



PRIVACY STATEMENT

City of Darwin Libraries (CODL) collect information about you in order to provide a comprehensive public library service, including lending and in-house services and to advise you on all facilities, services, programs, collections, special events and activities so that your individual needs are met. The only information collected is provided by you when joining CODL.

By applying to become a member of CODL, you are consenting to your personal information being disclosed to the Northern Territory Government for the sole purpose of addition to and maintenance of a shared database. This database is shared by libraries throughout the Northern Territory and allows authorised access to some or all of this information to authorised staff in all libraries in the Northern Territory.

A contracted service provider, OCLC, will be responsible for hosting and managing the database. OCLC will have the ability to access your personal information but is only allowed to use your personal information for contractually agreed purposes and must handle your personal information in a confidential and secure manner in accordance with the *Information Act* (NT) and Information Privacy Principles contained therein.

Your personal information will be stored outside of the Northern Territory. While your personal information will primarily be stored in Australia, you should be aware that your personal information may also be accessed and temporarily stored in overseas countries including the United States, Federal Republic of Germany and the United Kingdom for support purposes and in the United Kingdom for the purposes of backup and disaster recovery.

You may request access to the information CODL holds about you by contacting the Manager Library Services in writing. An application fee may apply.

CODL will only use the personal information collected for the purposes stated above. If required by Law, then CODL will disclose your personal information.