

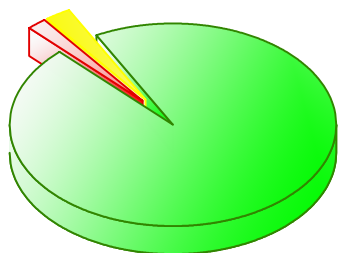


City of Darwin

***Strategic Plan and 15/16 Municipal Plan:
6 Month Progress Report***

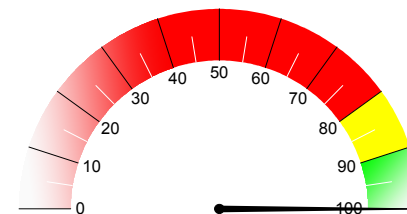
July 2015 - December 2015

Action Status



Off Track	1.5%
Monitor	2.5%
On Track	96.0%
No Target	0.0%
Total:	100.0%

Action Progress Against Targets



- 202 Actions reported on
- 194 At least 90% of action target achieved
- 5 Between 70 and 90% of action target achieved
- 3 Less than 70% of action target achieved
- 0 Actions with no target set

Goals: 1 Collaborative, Inclusive and Connected Community

Outcome: 1.1 Community inclusion supported

STRATEGY: 1.1.1 Develop and support programs, services and facilities, and provide information that promotes community spirit, engagement, cohesion and safety

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.1.1.10 Deliver the City of Darwin Assertive Outreach Program to vulnerable members of the community	Katie Hearn - Manager Darwin Safer City	In Progress	01/07/2015	30/06/2016	50%	50%	

Program Profile

Darwin Safer City						
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Action Progress Comments

Program is established, five partner agencies now joining with assertive outreach to provide collaborative services.

Last Updated - 04/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.1.1.5 Undertake advocacy to reduce adverse impacts of public intoxication on community life	Katie Hearn - Manager Darwin Safer City	In Progress	01/07/2015	30/06/2016	50%	50%	

Program Profile

Darwin Safer City						
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Action Progress Comments

A number of submissions have been drafted that seek to reduce alcohol harms including the NTG Housing Strategy , the Social Participation Framework and the National Alcohol Strategy and the National Drug Strategy. All submissions are presented to Council for review and endorsement.

Last Updated - 04/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.1.1.5 Facilitate and support initiatives to promote community harmony	Gail Price - Community Development Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Community Development							
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Action Progress Comments
 Incorporating people from a range of cultural backgrounds in programs, activities and events. Promoting intercultural understanding on a range of community cultural aspects, such as increased understanding of disabilities across the whole community.
 Last Updated - 08/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.1.1.6 Develop contemporary policy and procedures that guide implementation of the Darwin Safer City program	Katie Hearn - Manager Darwin Safer City	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Darwin Safer City							
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Action Progress Comments
 The newly drafted Safer Vibrant Darwin Plan includes numerous strategic policy directions for implementation over the course of the program . Alcohol in Council Controlled Spaces and Places Policy was developed and endorsed by Council. Public consumption area review currently in progress.
 Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.1.1.9 Manage and deliver the Safer City support services to retailers and residents	Katie Hearn - Manager Darwin Safer City	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Darwin Safer City							
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Action Progress Comments
 Program established. Service providing support, referral, liaison and crime prevention advice incorporating CPTED principles. Service operating both proactively and on complaint to locations of most need. CPTED training hosted to build capacity of staff and stakeholders.

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.1.2.1 Facilitate and support activities which benefit people with disabilities and seniors	Gail Price - Community Development Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Community Development							
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Action Progress Comments
 Facilitating Disability Advisory Committee throughout the year and the development of the Disability Awareness Festival for 2016. Working with Council staff and community providers on Seniors' Month activities for August 2016.
 Last Updated - 01/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.1.2.3 Support, partner and deliver accessible and inclusive community events	Gail Price - Community Development Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Community Development							
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Action Progress Comments
 The Disability Advisory Committee Events information sheet is complete and will be posted to the Council website.
 Last Updated - 08/02/2016

STRATEGY: 1.1.3 Improve access for people of all ages and abilities


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.1.3.1 Implement the City of Darwin Community Access Plan 2012 – 2017	Gail Price - Community Development Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Community Development							
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Action Progress Comments
 Ensuring that Council teams are delivering commitments within the Community Access Plan .
 Design of evaluation Plan is ongoing for implementation this year.
 Last Updated - 01/02/2016

Outcome: 1.2 Desirable places and open spaces for people**STRATEGY: 1.2.1 Enhance spaces and open spaces**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.1.5 Regulate illegal camping	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Regulatory Services							
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Action Progress Comments

Illegal camping is monitored by Council staff as part of an ongoing program.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.1.6 Manage the removal of abandoned vehicles	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Regulatory Services							
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Action Progress Comments

Ongoing program, currently working on new process to ensure risks to council are mitigated.

Last Updated - 20/01/2016

STRATEGY: 1.2.2 Provide secure and clean public places and open spaces

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.2.2 Maintain public amenities	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Street Cleaning							
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Action Progress Comments

The street cleaning program is on track according to the annual program to ensure maintenance of public amenities.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.2.3 Conduct enforcement activities to ensure compliance with Australian Road Rules, NT Traffic Regulations and Council By Laws	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Regulatory Services							
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Action Progress Comments

Completed as part of Regulatory Services ongoing program.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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1.2.2.3 Coordinate Council's litter removal program	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile


Street Cleaning							
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Action Progress Comments

Litter collection from streets and parks and clearing of public litter bins is carried out according to annual program.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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1.2.2.4 Conduct Path and Street Sweeping (including litter collection and removal)	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile

Street Cleaning							
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Action Progress Comments

Path and street sweeping occurs as part of an ongoing program and is currently on track according to the program.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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1.2.2.6 Conduct community education and enforcement activities in relation to compliance and implementation of Council By-Laws	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile

Regulatory Services							
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Action Progress Comments

Education and enforcement of by-laws completed on an ongoing basis.

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.4.1 Manage compliance with and implement Council's By-Law for animal management	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Animal Management

Action Progress Comments

Animal education, declared dog register, dog at large, barking, nuisance, dog pick up and unregistered animals. All activities are underway with the registration program completed for the 15/16 year period and education activities continuing.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.4.2 Manage operation of the animal pound	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Animal Management

Action Progress Comments

Recruitment for new staff and coordinator positions are underway. Animal numbers remain steady and an upgrade of office facilities is currently being looked into.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.4.3 Manage and implement Council's animal registration program	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Animal Management

Action Progress Comments

Animal Registration program has finalised with reminders followed up and enforcement actions undertaken. A final audit of non compliant properties is underway for the final half of the year.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.4.4 Educate the community about responsible pet ownership and By Laws for animal management	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Animal Management

Action Progress Comments

There have been various activities conducted by the animal education officer with 48 animal education consultations, 7 community events including the Darwin Show, RSPCA open day and Anula dogs day out.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.4.5 Maintain the City of Darwin dog and cat registers	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Animal Management							
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Action Progress Comments

Dog and cat registers maintained on an ongoing basis.

Last Updated - 05/02/2016

STRATEGY: 1.2.5 Participate and partner in activities that contribute to a safer Darwin.

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.5.1 Provide an after-hours emergency call-out service relating for emergency call outs for attacking or dangerous dogs	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Animal Management							
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Action Progress Comments

A full 24hour afterhours service has been implemented and commenced during the Christmas period. This is an ongoing program.

Last Updated - 09/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.5.1 Broker partnerships that foster a safer community	Katie Hearn - Manager Darwin Safer City	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Darwin Safer City							
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Action Progress Comments

Numerous partnerships have been developed to support assertive outreach service and operate the Public Places Services Collaboration Group which is now operational since June 2014. Additionally have assisted to broker Darwin Inner City Package Liquor Accord, geared to reducing alcohol harm associated with cheap high volume liquor.

Last Updated - 04/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.5.2 Conduct routine patrols of public areas to ensure public facilities, parks and beaches are being used for lawful purposes	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Regulatory Services

Action Progress Comments

Program ongoing with daily and weekend patrols. Increased pressure is being felt for additional after hours patrols to support cleaning teams.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.5.2 Develop and implement the Darwin Safer City Plan in partnership with stakeholders	Katie Hearn - Manager Darwin Safer City	In Progress	01/07/2015	30/06/2016	95%	50%	 GREEN


Program Profile

Darwin Safer City

Action Progress Comments

Comprehensive community engagement undertaken to inform Plan, and Stakeholder Forum. Over 700 responses to survey received. Plan entitled Safer Vibrant Darwin Plan has been drafted for Council consideration at February 16 Meeting.

Last Updated - 04/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.2.5.3 Monitor and report instances of illegal alcohol consumption and associated activities to the appropriate authorities	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Regulatory Services

Action Progress Comments

Ongoing service delivery, working closely with NTP, assertive outreach and Larrakia Nation. Increased pressure is being felt for additional after hours patrols to support cleaning teams.

Last Updated - 09/02/2016

Outcome: 1.3 Connected community through technology

STRATEGY: 1.3.1 Develop and promote information and communication technology capabilities to service and inform the community

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.3.1.1 Develop, manage and implement a Digital Strategy for the City of Darwin	Richard Iap - Manager Information Technology	Completed	01/07/2015	30/06/2016	100%	50%	 GREEN

Program Profile


Information Technology							
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Action Progress Comments

Project completed. Adopted by Council in December 2015

Last Updated - 20/01/2016

Outcome: 1.4 Improved relations with all levels of government and significant stakeholders**STRATEGY: 1.4.1 Actively engage with all levels of government to coordinate efficiencies and develop opportunities**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.4.1.1 Provide high level support and coordination of Council's role on; Northern Australia Capital City Committee (NACCC); Top End Regional Organisational of Council's (TOPROC); and Council of Capital City Lord Mayors (CCCLM)	Sheree Jeeves - A/Manager Strategy & Outcomes	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Strategic Services

Action Progress Comments


NACCC have had meetings on the 11 August and 27 November 2015, with the Minutes being presented to Council. The next meeting will be scheduled for March 2016.

TOPROC had meetings on the 14 August and 4 December. The new Regional Development Plan is being endorsed by respective Councils. The next meeting is scheduled for March 2016.

Lord Mayor is the Chair of CCCLM for 2016, support provided as required.

Last Updated - 05/02/2016

STRATEGY: 1.4.2 Play an active role in strategic and statutory planning processes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.4.2.1 Review and comment on all Northern Territory Development Consent Authority matters, in keeping with statutory and strategic requirements and community needs	Cindy Robson - Strategic Town Planner	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Planning

Action Progress Comments

Comments and submissions on development applications and strategic matters are ongoing and are reported through the Town Planning Committee and Council.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.4.2.2 Participate in working groups with the Northern Territory Government to implement strategic planning initiatives	Cindy Robson - Strategic Town Planner	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Planning

Action Progress Comments

Ongoing participation in a number of working groups with various NT Government Departments, with a main focus on preparing area plans.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.4.2.3 Undertake land use planning to develop strategic plans and policy to influence the Northern Territory Governments Land Use Plans and Northern Territory Planning Scheme	Cindy Robson - Strategic Town Planner	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Planning							
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Action Progress Comments

Ongoing work with the NTG on strategic planning including inner suburbs and middle suburbs area plans.

Last Updated - 21/01/2016

STRATEGY: 1.4.3 Actively engage with non-government organisations and significant stakeholders

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
1.4.3.1 Manage and implement the City of Darwin annual Community Grants program	Gail Price - Community Development Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Community Development							
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Action Progress Comments

Council Community Grants decisions were finalized. Presentations were held and funds are distributed on December 2015 / January 2016. Planning for 2016/2017 Grant Round has commenced.

Last Updated - 01/02/2016

Goals: 2 Vibrant, Flexible and Tropical Lifestyle**Outcome: 2.1 Improved access and connectivity****STRATEGY:** 2.1.1 Improve the pathway and cycle networks and encourage cycling and walking

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.1.1 Construct, reconstruct and maintain footpaths, driveways, walkways and shared paths in accordance with Asset Management Plans and Service Standards	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	60%	50%	 GREEN


Program Profile

Pathways							
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Action Progress Comments

Maintenance program ahead of schedule.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.1.2 Monitor the condition of footpaths, driveways, shared paths and walkways throughout the municipality	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Pathways							
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Action Progress Comments

Completed on an ongoing basis and is on track for 2015/16.

Last Updated - 21/01/2016

STRATEGY: 2.1.2 Advocate for improved transport options


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.2.1 Undertake traffic management investigations and formulate responses	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Design							
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Action Progress Comments


Ongoing investigations on traffic management completed throughout the year as required.

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.1 Maintain roads in accordance with Asset Management Plans	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	35%	50%	 YELLOW

Program Profile

Roads Maintenance							
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Action Progress Comments
 Program slightly behind schedule, project planning and documentation is now complete, expenditure to return to target by end of year.
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.1 Provide designs for roads and traffic management structures	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Road Construction & Traffic Management	Capital						
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Action Progress Comments
 Progress on going, programs on track at halfway stage of the year
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.2 Supervise the construction of projects as needed	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Road Construction & Traffic Management							
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Action Progress Comments
 Progress on going. All task and projects on time and readily progressing
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.2 Manage and maintain line marking and signage to all roads in accordance with recognised asset management practices	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Roads Maintenance							
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Action Progress Comments
 Line marking and signage on schedule to current program.
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.3 Consult the community about the needs for new roads and traffic management structures, and at relevant stages of design	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Road Construction & Traffic Management

Action Progress Comments

Ongoing consultation for new roads and traffic management structures completed as required . A major consultation completed was for the Fannie Bay North Traffic management project,

Last Updated - 08/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.3 Undertake routine and preventative maintenance as required	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	35%	50%	 YELLOW


Program Profile

Roads Maintenance

Action Progress Comments

Program slightly behind schedule, project planning and documentation is now complete, expenditure to return to target by end of year.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.5 Undertake design for Council's annual capital works program including roads, pavements and stormwater design	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Design

Action Progress Comments

All design of capital works projects are on track and progressing as per schedule at half year mark.

Last Updated - 08/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.6 Manage and implement Council's annual blackspot program and local area traffic management funding program	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Design							
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Action Progress Comments

There are two Blackspot projects scheduled for 2015/16, intersection at Ryland Rd/Clarke Street and Ryland Rd/Rossiter St. Community consultation has been completed and detailed designs are underway. Construction to be completed by June 2016.

There are a number of projects underway for local area traffic management program with designs complete and construction scheduled for 2016.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.7 Deliver projects in accordance with the Roads to Recovery federal funding program	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	90%	50%	 GREEN


Program Profile

Design							
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Action Progress Comments

The Esplanade upgrade is funded by the Roads to Recovery program and is being completed in accordance with Roads to Recovery guidelines. Project expected to be completed by the end of February 2016.

Last Updated - 05/02/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.3.9 Conduct urban traffic analysis and design of traffic calming schemes	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Design							
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Action Progress Comments

Ongoing task. Urban traffic analysis being completed as per schedule. Traffic study completed for Fannie Bay North Traffic Management.

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.1.4.1 Manage the operation and planning for City of Darwin on and off-street car parking facilities	Liam Carroll - Manager Business Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

On and Off Street Car Parking							
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Action Progress Comments

For the six month period to December on street car parking revenue declined by a total of \$183,177 (13%) compared to last year.

The area of greatest revenue decline in revenue occurred along the Esplanade due to the upgrade road works followed by Woods St which is understood to be due to the illegal free parking occurring on McMinn St.

Overall there is a general downward trend in occupancy in all car parking bays throughout the CBD.

Off street car parking has increased by \$54,499 (4.5%) for the six month period to December 2015.

The reduced car parking fees at Chinatown has seen a significant increase in occupancy from 22% to 59% for the six months to December 2015.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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2.1.4.1 Manage and maintain compliance with Council's On and Off-Street Parking Control Program	Steven Gatt - Manager Regulatory Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile

Regulatory Services							
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Action Progress Comments

Program ongoing, more efficiencies have led to greater compliance on street.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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2.1.4.2 Develop and implement Council's pricing strategy for on and off-street car parking facilities	Liam Carroll - Manager Business Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile


On and Off Street Car Parking							
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Action Progress Comments

This matter will be reviewed as part of the budget process in May 2016

Last Updated - 29/01/2016

Outcome: 2.2 A sense of place and community**STRATEGY: 2.2.1 Develop a vibrant and active central business district**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.1.8 Implement the Darwin City Centre Master Plan	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	25%	50%	 RED

Program Profile


Infrastructure Projects							
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Action Progress Comments

Tamarind Park is the first Darwin City Centre Master Plan project to be completed. Balance either under design or on hold pending Council approvals to allow them to progress.

Last Updated - 08/02/2016

STRATEGY: 2.2.3 Improve the landscaping, streetscape, infrastructure and natural environment

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.1 Develop and maintain Developer Contribution Plans in accordance with the NT Planning Act	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Development							
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Action Progress Comments

Developer contribution plans updated and developed as required

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.10 Manage the delivery of Council's annual capital works projects	Nik Kleine - Team Leader - Capital Works	In Progress	01/07/2015	30/06/2016	42%	50%	 YELLOW


Program Profile

Infrastructure Projects							
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Action Progress Comments

Program underway, several projects subject to Council approval.

Last Updated - 21/01/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.10 Conduct Council's building inspection program	Maxine Flanagan - Team Coordinator - Building Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Building Services							
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Action Progress Comments

All buildings inspected at per Asset Plan Macutex program.
 Monthly inspections of Child Care Centres and Community Halls.
 Annual inspection of leased properties programmed with Property Section.
 Last Updated - 09/02/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.11 Procure and manage Council's contractors for building maintenance	Maxine Flanagan - Team Coordinator - Building Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Building Services							
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Action Progress Comments

Servicing of maintenance procured by calling of tenders for cyclical maintenance. Ongoing management of service providers on track.
 Last Updated - 05/02/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.11 Oversee or provide project management services and advice across Council for all capital works projects	Nik Kleine - Team Leader - Capital Works	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Infrastructure Projects							
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Action Progress Comments

Project management provision being provided
 Last Updated - 21/01/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.12 Manage the removal of Graffiti from Council owned buildings and provide Graffiti removal services to the Northern Territory Government in accordance with the Service Level Agreement	Maxine Flanagan - Team Coordinator - Building Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Building Services							
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Action Progress Comments

Ongoing daily removal of graffiti.
 Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.14 Manage and maintain Council's stormwater drainage infrastructure and network in accordance with asset management plans	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	60%	50%	 GREEN


Program Profile

Stormwater Drainage Maintenance

Action Progress Comments

Program ahead of schedule due to seasonal requirements.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.15 Manage operating and capital budgets for Infrastructure Maintenance	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Operations

Action Progress Comments

Management of operating and capital budgets for infrastructure maintenance on track.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.2 Undertake mosquito control spraying in stormwater drainage infrastructure in the municipality as required	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Stormwater Drainage Maintenance

Action Progress Comments

Program undertaken in partnership with NT Government entomology section.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.2 Develop and maintain and implement subdivision, redevelopment and minor development guidelines, standards, policies and procedures	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	75%	50%	 GREEN


Program Profile

Development

Action Progress Comments

Guideline and procedure updating underway and near completion. Relevant policies have been updated.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.3 Investigate and provide technical advice on private and public civil works within Council property	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Development							
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Action Progress Comments

Investigation and advice provided on an ongoing basis.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.3 Maintain Council's parks, reserves and sporting fields in accordance with Asset Management Plans and Service Standards	Aaron Trenfield - Team Coordinator Parks and Reserves	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Parks & Reserves							
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Action Progress Comments

Serviceability is an ongoing function of the parks, reserves and sporting fields. The program adjusted accordingly with the seasonal fluctuations.

Last Updated - 22/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.4 Certify Final Approval Certificate and Northern Territory Planning Authority permit conditions	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Development							
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Action Progress Comments

Ongoing as required. All on track for 2015/16.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.4 Manage and maintain Council owned cemeteries including the installation of memorials and headstones and conduct interments	Aaron Trenfield - Team Coordinator Parks and Reserves	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Parks & Reserves							
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Action Progress Comments

Maintenance of the Council cemeteries is incorporated into the serviceability. Two of the cemeteries are heritage and the third is for interments.

Last Updated - 22/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.4 Supervise construction of projects as needed	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Urban Enhancement							
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Action Progress Comments

Carried out as required to deliver design and construction projects.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.5 Provide designs for upgrading stormwater drainage systems	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Stormwater Drainage Management							
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Action Progress Comments

Bennison Rd storm water drainage upgrade design underway.

Last Updated - 08/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.5 Maintain irrigation systems and deliver sustainable irrigation practices for Council's open spaces	Aaron Trenfield - Team Coordinator Parks and Reserves	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Parks & Reserves							
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Action Progress Comments

Majority of parks are now on an automated irrigation system. The telemetric system has been upgraded, providing staff more auditable and instant control of the irrigation system that is connected to the system.

Last Updated - 09/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.6 Consult the community about the need for the upgrades of stormwater drainage systems, and at relevant stages of design	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Stormwater Drainage Management							
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Action Progress Comments

Undertake consultation on flooding issues as reported.

Last Updated - 08/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.6 Maintain foreshores under Council's control	Aaron Trenfield - Team Coordinator Parks and Reserves	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Parks & Reserves							
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Action Progress Comments

This is part of ongoing serviceability. There are capital works currently ongoing that aim to stabilize the Nightcliff Foreshore.

Last Updated - 22/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.7 Develop forward plans for stormwater drainage	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Stormwater Drainage Management							
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Action Progress Comments

Undertaking stormwater drainage study for Parap and Fannie Bay to inform future storm water upgrading programs.

Last Updated - 08/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.7 Work with government, other organisations and community members to plant and maintain trees in urban forests	Aaron Trenfield - Team Coordinator Parks and Reserves	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Parks & Reserves							
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Action Progress Comments

Qualitative Risk Assessments are conducted on trees within parks, reserves and streets aiming to balance aesthetics with safety.

Last Updated - 22/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.8 Deliver building maintenance services for Council buildings in accordance with Asset Management Plans and service standards	Maxine Flanagan - Team Coordinator - Building Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Building Services							
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Action Progress Comments

Works to be completed 2015/16 are being undertaken

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.8 Provide documentation for the technical aspects of construction	Drosso Lelekis - Manager Design, Planning & Projects	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Stormwater Drainage Management

Action Progress Comments

All documentation provided as required. Ongoing task.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.9 Develop and annually review Council's capital works program and budget	Nik Kleine - Team Leader - Capital Works	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Infrastructure Projects

Action Progress Comments

Currently developing new initiatives and conducting budget review for submission to Council for the 2016/17 budget. Program is reviewed quarterly during the year.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.2.3.9 Maintain compliance with all Building Regulations for Council owned buildings	Maxine Flanagan - Team Coordinator - Building Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Building Services


Action Progress Comments

Mandatory. All legislative requirement are being complied in accordance with regulations.

Running orders raised to relevant inspectors and contractors.

Last Updated - 20/01/2016

Outcome: 2.3 Increased sport, recreation and leisure experiences**STRATEGY: 2.3.1 Enhance library and information services**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.1.1 Manage public libraries in the City and at Casuarina, Nightcliff and Karama	Karen Conway - Manager Library Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Libraries							
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Action Progress Comments

All four libraries have been operating the past 6 months. Karama and Nightcliff extended their opening hours. Annual visits are on target to meet our KPI; there have been 258,609 visit from July to December 2015.

Last Updated - 03/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.1.2 Provide educational and recreational programs for children, youth and families through library services	Karen Conway - Manager Library Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Libraries							
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Action Progress Comments

Libraries have presented a range of activities for children, young people and families for the period July to December 2015. The libraries conducted School Holiday activities for young people during the September and December school holidays; Young Territory Author awards were held in September. A new activity at Karama library is being held for children from Council for Aboriginal Alcohol Program Services (CAPPS).

Last Updated - 03/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.1.3 Provide services and programs which satisfy the recreational and life long learning needs of the community	Karen Conway - Manager Library Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Libraries							
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Action Progress Comments

Libraries have provided a varied program of events for the period July to December 2015. The Digital enterprise youth engagement project continued at Nightcliff library throughout 2015 and the program concluded in December 2015. Major activities for the period were Adult Learner's Week, Indigenous Literacy Day, and the seniors' program held throughout the month of August.

Last Updated - 03/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.1.4 Provide access to information in a variety of formats including digital	Karen Conway - Manager Library Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Libraries							
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Action Progress Comments

Loan statistics for the 6 months period July to December 2015 are on target; total loans for the period are 265,215.

Last Updated - 03/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.1.5 Manage and maintain library collections	Karen Conway - Manager Library Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Libraries							
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Action Progress Comments

Northern Territory Government provided funding for the purchase of library items through the Library resource allocation . These funds are sent through a contracted supplier of library materials. All libraries have added new titles and weeded out the old to maintain valid and relevant collections for the community. Collection and usage of e-books and e-resource have increased.

Last Updated - 03/02/2016

STRATEGY: 2.3.2 Position Darwin as a host centre for local, national and international sport and other events

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.2.1 Provide and maintain recreation and leisure facilities, including Council owned pools, ovals, playgrounds and sporting facilities	Matt Grassmayr - Manager Recreation, Events and Customer Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Recreation & Leisure							
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Action Progress Comments

This is an ongoing task. The Recreation Services Team administers and manages Council owned recreation and leisure facilities . Tasks include seasonal allocations , casual bookings and liaison with Infrastructure Maintenance for maintenance and capital improvements. The Recreation Services Team undertakes community and stakeholder engagement to develop strategies and plans for the management of these assets.

Last Updated - 18/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.2.2 Provide support and guidance to local sport and recreation sporting associations and clubs	Matt Grassmayr - Manager Recreation, Events and Customer Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Recreation & Leisure

Action Progress Comments

This is an ongoing task. The Recreation Services Team has provided assistance to many sport and recreation clubs and associations. Assistance is provided in a number of ways including liaising with user groups regarding facility or infrastructure needs, event and competition management, scheduling of venue or sport facility bookings, and assistance in the completion or grants or funding requests.

Last Updated - 18/01/2016

STRATEGY: 2.3.3 Promote and host family-orientated activities

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.3.1 Support, partner and deliver community events for families and children, including Children's Week	Tania Sellers - Family & Children's Services Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Family and Children's Services

Action Progress Comments

Children's Week was held in October 2015, with over 1000 people attending the events with the support of 36 organisations. We also delivered a two week program for Christmas in the Mall.

Last Updated - 01/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.3.2 Manage the tenancy, lease renewals and stakeholder engagement for Council's community centres and child care centres	Tania Sellers - Family & Children's Services Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Family and Children's Services

Action Progress Comments

Management of Council's community centres and child care centres is on track. Bookings for casual users of the community centres is done through Council's Customer Services team.

Last Updated - 01/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.3.3 Advocacy and support of programs that benefit children and families	Tania Sellers - Family & Children's Services Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Family and Children's Services

Action Progress Comments

Ongoing support is provided to the Directors of Council owned Child Care Centres through quarterly network meetings. Fun and Games equipment is loaned out free of charge to support programs for children and families. Ongoing support and networking with the sector is carried out on an ongoing basis.

Last Updated - 01/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.3.4 Develop and conduct the Fun in the Parks School Holiday Program	Tania Sellers - Family & Children's Services Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Family and Children's Services

Action Progress Comments

Fun in the Parks School Holiday program was delivered in the September and December school holidays. The Fun in the Parks team also support other Council events such as Halloween Sister City event and Santa in the Cave.

New activities and service providers are continually sourced to maintain a varied and engaging program.

Last Updated - 01/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.3.5 Deliver the Fun Bus program	Tania Sellers - Family & Children's Services Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Family and Children's Services

Action Progress Comments

A grant was received from NT Government to purchase equipment for children with a disability . This has improved the program's ability to be inclusive for all the community.

Fun Bus continues to be delivered 5 days a week in Council parks and community centres.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.3.6 Provide fun and games equipment for community access /use	Tania Sellers - Family & Children's Services Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Family and Children's Services

Action Progress Comments

Fun and Games equipment has been loaned out throughout the year by a variety of community groups and organisations to support and enhance their program.

Last Updated - 01/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.3.7 Facilitate civic visits for school groups	Tania Sellers - Family & Children's Services Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Family and Children's Services

Action Progress Comments

Invitations are sent out to schools every six months to attend a civic visit. Two schools attended between July and December 2015.

Last Updated - 05/02/2016

STRATEGY: 2.3.4 Enhance services for youth

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.4.1 Develop and implement the Youth Strategy for 2015 – 2020	Richelle Hedstrom - Youth Services Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Youth Services

Action Progress Comments

Draft in progress. Provided design and content input from over 140 local young people to inform strategy development. Expected completion June 2016. Currently seeking further input from Executive Leadership Team and Elected Members.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.4.2 Coordinate and facilitate Council's Youth Advisory Group	Richelle Hedstrom - Youth Services Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Youth Services

Action Progress Comments

Membership of the Youth Advisory Group is full. There were 6 monthly meetings held between July to December with an average attendance of 8. Key projects have included:

- Leading Midnight Basketball Darwin Tournament 1
- Provided advice and comment on Parap Pool re-development, Jingili Skate Park maintenance, Local education opportunities afforded to young people
- Attendance of National Student Leadership forum in Canberra
- Planning for 2016 Quiz 4 Dili in partnership with Dili Sister City Committee


Last Updated - 09/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.4.4 Deliver LAUNCH recreation and leisure program	Richelle Hedstrom - Youth Services Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Youth Services							
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Action Progress Comments
 Continue to deliver artistic and recreation opportunities for young people:
 - AFL Footy Clinics for at risk youth during October school holidays
 - NT Teen Fashion Week Launch MC and event logistics team
 - Midnight Basketball
 - D Town Battles Hip Hop workshops and event
 Last Updated - 09/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.4.5 Support, partner and deliver community events for young people by young people including delivery of a major event for National Youth Week	Richelle Hedstrom - Youth Services Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Youth Services							
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Action Progress Comments
 Planning has commenced for Youth Week 2016 event: Jingili Youth Festival and Skate Competition
 Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.4.6 Ensure youth friendly projects, services and processes across Council	Richelle Hedstrom - Youth Services Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Youth Services							
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Action Progress Comments
 YAG continues to provide youth input into key council projects . Most recent examples are:
 - Parap Pool Redevelopment
 - Jingili Skate Park maintenance
 - Community Play Space
 - Midnight Basketball
 Last Updated - 09/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.4.7 Provide the Gig Gear and Stage Kit for community use	Richelle Hedstrom - Youth Services Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Youth Services							
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Action Progress Comments

Provided approximately 8 community organisations with Gig Gear and Stage Kit use for community events

Last Updated - 20/01/2016

STRATEGY: 2.3.5 Enhance and improve services and facilities which encourage healthy lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.5.1 Maintain Council's swimming pools	Maxine Flanagan - Team Coordinator - Building Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Building Services							
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Action Progress Comments

Maintenance of Council's swimming pools on track.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.5.2 Deliver and implement the City of Darwin Community Wellbeing Plan	Matt Grassmayr - Manager Recreation, Events and Customer Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Recreation & Leisure							
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Action Progress Comments

This is an ongoing task. The Community Wellbeing Plan provides the framework for strategies and actions by Council in order to support healthy communities and to plan for the impact of the natural, built, social and economic environment on the health and wellbeing of the community. The Recreation Services Team has expanded Council's health and active lifestyle programs to the whole of the community. They have also assisted with the development and implementation of the Darwin Bike Plan and advocated for a reduction in alcohol supply. The principles set out in the Community Wellbeing Plan were incorporated into the revised Council Policy 046, "Recreation and Healthy Lifestyle Policy", which was adopted in November 2015.

Last Updated - 18/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.3.5.5 Develop and deliver community wellbeing and recreation programs	Matt Grassmayr - Manager Recreation, Events and Customer Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Recreation & Leisure							
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Action Progress Comments

This is an ongoing task with the Recreation Services Team delivering the Healthy Darwin program throughout the year across the municipality . The focus of the program is to link Darwin residents to a broad range of low cost healthy lifestyle activities by developing partnerships with various exercise providers and community organizations, advocating for and supporting them to provide low cost activities. During the 2015/16 wet season, the program offers 6 weekly subsidized activities, 81 calendar program activities, a series of workshops and two adult learn to swim programs.

The Recreation Services Team has also partnered with Heart Foundation NT and Touch Football NT to run the 8-week Touch for Heart Corporate Lunchtime Touch Football competition, with finals held on 7 August 2015. This initiative was aimed at workplaces in the city to encourage their staff to be more active during the day . Support was also given for Heart Foundation Walking Groups and assisting communities to start up new walking groups , particularly around promotion of activities and celebrating achievements.

Last Updated - 18/01/2016

Outcome: 2.4 Economic growth supported**STRATEGY:** 2.4.1 Deliver, advocate for, and partner in infrastructure and services that support Darwin's economic growth

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.4.1.1 Provide business advisory services to Council on matters including investment property, business proposals and the use of council property for commercial activities	Liam Carroll - Manager Business Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Business Services							
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Action Progress Comments

Business advisory services provided on an ongoing basis and on track.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.4.1.2 Advise Council on Darwin's business, economic and tourist development and compliance in accordance with adopted policy	Liam Carroll - Manager Business Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Business Services							
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Action Progress Comments

Economic outlook report to be presented to Council in February 2016

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.4.1.3 Negotiate the strategic purchase and disposal of land and property for Council	Liam Carroll - Manager Business Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Property Management							
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Action Progress Comments

No major deals in progress at the moment

Last Updated - 29/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.4.1.4 Manage security services to protect Council owned property	Liam Carroll - Manager Business Services	In Progress	01/07/2015	30/06/2016	75%	50%	 GREEN

Program Profile

Property Management							
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Action Progress Comments

Contract being managed effectively

Last Updated - 29/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.4.1.5 Negotiate and administer leases and agreements for Council's properties	Liam Carroll - Manager Business Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Property Management							
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Action Progress Comments

This is considered as a core responsibility within the Business Services area. In the financial year 2015/16, the administration of existing leases is ongoing with 5 leases being negotiated during this period.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
2.4.1.6 Issue licences and permits for activities undertaken on Council land / property and liaise with community market organisers	Liam Carroll - Manager Business Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Property Management							
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Action Progress Comments


Business Services recently negotiated the renewal of license for Nightcliff Market for a further 9 years. Regular engagement with market managers is undertaken which ensures that any issues whether perceived or not, or suggested modifications in market infrastructure/management are dealt within a timely and customer service focused manner. Business Services maintains a healthy working relationship with all markets operating under a Council issued license.

Last Updated - 05/02/2016

Goals: 3 Environmentally Sustainable City

Outcome: 3.1 Council's carbon footprint reduced

STRATEGY: 3.1.1 Reduce Council's greenhouse gas emissions

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.1.1.1 Coordinate the improvement of the environmental performance of Council's operations	Shenagh Gamble - Manager Climate Change & Environment	In Progress	01/07/2015	30/06/2016	50%	50%	

Program Profile


Climate Change and Environment							
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Action Progress Comments
 Implementation of recommendations from the Deloitte's Environmental System assessment continued in this period. Notably the development of Standard Operating procedures for environmental reporting and site inspections, environmental checklist, register of NT and Commonwealth legislation and clauses to be used in contractor and lease arrangements . These documents will be brought together into an Operational Environmental Management Plan.
 Last Updated - 20/01/2016



Outcome: 3.2 Darwin community's carbon footprint reduced

STRATEGY: 3.2.1 Increased community understanding of climate change and environment issues and mitigation and adaption actions


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.2.1.1 Manage and implement the City of Darwin Climate Change Policy and Action Plan 2011-2020	Shenagh Gamble - Manager Climate Change & Environment	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Climate Change and Environment							
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Action Progress Comments
 Key initiatives that have occurred in this six month period include:
 Solar PV installation at Bishop Street Operations Centre
 Water audits (performed by Living Water Smart) undertaken at Casuarina Pool and Civic Centre
 Lunchtime seminar series, covering Sustainable House Day and Water efficient design
 Community tree planting day at East Point Reserve

Ongoing projects contribute to energy, waste and water reduction as well as enhancing biodiversity across the municipality.
 Last Updated - 20/01/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.2.1.2 Foster environmentally sustainable behaviour in the Darwin community	Shenagh Gamble - Manager Climate Change & Environment	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Climate Change and Environment							
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Action Progress Comments
 Community initiatives this period include:
 Garage Sale Trail
 Backyard Bird Count
 Sustainable House Forum
 Water Efficient Design Forum
 Community Tree Planting Day
 12 Sustainable Days of Christmas

Progress ongoing

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.2.2.1 Plan for and manage effective and efficient waste collection and recycling services striving towards waste minimisation and avoidance, and maximising resource recovery	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Waste Management							
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Action Progress Comments

Ongoing planning and service delivery with Waste Management Strategy development underway to improve planning and implementation of waste minimisation targets.
Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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3.2.2.2 Develop and deliver education programs to the community and schools regarding waste minimisation and recycling	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile

Waste Management							
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Action Progress Comments

Ongoing in conjunction with Council's collection contractor.
Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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3.2.2.3 Manage the Shoal Bay Waste Management Facility	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile

Waste Management							
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Action Progress Comments

Management of Shoal Bay Waste Management Facility if ongoing and on track.
Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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3.2.2.4 Plan effectively for Council's long term waste and recycling services	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	75%	50%	 GREEN
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Program Profile

Waste Management							
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Action Progress Comments


Waste Management Strategy 75% complete

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.2.3.2 Manage Council's response regarding legislation, government policy and land use strategy as it affects environmental management and climate change outcomes	Shenagh Gamble - Manager Climate Change & Environment	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Climate Change and Environment							
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Action Progress Comments
 the Climate Change & Environment team provides advice to development applications and input to government submissions as needed.
 Last Updated - 20/01/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.2.3.4 Advocate to the Territory Government and comment on Development Applications to foster environmentally sustainable development	Shenagh Gamble - Manager Climate Change & Environment	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Climate Change and Environment							
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Action Progress Comments
 Where appropriate, comment is provided on development applications and submissions provided to NT Government initiatives . For example, attended a briefing session regarding changes the NT Environmental Regulatory System prior to preparing comment on these changes .
 Last Updated - 20/01/2016

Outcome: 3.3 Conserve and protect the Darwin environment**STRATEGY: 3.3.1 Advocate for the conservation of natural systems**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.3.1.1 Monitor stormwater and waterway water quality	Shenagh Gamble - Manager Climate Change & Environment	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Climate Change and Environment							
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Action Progress Comments

Regular water quality monitoring continued through this period. As a result of this monitoring Lake Alexander was closed during the Christmas break due to high bacteria readings .

Stormwater "first flush" sampling occurred at all 12 sites across the municipality.

Last Updated - 20/01/2016

STRATEGY: 3.3.2 Increase biodiversity richness and abundance across Darwin

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.3.2.1 Manage and implement the East Point Reserve Biodiversity 5 Year Plan (2014-2018)	Shenagh Gamble - Manager Climate Change & Environment	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Climate Change and Environment							
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Action Progress Comments

the Climate Change & Environment and Parks & Reserves teams continue to work well to deliver the East Point Biodiversity Plan. Key activities this period include the community tree planting day, which for the first time directly targeted school groups. This event was very successful and productive and the same approach will be used for future community planting days.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
3.3.2.2 Manage Council's strategies for biodiversity and conservation management	Shenagh Gamble - Manager Climate Change & Environment	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Climate Change and Environment							
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Action Progress Comments

An assessment of green spaces across the municipality has been undertaken. Climate Change & Environment are now working with Parks & Reserves team leaders to develop strategies for developing green infrastructure in each precinct.

Last Updated - 20/01/2016

Goals: 4 Historic and Culturally Rich City**Outcome: 4.1 Recognised key activities and events****STRATEGY: 4.1.1 Promote and support activities that celebrate our Indigenous culture, local history and cultural diversity**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.1.1.1 Deliver an annual community events program	Kylie Salisbury - Community Events Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Major Community Events

Action Progress Comments

This is an ongoing task. Major community events that have been already completed include Royal Darwin Show (July), Freedom of Entry 5RAR (November) and Christmas promotions (December). Planning is underway for the Australia Day Flag Raising and Citizenship Ceremony (January) and for the Bombing of Darwin Commemorative Service and Veterans program.

Last Updated - 18/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.1.1.2 Provide support to community organisations to deliver community based events	Kylie Salisbury - Community Events Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Major Community Events

Action Progress Comments


This is an ongoing task. Major Community Events program has provided support for a number of organizations to deliver community-based events. So far in the year 2015/16 year this includes:

1. LGANT, information displays at the Royal Darwin Show
2. NT Dental Association, information displays at the Royal Darwin Show
3. RSPCA, information displays at the Royal Darwin Show
4. Australia Day Council NT, information displays at the Royal Darwin Show
5. Festivals NT, assistance with Territory Day program at Mindil Beach
6. Department of Sport & Recreation, assistance with Mitchell Street Mile Community Fun Run
7. Relay for Life, assistance with charity fundraising event

Last Updated - 18/01/2016


Outcome: 4.2 Community life rich in creativity

STRATEGY: 4.2.1 Encourage the growth and development of the arts

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.1.1 Oversee the management of Darwin Entertainment Centre	Diana Leeder - General Manager Corporate Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile							
Darwin Entertainment Centre							

Action Progress Comments
 Overseeing the management of the Darwin Entertainment Centre is ongoing and on track.
 Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.1.1 Facilitate and support activities to promote the arts and cultural development	Sahn Cramer - Arts and Cultural Development Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile							
Community Development							

Action Progress Comments
 On track to deliver major actions in the Arts Plan 2015-2020 including:
 - Public Art
 - Creative Spaces
 - Access and Participation
 - Arts Development Initiatives
 Last Updated - 25/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.1.2 Negotiate funding arrangements for the Darwin Entertainment Centre	Diana Leeder - General Manager Corporate Services	Completed	01/07/2015	30/06/2016	100%	50%	 GREEN

Program Profile							
Darwin Entertainment Centre							

Action Progress Comments
 Funding arrangements completed.
 Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.1.2 Manage and implement the City of Darwin 5 Year Arts Plan, Civic Park Cultural Usage Plan and Public Art Master Plan	Sahn Cramer - Arts and Cultural Development Coordinator	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Community Development

Action Progress Comments

- Year 1(2015/16) Five Year Arts Plan 2015-2020: 50% complete
- Civic Park Cultural Usage Plan Priority Actions completed: Trial Mobile Food Van Program 2015
- Research and development for additional lighting in Civic Park underway: 50% complete


Public Art Strategic Planning:

- Council endorsement of new Public Art Policy and amended Public Art Guidelines to inform current and future Public Art Program : 100% complete
- on track to deliver Public Art Plan and strategic focus over next 3 years: 70% complete

Public Art Commissions:

- Tamarind Park Artwork: 80% complete

Last Updated - 25/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.1.3 Plan for and manage the renewal of capital at the Darwin Entertainment Centre to ensure a safe and functional facility	Diana Leeder - General Manager Corporate Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Darwin Entertainment Centre

Action Progress Comments

Asset management plan completed and implemented on an ongoing basis.

Last Updated - 05/02/2016

STRATEGY: 4.2.2 Embrace national and international relationships

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.2.1 Manage the City of Darwin Sister City Program	Zoe Scrogings - Cultural Partnerships Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Sister Cities

Action Progress Comments

All Sister City Community Committees have yearly Action Plans and meet every 2 months to implement and evaluate progress.


Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.2.2 Develop and implement annual action plans for each Sister City	Zoe Scrogings - Cultural Partnerships Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Sister Cities							
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Action Progress Comments
 Each Sister City has an action plan. Action plans are being implemented to deliver program objectives.
 Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.2.3 Coordinate and facilitate Council's Sister City Community Committees, events and activities	Zoe Scrogings - Cultural Partnerships Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Sister Cities							
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Action Progress Comments
 Events and Activities:
 Ambon Night
 Darwin to Ambon Yacht Race Reception
 Outbound Delegation to Ambon
 Halloween Family Fun Night
 Reciprocal Student Teacher Exchange with Kormilda College and SMA 5 Negari
 Life as a Teenager Project - Film Launch and Outbound Delegation to Haikou, China
 In-bound Delegation from Haikou, China
 Last Updated - 27/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.2.4 Develop and deliver youth and other exchanges	Zoe Scrogings - Cultural Partnerships Officer	Completed	01/07/2015	30/06/2016	100%	50%	 GREEN

Program Profile

Sister Cities							
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Action Progress Comments
 Life as a Teenager Film Project (complete)
 Reciprocal Student Teacher Exchange with Kormilda College and SMA 5 Negari
 Last Updated - 27/01/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.2.5 Promote community involvement in the Sister Cities program through contemporary and innovative programs and activities	Zoe Scrogings - Cultural Partnerships Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Sister Cities							
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Action Progress Comments

The Sister City Program is based on a Community Development framework which has seen the delivery of the following:
 - Life As A Teenager Film project produced in collaboration with Darwin High School , Corrugated Iron Youth Arts, Hainan Overseas Middle School, Haikou Foreign Affairs Department.
 - Halloween Family Fun Run Night produced by the Anchorage Sister City Community Committee in collaboration with Milner Primary School , Corrugated Iron Youth Arts, Girl Guides, The Australian American Association, School Sport NT.
 Last Updated - 27/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
4.2.2.6 Strengthen and enhance current and emerging international relationships that benefit the broader Darwin community	Zoe Scrogings - Cultural Partnerships Officer	In Progress	01/07/2015	30/06/2016	50%	5%	 GREEN


Program Profile

Sister Cities							
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Action Progress Comments

Coordination of In-bound delegation led by Mr Han Bin, Director General of the Haikou Foreign Affairs Department.
 MOU Signing of Reciprocal Student Teacher Exchange between Kormilda College and SMA 5 Negari.
 Last Updated - 27/01/2016

Goals: 5 Effective and Responsible Governance**Outcome: 5.1 Quality service****STRATEGY:** 5.1.1 Provide quality service outcomes by ensuring that Council's processes and systems are effective and efficient

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.1.1 Provide a front counter customer service at the City of Darwin Civic Centre	Shalom Kaa - Team Leader Customer Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Customer Services

Action Progress Comments

This is an ongoing task. The Customer Services team has undergone recruitment and structural changes in the 6 month period 1 July to 31 December 2015. Front counter service is available Monday to Friday from 8am to 5pm and offers a range of services including customer interaction, cashier duties, issuing of permits, lodgement of Council applications and forms, administration and triage of general enquiries. Customer Service Officers engage with the community via direct contact at the front counter, telephone and e-mail correspondence.

Last Updated - 18/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.1.2 Issue standard permits	Shalom Kaa - Team Leader Customer Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Customer Services

Action Progress Comments

This is an ongoing task. Customer Services provides advice to customers for a range of permits that are issued by Council. Customer Services Officers issue permits for events, park bookings and temporary parking permits. The Customer Service team issued 214 permits for the period 1 July to 31 December 2015. Other regulatory-style permits such as work-site permits are issued through other Council departments.

Last Updated - 18/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.1.3 Provide services for the hire of Council facilities	Shalom Kaa - Team Leader Customer Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Customer Services

Action Progress Comments

This is an ongoing task. Customer Services received 1,500 enquiries relating to the booking of Council facilities during this period, which translated into 1,354 bookings.

Last Updated - 18/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.1.4 Provide services for the receipting of Council payments	Shalom Kaa - Team Leader Customer Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Customer Services

Action Progress Comments

This is an ongoing task. Customer Services manages cash, eftpos, cheque and credit card payments over the counter, or via internal mail and e-mail. Periodic payments (i.e. rates) create a spike in payments during these times. The Customer Service team issued 9,457 receipts during the period 1 July to 31 December 2015.

Last Updated - 18/01/2016

STRATEGY: 5.1.2 Encourage innovation and continuous improvement

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.2.1 Coordinate Council's organisational efficiency and effectiveness review program	Sheree Jeeves - A/Manager Strategy & Outcomes	Completed	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Strategic Services

Action Progress Comments

Council's organizational efficiency and effectiveness review program is ongoing.

Last Updated - 14/01/2016

STRATEGY: 5.1.3 Research, implement and support technology and communication systems to deliver services more efficiently

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.3.1 Manage and implement Council's asset management strategy for computer hardware and software assets	Richard Iap - Manager Information Technology	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Information Technology

Action Progress Comments

Continuous development. Project ongoing

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.3.2 Deliver, maintain and support software applications and information systems to ensure the Council works effectively	Richard Iap - Manager Information Technology	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Information Technology

Action Progress Comments

Continuous development. Ongoing project

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.3.4 Manage and provide Council's Geographical Information Systems (GIS) services	Richard Iap - Manager Information Technology	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Information Technology							
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Action Progress Comments

Continuous development of project. Status ongoing
 Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.1.3.5 Manage Council's desktop and communications infrastructure	Richard Iap - Manager Information Technology	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Information Technology							
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Action Progress Comments

Project ongoing. Status in continuous development
 Last Updated - 20/01/2016

Outcome: 5.2 Quality people**STRATEGY:** 5.2.1 Attract, develop and retain a skilled workforce that is flexible and adaptable

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.1.1 Develop and implement a whole of Council Workforce Planning Strategy	Jodie Wheeler - Manager People, Culture and Capability	Completed	01/07/2015	30/06/2016	100%	50%	 GREEN


Program Profile

Employee Relations

Action Progress Comments

Workforce Planning Strategy complete, presented and adopted by Council.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.1.2 Manage industrial relations matters and implement solutions	Jodie Wheeler - Manager People, Culture and Capability	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Employee Relations

Action Progress Comments

Industrial matters are addressed and resolved as they arise.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.1.3 Deliver Graduate and Traineeship opportunities	Jodie Wheeler - Manager People, Culture and Capability	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Employee Relations

Action Progress Comments

Graduate and traineeship opportunities are offered on an annual basis. Recent call for trainee opportunities and advertising occurred in November, with a high volume of applicants.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.1.6 Develop and implement Council's Enterprise Agreement	Jodie Wheeler - Manager People, Culture and Capability	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Employee Relations

Action Progress Comments

Preparation planning and research is flagged to be undertaken prior to entering into the negotiation period.

Last Updated - 09/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.1.7 Develop and implement employee performance framework	Jodie Wheeler - Manager People, Culture and Capability	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Employee Relations							
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Action Progress Comments

Annual EDP reviews are undertaken for all employees.

It is planned for a review of the current tools that are reflective of contemporary HR practices and alignment to organisational needs, given our recent journey with culture change.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.1.9 Manage effective employment processes	Jodie Wheeler - Manager People, Culture and Capability	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Employee Relations							
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Action Progress Comments

Currently have a range of procedures to assist in managing effective employment processes.

Review is undertaken in accordance with expected date to ensure that process is reflective to the current needs of the organisation.

Last Updated - 05/02/2016

STRATEGY: 5.2.2 Foster an engaged, healthy workplace culture focussed on value delivery

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.2.1 Manage the City of Darwin Workforce Wellbeing Committee	Jodie Wheeler - Manager People, Culture and Capability	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Employee Relations							
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Action Progress Comments

The Workforce Wellbeing Committee meet regularly to plan wellbeing activities for the staff. In July, the Committee plan saw the yearly program and agree that four major events/activities would be planned for this financial year. To date activities have included 'RUOkay Day?', surviving the Christmas period information sessions.


Last Updated - 09/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.2.2 Develop and implement Council wide employee training and development opportunities	Jodie Wheeler - Manager People, Culture and Capability	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Employee Relations							
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Action Progress Comments
 Each year planned Mandatory and ongoing training and development opportunities are budgeted and placed into an annual training calendar.
 Organizational support for Professional Development placements are called half year in order to provide varied support to employees undertaking higher education
 Last Updated - 20/01/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.2.2.3 Develop and implement a framework to build leadership capacity across Council	Jodie Wheeler - Manager People, Culture and Capability	In Progress	01/07/2015	30/06/2016	40%	50%	 YELLOW

Program Profile

Employee Relations							
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Action Progress Comments
 Council has planned an ongoing program for leadership development across all levels of the organisation through Human Synergistic tools.
 Planned activities are currently progressing slightly behind schedule.
 Last Updated - 05/02/2016

Outcome: 5.3 Good governance**STRATEGY: 5.3.1 Demonstrate good corporate practice and ethical behaviour**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.1 Implement the City of Darwin Governance Framework	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Governance							
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Action Progress Comments

Council continues to operate in accordance with the Governance Framework to ensure City of Darwin manages its responsibilities efficiently, effectively and in the best interests of the community.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.1 Develop and implement archiving and records management processes, policies and procedures	Karlheins Sohl - Manager Records	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Records & Information Management							
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Action Progress Comments

A number of projects have been completed and are planned for the next three years to address maintaining Council's archiving and records management.

Last Updated - 13/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.2 Manage Council's requests and compliance for Records Management	Karlheins Sohl - Manager Records	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Records & Information Management							
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Action Progress Comments

A number of projects have been completed and are planned for the next three years to address maintaining Council's records compliance.

Last Updated - 13/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.2 Manage Council's compliance with statutory obligations for Council Meetings, including by-laws	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Governance							
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Action Progress Comments

All statutory obligations were met.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.3 Manage Council's requests and compliance relating to Freedom of Information (FOI)	Karlheins Sohl - Manager Records	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Records & Information Management

Action Progress Comments

All FOI's received during this period were completed on time.

Last Updated - 13/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.3 Administer Council meetings and activities	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Governance

Action Progress Comments

All Council meetings and activities were carried out according to schedule.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.4 Provide training and development for staff and management regarding Records Management and FOI	Karlheins Sohl - Manager Records	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Records & Information Management

Action Progress Comments

All staff training requirements are being met through both user training and more specific procedural training.

Last Updated - 13/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.5 Manage Council's statistical profiles and analysis	Sheree Jeeves - A/Manager Strategy & Outcomes	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Strategic Services


Action Progress Comments

Id consulting provide statistical and economic analysis of the Darwin municipality through Profile Id, Economy Id and Atlas Id, which are all available through Councils website.

Id consulting will be providing training in February 2016 for any staff members interested in using the programs.

Through the research completed in the development of grants, statistical and research material is collated for future use.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.5 Award contracts through a transparent process of advertisement and assessment	Clive Fowler - Contracts Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Contracts Administration

Action Progress Comments

All of the tenders are advertised in the NT news and also in the Council website and assessed using a value for money scoring matrix. When Contracts are awarded they are advertised on Council's website including the successful tenderer and the value of the contract.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.1.6 Administer and monitor contracts to minimise risk to Council	Clive Fowler - Contracts Officer	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Contracts Administration

Action Progress Comments

For the most part this task is performed manually using calendars and reminders. I have identified a need to make this task more efficient and are currently investigating a contract management software.

Last Updated - 20/01/2016

STRATEGY: 5.3.2 Display contemporary leadership and management practices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.1 Manage and provide high level executive support to the Office of the Lord Mayor and Chief Executive Officer	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Governance

Action Progress Comments

Ongoing support provided throughout.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.1 Manage and provide administration for the City of Darwin Operations Centre	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Operations

Action Progress Comments

On schedule and ongoing.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.1 Provide strategic and operational leadership to the Corporate Services Department	Diana Leeder - General Manager Corporate Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Office of GM Corporate Services

Action Progress Comments

Carried out on an ongoing basis through leadership and management practices.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.1 Develop and implement a strategic approach to seeking external grants and Council recognition through awards	Sheree Jeeves - A/Manager Strategy & Outcomes	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Strategic Services

Action Progress Comments

In 2015/16 Council has been successful in receiving \$2,722,000 in grant funding plus \$2,008,013 in Financial Assistance Grants.

Council received the 'Best Community Event Award' for the 40th Anniversary of Cyclone Tracy Commemorations, through the Australian Event Awards.

Last Updated - 14/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.1 Provide strategic and operational leadership to the Infrastructure Services Department	Luccio Cercarelli - General Manager Infrastructure	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Office of GM Infrastructure

Action Progress Comments

Provided and reviewed on an ongoing basis.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.2 Provide administrative support to Elected Members	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Governance

Action Progress Comments

Ongoing basis on the administration support to Elected Members

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.2 Attend Council and Committee Meeting to provide advice on matters relating to Infrastructure Services	Luccio Cercarelli - General Manager Infrastructure	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Office of GM Infrastructure

Action Progress Comments

All Council and Committee meetings attended. Review, presentation and advice on reports relating to the Infrastructure Department provided.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.2 Develop and implement Council's Performance Management Framework including regular public reporting of performance against Council's Strategic and Municipal Plans	Sheree Jeeves - A/Manager Strategy & Outcomes	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Strategic Services


Action Progress Comments

2014/15 Annual Report completed in November 2015.

The 6 month progress report against the 2015/16 Municipal Plan will be presented to Council in February 2016.

The development of the 2016/17 Municipal Plan has commenced and the draft will be presented to Council at the 1st Ordinary meeting in May 2016.

Last Updated - 14/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.2 Attend Council and Committee Meeting to provide advice on matters relating to Corporate Services	Diana Leeder - General Manager Corporate Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Office of GM Corporate Services

Action Progress Comments

Preparation and presentation of reports completed and Council and Committee meetings attended.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.3 Lead implementation of Council plans, policy and decisions which involve Corporate Services	Diana Leeder - General Manager Corporate Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Office of GM Corporate Services

Action Progress Comments

Implemented on an ongoing basis.


Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.3 Lead implementation of Council plans, policy and decisions which involve infrastructure services	Luccio Cercarelli - General Manager Infrastructure	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Office of GM Infrastructure							
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Action Progress Comments
 All Infrastructure policies on track to be reviewed in accordance with the schedule. Implementation of Council plans and decisions regularly monitored.
 Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.4 Actively participate in the Executive Leadership Team to monitor and resolve organisation-wide issues	Diana Leeder - General Manager Corporate Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Office of GM Corporate Services							
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Action Progress Comments
 Participates in weekly Executive Leadership Team and Project Control Group meetings.
 Last Updated - 09/02/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.2.4 Actively participate in the Executive Leadership Team to monitor and resolve organisation-wide issues	Luccio Cercarelli - General Manager Infrastructure	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Office of GM Infrastructure							
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Action Progress Comments
 Executive Leadership Team meetings and Project Control Group meetings attended on a weekly basis to address organization wide issues.
 Last Updated - 05/02/2016


STRATEGY: 5.3.3 Understand and manage Council's risk exposure

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.3.1 Maintain business continuity plans to ensure Council's resilience to business interruption and disaster events	Kerry Smith - Manager Infrastructure Maintenance	Completed	01/07/2015	30/06/2016	100%	50%	 GREEN

Program Profile

Operations							
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Action Progress Comments
 Business Continuity Plans in place.
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.3.1 Manage Council's Legislative Compliance Program and Policy Framework	Sheree Jeeves - A/Manager Strategy & Outcomes	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Strategic Services							
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Action Progress Comments
 There have been 53 of the 83 policies reviewed to date. All policies are to be reviewed during the term of the Council. This is on track to be achieved.
 Last Updated - 14/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.3.1 Manage and implement a Council wide Corporate Risk Management Framework including Strategic and Operational Risk Assessments	Tony Simons - Team Coordinator - Risk, Audit and Safety	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Risk, Audit and Safety							
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Action Progress Comments
 Risk Management Framework monitored and implemented on an ongoing basis.
 Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.3.2 Coordinate Council's Emergency Response Plan including the Cyclone Plan	Kerry Smith - Manager Infrastructure Maintenance	In Progress	01/07/2015	30/06/2016	90%	50%	 GREEN

Program Profile

Operations							
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Action Progress Comments
 Cyclone Plan updated. Emergency Response preparation substantially complete.
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.3.2 Implement and manage Council's workplace health and safety management system	Tony Simons - Team Coordinator - Risk, Audit and Safety	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Risk, Audit and Safety							
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Action Progress Comments
 WHMS documents reviewed during July 2015, including policy, standards and procedures, as well as development of 7 new safe work procedures.
 Last Updated - 13/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.3.3 Manage Council's public liability and workers compensation insurance and claims	Tony Simons - Team Coordinator - Risk, Audit and Safety	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile


Risk, Audit and Safety							
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Action Progress Comments

Liability insurance were placed June 2015 and all claims are currently being managed by the insurer.

Last Updated - 13/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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5.3.3.4 Implement and manage Council's Internal Audit program	Tony Simons - Team Coordinator - Risk, Audit and Safety	In Progress	01/07/2015	30/06/2016	40%	50%	 YELLOW
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Program Profile


Risk, Audit and Safety							
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Action Progress Comments

Audit program consists of 5 audits for 2015/16, two have been done while the remaining three are to be tendered on February 2016.

Last Updated - 13/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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5.3.3.5 Develop, implement and manage Council's Control Self-Assessment Program	Tony Simons - Team Coordinator - Risk, Audit and Safety	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile


Risk, Audit and Safety							
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Action Progress Comments

Self assessment program is transitioning to new software. Existing risks and controls have been reviewed and data was sent to software manager for upload in the new CSA system.

Last Updated - 05/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
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5.3.3.6 Develop and maintain Council's Business Continuity Management systems	Tony Simons - Team Coordinator - Risk, Audit and Safety	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN
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Program Profile

Risk, Audit and Safety							
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Action Progress Comments

BCM system has been upgraded to the latest version September 2015. Transitioning of new BCM plans to occur on March/April 2016.

Last Updated - 13/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.3.7 Develop and maintain Council's Emergency Response Plans	Tony Simons - Team Coordinator - Risk, Audit and Safety	In Progress	01/07/2015	30/06/2016	95%	50%	 GREEN

Program Profile


Risk, Audit and Safety

Action Progress Comments

Emergency Plans were reviewed last July 2015. New fire wardens have been appointed and trained , new fire warden to be appointed for Regulatory Services area.

Last Updated - 13/01/2016

STRATEGY: 5.3.4 Encourage community participation by engaging, communicating and working in partnership with the community

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.4.1 Develop and implement Elected Member, Chief Executive Officer and staff communication mediums	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Governance

Action Progress Comments

Elected members were consulted on their preferred communication medium. We are introducing a 'Friday Flyer' from the CEO commencing Friday 5 February.

Last Updated - 01/02/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.4.3 Develop and coordinate the delivery of a whole of Council community engagement program	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Communications & Engagement

Action Progress Comments

There have been extensive Community consultations in 2015/2016. In the past 6 month there have been approx. 25 consultations - these are at various stages of completion. 20% of these have been external.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.4.6 Develop and manage Council's social media platforms and websites	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Communications & Engagement

Action Progress Comments

We are currently developing a new website. A website scoping report has been completed and will go out to tender (Feb 2016). Expected completion date is on September 2016.

Social media platforms are performing well with significant increases in followers on Facebook, Instagram, and Twitter.


Facebook followers have increased 360% in 18 months and 65% in the past 6 months.\

Instagram followers have increased from 715 in July 2015 to 1000 in Jan 2016

Twitter followers have increased 20% in the past 6 months.

Last Updated - 21/01/2016

STRATEGY: 5.3.5 Increase community awareness of the role and achievements of Council

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.5.1 Manage and implement Council's Communications Strategy and develop an annual Communications Plan	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Communications & Engagement

Action Progress Comments

Council's Communications Strategy is being satisfactorily managed and implemented. Standouts include significant increases in social media followers (Facebook, Instagram and Twitter), high responses to new animal management TVCs, successful comms campaigns for PreCyclone CleanUp, Christmas in the Mall, Bombing of Darwin Day, Ride to Work Day, Young Territory Author Awards, Municipal Plan and Annual Budget.

The Communications and Engagement plan 2015/2016 has been outlined to end June 2016. This includes all planned campaigns (approximately 10 regular campaigns, some of which are run several times a year), 10-15 significant one-off Council projects that require community consultations and communication plans, and 13-14 events City of Darwin supports through Sponsorship.

Last Updated - 05/02/2016


Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.5.2 Manage Council's reputation through effective media management strategies, public relations and marketing	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Communications & Engagement

Action Progress Comments
 Council's reputation has been stable and managed in the past 6 months. There have been no major media issues. The marketing campaigns have been positively received in the past 6 months as detailed in the 6 month progress report to be presented to Corporate and Economic Development Committee.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.3.5.3 Manage marketing and promotion of Council's brand including sponsorship arrangements	Mark Blackburn - Executive Manager	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Communications & Engagement


Action Progress Comments
 Current sponsorships are tracking well in the second half on 2015. In the 2016/2017 year, Council will need to approve several new/renewed agreements as only approx. 2/3 of the expected budget has been allocated to organizations at this stage. (\$10,000 of the allocated \$20,000 contingency funds have been used for 2015/2016).

 Brand - some minor revisions including new templates for print ads. We are currently in the process of writing a "users guide" to our brand guidelines to assist those using external designers to produce marketing materials, etc.

Last Updated - 20/01/2016


Outcome: 5.4 Effective leadership and advocacy

STRATEGY: 5.4.1 Exhibit leadership on community issues

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.4.1.1 Provide strategic and operational leadership to the Community and Cultural Services Department	Anna Malgorzewicz - General Manager Community & Cultural Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile							
Office of GM Community & Cultural Services							

Action Progress Comments
 Ongoing. In particular, departmental business plan is under development and will be completed at the end of first quarter of 2016 calendar year.
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.4.1.3 Lead implementation of Council plans, policy and decisions which involve Community and Cultural Services	Anna Malgorzewicz - General Manager Community & Cultural Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile							
Office of GM Community & Cultural Services							

Action Progress Comments
 All departmental policies have been reviewed and presented to Council. Plans currently in development include The Sports Field Plan, Youth Strategy, Public Art Implementation Strategy.
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.4.1.4 Actively participate in the Executive Leadership Team to monitor and resolve organisation wide issues relating to Community and Cultural Services	Anna Malgorzewicz - General Manager Community & Cultural Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile							
Office of GM Community & Cultural Services							

Action Progress Comments
 Attend weekly Executive Leadership Team meetings and Project Control Group meetings to ensure collective, high level monitoring of major projects and organizations wide issues.

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.4.2.1 Attendance at Council and Committee meetings to represent matters relating to Community and Cultural Services	Anna Malgorzewicz - General Manager Community & Cultural Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Office of GM Community & Cultural Services							
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Action Progress Comments

All Council and committee meetings attended and preparation and presentation of reports as required.
 Last Updated - 21/01/2016

Outcome: 5.5 Responsible financial and asset management**STRATEGY: 5.5.1 Manage Council's business based on a sustainable financial and asset management strategy**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.1 Manage and implement Council's asset management strategy for heavy and light fleet	Peter Newcombe - Manager Fleet	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Fleet Management							
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Action Progress Comments

Management of Council's heavy and light fleet is on track in accordance with the asset management strategy.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.1 Management of Council's revenue and payable functions including generation of Council's rates revenue	Miles Craighead - Manager Finance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Financial Management							
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Action Progress Comments

Revenue: no known issues

Payables: no known issues.

Rates: rates strike and issue of assessments met requirements.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.1 Develop and implement a Corporate Asset Management Strategy and asset management plans for defined asset classes: Roads, Pathways, Stormwater, Parks and Buildings	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Asset Management							
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Action Progress Comments

Asset management plans drafted awaiting finalisation.


Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.2 Develop, implement and maintain a corporate asset register	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Asset Management							
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Action Progress Comments
 New asset management system implemented and functional for infrastructure management, implementation of financial requirements planning underway
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.2 Purchase and dispose of vehicles and plant resources	Peter Newcombe - Manager Fleet	In Progress	01/07/2015	30/06/2016	25%	50%	 RED

Program Profile

Fleet Management							
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Action Progress Comments
 Currently behind schedule, but will be on track by March 2016.
 Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.2 Develop and implement a financially sustainable long term financial plan, annual budget and quarterly budget reviews	Miles Craighead - Manager Finance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Financial Management							
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Action Progress Comments
 Long term financial plan: plan adopted last financial year, proposed to be updated prior or in conjunction with Annual Municipal Plan.
 Annual budget: budgeting in timetable commencing January 2016.
 Quarterly budget reviews: 1st quarter budget review has been presented to Council, 2nd quarter proposed to be presented in February 2016.
 Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.3 Develop and manage the implementation of Council's annual asset renewal and replacement program	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Asset Management							
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Action Progress Comments
 Programs underway
 Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.3 Monitor fleet condition and level of usage	Peter Newcombe - Manager Fleet	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Fleet Management

Action Progress Comments

Usage is monitored on an ongoing basis through Authority and on a spreadsheet. Fleet condition is ongoing through the workshop and operators in accordance with Policy.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.3 Manage and deliver on Council's annual statutory and financial reporting obligations	Miles Craighead - Manager Finance	Completed	01/07/2015	30/06/2016	100%	50%	 GREEN


Program Profile

Financial Management

Action Progress Comments

Council's annual financial reporting obligations for 2014/15 were lodged during 2015/16 in accordance with statutory requirements. Obligations for 2015/16 will be lodged/met in 2016/17 as per statutory requirements.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.4 Provide preventative maintenance, repair and modifications to Council's fleet, ensuring compliance with safety regulations	Peter Newcombe - Manager Fleet	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN


Program Profile

Fleet Management

Action Progress Comments

This is ongoing through the Workshop and is on track. Routine maintenance is monitored monthly.

Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.4 Undertake cyclic condition assessments, collection and maintenance of asset information, predictive modelling and forward works planning for City of Darwin assets	Nadine Douglas - Manager Technical Services	In Progress	01/07/2015	30/06/2016	25%	50%	 RED

Program Profile

Asset Management

Action Progress Comments

Condition assessment for pathways scheduled for early 2016 with new survey program also developed.

Last Updated - 21/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.4 Manage and provide advice on Council's borrowing and investments in accordance with adopted policy	Miles Craighead - Manager Finance	Completed	01/07/2015	30/06/2016	100%	50%	 GREEN

Program Profile

Financial Management							
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Action Progress Comments
 No overdue issues.
 Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.5 Develop and implement sound asset accounting practices	Miles Craighead - Manager Finance	Completed	01/07/2015	30/06/2016	100%	50%	 GREEN

Program Profile

Financial Management							
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Action Progress Comments
 Asset accounting practices received clear external audit opinion for 2014/15 and the same practices continued for 2015/16.
 Last Updated - 20/01/2016

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% OnTarget
5.5.1.6 Manage and monitor Council's Accounts Payable processes in accordance with Council's Procurement framework	Miles Craighead - Manager Finance	In Progress	01/07/2015	30/06/2016	50%	50%	 GREEN

Program Profile

Financial Management							
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Action Progress Comments
 Consideration is being given to replacing past exception reporting with more efficient and effective sampling techniques that provide an acceptable level of confidence.
 Last Updated - 05/02/2016

Strategic Plan Key Performance Indicators

Key Performance Indicator	Unit	12 Month Target	6 Month Result	Result
Goal 1: Collaborative, Inclusive and Connected Community				
> 100 community groups supported (e.g. in-kind, advocacy, facilitation, financial) per annum	#	100	54	
> 14,500 of on-line payments made via Council's e-services	#	14,500	11,845	
> 300,000 hits per year to Council's website	#	300,000	206,000	
Goal 2: Vibrant, Flexible and Tropical Lifestyle				
> 85% of the Darwin community are satisfied with the quality of life in Darwin	%	85	73	
> 3.5 (out of 5) average community satisfaction rate across all Council's community services	#	3.5	3.6	
> 3.5 (out of 5) average community satisfaction rate across all Council's infrastructure services	#	3.5	3.5	
> 80% occupancy rates at Council's community centres	%	80	100	
> 70% of Council's contracts are awarded to locally-owned and operated businesses	%	70	85	
Goal 3: Environmentally Sustainable City				
> 1,200 new urban trees planted by June 2016	#	300	320	
> 1,800 revegetation trees planted by June 2016	#	400	2,000	
Goal 4: Historic and Culturally Rich City				
> 50% of the community who have attended special events and festivals sponsored by Council annually	%	50	43	
> 3.5 (out of 5) community satisfaction rate with the arts and cultural activities within the Darwin municipality	#	3.5	3.5	
Goal 5: Effective and Responsible Governance				
> 70% overall satisfaction with the City of Darwin	%	70	59	
> 70% community agreement that Council consults with the community sufficiently	%	60	59	
< 20% internal annual staff turnover rate	%	20	6.9	

Municipal Plan Key Performance Indicators

COMMUNITY and CULTURAL SERVICES

Key Performance Indicator	Unit	12 Month Target	6 Month Result	Result
<i>Community Development</i>				
Percentage of community satisfied with community services provided by the City of Darwin	#	3.5	3.6	
Level of satisfaction with Arts and Cultural activities	#	3.5	3.5	
Total annual Fun Bus attendance	#	6,500	10,087	
Total annual Fun in the Parks attendance	#	1,000	1,659	
Number of school civic visits per year	#	6	2	
Number of Sister City events or activities held	#	4	6	
Number of community groups or organisation supported (e.g. in-kind, advocacy, facilitation, financial)	#	100	54	
Number of LAUNCH pop-up events per annum	#	4	3	
<i>Recreation, Events and Customer Service</i>				
Community satisfaction rating with quality of front counter customer service	%	90	77	
Community satisfaction with swimming pools	%	> 70	60	
Community satisfaction with recreational and leisure facilities	%	> 70	60	
Community satisfaction with the quality of life in Darwin	%	85	73	
Annual attendance at community events	%	50% of community	43	
Percentage of community satisfied with community events delivered by the City of Darwin	%	> 50	57	
<i>Library Services</i>				
Community satisfaction rating with Library services	#	4.2	4.1	
Number of annual library visits	#	> 500,000	258,609	
Number of items loaned annually	#	500,000	266,599	
<i>Darwin Safer City</i>				
Number of retailers/residents engaged with by Safer City Service	#	120	98	
Number of service bridging referrals made for vulnerable people	#	800	496	
Number of partnerships and collaborations brokered	#	12	7	

CORPORATE SERVICES

Key Performance Indicator	Unit	12 Month Target	6 Month Result	Result
<i>Business Services</i>				
Percentage of Council's contracts awarded to locally-owned and/or operated business	%	70	85	
Occupancy rate of Council's buildings	%	> 80	100	
Number of leases, licenses, permits and agreements managed	#	120	122	
Number of community market permits managed	#	4	4	
Percentage of Freedom of Information requests responded to within required timeframes	%	100	100	
Total revenue generated by off-street car parks	\$	2,500,000	1,761,762	
Total revenue generated by on-street car parks	\$	2,600,000	1,199,591	
<i>Information Technology</i>				
Percentage of Access Request Forms for all New Accounts processed within five business days	%	> 90	100	
<i>Office of GM Corporate Services</i>				
Percentage of Operational Risk Assessments reviewed annually and adopted by the Risk Management & Audit Committee	%	100	100	
Percentage of Council's annual Internal Audit Plan delivered	%	100	50	
Percentage of the Control Self-Assessment actions reviewed annually	%	100	50	
WHSMS Policy reviewed annually	%	100	100	
<i>Regulatory Services</i>				
Annual number of general By-law infringements	#	1,100	458	
Annual number of total parking infringements	#	42,525	16,191	
Community satisfaction with dog and cat control and education programs	#	3.3	3	
Number of dogs registered within the City of Darwin	#	12,000	8,305	
Number of cats registered within the City of Darwin	#	1,200	1,027	
<i>People, Culture and Capability</i>				
Internal Annual staff turnover rate	%	< 20	6.9	

INFRASTRUCTURE SERVICES

Key Performance Indicator	Unit	12 Month Target	6 Month Result	Result
<i>Design, Planning and Project</i>				
Number of development applications received	#	> 250	195	
Community satisfaction rating with traffic management (i.e. placement of roundabouts, lights, traffic calming devices etc.)	#	> 4	3.4	
Community satisfaction rating with the standard of storm water drainage	#	> 4	3.8	
<i>Infrastructure Maintenance</i>				
Council maintains annual compliance with Fire Protection regulations	%	100	100	
Percentage of abusive or offensive graffiti removed within 24 hours	%	100	100	
Annual simulation of a cyclone event conducted	%	100	100	
Community satisfaction rating with the standard of maintenance of larger public parks, foreshores and beaches	#	> 4	3.7	
Community satisfaction rating with the standard of recreation facilities such as tennis courts and ovals, swimming pools	#	> 4	3.9	
Community satisfaction rating with the standard of footpaths /shared paths	#	> 4	3.5	
Percentage of known footpaths / shared paths hazards made safe within 24 hours	%	100	100	
Community satisfaction rating with the standard of road maintenance	#	> 4	3.6	
Percentage of reported potholes rectified within agreed timeframes	%	95	90	
Community satisfaction rating with the standard of litter collection from public areas	#	> 4	3.5	
Public Amenities located in high profile locations cleaned twice per day	%	100	100	
Public Amenities not located in high profile locations cleaned twice per day	%	100	100	
<i>Technical Services</i>				
Percentage of community satisfied with the wheelie bin collection service	%	90	83	
Work permits processed within 10 working days	%	> 90	100	

OFFICE OF THE CHIEF EXECUTIVE

Key Performance Indicator	Unit	12 Month Target	6 Month Result	Result
<i>Climate Change and Environment</i>				
Community satisfaction with Council's priority for leading and advocating for the sustainability and protection of our environment and lifestyle	%	60	58	
<i>Communications, Engagement and Governance</i>				
Percentage of customers who find out about Council matters via Council's website	%	> 20	24	
Percentage of community rating satisfaction that Council consults with the community sufficiently	%	60	59	
Percentage of customers who are satisfied with Council improving their communication process	%	25	23	
Number of website "hits" per annum	%	300,000	206,000	
Overall community satisfaction with the City of Darwin	%	>70	59	
Availability of agendas and minutes on the Internet within legislative timeframes	%	100	100	
<i>Strategy and Outcomes</i>				
Total number of grant applications submitted	#	> 12	12	
Number of successful grant funding applications	#	> 6	7	
Customer Satisfaction that Council's vision and goals are clear and communicated to the Darwin municipality	%	65	53	
Percentage of current term policy review complete in 2015/16	%	100	63	