

Application for a Moveable Sign Permit



NOTE: Applications will only be accepted and assessed providing the application form is fully completed and all the following information is submitted to an acceptable standard and level of detail.

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|-------------|
| Rec No: |
| Rec Amount: |
| Rec Date: |

BUSINESS DETAILS

| |
|---------------------|
| Name of Business |
| Address of Business |
| Postal Address |
| Telephone |
| E-mail |

SIGN DETAILS

| | | |
|------------------|---------------------|--------------|
| Sign Type: | Permanent | Temporary |
| Sign Location: | Public Land | Private Land |
| Size Description | Size (height/width) | |

Please Note:

- One application form per sign.
- An Application Fee in accordance with current Council Fees and Charges is payable at time of application (applications for multiple signs will be considered under one application fee provided they are submitted collectively).
- Any Permit for a sign on public land is renewable annually and payable in accordance with Council's Fees and Charges.
- Please refer to the Outdoor Advertising Signs Code for definition on the above.

APPLICATION GUIDELINES

Please include the following:

A dimensioned drawing demonstrating:

That a 2 metre thoroughfare can be provided at the proposed location

That the sign does not obstruct, clutter or detract from street landscaping, furniture or artwork

That the sign does not cause a vehicular or pedestrian hazard

A copy of the Certificate of Currency in accordance with Council's Public Liability Insurance Policy noting City of Darwin as an interested party

Any other additional information to support the application



DIMENSIONED DRAWING

SIGNATURES OF BUSINESS OWNER/S & PREMISE OWNER/S OR PROPERTY MANAGER

| | |
|----------------------------|---|
| Business Owner/s Signature | Premise Owner/s or Property Manager Signature |
| Business Owner/s Name | Premise Owner/s or Property Manager Name Premise Owner Property Manager |
| Date | Date |

Collection Notice

City of Darwin collects personal information from you, including your business contact details. We collect this information for the purpose of updating our administrative systems to be able to carry out Council's functions. The *Local Government Act 2019* allows or authorises us to collect this personal information and you may seek access to this information. We will only use your information for the purpose described here. It will not be used or disclosed in any other way unless we have your consent or we are authorised or required by law to do so. If you choose not to provide us with your information, we will be unable to complete your request. Your personal information will be handled in accordance with our Privacy Statement and the *Information Act 2002* (NT). Council's Privacy Statement is available from the City of Darwin, Harry Chan Ave, Darwin or via the Council's website at: www.darwin.nt.gov.au.



MOVEABLE SIGNS CONDITIONS

- Moveable signs are only permitted on public land in business and industrial zones.
- The sign may only be placed directly outside the business premises or in such a location as directed by a Council Officer. The sign shall not be placed across the road or on a median strip.
- Moveable signs must be placed so as not to cause a hazard to pedestrians or vehicles. A clear pedestrian path with a minimum width of 2 metres must be maintained.
- The sign is to be displayed during business hours only and is not to be used for the display of merchandise or the display of Third Party advertising.
- Within the Business zones the sign will not exceed 1.2 metres in height and 0.8 metres in width, and 1 square metre in area.
- Within the Industrial zones the sign will not exceed 1.8m above ground level (including supporting legs), and will be no wider than 1.2 metres.
- The sign is to be constructed and maintained in a condition of security, good repair and structural soundness to the satisfaction of Council.
- Any Permit issued for a sign on public land is renewable annually and payable in accordance with Council's Fees and Charges.
- Non-compliance with or a breach of a condition of the permit may result in immediate revocation.

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|---|------|
| Name of Applicant (if not Business Owner) | |
| Application Business Name | |
| Phone | |
| Applicants Signature | Date |
| Email | |

For assistance please contact:

City of Darwin
Civic Centre
Harry Chan Ave
Darwin NT 0800

ABN 11 503 313 301

Postal GPO Box 84, Darwin NT 0801
Telephone (08) 8930 0300
Email darwin@darwin.nt.gov.au
Website www.darwin.nt.gov.au

