any one infant.
- The subsidy will be available for a parent or legal guardian of a child residing within the Darwin Municipality and will include stillborn children.
- The subsidy will be paid to individual residents only and will not be available for organisations or government agencies carrying out interments or cremations for children in their care.
- The subsidy will only be available on receipt of proof of residence within the Darwin Municipality. Proof of residence will require photo identification with a current address shown, or a letter or account for utilities service including Power and/or Water, a current rental agreement, Rates notice or any other identification document as approved by the Superintendent of Cemeteries.

Community Centre Charges

City of Darwin has community centres at Lyons, Nightcliff and Malak available for general hire by the public and by non-profit organisations, groups and organisations working in the community sector.

Council aims to ensure that a range of user groups and/or individuals have fair and equitable access to Council's services and facilities. These facilities provide spaces for a diverse mix of activities and encourage community connectedness, participation in community life and enhance individual and community wellbeing.

The Centres are available for hire on a full day or hourly rate from 6am to Midnight daily. Council requires any community group or individual entering into an agreement for the use of a community centre ("Hirer") to comply with the conditions of use.

Cancellation of bookings must be provided in writing 5 working days prior to the date of hire, otherwise the full hire charge will be forfeited.

Where Council's contracted security firm is called out after hours, or additional cleaning or replacement of keys is required, the hirer will be required to meet these expenses on request of the Council.

Lyons Community Centre	2019/2020 Including GST \$
Private functions	
(Entire Centre), Friday, Saturday evenings from 5:00 pm (Sundays as per weekday bookings)	225.00
Hall Area Hire	
• 2 hour minimum charge	30.00
• Per hour thereafter	15.00
• All day any day until 5:00pm	85.00
Outdoor Area Hire	
• 2 hour minimum charge	20.00
• Per hour thereafter	10.00
Storage Area	
(per annum) payable in advance 1 July each year. (Quarterly pro rata or part thereof)	65.00

Note

The selling or consuming of alcohol will not be permitted at the Lyons Community Centre.

Single use plastic items including cups, plates, cutlery, containers and straws are not to be introduced or used on site.

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Community centre charges (cont'd...)

Malak Community Centre	2019/2020 Including GST
	\$
Private functions	
(Entire Centre), Friday, Saturday evenings from 5:00 pm (Sundays as per weekday bookings)	225.00
Large Area Hire	
• 2 hour minimum charge	30.00
• Per hour thereafter	15.00
• All day any day until 5:00 pm	85.00
Small Area Hire	
• 2 hour minimum charge	30.00
• Per hour thereafter	15.00
• All day any day until 5:00 pm	85.00
Storage Area	
(per annum) payable in advance 1 July each year. (Quarterly pro rata or part thereof)	65.00

Note

Friday and Saturday evenings from 6:00 pm, hire of the large area for private functions includes the use of the small area to enable access to kitchen facilities. Subsequently, hiring of the small area is not possible on Friday and Saturday evenings.

Community centre charges (cont'd...)

Nightcliff Community Centre		2019/2020 Including GST
		\$
Meeting Room Hire		
• 2 hour minimum charge		30.00
• Per hour thereafter		15.00
• All day any day until 5:00 pm		85.00
Outdoor Area Hire		
• 2 hour minimum charge		20.00
• Per hour thereafter		10.00
Office Tenancies		
• Office Rental per annum		125/m²
• Use of meeting room for office users		21% of total annual rental
Storage Cages		
per financial year payable in advance 1 July each year. (Quarterly pro rata or part thereof)		65.00
Storage Rooms		
per m ² per annum		65.00

Note

The rooms in Nightcliff Community Centre are not available for private party use, and the selling or consuming of alcohol on the premises is not permitted.

The Nightcliff Community Centre office space(s) are typically in high demand and are available for lease to not for profit organisations only. All office hirers pay their own cleaning & power costs and separate electricity meters are installed in each tenancy. For further information regarding availability of office space or to be placed on the waiting list please contact Council.



Dog/Cat Fees & Charges

Registration Fees	2019/2020 Including GST
	\$
Entire Dog - Annual	121.00 ✓
Entire Dog – Five Years	364.00 ✓
Entire Dog - Lifetime	607.00 ✓
De-sexed Dog – Over 12 months of age	26.00 ✓
De-sexed Dog – Five Years	76.00 ✓
De-sexed Dog - Lifetime	127.00 ✓
De-sexed Dog less than 12 months of age	0.00
Declared Dog Category 1	268.00 ✓
Declared Dog Category 2	207.00 ✓
Declared Dog Category 3	132.00 ✓
Entire Cat - Annual	121.00 ✓
Entire Cat – Five Years	364.00 ✓
Entire Cat - Lifetime	607.00 ✓
De-sexed Cat	11.00 ✓
De-sexed Cat – Five Years	31.00 ✓
De-sexed Cat - Lifetime	51.00 ✓

Dog/Cat Fees & Charges (cont'd...)

Concessions	2019/2020 Including GST
	\$
Guide Dog/ Assistance Dog (Entire & De-sexed) – Subject to application & approval by Council Authorised Officer	Free ✓
Concessions (See Page 3 for eligibility), also Totally and Permanently Incapacitated (TPI) Gold Card Holders.	
*Entire Dog – Renewal – Annual	61.00 ✓
*Entire Dog – Renewal – Five Years	182.00 ✓
*Entire Dog – Renewal – Lifetime	304.00 ✓
De-sexed Dog – Annual	13.00 ✓
De-sexed Dog – Five Years	37.00 ✓
De-sexed Dog – Lifetime	61.00 ✓
De-sexed Cat – Annual	6.00 ✓
De-sexed Cat – Five Years	16.00 ✓
De-sexed Cat – Lifetime	31.00 ✓
Dogs NT (NACA Inc) Registered Members and/or obedience Trained & Certified	
• Entire Dog – Annual	71.00 ✓
• De-sexed Dog – Annual	16.00 ✓
Cat Association NT Members	
• Entire Cat – Annual	71.00 ✓
• De-sexed Cat – Annual	6.00 ✓

*Note

The discounted/concession fee for entire dog registration renewals only applies for dogs registered prior to 1 July 2018. No concessions will apply to entire dogs registered after 1 July 2018.



Dog/Cat Fees & Charges (cont'd...)

Licence Fees - Annually		2019/2020 Including GST
		\$
Licence to keep more than 2 dogs <i>Plus registration fees for each dog</i>		132.00 ✓
Licence to keep more than 2 cats <i>Plus registration fees for each cat</i>		132.00 ✓
Miscellaneous		2019/2020 Including GST
		\$
Microchipping for dogs and cats – per animal		36.00
Anti-Bark Collar Refundable Deposit		76.00 ✓
Cat Trap Refundable Deposit – per trap		76.00 ✓
<i>Registration is transferable on application if the registered dog dies and the owner acquires a replacement animal.</i>		
Impounding Fees & Charges		2019/2020 Including GST
		\$
Registered Dogs Release Fee – per dog		106.00 ✓
Unregistered Dogs Release Fee – per dog		258.00 ✓
Additional Fee if Dog is Impounded Outside of Council Hours – per dog		81.00 ✓
Seizure fee for unregistered dogs – per dog		258.00 ✓
Registered Cat Release Fee – per cat		106.00 ✓
Unregistered Cat Release Fee – per cat		258.00 ✓
Additional Fee if Cat Impounded Outside of Council Hours – per cat		81.00 ✓
Animal Surrender Fee		56.00 ✓
Maintenance Fee for each Impounded Cat – applied after expiration of 4 impounding days		21.00 ✓
Maintenance Fee for each Impounded Dog – applied after expiration of 4 impounding days		26.00 ✓
Seizure Fee for Unregistered Cat – per cat		258.00 ✓

Note

1. All dogs & cats released from or purchased at the Pound must be registered.

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.

Event Equipment Hire

Council has a range of equipment available for loan to not-for-profit organisations, charities and community groups for use at community events. The use of this equipment is subject to the following conditions:

- The event must take place within the Darwin municipality
- The hirer must acknowledge support from City of Darwin (such as a banner)
- The event must be non-commercial in nature and open to the community to attend
- The hirer must have public liability insurance not less than \$20,000,000.00
- The equipment cannot be loaned until the hire agreement, public liability insurance certificate of currency and payment have all been provided to Council

The hirer may be charged for the cost of any expenses arising from the need to repair, replace, clean or transport the equipment to or from the place of hire.

More information regarding the available equipment, including hire forms, can be found on the City of Darwin website – www.darwin.nt.gov.au. Before completing and returning hire forms please contact Customer Service on **8930 0556** or darwin@darwin.nt.gov.au to check whether the equipment is available when you wish to use it. Much of the equipment is in high demand during peak seasons so early bookings are advisable.

Please note – apart from the Stage Kit Trailer, transportation of all equipment is the responsibility of the hirer.

Sound Equipment	2019/2020 Including GST
	\$
MiPRO - Loan	55.00
PA System – Loan	105.00

In addition to the above conditions, hirers of the PA System are required to engage a qualified sound technician to set up, operate and pack down the equipment.



Event Equipment Hire (Cont'd...)

Temporary Staging	2019/2020 Including GST
	\$
Stage Kit Trailer – Loan	305.00
Aluminium Staging – Loan (per section)	71.00

The Stage Kit Trailer is a box trailer containing eight (8) 1200 x 2400mm panels, stairs, an access ramp and several sets of removable legs allowing the stage to be set up at between 150mm and 900mm high. Delivery, set up and pack down of this stage between 8am and 4pm weekdays is included in the hire fee. Out of hours delivery, set up and pack down can be negotiated for a fee.

The Aluminium Staging consists of (5) 1200 x 2400mm panels fixed at 440mm high. These panels may be collected and transported by the hirer.

It is a condition of hire that neither stage is to be left unattended on an unsecured site.

Gardens Amphitheatre

All enquiries and bookings are to be made through the Darwin Entertainment Centre on (08) 8980 3333. The Darwin Entertainment Centre manages the Gardens Amphitheatre on behalf of The City of Darwin.

Basic Hire Charges	2019/2020 Including GST
	\$
Bump In/Bump Out Fee	
Applies to commercial operations only - % of Hire Fee – per day	50%
Booking Fee – per day/ night	
Non Profit Organisations	
• Performance	268.00
• Rehearsal	81.00
Hire Fee - Commercial Operations	300.00
• Rehearsal - \$ or % of Hire Fee – per day	Amended to single hire fee
• First Performance Night/ Day	7,500.00
• Sequential Performance Nights/ Days	(or 6% of net box office – whichever is greater)
• Commercial hirer fee	
Hire Fee - Wedding Receptions/ Ceremonies/ Private Functions	
• Per day/night	265.00
Local Hirers Fee	
Audiences < 500 persons	500.00
Cancellation Fee	See Cancellation Conditions
Security Deposit	
• Non-Profit Organisations	Free ✓
• Commercial Operations	2,300.00 ✓
Electricity in advance deposit, per day (unused balance is refundable to hirer) Note actual charge is calculated on units used + GST	
• Private or Non-Profit Organisations	760.00 ✓
• Commercial Operations	Included in Security Deposit
Cleaning Deposit	
• Non Profit	Free ✓
• Commercial Operation	Included in Security Deposit

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Gardens Amphitheatre (Cont'd...)

BOOKINGS AND ENQUIRIES

All enquiries and bookings are to be made through the Darwin Entertainment Centre on (08) 8980 3333. The Darwin Entertainment Centre manages the Gardens Amphitheatre on behalf of The City of Darwin.

CANCELLATION CONDITIONS

- If a cancellation is notified more than six (6) months prior to the first Event Date – Deposit will be refunded to the Hirer;
- If a cancellation is notified less than six (6) months prior to the first Event Date – Deposit will be retained by the Licensor;
- If a cancellation is notified less than fourteen (14) days prior to the first Event Date – The Hirer must pay the Hire Fee as if the Event took place on the Event Dates.

ELECTRICITY

Electricity deposit is calculated per day, in advance, for electricity usage. Electricity charge will be calculated after the event based on actual usage + GST, as determined from meter readings prior and subsequent to the event. The unused balance of the deposit will be refunded to the hirer.

CAR PARKING

Car Parking must be supervised. If Council staff are used, the Council shall be reimbursed the actual cost involved + GST.

REMOVAL OF LITTER

The hirer is responsible for the removal of all rubbish and litter and shall lodge \$490.00 as a security deposit against this work being done to be paid by way of a bank cheque at least 14 days prior to day of hire.

Should the hirer NOT leave the area in a clean and tidy condition, the hirer shall pay the cost of Council labour at the rate stated under “**Council Rates for Clearing Away Rubbish**”, in the “Parks” section of this booklet. The area **MUST** be cleaned by 12.00 noon on the day following an evening function.

Note

The hirer shall be responsible for any damage to buildings, gardens, lawns and anything within the area of hire during the period of hire and shall reimburse Council for any repairs or replacements.

Single use plastic items including cups, plates, cutlery, containers and straws are not to be introduced or used on site.

A booking will not be confirmed until all relevant fees and charges have been paid.

Libraries

Casuarina Library has available a meeting room for general hire by the public, organisations and groups.

Library Meeting Rooms		2019/2020 Including GST
		\$
Non Profit/Community Organisations		16.00 per hour
Hourly rate (up to 3 hours) – Min Charge 2 hours		Min Charge 2 Hours
Non Profit/Community Organisations Full day (8 Hours)		81.00
Commercial Use hourly rate (up to 3 hours)		36.00 per hour
Commercial Use full day (8 hours)		198.00
Inter Library Loan Charges		2019/2020 Including GST
		\$
Standard Inter-library loan – per item		16.50
Journal Articles		
• Up to 50 pages		16.50
• Each additional 50 pages		4.00

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Libraries (cont'd...)

REPLACEMENT OF LOST OR DAMAGED ITEMS

The following schedule of fees are charged for lost and damaged items.

Replacement of Lost or Damaged Items – per item	2019/2020 Including GST \$
If original purchase price of item is available.	Purchase Price
If no cost available, the following charges apply:	
Adult Fiction Paperback	35.00
Adult Fiction Hardcover	55.00
Adult Non-fiction Paperback	35.00
Adult Non-fiction Hardback	55.00
Adult DVD (single)	40.00
Adult DVD (double)	45.00
Adult DVD (multiple)	60.00

Libraries (cont'd...)

Replacement of Lost or Damaged Items – per item	2019/2020 Including GST \$
Junior Fiction Paperback	25.00
Junior Fiction Hard cover	35.00
Junior Picture Book	35.00
Junior Non-fiction Paperback	35.00
Junior Non-fiction Hardcover	45.00
Junior Graphic Novel	45.00
Junior DVD	30.00
Large print Hard Cover	70.00
Large print book – Paperback	55.00
Spoken Word	
CD (whole item)	180.00
Case	20.00
Music Audio CD (single)	35.00
Music Audio CD (multiple)	45.00
CD/DVD Lockable Security Case (single)	2.00
CD/DVD Lockable Security Case (multiple)	3.00
World Languages Books	45.00
Magazines	Cover Price
Laptop	Replacement Cost + GST
Ipad	Replacement Cost + GST
Education technology tools and equipment	Purchase Price

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Libraries (cont'd...)

	2019/2020 Including GST
	\$
Where an Inter-library loan item is lost or damaged:-	Replacement Cost + 65.00
Search/Processing Fee	
Invoice fee for overdue loans – Processing fee	7.00
Recovery fee for overdue loans – Debt Collection & Processing Fee	20.00
Print Products from personal computers	
• Black & White	0.30 per page
• Colour A4	2.00 per page
• Colour A3	4.00 per page
Photocopying – Black & White A4	0.30 per page
Photocopying – Black & White A3	0.60 per page
Photocopying – Colour A4	2.00 per page
Photocopying – Colour A3	4.00 per page
3D Printing	3.00 per hour
Disposable earbuds	Purchase Price
Library merchandise	Purchase Price
Library programs and events - Cost of materials	As Advertised
Temporary Library Membership	2019/2020 Including GST
Per Council Decision 19\2800 (26/04/06) Temporary Library Membership is available to new Darwin Residents/Visitors upon payment of a refundable security deposit, subject to Council's Temporary Library Membership Policy.	\$
Temporary Library Membership Security Deposit	
Fully refundable upon presentation of original receipt, Temporary Library Membership Card and personal identification (within 12 months of original fee payment).	50.00
Plus administration fee (non-refundable)	+ 15.00

Amounts in **BOLD** indicate GST is applicable and has been included
 ✓ = Item is exempt from GST per ATO Division 81.

Libraries (cont'd...)

Note 1

General Manager Community & Regulatory Services has delegated authority to reduce/waive fees in particular circumstances for unfunded charitable organisations and other associations closely affiliated with the Libraries objectives and functions.

Note 2

Where the security firm is called out, or additional cleaning or replacement of keys is required (after use of the room) Council will recover the cost incurred.

INTER-LIBRARY LOAN CHARGES

The City of Darwin Libraries will charge the following fees in the following instances.

1. No more than two items are requested on interstate inter-library loan for any one borrower at a time. Customers requesting more than two items will be charged according to the Australian Interlibrary Resource Sharing Code recommended schedule for each additional item.
2. There needs to be a six months gap before the Library inter-library loans the same title for the same person. The Library will only process this inter-library loan request within the six months if the patron is prepared to pay for any inter-library loan charge incurred.
3. Customers requesting urgently required inter-library loans will be charged at the recommended Australian Interlibrary Resource Sharing Code rates for fast track service.
4. Any cost incurred in obtaining information from specialised service suppliers will be passed on to customers.



The Mall

The Mall Permits		2019/2020 Including GST
		\$
Commercial Displays		
• Per day		530.00 ✓
• Per week		1,340.00 ✓
Out Trading		
• Per day		31.00 ✓
• Per week		76.00 ✓
Stall holders Permit		
• Per day		41.00 ✓
• Per day – concession rate non profit organisations		31.00 ✓
Entertainment Buskers		
<i>Note: Permit is now issued on a yearly, seasonal or weekly basis.</i>		
• Annual (12 months) Permit		30.00 ✓
• Seasonal (4 months) Permit		20.00 ✓
• Weekly (7 days) Permit		5.00 ✓
Access to Power in Public Place		
• Per day		150.00

Miscellaneous Permit Fees

Conduct Business in a Public Place – Per Day (Includes stalls)	2019/2020 Including GST
	\$
Commercial Vendor	76.00 ✓
Non profit Organisation	31.00 ✓
Filming in a Public Place – Per Day	2019/2020 Including GST
	\$
Commercial filming – half day	76.00 ✓
Commercial filming – full day	147.00 ✓
Outdoor Dining	2019/2020 Including GST
	\$
Outdoor Dining (Unlicensed) - Within CBD per table per week	7.00 ✓
Outdoor Dining (Unlicensed) - Outside CBD per table per week	4.00 ✓
Inside the CBD	
Outdoor Dining (Licensed) – Within CBD Café/Restaurant	114.00/m ² ✓
Outdoor Dining– Within CBD licensed Hotel/Bar	168.00/m ² ✓
Outside the CBD	
Outdoor Dining (Licensed) – Outside CBD Café/Restaurant	76.00/m ² ✓
Outdoor Dining – Outside CBD Hotel/Bar	112.00/m ² ✓
Preparation of License & Agreement Conditions	
(See “Administration Fees” for full costings)	



Miscellaneous Permit Fees (Cont'd...)

Street Food Vending Permit	2019/2020 Including GST
	\$
Per day (single event)	46.00 ✓
Per month	278.00 ✓
Per Quarter	815.00 ✓
Per Annum	3,390.00 ✓
Parking Exemption Permit (each)	2019/2020 Including GST
	\$
Conduct Works	1,740.00 ✓
Delivery Vehicles – See Note below	1,740.00 ✓
Media Permitted Parking Permit (x 3 permits)	1,740.00 ✓
Tourist Coach Parking Permits	2019/2020 Including GST
	\$
Tourist Coach per Quarter	570.00
Temporary Parking Bay Hire for Construction/Service Repair Purposes	2019/2020 Including GST
	\$
Hire of Parking Bay – Zone A - Per Car Bay Per Day – Up to one week	28.00
Hire of Parking Bay – Zone B – Per Car Bay Per Day – Up to one week	20.00
Hire of Parking Bay – Zone C – Per Car Bay Per Day – Up to one week	10.00

Note

Parking Exemption Permit for Permitted Vehicle – This fee equates to \$6.96 per day over a 50 week period per annum (2 weeks subtracted for Public Holidays).

Miscellaneous Permit Fees (Cont'd...)

Mini Bus Locations	2019/2020 Including GST
	\$
Signage Costs (Payable on application, non-recurring)	315.00
<hr/>	
Organised Commercial Recreational Activity in Open Space – Annual Permit Fee	2019/2020 Including GST
	\$
1 to 3 Sessions per Week	
• Maximum of 20 Participants	557.00 ✓
<hr/>	
4+ Sessions per Week	
• Maximum of 20 Participants	835.00 ✓
<hr/>	
Commercial Segway Tours – Per Annum	1,020.00 ✓
<hr/>	

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Miscellaneous Permit Fees (Cont'd...)

Miscellaneous Permit Fees	2019/2020 Including GST
	\$
Bin Rental per week	100.00
Authorised Parking Zone	
• Per week	35.00
• Per annum	940.00
Street Parade Permit	45.00 ✓
Handbill Poster Permit per day	26.00 ✓
Road Closure - Events	45.00 ✓
Release of Vehicle - From vehicle restricted area	125.00

Note

All permits, which require an inspection of site/area by Council officers, will be charged a fee at a rate of \$99.00 per inspection. If the work is not to the satisfaction of the Council officer, additional inspections may be required.

A security deposit will be charged. This deposit will be assessed by the Council officer and based upon the scope of the work involved. Inspection fee and other costs will be deducted from this deposit at the completion of the work.

Parap Recreation Facility

The Parap Recreational Facility is fully occupied.

For casual hire of Council facilities at alternate venues refer to Pages 18-20 - Community Centre Charges.

Parap Recreational Facility	2019/2020 Including GST
	\$
Office Rental for the Parap Recreation Facility Building - per annum	132/m²



Parks

Parks hire charge is based on the number of people expected to attend the function. Charges for additional levels of service (e.g. mowing, watering, cleaning, wear and tear) is subject to Council determination.

Charges for Commercial & Non- Commercial Use – per day	2019/2020 Including GST
	\$
Attendance less than 20 persons	
• Commercial	130.00
• Non-Commercial	Free
Attendance 20 to 100 persons	
• Commercial	270.00
• Non-Commercial	Free
Attendance greater than 100 persons	
• Commercial	By agreement
• Non-Commercial	By agreement
Access to Power – Commercial/Non-commercial	150.00
Security Deposit - Commercial/Non-commercial	
• Minor event – less than 100 persons	150.00 ✓
• Major event – 100 persons or more	1,050.00 ✓

Council Rates for Clearing Away Rubbish	2019/2020 Including GST
	\$
Standard business hours Monday to Friday excluding public holidays 7:30AM – 4:00PM per person/hr (min 4 hours)	130.00
After hours including weekends & public holidays per person/hr (min 4 hours)	180.00

Council Rates for After Hours Callouts	2019/2020 Including GST
	\$
Per person per hour (min 4hours)	180.00

Note

Cost of use of electricity will be recovered at Cost to Council plus 15% + GST, subject to above minimum fee.

Single use plastic items including cups, plates, cutlery, containers and straws are not to be introduced or used on site.

Parks (con't)

Bicentennial Park – Civilian Memorial Wall		2019/2020 Including GST
		\$
Plaque production and mounting		
• Up to 6 lines of wording		Actual Cost
• Additional wording in excess of 6 lines (per additional line)		Actual Cost

Amounts in **BOLD** indicate GST is applicable and has been included
✓ = Item is exempt from GST per ATO Division 81.



Public Swimming Pools

Council Operated Public Pools		2019/2020 Including GST
		\$
Public Sessions		
• Adults (18 years & over)		4.00
• Children (Secondary students require photographic identification)		2.00
• Children under 4 years (must be supervised in the water by a paying adult)		FREE
• Concession (full time NT tertiary students, Commonwealth Health Care Card, Northern Territory Pensioner and Carer Card. DVA Gold Card, DVA White Card. Photographic ID must be presented)		2.00
• One carer accompanying a person with a disability or persons accompanying holders of NT Companion Card		FREE
• Seniors Card Holders (must present Seniors Card)		3.40
• Family Concession 2 adults & 2 children		10.00
• School Swim Concession (per head Mon to Fri)		1.50
• Spectators		FREE ✓
30 Swim Pass		
• Adult		76.00
• Seniors Card Holders		71.00
• Concession/Child		38.00
Yearly Pass		
• Adult		380.00
• Seniors Card Holders		344.00
• Concession/Child		216.00
Half Yearly Pass		
• Adult		216.00
• Seniors Card Holders		195.00
• Concession/Child		116.00
Swim Club Seasonal Pass (Sept – April)		
• Adult		300.00
• Seniors Card Holders		265.00
• Concession/Child		165.00
Pool Inflatables		
• Per child per 2 hour public session*		4.00
• Party/Group Hire – per hour, price on application		POA
* Please contact pool management for times of public sessions.		

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.

Public Swimming Pools (cont'd...)

General Hire	
Does not guarantee exclusive use of the facility	2019/2020 Including GST
	\$
Lane Hire Fee per lane per hour	15.00
(Maximum of 4 lanes at any time. Applies in public operating hours only. Participants must pay entry fees)	
Hire of whole pool per day (during public operating hours).	1,376.00
Hire of whole pool per hour (during public operating hours).	157.00
Use of pool grounds ONLY – per session up to 2 hours (no swimming).	25.00
Security Deposit	600.00 ✓
Hire of whole pool outside of operating hours (price and approval on application)	POA
Water Sports Associations	
Any non-profit water sporting, school, life-saving or learn-to-swim organisation utilising the pool for aquatic activities (excluding social fund-raising events) during operating hours.	2019/2020 Including GST
	\$
Hire of a 50 metre lane, per lane per hour or part thereof (during operating hours only, & participants must pay entry fees)	8.00
Hire of a 25 metre lane, per lane per hour or part thereof (during operating hours only, & participants must pay entry fees)	4.00
Water and Canoe Polo hire of Half of a 50 metre pool per hour (during operating hours only, & participants must pay entry fees).	29.00
Hire of whole 50 metre pool, per hour or part thereof (during operating hours).	80.00
Hire of whole 25 metre pool, per hour or part thereof (during operating hours).	40.00
Overrun on booked time of hire of whole 50 metre pool, per hour or part thereof (during operating hours).	103.00
Overrun on booked time of hire of whole 25 metre pool, per hour or part thereof (during operating hours).	50.00

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Public Swimming Pools (cont'd...)

Royal Life Saving Society	2019/2020 Including GST
	\$
School swimming and water safety program – per student (includes lane hire)	1.85
Lane Use – Half the learners pool at Casuarina – per hour	8.00

The above fees for the Royal Life Saving Society are inclusive of GST.

Note

Single use plastic items including cups, plates, cutlery, containers and straws are not to be introduced or used on site.

Regulatory Services Fees & Charges

Long Grass (Untidy Allotments)		2019/2020 Including GST
		\$
Long Grass Clearance Costs		Cost + 15 %
Long Grass Allotments Inspection		295.00
Miscellaneous		2019/2020 Including GST
		\$
Loading Zone Permit		155.00 ✓
General Permit Fee (various) Includes Horse and Carriage Tours Operated from The Mall. Weekly Permit Fee		25.00 ✓
Shopping Trolley Release fee (left in public place)		135.00 ✓
Vehicle Impounding Release fee for standard sized vehicle (e.g. sedan, s/wagon, van) that will fit on a standard sized tilt tray. If heavier tow vehicle is required for a larger vehicle (e.g. bus), price will be adjusted accordingly. Plus cost of any advertisement in NT News		360.00 ✓ (plus advertising costs)
Impounded vehicle maintenance fee – Applied after expiration of 28 impounding days – Per day		5.00
Parking Permit for Totally & Permanently Incapacitated Soldier Association Members for 5 years		15.00 ✓
Parking Permit for Disabled Persons for 3 yrs (Renewal of existing Permit free of charge per Council Decision 18\4797 25/03/03.)		15.00 ✓

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Court Costs

Complaint and Summons	2019/2020 Including GST
	\$
Motor Vehicle Registry (118) certificate (Proof of Ownership)	15.00 ✓
Lodgement of the Complaint and Summons with the Court of Summary Jurisdiction	129.00 ✓
Administration	71.00
Other direct costs to Council determined as necessary.	

Private Works Within Road Reserve and Development

Works Within Road Reserve	2019/2020 Including GST
<i>Includes works permit approval and 1 inspection per week or part thereof</i>	\$
Residential works within verge/nature strip. No impact on pedestrians. Weekly rate. Includes skip bins, shipping containers, driveway replacement/alterations	75.00 ✓
Works within the verge. Application fee and 1 day's work	100.00 ✓
Works within the verge. Additional day (fee per additional day)	50.00 ✓
Works within the carriageway (kerb to kerb inclusive). Application fee and 1 day's work	150.00 ✓
Works within the carriageway (kerb to kerb inclusive). Additional day (fee per additional day)	100.00 ✓
Works within Council controlled public open space (road reserve excluded). Application fee and 1 day's work	125.00 ✓
Works within Council controlled public open space (road reserve excluded). Additional day (fee per additional day).	75.00 ✓
Additional inspection fee – each site visit	76.00
Additional inspection fee - each site visit (Saturday) subject to availability. Minimum 48 hours prior notice required.	210.00
Security Deposit – As assessed by Council Officer	Minimum \$2,000.00 or to Be Assessed ✓

Note

In addition to the above charges the applicant is liable for the hire of any parking bays at the current hire rate.

The applicant will also be responsible for the cost of erecting the appropriate signs.

Amounts in **BOLD** indicate GST is applicable and has been included

✓ = Item is exempt from GST per ATO Division 81.



Private Works Within Road Reserve and Development (cont'd...)

	2019/2020 Including GST
	\$
Construction of road pavement, driveways, kerbs and paving	Per Quote + 15%
With Development Permit	
Includes plan approvals, assessments and clearances. 2 inspections included	2019/2020 Including GST
	\$
Extensions and sheds/carports – for small additions to existing residential and commercial structures	96.00 ✓
SD – Single Dwelling, MD – Multiple Dwelling up to 3 units, RR – Rural Residential, CP – Community Purposes	245.00 ✓
MD – Multiple Dwelling 4 units or more	355.00 ✓
MR – Medium Residential, CV – Caravan Parks, C – Commercial, TC – Tourist Commercial, LI – Light Industry, GI – General Industry, DV – Development, all other zones	410.00 ✓
HR – High Density, CB – Central Business	775.00 ✓
Subdivison/Consolidation – No construction	96.00 ✓
Subdivision Plan Approval Fee (of the estimated value)	0.75% ✓
Subdivision Handover Fee (Council Infrastructure)	0.75% ✓

Private Works Within Road Reserve and Development (cont'd...)

Assessment and Approval – No Development Permit	2019/2020 Including GST
	\$
Plan Approval or Traffic Report Assessment, including in-principle	116.00 ✓
Clearance Letter (includes 1 inspection)	96.00 ✓
Additional Inspection	76.00
Use of Council Road Reserve (Commercial)	2019/2020 Including GST
<i>Exclusive use of each section of the road reserve which lies between road intersections</i>	\$
Per 24 hour period for up to 100 linear metres (Minimum Charge)	920.00
Per linear metre thereafter for areas in excess of 100 metres	15.00
Display Goods on Public Land (Commercial)	2019/2020 Including GST
<i>Annual Fee</i>	\$
Per square metre	60.00
Minimum Charge	145.00



Sporting Ovals

SPORTING GROUNDS, OVALS

Council's sporting ovals are allocated to Peak Sporting Organisations for seasonal and casual usage, in the first instance

Seasonal usage includes pre-season use and will be arranged so that any overlapping use, especially with regard to finals, is avoided. Seasonal charges are payable immediately at the beginning of each season.

Wet Season: 1 October to 31 March
Dry Season: 1 April to 30 September

Note: Single use plastic items including cups, plates, cutlery, containers and straws are not to be introduced or used on site.

GARDENS OVAL BUILDING HIRE

*Including Hunter Harrison Grandstand office space/kiosk for rental/lease (per annum) –
As determined by Council.*

Gardens Oval Complex (for sporting use only)	2019/2020 Including GST
Special Events (Outside seasonal Usage)	\$
Sporting Organisations Or Territory & National Championships - per day.	520.00
Fund Raising / Community Events - per day	270.00
Commercial Events (admission ticket charge @ 0.50 / head) per day.	3,230.00
Gardens Oval One – Special Event Hire Cleaning, Security & Key Deposit	970.00
Seasonal User	
• Seasonal Group Allocation	2,290.00
Sporting Ovals Signage	2019/2020 Including GST
	\$
Boundary Fence Signage – Per Season	
• Nightcliff Oval	705.00
• Gardens Oval One	705.00

Sporting Ovals (cont'd...)

Gardens Oval One	2019/2020 Including GST
Seasonal Training & Competition Allocations	\$
Training 1 Night per week	
• Seniors	445.00
• Juniors	225.00
• Combined Seniors & Juniors	670.00
Multiple Training	
• Seniors	900.00
• Juniors	450.00
• Combined Seniors & Juniors	1,355.00
Competition Use	
• Seniors	880.00
• Juniors	440.00
• Combined Seniors & Juniors	1,215.00
Competition & Training Use	
• Seniors	1,410.00
• Juniors	710.00
• Combined Seniors & Juniors	2,190.00

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Sporting Ovals (cont'd...)

Gardens Two and Other Ovals		2019/2020 Including GST
Seasonal Training & Competition Allocations		\$
Training for 1 night per week		
• Seniors		420.00
• Juniors		210.00
• Combined Seniors & Juniors		620.00
Multiple Training Use		
• Seniors		840.00
• Juniors		420.00
• Combined Seniors & Juniors		1,170.00
Competition Use Only		
• Seniors		840.00
• Juniors		420.00
• Combined Seniors & Juniors		1,170.00
Competition and Training use		
• Seniors		1,060.00
• Juniors		530.00
• Combined Seniors & Juniors		1,590.00
Pre-Season		
• 1 Night per week – up to 6 weeks		150.00
• Multiple training – up to 6 weeks		275.00
Casual Hire		
• Per Session up to 2 hours		75.00
• Per Day		100.00
Oval Lighting		2019/2020 Including GST
		\$
Malak Oval		
• Per Hour		22.00

Tennis Courts

- Parap – Free of Charge ✓
- Aralia Street – Free of Charge ✓
- Chrisp Street – Free of Charge ✓

Tennis Courts are available for use by social players during daylight hours.

No bookings required - all courts to operate on first come first served basis.

Note: Use of the tennis courts for commercial coaching or tuition purposes is not permitted.



Trees, Shrubs

Valuation of stolen/damaged trees, shrubs as follows -

	2019/2020 Including GST \$
Street trees & trees in parks	Current Value + GST
Shrubs	Current Value + GST
Palms, Cycads	Current Value + GST
Unscheduled Tree Pruning or removal (including stump) works on Council property – per hour	Actual Cost

STREET TREES & TREES IN PARKS

Assessed at current local nursery prices + replacement cost and administration + 20% or where trees are mature an evaluation using Australian Draft Tree Evaluation Standard AAA

SHRUBS

Assessed at current local nursery prices + replacement cost and administration + 20% for each.

PALMS, CYCADS

Assessed at current local nursery prices + replacement cost and administration + 20% for each.

In all cases GST will be added to the cost of replacement.

Waste Disposal – Shoal Bay

Domestic Access	2019/2020 Including GST \$
Access Tag - Domestic vehicles, including with trailer, up to 1 tonne capacity	Free ✓
Lost or misplaced domestic access tags	21.00
No Access Tags - Domestic vehicles, including with trailer, up to 1 tonne capacity	27.00
Annual Access Tag fee for non-Darwin and non-Waste Charge users	88.00
Commercial – Including non-domestic vehicles and waste	2019/2020 Including GST \$
Uncontaminated greenwaste (per tonne)	72.00
Unshredded tyres (per tonne)	541.00
Partially shredded tyres (per tonne)	271.00
Commercial garbage (other vehicles per tonne)	93.00
MINIMUM fee for Commercial vehicles	27.00
Liquid Waste – Not accepted	Not accepted
Car bodies (per body or part thereof)	Not accepted
Special Waste (per tonne)	206.00
MINIMUM fee for Special Waste	103.00
Clean Fill (by arrangement)	Free ✓
Recyclables (per tonne)	258.00
MINIMUM fee for Recyclables	78.00
Asbestos (per tonne)	417.00
MINIMUM fee for Asbestos	127.00
Concrete for crushing (within acceptance requirements) - per tonne	36.00
Ticket Reprint	6.00

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Index

A		Cat Traps (Refundable Deposits)	107
Access to Power in a Park	123	Cavenagh Street Car Park	95
Access to Power in Public Place (The Mall)	117	Cemetery Charges	99-101
Administration Fees	89-90	Charges for Commercial use only (parks)	123
Advertising Signs	92	Commercial Displays (The Mall)	117
All Zones Car Parking	98	Commercial Events (Gardens Oval)	133
Aluminium Staging	109	Commercial Pool Lane Hire	126
Applications Under Freedom of Information (personal/nonpersonal)	91	Commercial use of Parks	123
Assessment and Approval	132	Commercial Waste Disposal	138
Assessment Record Inspection	89	Community Centre Charges	102-104
Authorised Parking Zone	121	Competition and Training Use (ovals)	133-135
B		Complaint and Summons	129
Banner Sites	92	Concrete Head Beam	99
Bike Pod	96	Concrete Seal	100
Bins – Additional Domestic Manual Service	94	Conduct Business in a Public Place	118
Bin Rental	121	Construction and Demolition	131
Booking Fee (Gardens Amphitheatre)	110	Council Approvals & Clearances for Developments	131
Building Hire (Gardens Oval)	133	Council Rates for Cleaning Away Rubbish	123
Buskers Permit	117	Council Records	90
C		Court Costs	129
Cancellation Fee (Hire of Council Facilities)	90	Credit Card Surcharge	87
Cancellation Fee (Gardens Amphitheatre)	110	Cycads	137
Car Bay Hire for Construction/Service Repair Purpose	119		
Car Parking (Gardens Amphitheatre)	111		
Car Parking Areas – Alternative Uses	97		
Car Parks	95-96		
Cat Fees	105-107		

D

Daly Street Car Park	95
Darwin General Cemetery	99-101
Darwin Oval Car Park	95
De-Sexed Dog/Cat	105-106
Development Permits and Clearances	131
Direct Debit Dishonoured Fees	90
Dishonoured Cheque Fee	90
Display Goods on Public Land (commercial)	132
Dog/Cat Licence Fee	107
Dog/Cat Registration Fees	105-107
Domestic Waste Disposal	138
Domestic Access Tags	138

E

Electricity (Gardens Amphitheatre)	111
Event Equipment Hire	108-109
Entire Dog/Cat	105
Erection of Memorial (Darwin General Cemetery)	99
Exclusive Right of Burial Certificate (Darwin General Cemetery)	99
Exhumation Fee of Remains (Darwin General Cemetery)	99
Extra Depth (Darwin general cemetery)	99

F

Filming in a Public Place	118
Fund Raising/Community Events (Gardens Oval)	133

G

Gardens Amphitheatre	110-111
Gardens Oval Training	133-135
General Hire (swimming pools)	126
Grave Investigation (Darwin general cemetery)	100
Guide Dog/Assistance Dog Registration	106

H

Handbill Poster	121
Handbill Security Deposit	121
Handover Fee (council infrastructure)	131
Hoarding or Fenced Area	130
Hire of car Bay CBD	119
Horse & Carriage Tours (Permits)	128

I

Impounding Fees & Charges	107
Infant Subsidy	99
Interest on Debtor Accounts	90
Inter Library Loan Charges	112
Interment of Ashes (Darwin general cemetery)	99
Items Purchased by the NT Library – Adult Fiction	113
Items Purchased by the NT Library – Adult Non-Fiction	113
Items Purchased by the NT Library – Adult DVD	113
Items Purchased by the NT Library – Junior Fiction	114



Items Purchased by the NT Library – Junior Graphic Novel	114	M	
Items Purchased by the NT Library – Junior Non-Fiction	114	Malak Community Centre	103
Items Purchased by the NT Library – Junior Picture Book	114	The Mall Permits	117
Items Purchased by the NT Library – Junior DVD	114	McLachlan Street Car Park	95
Items Purchased by the NT Library – Large Print Book Paperback	114	McMinn Street Car Park	95
Items Purchased by the NT Library – Large Print Hard Cover	114	Media Permitted Parking Permit	119
Items Purchased by the NT Library – Music Audio CD	114	Metered On Street Car Parking Within CBD	98
Items Purchased by the NT Library – Spoken Word	114	Microchipping for dogs and cats	107
J		Mindil Carnival Area Car Parking	93
K		Mindil Carnival Area Cleaning	93
Kerb and Gutter	131	Mindil Carnival Area Electricity	93
L		Mindil Carnival Area Security	93
Libraries	112-116	Mindil Carnival Area	93
Library Meeting Rooms	112	Mini Bus Locations	120
Loading Zone Permit	128	Ministerial Approved Burials at Darwin General Cemetery	100
Local Hirers Fee (Gardens Amphitheatre)	110	Miscellaneous Permit Fees	118-121
Long Grass Allotments Inspection	128	Mitchell Street Car Park	95
Long Grass Clearance	128	Multiple Training (ovals)	134-135
Lyons Community Centre	102	N	
		NACA Members Entire Dog	106
		Nichols Place Car Park	95
		Nightcliff Community Centre	104
		O	
		On Street Car Parking	98
		Organised Commercial Recreational Activity in Open Space	120
		Outdoor Dining	118
		Oval Allocations	88
		Out Trading	117
		Oval Lighting	135

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P

Palms	137
Parap Recreation Facility	122
Parking Exemption Permit	119
Parking Permit	119
Parks	123-124
Plan Approval Fee	131
Pools – 30 Swim Pass Adult	125
Pools – 30 Swim Pass Concession	125
Pools – 30 Swim Pass	125
Pools – Adult Yearly Pass	125
Pools – Adults	125
Pools – Children Under 4 Yrs	125
Pools – Children	125
Pools – Concession Yearly Pass	125
Pools – Concession	125
Pools – Family Concession	125
Pools – Half Yearly Pass Adult	125
Pools – Half Yearly Pass Concession	125
Pools – School Swim Concession	125
Pools – Spectators	125
Preparation of Licence & Agreement Conditions	90
Private Waste Bins on Road Reserve & Temporary Obstruction	130
Private Work on Road Reserves	130-132
Public Swimming Pools	125-127

Q**R**

Rate Notice Reprint Fee	89
Rates Search Fee	89
Regulatory Services Fees & Charges	128
Removal of Litter (Gardens Amphitheatre)	111
Replacement of Lost or Damaged Items (libraries)	114
Research and/or Retrieval of Council Records	90
Reserved Graves (Darwin General Cemetery)	99
Responsibility for Damage to Council Property	88
Road Banner Sites	92
Road Closure – Events	121
Rock Breaker Charge (Darwin General Cemetery)	99
Royal Life Saving Society Public Pool Lane Use	127

S

Seasonal Oval Allocations	88
Seasonal User Group Allocations (Gardens Oval)	133
Second Interment (Darwin General Cemetery)	99
Shoal Bay	138
Shopping Trolley Release Fee	128
Shrubs	137
Sign Permit Fees	92
Signs on Private or Public Land That Require a Permit	92
Special Events (Gardens Oval)	133
Sporting Organisations or Territory & National Championships	133



Sporting Ovals	133-135	X	
Stage Kit Trailer	109	Y	
Stall Holders Permit	117	Z	
Stott Lane Car Park	95	Zone A Car Parking	98
Street Food Vending Permit	119	Zone B Car Parking	98
Street Light Banners	92	Zone C Car Parking	98
Street Parade	121		
Street Trees & Trees in Parks	137		
Subdivision Approval Fee	131		
Swim Club (Sept to April) Seasonal Pass	125		
T			
Tennis Courts	136		
Third Interment (Darwin General Cemetery)	100		
Tourist Coach Parking Permits	119		
Training (ovals)	133-135		
Transfer of Exclusive Rights/Reservation (admin fee)	99		
U			
Use of Council Road Reserve (commercial)	132		
V			
Valuation of Stolen/Damaged Trees, Shrubs	137		
Vehicle Impounding Release Fee	128		
W			
Waste Disposal	138		
Water Sports Associations (Public Pool Hire)	126		
West Lane Car Park Casual Parking	95		
Written Confirmation	89		



Harry Chan Avenue
GPO Box 84 Darwin NT 0801
For enquiries phone us from 8am – 5pm on 8930 0300
darwin@darwin.nt.gov.au

darwin.nt.gov.au