

## 1 PURPOSE

This policy outlines the criteria for a person to be considered as having sufficient interest to have access to the council assessment record in relation to an allotment.

## 2 SCOPE

The Council is committed to facilitate access to the assessment record in relation to an allotment if the person requesting access has a sufficient interest.

## 3 POLICY STATEMENT

In determining whether a person has a sufficient interest in the Assessment Record in relation to an allotment, the person must satisfy one of the below criteria:

- (a) the person is a legal practitioner; or
- (b) the person is a licensed conveyancer; or
- (c) The person completes a statutory declaration that provides:
  - i. a reasonable explanation – whether personal or professional in nature – for making a request to inspect or copy the Assessment Record; and
  - ii. that the information inspected and/or copied from the Assessment Record will be kept confidential; and
  - iii. that the information inspected and/or copied from the Assessment Record will not be used for any other purpose that has not been identified in the reasons provided under (c)(i).

In determining the reasonableness of the explanation under (c)(i), the Chief Executive Officer (CEO) will consider the public interest and the risk of detriment to the owner or principal ratepayer in granting access to the Assessment Record for that allotment.

## 4 DEFINITIONS

Nil

## 5 LEGISLATIVE REFERENCES

This policy is subject to the *Local Government Act 2019* (NT).

## 6 PROCEDURES AND RELATED DOCUMENTS

Nil



## 7 RESPONSIBILITY AND APPLICATION

Implementation and actions at the time of writing this policy rest with the CEO and are subject to the Council's delegations and sub-delegations registers pursuant to the *Local Government Act 2019* (NT).

The Policy is reviewed every 4 years or more often as required.

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Version: 1	Decision Number: ORD439/22	Adoption Date: 30/08/2022
Responsible Officer: General Manager Corporate Services		Next Review Date: 30/08/2026

