

# Chief Executive Officer allowances and other benefits

## Policy No. 1101.100.E.R

### 1 Purpose

The purpose of this policy is to set out allowances and other benefits which form part of the Chief Executive Officer's (CEO) total remuneration package, including allowances, vehicle and accommodation.

### 2 Scope

This policy applies to and informs the Elected Members' consideration of the CEO's remuneration package.

This policy does not apply to the base salary component of the CEO's remuneration package.

### 3 Policy statement

City of Darwin provides payment, reimbursement of reasonable expenses, and the provision of non-monetary benefits to support the CEO to carry out official duties under their employment contract.

#### 3.1 Motor vehicle allowance

The CEO is paid a motor vehicle allowance as per the Motor Vehicle Guidelines.

The vehicle allowance:

- is a cash payment that forms part of the CEO's remuneration package
- includes superannuation up to an amount not exceeding the concessional contributions cap
- is a taxable allowance.

A reserved on-site parking bay is provided. City of Darwin does not provide a motor vehicle or assistance with operating costs.

#### 3.2 Professional development

City of Darwin provides professional development up to a value of \$10,000 per annum and subscriptions to relevant professional associations.

### 3.3 Relocation costs

City of Darwin will contribute reasonable relocation expenses as determined by the Council.

### 3.4 Travel costs

City of Darwin provides Qantas and Virgin memberships to ensure that travel time can be used effectively for continuation of business activities.

### 3.5 Tools of trade

City of Darwin provides the following 'tools of trade' to the CEO for business purposes:

- uniforms
- portable computer device including data sim and any software required for the role
- mobile phone and supporting equipment
- credit card for official use, in line with the Credit Card Policy

Tools of trade do not form part of the CEO's remuneration package, remain the property of City of Darwin and must be returned prior to cessation of employment.

## 4 Definitions

N/A

## 5 Legislative references

*Local Government Act 2019 (NT)*

## 6 Procedures / related documents

3030.100.E.R Credit Card Policy

710.001.I.R Motor Vehicle Guidelines

## 7 Responsibility / application

The General Manager Corporate is responsible for the implementation and review of this policy.

This policy will be reviewed every two years or as more frequently as required, including upon review of the CEO's contract.