



## COMMUNITY GRANTS PROGRAM GUIDELINES



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Further information is available at [www.darwin.nt.gov.au/grants](http://www.darwin.nt.gov.au/grants)



## 1. Community Grant Program Objectives

The Community Grant Program is an opportunity for Council to support organisations carrying out projects, activities or events of benefit to residents or visitors of Darwin municipality. The program aims to enhance the wellbeing and capacity of all people in the Darwin community; however **priority** is placed on applications that align with City of Darwin Strategic and key Plans.

### Strategic and key plans include:

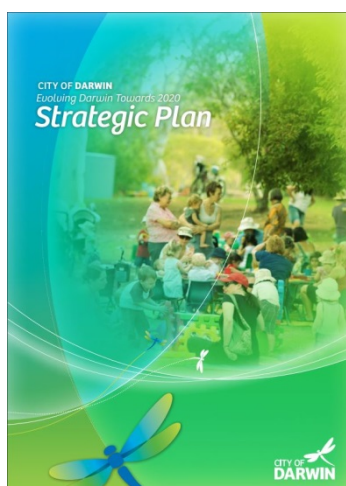
#### 1) Strategic Plan

[Link to plan](#)

[https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/city\\_darwin\\_strategic\\_plan\\_2012\\_web.pdf](https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/city_darwin_strategic_plan_2012_web.pdf)

#### Goals related to Community Grants

- Collaborative, Inclusive and Connected Community
- Vibrant, Flexible and Tropical Lifestyle
- Historic and Culturally Rich City





## 2) Arts Plan

[Link to plan](#)

<https://issuu.com/artsdarwin/docs/cod-artplan2015-20-interactive>

Goals related to Community Grants

- Arts Access and Participation
- Arts Development, Opportunity and Connectivity



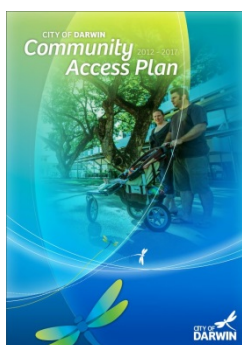
## 3) Young Darwin

[Link to plan](#)

[https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/young\\_darwin\\_-\\_full\\_version.pdf](https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/young_darwin_-_full_version.pdf)

Goals related to Community Grants

- Keeping Healthy and Active
- Supporting Creativity and the Arts
- Staying Safe and Connected



## 4) Community Access Plan

*NB updated version available 2018*

[Link to plan](#)

[https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/community\\_access\\_plan\\_2012\\_-\\_2017\\_large\\_print.pdf](https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/community_access_plan_2012_-_2017_large_print.pdf)

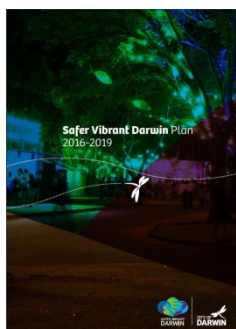
## 5) Safer Vibrant Darwin

[Link to plan](#)

[https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/safer\\_darwin\\_plan\\_final.pdf](https://www.darwin.nt.gov.au/sites/default/files/publications/attachments/safer_darwin_plan_final.pdf)

Goals related to Community Grants

- Strong Healthy and Connected Community
- Safe Public Space
- Safer Community Support Service



*All plans are also available in hard copy at the Civic Centre*

## 2. Funding Available

The maximum amount of funding you can apply for is \$10,000. The total amount of monies disbursed is \$50,000.

Your application may also be discussed with other areas of Council that have potential to offer support to your project

If your grant application is unsuccessful you may be eligible to receive In-Kind assistance from City of Darwin.

Seeking funds from other grant programs or the likes elsewhere will not affect the success of your application to Council, and may even provide more evidence of project viability.

In some instances successful applicants may not receive the full amount of funding, but rather a percentage of the total sought. If your project cannot proceed without full funding, this should be indicated in your application.

## 3. Eligibility

Eligibility to receive a grant is based on the following:

- Organisations must be incorporated not-for-profit. If the organisation is not incorporated the must seek another incorporated organisation to act as an auspice.
- Proposed projects or events must occur within the financial year in which it is funded.
- Activities must occur within the municipality of Darwin.
- Applicants who have previously received a Community Grant and haven't yet submitted the final financial report, or have debts to the City of Darwin should discuss this with the Community Inclusion Coordinator prior to applying.
- The application must be submitted through the Smarty Grants portal, which is available through [www.darwin.nt.gov.au/grants](http://www.darwin.nt.gov.au/grants)

## 4. Ineligible Applications

The Community Grants Program doesn't fund:

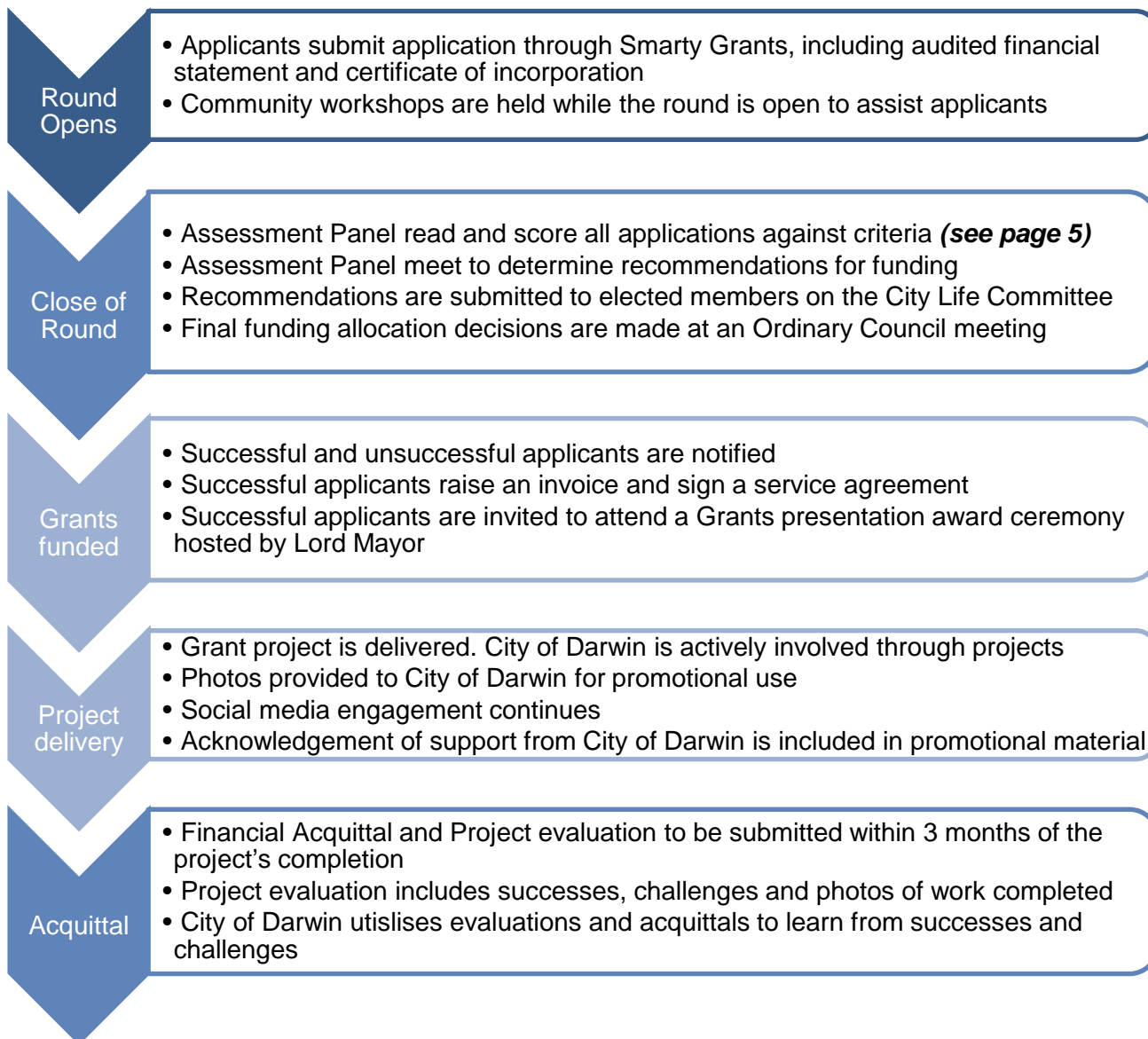
- Applications for individual pursuits.
- General operating costs or ongoing core business. For example funding for permanent staff members, insurance and utilities.
- Projects that are considered the core responsibility of other levels of Government,
- e.g Department of Education or the Northern Territory Department of Health.
- Commercial events.
- School based projects that do not involve the wider community
- Event or conference sponsorship, prizes or award ceremonies
- Projects that have previously been funded through the Community Grants Program.
- Capital funds or improvements on private property.

## 5. Assessment Criteria

Applications will be assessed using the following criteria:

- Feasibility of the project and its potential to meet the objectives of the program.
- If other projects are already providing the same opportunities
- The targeted community is one that usually has fewer chances to participate in community life.
- How the project or event will acknowledge City of Darwin
- How well the organisation has developed the project's purpose and methods of reaching and working with the identified beneficiaries.
- How the project provides new opportunities for people to improve their lived experience of health and well being
- If the organisation is working in partnership with other organisations
- Programs that are innovative and sustainable and could lead to greater opportunities in the future
- How specific the budget is in the application.
- How well the project aligns with City of Darwin Strategic Plans

## 6. Application, Assessment and Acquittal



## 7. Funding requirements

Successful applicants will be required to sign a Grant Agreement with City of Darwin that details the commitments between the community group and Council. Successful applicants will require written Council approval to change the Grant Agreement, such as changes to major items purchased or the timelines of the project.

## 8. Acknowledgement of Assistance

Successful applicants will be required to acknowledge the support provided through the grant. This can be through the use of City of Darwin's logo on promotional materials as media advertisements, press releases, signage at events and / or other methods. A digital copy of the logo will be supplied. The organisation is encouraged to invite Council's Elected Members and the Lord Mayor to events, launches and other activities.

## 9. Submission of Applications

All applications are to be submitted through Smarty Grants, which can be found through [www.darwin.nt.gov.au/grants](http://www.darwin.nt.gov.au/grants)