

# Direct Debit Service Agreement Amendment Form



Account number/s:

Property Address:

Account Name:


## THE SCHEDULE

Frequency (tick one)

- Annually (On due date as indicated on Notice of Rates and Charges issued under Section 159 of The Local Government Act)
- Instalment (On due dates as indicated on Notice of Rates and Charges issued under Section 159 of The Local Government Act)
- Monthly (On the last day of each month)
- Twice Monthly (On the last day and 15th of each month)

Payment Amount  
(if Monthly or Twice Monthly)

\$

Commence Date for amendment:

In respect of the current Direct Debit Service Agreement provided by me/us to City of Darwin, I/we request you to alter the Schedule as per below.

I acknowledge that this request will supersede any prior Direct Debit arrangements authorised by me/us in favour of City of Darwin in respect of the Account Number referred to and will remain in force until such time as notification is received in writing by City of Darwin from me/us cancelling or otherwise amending the Direct Debit Request.

Signature:

Phone:	Date:

### Office Use Only

Account no.:

Operator:

Date:

Comments:

### Collection Notice

City of Darwin collects personal information from you, including your personal contact and bank details. We collect this information for the purpose of updating our administrative systems to be able to carry out council's functions. The *Local Government Act 2019* allows or authorises us to collect this personal information and you may seek access to this information. We will only use your information for the purpose described here. It will not be used or disclosed in any other way unless we have your consent or we are authorised or required by law to do so. If you choose not to provide us with your information, we will be unable to complete your request. Your personal information will be handled in accordance with our Privacy Statement and the *Information Act 2002* (NT). Council's Privacy Statement is available from the City of Darwin, Harry Chan Ave, Darwin or via the Council's website at: [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au).

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