

1 PURPOSE

These guidelines are intended to assist both external and internal parties in applying for and assessing an application for a Street Food permit within the Darwin municipality. This document is to be read in conjunction with, and meet the objectives of the City of Darwin Policy Street Food 079.

Street Food permit applications will only be considered for areas under the care and control of City of Darwin.

2 SCOPE

The objective is to support street food businesses and the community in line with City of Darwin Community Values of Diversity and Acceptance, Choice of Lifestyle, Environment, Sense of Community and Equality. Street food businesses within the municipality of Darwin require a permit from City of Darwin. To obtain a permit, businesses must complete an application for assessment by City of Darwin. The application, guidelines and conditions are on the City of Darwin website..

3 POLICY STATEMENT

The online Street Food Business Permit application can be found at:

<https://www.darwin.nt.gov.au/community/programs/street-food-program/application-form>

All applications must include the following:

- Menu of food to be served by the street food business
- Picture of the vehicle set up for service
- A waste Management Plan, and
- Electrical requirements including:
 - annual test and tag by a qualified electrician of all electrical equipment in the vehicle as well as power cords to be used on site, this must be in accordance with NT Worksafe, and
 - An electrical report by a qualified electrician showing single circuit Amp requirements and that the total over both circuits does not exceed 30 Amp (power supplied by City of Darwin is 2x15 Amp sockets on a 30 Amp circuit).

Before a permit can be issued the following must be supplied:

- Food Business Registration issued by NTG Department of Health
- Record of Registration for Business Name issued by Australian Securities and Investments Commission, and
- A Certificate of Currency from the business insurer showing:
 - \$20 million public liability insurance, and
 - City of Darwin as an interested party.

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How your application will be assessed for approval to participate in the City of Darwin Street Food Program:

Applications will be assessed in accordance with the following criteria and the City of Darwin Street Food Policy No.0079.100.E.R which can be found at:

<https://www.darwin.nt.gov.au/council/about-council/publications-and-forms>

3.1 Type of Business

- 3.1.1 The business must provide for the sale of food and/or non-alcoholic drink only.
- 3.1.2 The nature of Street Food is to be based on the use of mobile vans or vehicles.

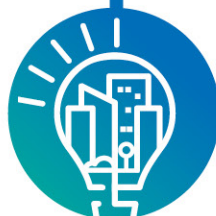
3.2 Sites

- 3.2.1 Due to limited available space, some sites do not accommodate towing vehicles to remain attached to the trailer or van. Where a towing vehicle coupled to a trailer is longer than the space provided, the towing vehicle must be uncoupled and relocated outside the site.
- 3.2.2 Where the proposed location is next to an existing food businesses, the applicant must provide evidence of consultation.
- 3.2.3 The proposed positioning of the van or trailer and activities must not:
 - compromise public safety, cause obstruction, or impede the flow and use of the area by pedestrians, road users, emergency response personnel, maintenance crews, patrons and staff of surrounding businesses, occupants of and visitors to surrounding residential properties, and other street activities
 - require operators and/or customers to stand outside of the van or trailer in the car park for service and at risk of being in the path of a vehicle
 - operate adjacent to construction zones, disabled parking spaces and bus, taxi and loading zones
 - operate in a manner that causes undue distraction to vehicular traffic, and
 - modify, cover, remove, or relocate trees and shrubs and other public property (such as park furniture, public art, signs, and bins).

3.3 Amenity and Appearance

- 3.3.1 All applications must include a current photograph of the van/trailer set up for operation. The business is to have a distinctive visual presentation that is creative and innovative.
- 3.3.2 All cooking and serving activity, in accordance with the Food Business Registration issued by Northern Territory Government.
- 3.3.3 It is recommended all food businesses be self-sufficient providing their own power and water. Additional fees and charges will be incurred for using the Council supply of power and water.

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3.4 Operating Days and Times

3.4.1 The proposed days and times of operation must be conducive to the enhancement of the area through the provision of food and or beverage services. The proposed days and times of operation must not compromise:

- the safety of public space users
- other street and public space activities and uses
- neighbourhood amenity
- acceptable noise levels, and
- ingress and egress to surrounding sites and premises.

3.5 Advertising and Marketing

3.5.1 Businesses are to maintain their own social media page and provide up to date trading information to the community. City of Darwin will include hours of operation included in the permit on the City of Darwin website and a link to each businesses social media page.

3.5.2 All proposed outdoor advertising must comply with the *Outdoor Advertising Signs Code* (City of Darwin Policy No. 0042.100.E.R). All applications must include detailed plans or diagrams which includes dimensions of proposed advertising.

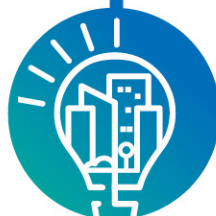
3.6 Cleaning, Maintenance and Waste Management

3.6.1 Businesses must adhere with City of Darwin Single Use Plastics Ban:

https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/plastic_wise_in_fo_booklet_final_web.pdf

3.6.2 All applications must include a waste management procedure that is in accordance with the following:

- Street Food businesses are responsible for all waste materials generated during a trading period and must keep the site and the immediate area in a clean and tidy condition while undertaking the activity.
- Waste materials must be collected in a 120 litre bin. This is to be removed from the site and disposed of lawfully at the end of a trading period. Waste materials generated by the business must not be placed in a Council bin or in bins of nearby businesses.
- Liquid waste/sullage is to be disposed of lawfully offsite and is not to be discharged onto the ground or into a stormwater drain.
- The Street Food business must clean the site at the end of service and maintain the tidying of rubbish in the area during the service period to ensure the amenity of the area.



3.7 Allocation of Sites

Preservation of neighbourhood amenity will be a priority consideration for street food vending activities in residential areas. Additional sites will be allocated on a case by case basis.

City of Darwin will seek expressions of interest for street food vending on an annual basis, issuing permits from 1 April. Additional applications will be accepted throughout the year.

Where multiple applications are received for the same site, allocations will be assessed by a panel of City of Darwin officers.

4 DEFINITIONS

Nil

5 LEGISLATIVE REFERENCES

Nil

6 PROCEDURES / RELATED DOCUMENTS

City of Darwin Policy No. 0042.100.E.R Outdoor Advertising Signs Code
 City of Darwin Policy No. 0072.100.E.R Street Food Policy
 Street Food Business Permit application

7 RESPONSIBILITY / APPLICATION

The General Manager Innovation has endorsed this Street Foods Guideline. Any change to the guidelines requires General Manager Innovation approval prior to implementing any actions.

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