



# Elected Members Committee Booklet 2020/2021

As at 30 June 2020



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**Notes**

The *Local Government Act* provides Council with authority to create committees:

- Executive Committees that can carry out functions delegated by the Council; and
- Advisory Committees that report through Executive Committees.

Council makes appointments to Committees for the financial year period each year.

Administrative changes are made to the Council Committee Booklet as required throughout the year.



## **LORD MAYOR**

The Right Worshipful, The Lord Mayor  
The Honourable Kon Vatskalis


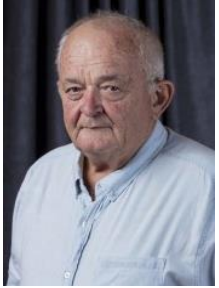



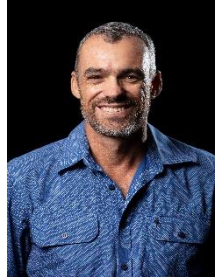








## **DEPUTY LORD MAYOR**

In accordance with Part 4.3 of the Local Government Act and Council Policy No. 015, one of the 12 Alderman are elected as Deputy Lord Mayor for a period of four months with the intention being that each Alderman be given the opportunity to act for a period of five months and two weeks, during the term of the 22<sup>nd</sup> Council.



## ELECTED MEMBERS

Chan Ward		Lyons Ward	
<b>Robin Knox</b>		<b>Mick Palmer</b>	
<b>Peter Pangquee</b>		<b>Simon Niblock</b>	
<b>Emma Young</b>		<b>Paul Arnold</b>	
Richardson Ward		Waters Ward	
<b>Rebecca Want de Rowe</b>		<b>Justine Glover</b>	
<b>Jimmy Bouhoris</b>		<b>Andrew Arthur</b>	
<b>George Lambrinidis</b>		<b>Gary Haslett</b>	



## **CITY OF DARWIN EXECUTIVE COMMITTEES**



## **ADMINISTRATIVE REVIEW COMMITTEE**

### **Membership:**

Membership will comprise of Elected Members only.

- Lord Mayor
- Alderman Justine Glover
- Alderman Simon Niblock
- Alderman Emma Young

All other Alderman appointed as Alternates

### **Delegation:**

THAT effective as of 26 September 2017 Council, pursuant to Section 32 (2)(b) of the *Local Government Act*, hereby delegates to the Administrative Review Committee the power to make recommendations to Council and decisions relating to undertake internal reviews in accordance with Part 18.1 of the Local Government Act.

**Meeting Frequency:** As required.

**Term of Appointment:** Financial year.

**Appointed by:** Council



**CHIEF EXECUTIVE OFFICER'S  
PERFORMANCE APPRAISAL COMMITTEE**

**Membership:**

- Lord Mayor
- Alderman Emma Young
- Alderman Peter Pangquee
- Alderman Simon Niblock
- Alderman Jimmy Bouhoris
- Independent facilitator

**Delegation:**

THAT effective as of 26 September 2017 Council, pursuant to Section 32 of the Local Government Act, hereby delegates to the Chief Executive Officer's Performance Appraisal Committee be delegated the power to conduct and finalise the appraisal of the Chief Executive Officer.

**Meeting Frequency:** Quarterly

**Term of Appointment:** Financial year.

**Appointed by:** Council





## **CITY OF DARWIN ADVISORY COMMITTEES**



## **ACCESS AND INCLUSION ADVISORY COMMITTEE**

### **Membership:**

#### **Elected Members**

- Alderman Robin Knox
- Alderman Andrew Arthur (Alternate)

#### **Community**

The number of community positions on the Committee shall be a maximum of ten (10) with three (3) additional places allocated to allow professional involvement and to ensure coverage of a broad range of disability types.

### **Delegation:**

The AIAC is established pursuant to Section 54 of the NT Local Government Act and has no delegated decision making power from Council. This committee makes recommendations to Council.

### **Committee's Purpose:**

The Access and Inclusion Advisory Committee (AIAC) operates to advocate, inform, and guide Council on improved access and inclusion for all people of all abilities, living, working, studying or visiting the Darwin municipality.

Access and inclusion recognises that community attitudes, ways of doing things, how buildings, cities, and workplaces are designed and built and how services are delivered, influence the level in which people of varying abilities can engage in employment, economic participation and community life.

### **Objectives:**

- To represent the access and inclusion issues and needs of people of all abilities living, working, studying or visiting the City of Darwin.
- To provide advice to Council on access and inclusion in the development, implementation and review of policies, plans, programs and other Council activities.
- To review and monitor the progress of requests made to Council associated with access and inclusion issues.
- Identify actions that City of Darwin may take to improve access on its property.
- To assist Council communicate, consult and engage effectively and inclusively with people of all abilities in the Darwin community.
- To partner with businesses, services and organisations in the Darwin community to improve access and inclusion.

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- To provide education and information to improve community awareness of the needs and rights of people with disability and those with access and inclusion issues, through positive and proactive media, social marketing, community events, festivals, forums, and other initiatives.
- To keep Council informed of developments in standards and technology which can improve access and inclusion to its services and buildings.
- To guide the development and implementation of City of Darwin's Access and Inclusion Plan and annual Action Plans.

**Meeting frequency:** Minimum every 2 months or earlier as required.

### **Nomination and Membership**

Nomination for membership of the Access and Inclusion Advisory Committee are called publicly and representatives are appointed for a two year term. Membership is comprised of up to ten community representatives and four professional representatives to ensure coverage of a broad range of disability types.

### **Term of Appointment**

Financial year for Elected Members.

2 year appointment for Community Representatives.

**Appointed by:** Council



## **ARTS & CULTURAL DEVELOPMENT ADVISORY COMMITTEE (ACDAC)**

### **Membership:**

#### **Elected Members**

- Alderman Andrew Arthur
- Alderman Robin Knox (Alternate)

#### **Community**

Minimum of ten (10) positions with (4) additional places allocated (if further skill sets required), including organisational representatives from Darwin Entertainment Centre and ArtsNT, and individual Members

#### **Delegation:**

This advisory committee makes recommendations to Council.

#### **Committee's Purpose**

This is an advisory committee with the following purpose:

- Facilitate, advocate and provide advice to further the development of arts and culture, recognising Darwin's diverse cultural resources.
- Actively promote arts and cultural celebration, participation, collaboration and cultural identity.
- Provide opportunities for skills development and creative expression which values, supports and enables artistic excellence to flourish.
- Promote access to quality art experiences.
- Encourage the involvement of the community in art and cultural development within Council's planning functions.
- Monitor and evaluate the value of arts and cultural development to Council's planning.
- Promote the importance for arts to be considered in developments throughout Darwin.
- Provide a forum for the sharing of ideas and resources between Council and the community and provide mutual support and assistance in developing and implementing public art activities in Darwin.
- Identify arts projects which may be appropriate for Council to seek funding to develop.
- Provide advice to Council on issues falling within the Arts and Cultural Development policy and Public Art Guidelines.

**Meeting frequency:** Bi-monthly.

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**Term of Appointment:**

Financial year for Elected Members.

2 year appointment for Community Representatives. Appointed Committee members shall remain so for a set period of two (2) years and at the end of any two year term, retiring members may re-apply for membership.

**Appointed by:** Council



## **BOMBING OF DARWIN & MILITARY HISTORY ADVISORY COMMITTEE**

### **Membership:**

#### **Elected Members**

- Lord Mayor (Chair)
- Alderman Paul Arnold
- Alderman Peter Pangquee (Alternate)

#### **City of Darwin**

- General Manager Community & Regulatory Services
- Government Relations & External Affairs officer

#### **Community**

Representatives from the following organisations:

- Tourism NT
- Department of Tourism, Sport and Culture
- Department of Veterans' Affairs
- Defence NT
- Returned Services League
- Darwin Military Museum
- Aviation Historical Society of the NT Inc.

### **Delegation:**

This advisory committee makes recommendations to Council.

### **Committee's Purpose**

This is an advisory committee with the following structure, aims and objectives:

- 1. Name of Committee:**  
Bombing of Darwin and Military History Advisory Committee
- 2. Aim:**  
For the Bombing of Darwin and Military History Advisory Committee to strengthen the tourism, historical, cultural and educational prospects of the raft of events and activities relating to Darwin's military heritage and its impact on the citizens of the Northern Territory.

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**3. Objectives:**

The objectives of this committee will be to:

- 3.1 Develop the tourism, historical, cultural and educational prospects and aspects of both the Bombing of Darwin event and *Darwin's* broader military history.
- 3.2 Provide a strong vision for the infrastructure, activities and events that promote the Bombing of Darwin and Darwin's broader military history.
- 3.3 Establish effective partnerships with key stakeholders engaged in participating in and promoting the Bombing of Darwin event and Darwin's broader military history.
- 3.4 Promote recognition of the experiences of civilians in the Top End during WWII.

**4. Target Group:**

- 4.1 WWII veterans and their families
- 4.2 Residents of the Darwin community
- 4.3 Prospective interstate and international visitors to Darwin

**Meeting frequency:** 6-8 times per year.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council



## **INTERNATIONAL RELATIONS ADVISORY COMMITTEE**

### **Membership:**

#### **Elected Members**

- Lord Mayor (Chair)
- Alderman Jimmy Bouhoris
- Alderman Mick Palmer (Alternate)
- Alderman George Lambrinidis (Alternate)

#### **Community**

- NT Airports, Larrakia Nation
- Darwin Convention Centre
- Department of Foreign Affairs and Trade
- Tourism NT
- Other key stakeholders as required

**Delegation:** The committee acts in an advisory capacity, making recommendations to Council.

#### **Committee's Purpose**

The Committee operates to advocate, inform, and support Council with its International Relations strategy, while supporting a whole of Council approach to community, cultural and economic development.

**Meeting frequency:** Four (4) meetings per year.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council





## **RISK MANAGEMENT & AUDIT COMMITTEE**

### **Membership:**

#### **Elected Members**

- Alderman Jimmy Bouhoris
- Alderman Simon Niblock

All other Elected Members are Alternates.

#### **Community**

Three Community Representatives with one of those Community Representatives being the Chair.

- Craig Spencer (Chair)
- Kerry Batten
- Shane Smith

**Delegation:** This advisory committee makes recommendations to Council.

#### **Committee's Purpose**

This is an advisory committee that make recommendations to the City Performance Committee relating to Risk Management & Audit matters:

- follow up issues arising from internal and external audits
- the management of outstanding and completed audit issues registers
- the receipt and acceptance of strategic and operational risk assessments

**Meeting frequency:** Minimum four (4) meetings per year.

#### **Term of Appointment:**

2 year appointment for Elected Members.

2 year appointment for Community Representatives.

**Appointed by:** Council



## **YOUTH ADVISORY COMMITTEE (YAC)**

### **Membership:**

#### **Elected Members**

- Alderman Rebecca Want de Rowe
- Alderman George Lambrinidis (Alternate)

#### **Community**

Maximum of 15 Youth Representatives.

### **Delegation:**

This advisory committee makes recommendations to Council.

### **Committee's Purpose:**

The Youth Advisory Committee (YAC) is a group of young people, the Council Youth Officer, an elected member of Council and two youth workers who get together to discuss and plan around issues and needs affecting young people. YAC is an official advisory committee which keeps Council informed on issues that are significant and important to young people in the city of Darwin. YAC also assists Council in making sure that both the services and the way Council goes about its business are as youth friendly and as fair as possible, so that all young residents of Darwin can be equally included and are able to participate in their community. The overall aim of YAC is to give young people and youth service workers a say in voicing their concerns on matters and issues that are important to them and are related to Council. In order to do this it needs to have a wide cross section of the youth community. The YAC will also aim at helping the young people involve, develop leadership, communication, teamwork and public speaking skills.

**Meeting Frequency:** Meet at a minimum once per month.

### **Term of Appointment:**

Financial year for Elected Members.

One (1) year appointment by City of Darwin from March to February the following year. Each February, retiring members can reapply for membership to YAG, but may not serve more than three terms in a row. At times, members may leave YAG before completing their year's term. Replacement members can be appointed by Council when this is needed. For those members who have reached the age of 21 during the year, they may still remain a member for the current term, but must retire at the end of the term.

**Appointed by:** Council



## CITY OF DARWIN SISTER CITY COMMITTEE

### **Elected Members**

- Alderman George Lambrinidis
- Alderman Jimmy Bouhoris
- Alderman Andrew Arthur (Alternate)
- Alderman Paul Arnold (Alternate)

### **Community Delegates:**

- eight (8) members with experience, ties or interest in the Sister City (unpaid volunteer positions)

### **Committee's Purpose:**

City of Darwin's current Sister City relationships are historical and are founded on the global Sister Cities movement. Through educational, cultural, professional, economic and humanitarian exchange, it aims to enhance cross-cultural understanding and build vibrant and connected communities and generating mutual benefits for both cities.

It is also expected that activities coordinated through the Sister Program can facilitate the identification and development of business and trade opportunities between Darwin and its Sister cities. However, such opportunities will then be assessed and acted upon by local businesses/industries.

City of Darwin has one Sister City Committee for six sister cities, including Ambon (Indonesia), Anchorage (US), Dili (Timor-Leste), Haikou (China), Kalymnos (Greece) and Milikapiti (Northern Territory, Australia).

**Meeting frequency:** Quarterly.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council



## **OUTSIDE COMMITTEES WITH CITY OF DARWIN APPOINTED REPRESENTATION**



## **COUNCIL OF CAPITAL CITIES LORD MAYORS (CCCLM)**

### **City of Darwin Appointed Representative**

- Lord Mayor (ex-officio)

### **Committee's Purpose**

To provide a national corporate entity for the effective co-ordination and representation of the special interests of the Capital Cities of the Australian States and the Northern Territory in their relations with other spheres of government.

### **Objectives:**

- To achieve comprehensive recognition of the special roles and status of each Capital city.
- To advance the economic base of each Capital City.
- To obtain from the State and Territory Governments specific recognition of the territorial and functional authority of the Capital Cities within their respective areas.
- To obtain from the Commonwealth Government tangible recognition of the Capital Cities as integral and vital parts of the Australian system of government.
- To achieve tangible acknowledgment from both Commonwealth and State Governments of the special financial disabilities experienced by the Capital Cities.

**Meeting frequency:** Minimum 2 meetings per year.



## **COUNCIL OF THE AGEING NT BOARD (COTA)**

### **City of Darwin Appointed Delegates:**

- Alderman Andrew Arthur
- Alderman Jimmy Bouhoris (Alternate)

### **Committee's Purpose**

COTA (NT) is the Peak Body for seniors in the Northern Territory and is dedicated to promoting the well-being of senior Territorians aged 50 years and over and indigenous Territorians aged 45 years and over.

COTA NT's vision embraces the shaping of a just, equitable, age-friendly and humane community in which people are enabled to contribute and grow to their fullest capacity, and have access, with dignity, to appropriate care and support\*.

*\*Information taken from <http://www.cotant.org.au>*

**Meeting frequency:** Minimum 4 meetings per year.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council



## **DEVELOPMENT CONSENT AUTHORITY (DCA)**

### **City of Darwin Nominated Representatives:**

- Alderman Peter Pangquee
- Alderman Mick Palmer
- Alderman Simon Niblock (Alternate)

### **Committee's Purpose:**

Each division of the Development Consent Authority determines development applications within their area. A division of the Development Consent Authority can also be appointed to hold public hearings on behalf of the minister, or may hold a reporting body hearing on behalf of the minister.

**Meeting frequency:** Twice per month.

**Term of Appointment:** 2 years for Elected Members.

**Appointed by:** Minister for Infrastructure, Lands and Planning

Council-nominated members of the Development Consent Authority (DCA) are appointed under Section 89 and the alternate under Section 91 of the *Planning Act*. Section 92 of the act refers to terms of office of DCA members:

#### 92 Term of office of member

- 1) Subject to this Act, a member appointed under section 89, 90 or 91 holds office for 2 years or a lesser period specified in the instrument of appointment and is eligible for reappointment.
- 2) If a member is appointed under section 89(1)(a) or 91(1) and the next election (other than a by-election) for the local authority by which he or she was nominated is held before the member ceases to be a member, the member holds office until the expiration of 3 months after the declaration of the polls for the election.



**LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY**  
**(LGANT)**

**City of Darwin Appointed Representatives:**

- Alderman Gary Haslett (Vice President - Municipal)
- Alderman Peter Pangquee (City of Darwin appointed member)

**Committee's Purpose**

- Initiate, promote and foster the development of strong, effective Local Government throughout the Territory.
- Represent, promote, maintain and protect the interests of member and Local Government generally.
- Encourage networking and consultation amongst members to advance their interests
- Provide information and advice to members on matters affecting Local Government
- Monitor proposed legislation and keep members informed of proposals of governments affecting Local Government
- Make legislative proposals to governments on issues that the Association considers necessary
- Provide services as agreed to by resolution of members and/or the Executive
- Support the Australian Local Government Association and State Local Government Associations and any other organisation committed to objectives similar to those of the Association.

**Meeting frequency:** Minimum 2 general meetings per year.

**Term of Appointment:** As per the board's terms of reference.

**Appointed by:**

The City of Darwin-specific position is appointed by Council.

Any other positions are appointed by the Local Government Association of the NT.





## **NORTHERN AUSTRALIA CAPITAL CITY COMMITTEE**

### **Northern Australia Capital City Committee**

#### **City of Darwin Appointed Representative:**

- Lord Mayor (ex-officio)

#### **Committee's Purpose:**

To provide a mechanism for co-ordination, planning and co-operation between the Territory Government and City of Darwin. City of Darwin and the Northern Territory Government have committed to work together with the Community to enhance the physical, social, artistic, historical, cultural, commercial and environmental aspects of Darwin with a focus on the central business area.

**Meeting frequency:** Maximum 4 meetings per year.

### **Vibrant CBD Subcommittee**

#### **City of Darwin Appointed Representative:**

- Position Vacant – Alternate Alderman to attend

#### **Committee's Purpose:**

The Vibrant CBD Subcommittee will work collaboratively to provide advice on strategy and implementation to the NACCC in relation to matters which will activate the city centre and enhance the attraction, resilience, and liveability of the Darwin CBD, creating a smart city which is a gateway to the north.

**Meeting frequency:** No less than once every three months.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council



## **RAPID CREEK WATER ADVISORY COMMITTEE**

### **City of Darwin Appointed Representative:**

- Alderman Robin Knox

### **Committee's Purpose:**

The Rapid Creek Water Advisory Committee (RCWAC) is established under section 23 of Water Act to advise the Minister and the Controller of Water Resources on water quality and water resource management issues affecting Rapid Creek and its catchment.

**Meeting frequency:** Every 8 weeks.

**Term of Appointment:** Term of committee.

**Appointed by:** Minister for Environment and Natural Resources



## **TOP END REGIONAL ORGANISATION OF COUNCILS (TOPROC)**

### **City of Darwin Appointed Representative:**

- Lord Mayor (ex-officio)

TOPROC consists of 6 Councils:

- Darwin
- Palmerston
- Litchfield
- Wagait
- Belyuen
- Coomalie

### **Committee's Purpose:**

The Top End Regional Organisation of Councils (TOPROC) is committed to the sustainable development of our Greater Darwin Region. In order to do so we must plan effectively in partnership with our neighbouring local government councils, with the NT Government and key stakeholders within the region.

**Meeting frequency:** Quarterly.



## **TOURISM TOP END**

### **City of Darwin Appointed Representative:**

- Alderman Pangquee
- Alderman Arnold (Alternate)

### **Committee's Purpose:**

Tourism Top End is the Regional Tourist Association for the Top End Region of Australia's Northern Territory which includes Kakadu National Park, Litchfield National Park, the Tiwi Islands, West Arnhem Land and Nhulunbuy on the Gove Peninsula.

**Meeting frequency:** Minimum 11 meetings per year.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council



## **Vibrant CBD Subcommittee**

### **City of Darwin Appointed Representative:**

- Alderman Arnold
- Alderman Young (Alternate)

### **Committee's Purpose:**

The Vibrant CBD Subcommittee will work collaboratively to provide advice on strategy and implementation to the NACCC in relation to matters which will activate the city centre and enhance the attraction, resilience, and liveability of the Darwin CBD, creating a smart city which is a gateway to the north.

**Meeting frequency:** No less than once every three months.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council



## **OUTSIDE COMMITTEES WITH LGANT-APPOINTED REPRESENTATION**

*Requests for Local Government Association of the NT (LGANT) appointed representatives are reviewed at Council as they are received, and nominations forwarded.*

### **ANIMAL WELFARE ADVISORY COMMITTEE**

Alderman Justine Glover

### **NEIGHBOURHOOD WATCH NT MANAGEMENT COMMITTEE**

Alderman Gary Haslett

### **PARTNERSHIP GROUP - COASTAL & MARINE MANAGEMENT STRATEGY**

Alderman Robin Knox

### **NT SETTLEMENT PLANNING AND OUTCOMES COMMITTEES**

Alderman Robin Knox

### **NT WATER SAFETY ADVISORY COMMITTEE**

Alderman Robin Knox