

**MINUTES TREE RE-ESTABLISHMENT  
ADVISORY COMMITTEE**

**Thursday 27 September 2018**

**2.00pm**

Meeting Room 1, City of Darwin Civic Centre

**1. MEMBERS ATTENDING**

Dr Greg Leach	Chair
Ms Yvette Brady	Greening Australia
Ms Karen Johnson	Australian Institute Landscape Architects
	*Proxy for Fiona Eddleston
Mr Richard Kenyon	NT Arboriculture Association
Mr Simon Smith	Nursery and Garden Industry NT
Cr Peter Pangquee	City of Darwin Elected Member
Mr Adam Grainger	Community member – left at 3.00pm
Ms Josie Matthiesson	City of Darwin - Research & Project Co-ordinator
Secretarial	
Ms Janine Honner	City of Darwin

**APOLOGIES**

Mr Jamie Lewis	City of Darwin – Technical Officer
Mr Tony Cox	Community member
Ms Fiona Eddleston	Australian Institute Landscape Architects

**2. WELCOME**

TRAC acknowledges the Larrakia people - the traditional owners and custodians of the land on which the meeting is held. TRAC pays respects to their Elders past, present and emerging.

**3. MINUTES OF MEETING 4**

The minutes of the previous TRAC meeting held on Thursday 20/9/2018 are received and confirmed as a true and correct record of the proceedings of that meeting.

**4. MATTERS ARISING – ACTION LIST**

Action list updated.

**5. COMMUNITY CONSULTATION**

- Update from City of Darwin Marketing and Communications.  
The City of Darwin website page goes live at lunch time 28/9/18.  
Greg and Peter to attend media launch at the Darwin Botanic Gardens at 11.15am on Friday morning 28/9/18.  
Yvette to attend ABC radio for gardening show this Saturday morning 30/9/18.  
Josie asked for the committee to assist with distribution of fact sheets.  
Yvette to provide a list of social media contacts and Karen to provide a list for AILA.

- Endorsement of consultation material  
Committee discussed the additions and amendments and endorsed the material for public consultation.

## **6. TREE LIST – SPECIES AND ATTRIBUTES**

- Sector representatives – feedback on lists.  
Tree lists for community consultation were finalised.
- Process for completion of remaining fields.  
The committee recommend to council that further work is required to complete the tree matrix.

## **7. BEST PRACTICE DOCUMENT – TABLE OF CONTENTS**

- Discuss approach to dividing up work on document.  
Committee agreed to the composition of the sub groups.
- Break into workgroups.  
The committee worked together to amend the sections of the document filled in by Jamie. Richard will add material to the whole of life maintenance sections, which will be distributed for committee members to edit prior to the next meeting.

## **8. WORKPLAN – TIMELINES FOR STAGES OF PREPARING REPORT TO CITY OF DARWIN, WHO IS DOING WHAT BY WHEN**

- Confirm timelines for producing Best Practice document.  
The focus of the next two meetings will be the Best Practice document.

## **9. GENERAL BUSINESS**

- Peter Pitcher letter regarding Vetiver plant.  
Discussion deferred to next meeting.

## **10. DATE AND TIME OF NEXT MEETING**

Members to reconvene at 2.00pm, 4 October 2018 in Meeting Room 1 Civic Centre.

Richard Kenyon is unavailable for this meeting - 4/10/18.