



Purpose

City of Darwin Community Grants Program provides funding of up to \$10,000 to community groups and organisations to deliver meaningful activities, programs or events for the Darwin municipality.

Objectives

The program provides funding to:

- Engage people in becoming active participants in the community;
- Develop resources or services to address the needs of a specific under represented community group;
- Increase community connection and social inclusion;
- Enrich the diversity of cultural, environmental, recreational or social opportunity to Darwin residents;
- Build and strengthen partnerships between community groups and organisations; and
- Enhance Darwin as a safe, livable and healthy city.

Eligibility

- Organisations must be incorporated not-for-profit or be auspiced* by an incorporated organisation for the purposes of this application;
- Proposed activities must occur within the financial year in which it is funded;
- Activities must occur within the Darwin municipality.

*Auspice – if you are unincorporated or an individual you will need the support of an incorporated not-for-profit organisation to act as a sponsor, to be an intermediary for financial purposes. If required, please contact us for support in connecting you with a suitable organisation.

Ineligible Applications

The following proposals will not be considered:

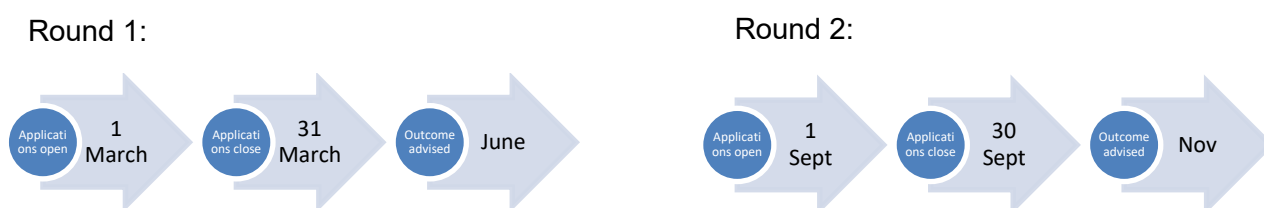
- Applications for individual pursuits;
- Applications for recurrent funds;
- Requests for the ongoing core functions of an organisation, such as insurance and utilities costs;
- Requests for commercial or competitive activities;
- Funding for capital funds or improvements on private property;
- School based projects that do not involve the wider community;
- Event or conference sponsorship, prizes or award ceremonies;
- Projects that have already started;
- Projects that have previously been funded through the Community Grants Program;
- Applications where an applicant has not fully acquitted a previous City of Darwin grant.

Assessment Criteria

Applications will be assessed using the following criteria:

- Feasibility of the project and its potential to meet the objectives of the Community Grants Program;
- Project considers accessibility and the inclusion of the whole community;
- How well the organisation has developed the project's purpose and methods of reaching and working with the target community;
- How closely the project aligns to City of Darwin strategic plans and goals; and
- How comprehensive and realistic the budget is.

Timeline



Application Process

Round Opens

- Information sessions held to assist applicants
- Applicants submit application through SmartyGrants

Round Closes

- Assessment panel assess applications against selection criteria
- Assessment panel meets to determine recommendations for funding
- Funding decisions are made at an Ordinary Council meeting

Grants Funded

- Successful and unsuccessful applicants are notified
- Successful applicants raise an invoice and sign a service agreement
- Successful applicants are invited to attend a Grants presentation award ceremony hosted by the Lord Mayor

Project Delivery

- Grant project is delivered with City of Darwin involvement
- Acknowledgement of support from City of Darwin is included in promotional material
- Photos are provided to City of Darwin for promotional use, including social media engagement

Acquittal

- Financial acquittal and project evaluations are submitted within three months of the project's completion and includes invoices, proof of expenditure, photos etc.
- City of Darwin uses acquittals and evaluations to improve program

Funding Requirements

Successful applicants will be required to sign a service agreement with City of Darwin that details the commitments between the community group or organisation and Council. Successful applicants will require written Council approval to change the agreement, such as changes to major items purchased or the timelines of the project.

Successful applicants will be required to submit an acquittal online through SmartyGrants within three months of the project's completion.

Acknowledgement of Support

Successful applicants will be required to acknowledge the support provided. This can be through the use of City of Darwin's logo on promotional materials, such as media advertisements, press releases, signage at events and/or other methods. A digital copy of the logo will be supplied. The community group or organisation is encouraged to invite Council's Elected Members and the Lord Mayor to events, launches and other activities.

Contact

If you require any further information, please contact the Community Development Officer on 08 8930 0645, email communitygrants@darwin.nt.gov.au, or visit the City of Darwin website.

